

MINUTES

REGULAR MEETING BOARD OF DIRECTORS PARADISE IRRIGATION DISTRICT APRIL 20, 2022

The regular meeting of the Board of Directors of the Paradise Irrigation District (PID) was called to order at 6:30 p.m. by President Shelby Boston, followed by a reflection and the Pledge of Allegiance to the Flag of the United States of America.

OPENING

BOARD MEMBERS PRESENT: Directors Bob Matthews, Alan Hinman, Brian Shaw, Vice President Marc Sulik and President Shelby Boston

ROLL CALL

BOARD MEMBERS ABSENT: None

STAFF PRESENT: District Manager Tom Lando, Finance & Accounting Manager & Treasurer Brett Goodlin, District Engineer Blaine Allen, Administrative Assistant Sarah Fenton, and Secretary Georgeanna Borrayo

ALSO PRESENT: PID Legal Counsel – Dustin Cooper, Dan Efseaff with Paradise Recreation & Park District, Patricia Slaven with ACWA Joint Powers Insurance Authority, Consultants Sami Kader, Colleen Boak, and Esmeralda Diego with Water Works Engineers, Nicole Maddox with APTIM, and members of the public.

It was moved by Director Shaw and seconded by Director Hinman to adopt Resolution No. 2022-07; a resolution of the Board of Directors of the Paradise Irrigation District re-authorizing remote meetings consistent with AB 361. Directors' votes were polled as follows by roll call:

RESOLUTION NO.
2022-07 ADOPTED
RE-AUTHORIZING
REMOTE
MEETINGS
CONSISTENT WITH
AB 361
(Item 2)

AYES: Directors Matthews, Sulik, Hinman, Shaw, and Boston
NOES: None
ABSENT: None
Motion passes 5-0

No public comments were received.

PUBLIC
PARTICIPATION

President Boston announced agenda item 4 will be tabled at this time as the representative from the ACWA Joint Powers Insurance Authority is not currently present. The Board will move forward and adjourn to closed session to discuss agenda items 5.a., 5.b., 5.c. and 5.d. Following an opportunity for public comment, the Board adjourned to closed session at 6:34 p.m. regarding the following:

CLOSED SESSION
(Item 5.a., 5.b., 5.c.
& 5.d.)

5.a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (California Government Code section 54956.9 (d)(1).) Pacific Gas & Electric Company Bankruptcy Proceedings, including PID claim against Fire Victim Trust. Bankruptcy Case No. 19-30088 (DM).

Closed Session Announcement: Direction has been provided to Legal Counsel.

CONTINUED –
CLOSED SESSION

5.b. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (California Government Code section 54957 (b). District Manager

Closed Session Announcement: Direction has been provided to staff.

5.c. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (California Government Code section 54957 (b). Assistant District Manager

Closed Session Announcement: Direction has been provided to staff.

5.d. CONFERENCE WITH LABOR NEGOTIATORS (California Government Code section 54957.6):

PID Labor Negotiator: Tom Lando, District Manager

Employee Organizations: General Unit represented by IBEW Local 1245, and Management Unit represented by Teamsters Local 137

Closed Session Announcement: Direction has been provided to PID Labor Negotiator.

CLOSED SESSION
ANNOUNCEMENT
(Item 6)

President Boston reconvened the regular meeting at 7:16 p.m. and provided closed session announcement information regarding agenda items 5.a., 5.b., 5.c., and 5.d. as listed in italicized print under each closed session item above.

PRESENTATION
OF REFUND
CHECK FROM
ACWA JPIA
(Item 4)

Patricia Slaven, JPIA Director of Human Resources and Administration, presented a refund check issued to Paradise Irrigation District in the amount of \$49,232.00 under the Association of California Water Agencies Joint Powers Insurance Authority (ACWA JPIA) Rate Stabilization Fund. PID participates in the Property, Liability, and Workers' Compensation Programs. This refund check represents a refund from the Workers' Compensation program. **Informational item only.**

MEETING AGENDA
ORDER

President Boston announced new business agenda items 11.a. – Paradise Lake Progress Report and 11.b. – Paradise Welcome Sign Consideration, will be moved forward on the agenda for discussion.

PARADISE LAKE
PROGRESS
REPORT
(New Business
Item 11.a.)

