

MINUTES

SPECIAL MEETING
BOARD OF DIRECTORS
PARADISE IRRIGATION DISTRICT
FEBRUARY 3, 2017

The special meeting of the Board of Directors of the Paradise Irrigation District was called to order at 10:00 a.m. by President Bill Kellogg.

OPENING

BOARD MEMBERS PRESENT: Directors Dan Wentland, Anne Rice, Marc Sulik, Vice President Cliff Jacobson and President Bill Kellogg

ROLL CALL

BOARD MEMBERS ABSENT: None

STAFF PRESENT: General Manager George Barber, CFO Kevin Phillips, Office & Customer Service Manager Christie Park, Board Secretary Georgeanna Borrayo, WTP Superintendent Jim Passanisi, WTP Operations Supervisor Bill Taylor, Assistant Engineer Neil Essila, Distribution Superintendent Keith O'Brien, Assistant Distribution Superintendent Jim Ladrini, Meter Supervisor John LaBonte, and Crew Leaders Peter Grout and Sanjay Adlam

ALSO PRESENT: Attorney Emily LaMoe from the Law Firm of Minasian, Meith, Soares, Sexton & Cooper, LLP and a few members of the public

There were no comments pertaining to matters not scheduled on the agenda.

PUBLIC PARTICIPATION

Sexual Harassment Prevention Training for Board Members and Managers presented by Attorney Emily LaMoe from the Law Firm of Minasian, Meith, Soares, Sexton & Cooper, LLP.

TRAINING
10 AM to 12:00 PM
(Item 3.a)

Attorney Emily LaMoe presented this course designed to help members comply with the current law established by AB 1825 requiring managers and supervisors to take sexual harassment training every two years. Effective January 1, 2017, AB 1660 requires that local agency officials (defined as any member of a local agency legislative body and any elected local agency official) receive training if the local agency pays them any type of compensation.

Discussion included understanding the California and federal sexual harassment laws, emerging sexual harassment issues and recognizing the early signs of sexual harassment, common mistakes to avoid, and doing your part to create and maintain a healthy, harassment free work environment.

President Kellogg announced the Board will adjourn from the special meeting to recess at 12:03 p.m. and the next training session, Mandatory Ethics Training, will begin at 1:00 p.m.

ADJOURN FROM MEETING TO RECESS

President Kellogg reconvened the special meeting at 1:00 p.m.

MEETING RECONVENED

TRAINING
CONTINUED:

AB 1234
MANDATORY
ETHICS TRAINING
1:00 to 3:00 PM
(Item 3.b.)

AB 1234 Mandatory Ethics Training presented by Attorney Emily LaMoe from the Law Firm Minasian, Meith, Soares, Sexton & Cooper, LLP. Participants in the afternoon session included PID Board of Directors, General Manager George Barber, Chief Financial Officer Kevin Phillips, and Board Secretary Georgeanna Borrayo, and members of the public.

Attorney Emily LaMoe provided an overview course on all public service ethics issues necessary to satisfy the requirements of AB 1234 requiring elected or appointed officials to take two hours of training in ethics principles and laws every two years. Discussion topics included misuse of public funds, gift examples, Economic Interest Disclosure, Brown Act, Public Records Act, and fair processes.

COMMITTEES OF
THE DISTRICT
(Item 4)

President Kellogg opened discussion with regard to forming a new standing committee and to appoint replacement committee members to succeed former directors on the following committees:

Paradise Lake Recreation:	Director Sulik will serve on this committee with President Kellogg
Water Conservation:	Director Rice will join this committee with President Kellogg
Water Supply:	Directors Anne Rice and Marc Sulik – Chairperson
Community Relations:	Directors Anne Rice and Marc Sulik – Chairperson
Town Liaison:	Directors Marc Sulik and Anne Rice – Chairperson

ACWA Joint Powers Insurance Authority Director Representative: Director Jacobson
Alternate Representative: Treasurer/CFO Kevin Phillips

Board members considered a proposal by President Kellogg to form a new standing committee, "Prioritizing Community Concerns." The purpose of the committee would be to address issues of concern raised by proponents of the PID Special Recall Election and bring those forward to the Board. President Kellogg added he would like to invite six public members to participate on this committee and noted four public members have submitted their letters of interest to the District Secretary for consideration this afternoon.

Manager Barber confirmed the District's Policy and Procedures Manual states public members on committees shall be appointed by a majority vote of the Board, and these appointments expire at the date of the first regular Board meeting in January of each year. The opportunity to serve on committees that have public members is advertised. If the Board is interested in forming this committee, he would recommend the District advertise this opportunity and letters of interest received may be provided to the Board for consideration at the February 15 Board of Directors meeting.

It was moved by Director Wentland and seconded by Director Jacobson to establish a standing committee called, "Prioritizing Community Concerns," and advertise the opportunity for six members of the public to serve on this committee.

AYES: Directors Wentland, Rice, Sulik, Jacobson, and Kellogg
NOES: None
ABSENT: None
Motion passes 5-0

President Kellogg adjourned the special meeting at 3:35 p.m.

ADJOURNMENT


Georgeanna Borrayo, Secretary


Bill Kellogg, President