

TEMPORARY LABORER

Definition/Summary

Under close supervision, positions in the Laborer classification perform general labor work in the maintenance, construction, and repair of District facilities and operate motor vehicles.

Essential Functions

The duties listed below are illustrative only and are not meant to be a complete and exhaustive listing of all of the duties and responsibilities of the classification.

- Cleans, washes, and stocks District service vehicles.
- Assists with a variety of maintenance, repair, and construction work on District facilities.
- Performs trench excavation and backfill work.
- Uses shovels, picks, hand brooms, asphalt rakes and other hand tools a majority of each work day.
- Assist in performing concrete, asphalt, and pavement repairs.
- Operates pneumatic, hydraulic, and gasoline powered tools such as pavement breaker, clay spade, tamper, vibrator, and compactor.
- Performs brush clearing, weeding, and basic landscape maintenance.
- Loads and unloads materials and equipment.
- Establish and maintain cooperative working relationships with co-workers, outside agencies, and the public.
- Drive service trucks and dump truck requiring Class C license.
- Regularly stands in one place for extended periods performing traffic control duties.
- Regular attendance and adherence to prescribed work schedule to conduct job responsibilities.

Other Duties

- May learn semi-skilled maintenance, repair, and construction work in an assigned work area.
- May work overtime as required for emergency repairs or planned repairs.
- Learn and follow District policies and procedures.
- Responds to emergency repair requests.
- Performs related duties as assigned.

Job Standards/Specifications

Knowledge of:

- Basic use of power tools and construction materials.
- Proper work safety standards.

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Ability to:

- Perform heavy physical labor.
- Safely operate motor vehicles.
- Operate hand and power tools and equipment.
- Follow oral and written directions.
- Establish and maintain cooperative working relationships with co-workers, outside agencies, and the public.

Typical Physical Activities

- Operates District vehicles and equipment in water system construction, maintenance, and repair work.
- Must be able to carry, push, pull, reach, and lift equipment and parts weighing up to 50 pounds.
- Stoops, kneels, crouches, crawls, and climbs during field maintenance and repair work.
- Works in an environment with exposure to dust, dirt, and significant temperature changes between cold and heat.
- Communicates orally with District staff in face-to-face, one-to-one settings.
- Regularly uses a telephone for communication.
- Uses office equipment such as computer terminals, copiers, and FAX machines.
- Stands and walks for extended time periods.
- Hearing and vision within normal ranges with or without correction.

Environmental Factors

1. Exposure to the sun: 50% to 100% work time spent outside a building and exposed to the sun.
2. Work above floor level: Some work done on ladders or other surfaces from 4 to 12 feet above the ground.
3. High temp: Considerable work time in hard manual labor in temperatures between 80-105 degrees.
4. Humidity: Work in areas with unusually high humidity.
5. Wetness: More than 10% of the work time getting part or all of the body and/or clothing wet.
6. Noise: Occasionally there are unusually loud sounds.
7. Slippery surfaces: Occasional work on unusually slippery surfaces.
8. Oil: Some parts of the body in contact with oil or grease occasionally.
9. Dust: Works in or around areas with minor amounts of dust.
10. Irregular or extended work hours: Occasionally required to change working hours or work overtime.

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Desirable Qualifications

Any combination of education and experience that would provide the necessary knowledge and abilities is qualifying.

Education: High school diploma or the equivalency thereof sufficient to assure the ability to read and write at the level required for successful job performance.

License Certificate Registration Requirement

Driver License: Possession of a valid California Class C Driver's License issued by the State Department of Motor Vehicles. Possession and proof of a good driving record free of multiple or serious traffic violations or accidents for two (2) consecutive years.

The specific statements shown in each section of this job description are not intended to be all-inclusive. They represent typical elements and criteria necessary to successfully perform the job.

PARADISE IRRIGATION DISTRICT

June 2010

TEMPORARY LABORER

I have reviewed the Job Description for the Temporary Laborer position with a District representative and agree with its contents.

Employee Signature

Date

Supervisor Signature

Date