Dan Efseaff, District Manager with the Paradise Recreation & Park District (PRPD) reported on the Lease Agreement between Paradise Irrigation District and PRPD effective June 1, 2020, to manage recreation amenities and operations at Paradise Lake. Manager Efseaff provided an overview regarding program and parking revenues received during 2020-2021), new programs and events introduced, as well as grant funding for trails. **Informational item only; no Board action taken.**

PARADISE
WELCOME SIGN
PARTICIPATION
APPROVED
(Item 11.b.)

Board members considered participation for the Paradise Welcome Sign. Organizations requesting new logos would pay the new medallion fee and could reapply for subsequent years up to year 5. This would result in a total of \$1,100 per medallion for the first five years:

Sign creation, installation & 1st year of maintenance = \$500

Maintenance for additional 4 years (Year 2-5): \$150 per year = \$600

It was moved by Director Sulik and seconded by Director Matthews to approve the PID logo design to be included on the Welcome to Paradise sign for a 5-year commitment and a total cost of \$1,100.00.

AYES: Directors Matthews, Sulik, Hinman, Shaw, and Boston
NOES: None
ABSENT: None
Motion passes 5-0

CONTINUED –
PARADISE
WELCOME SIGN
(Item 11.b.)

Board members reviewed consent calendar items as follows

APPROVAL OF
CONSENT
CALENDAR
(Item 7.a. – 7.c.)

- 7.a. Approval of Meeting Agenda Order
- 7.b. Approval of Minutes for Regular Meeting of March 16, 2022
- 7.c. Approval of Minutes for Special Meeting of April 12, 2022

It was moved by Director Shaw and seconded by Director Sulik to approve the Consent Calendar as presented.

AYES: Directors Matthews, Sulik, Hinman, Shaw, and Boston
NOES: None
ABSENT: None
Motion passes 5-0

Board members reviewed a written Treasurer's Report presented by Finance & Accounting Manager / Treasurer Brett Goodlin for the period ending March 31, 2022, highlighting the district's cash position, debt service analysis, operational overview, and recovery funding. Treasurer Goodlin further reported a draft budget discussion for Fiscal Year 2022-2023 is planned in early May with the Finance Committee.

ACCEPTANCE OF
TREASURER'S
REPORT FOR
PERIOD ENDING
MARCH 31, 2022
(Item 8.a.)

It was moved by Director Shaw and seconded by Director Sulik to accept the Treasurer's Report for the period ending March 31, 2022, as presented.

AYES: Directors Matthews, Sulik, Hinman, Shaw, and Boston
NOES: None
ABSENT: None
Motion passes 5-0

Board members reviewed accounts payable expense reports for the month of March 2022. Discussion included the current expense approval process for expenditures made in the previous month. Staff noted making an inquiry with legal counsel for further opinion relating to check warrant approval practices.

ACCOUNTS
PAYABLE
EXPENSE REPORT
FOR THE MONTH
OF MAR. 2022
APPROVED
(Item 8.b.)

It was moved by Director Shaw and seconded by Director Hinman to approve General Fund check numbers 57557 through 57635 for the month of March 2022 totaling \$1,749,018.73, exclusive of voided check numbers 57619, 57624, and 57627, and authorization of a similar amount allowing or adjusting for extraordinary budget or Board approved items during the month of April 2022.

AYES: Directors Matthews, Sulik, Hinman, Shaw, and Boston
NOES: None
ABSENT: None
Motion passes 5-0

District Manager Tom Lando commented on the following: 1) A public meeting is anticipated in May to discuss the draft "Options Study" as identified by consultants developing the study, to present an update and options the district might consider for ensuring greater financial stability.

INFORMATIONAL
PID STAFF AND
CONSULTANT
REPORT UPDATES
(Item 9.a. – 9.h.)

Water Works Engineers highlighted information presented in reports included in the Board packet regarding the Water Supply Recovery Program and status of engineering support services to the Paradise Irrigation District. Consultant Nicole Maddox with Aptim Environmental & Infrastructure discussed information regarding Public Assistance and Disaster Recovery Management Services and discussed potential grant funding possibilities under the Community Development Block Grant – Phase 2.

UNFINISHED
BUSINESS

No unfinished business to report.

CONTINUED –
NEW BUSINESS:

Colleen Boak with Water Works Engineers reported the Meter Installation and Service Lateral (MISLR) Phase 2 Project is currently in its 8th month of work, or about 44% complete with the schedule. The project is on track to complete the original scope within the original scoped timeframe.

METER
INSTALLATION &
SERVICE LATERAL
REPLACEMENT
PHASE 2 PROJECT
RECOMMENDA-
TION

Over the last year PID has continued to see an uptick in demand for water service, beyond that which was known at the time the project was originally developed. Over the last few months, Water Works and PID staff have worked together to assess these demand patterns and options to best meet them, bringing them to the Community Relations Committee and the Board for discussion. Consistent with these discussions, staff recommends the Board consider and authorize an expansion of the MISLR contract by 25%, as well as authorizing 10% additional contingency funding to accompany this contract expansion.

CONTRACT
EXPANSION WITH
RCI GENERAL
ENGINEERING
APPROVED
(Item 11.c.)

It was moved by Director Hinman and seconded by Director Matthews to approve the expansion of the Meter Installation and Service Lateral Phase 2 Project by up to 25%, authorizing the District Manager to execute a contract amendment with RCI General Engineering not to exceed \$4,419,186.00. Additionally, authorize 10% contingency funding for this project expansion totaling \$441,918.60 to be executed at the discretion of the District Manager or his designated representative as needed.

AYES: Directors Matthews, Sulik, Hinman, Shaw, and Boston

NOES: None

ABSENT: None

Motion passes 5-0

DISASTER
RECOVERY
MANAGEMENT
SERVICES
AGREEMENT –
AMENDMENT 5
WITH WATER
WORKS
ENGINEERS
APPROVED
(Item 11.d.)

Staff reported the proposed Amendment 5 to the Professional Services Agreement with Water Works Engineers (WWE) is to allow for WWE to accommodate an increase in the scope of services to manage the increased pace of construction being performed by RCI General Engineering on the Meter Installation and Service Lateral Replacement Project.

It was moved by Director Shaw and seconded by Director Sulik to authorize approval of Amendment 5 and direct staff to increase Water Works Engineers contract not-to-exceed amount to \$7,370,624.00 for disaster recovery engineering services being provided under the original agreement dated March 14, 2019.

AYES: Directors Matthews, Sulik, Hinman, Shaw, and Boston

NOES: None

ABSENT: None

Motion passes 5-0

Colleen Boak with Water Works Engineers reported the work of improvement for the Almond Street Main Replacement Project provided for construction services for the installation of a new subsurface water main along Almond Street in Paradise, as well as re-establishing services to adjacent properties.

CONTINUED –
ALMOND ST. MAIN
REPLACEMENT
PROJECT NOTICE
OF COMPLETION &
ACCEPTANCE
(Item 11.e.)

It was moved by Director Sulik and seconded by Director Shaw to authorize the District Manager to make the final payments to Santos Excavating in the amount of \$200,258.34, release the \$37,977.35 retention in 45 days and file the project's Notice of Completion and Acceptance with the Office of the Butte County Clerk-Recorder.

AYES: Directors Matthews, Sulik, Hinman, Shaw, and Boston

NOES: None

ABSENT: None

Motion passes 5-0

District Manager Tom Lando reported Paradise Irrigation District entered into an agreement with Bartle Wells Associates to complete a fiscal analysis for the District going forward. Since the original contract was signed, a capital improvement program was completed, and Bartle Wells was asked to redo their analysis to include this work and develop final rate and fee recommendations based on updated scenarios.

FINANCIAL
ANALYSIS –
BARTLE WELLS
ASSOCIATES –
ADDITIONAL
CONSULTING
BUDGET
AUTHORIZATION
(Item 11.f.)

It was moved by Director Shaw and seconded by Director Sulik to approve the request from Bartle Wells Associates to support the amended services in connection with the completion of the financial analysis and authorize an additional \$15,000 over the originally budgeted amount of \$60,000 for a total not-to-exceed amount of \$75,000 and authorize the District Manager to execute a contract amendment.

AYES: Directors Matthews, Sulik, Hinman, Shaw, and Boston

NOES: None

ABSENT: None

Motion passes 5-0

Director Shaw: Acknowledged PID staff and consultants for their work and noted the Paradise Gold Nugget Days Parade is this weekend.

DIRECTORS'
COMMENTS
(Item 13)

Director Hinman: Expressed appreciation to Water Works Engineers & Nicole Maddox with APTIM for their support and thanked PID staff for their work.

Director Sulik: Echoed comments of Directors Shaw and Hinman.

Director Matthews: Extended a thank you to everyone for their work and efforts.

President Boston: Echoed the thoughts expressed by the other directors.

There being no further business, it was moved by President Boston to adjourn the meeting. The regular meeting of the PID Board of Directors was adjourned at 9:10 p.m.

ADJOURNMENT OF
MEETING


Georgeanna Borrayo, Secretary


Shelby Boston, President