Paradise Irrigation District
6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

AGENDA

FINANCE COMMITTEE MEETING
THURSDAY, DECEMBER 7, 2023 – 8:00 AM

PID BOARD MEETING ROOM
6332 CLARK ROAD, PARADISE, CA 95969

Committee Members: Board of Directors – Bob Matthews & Chris Rehmann
PID Staff – Brett Goodlin, Finance & Accounting Manager,
Tom Lando, District Manager and Mickey Rich, Assistant District Manager
Public Members – Gary Ledbetter and Steve Oehler

- *The Board of Directors is committed to making its meetings accessible to all citizens. Any persons requiring a special accommodation to participate, is requested to contact the District Secretary at 530-877-4971, extension 2039 at least 72 hours in advance of the meeting.*

- *The following options are available for members of the public interested in participating in the meeting remotely:*

  Via Zoom Meeting: https://us02web.zoom.us/j/88192841237
  Telephone: +1 669 900 6833 US (San Jose)
  Meeting ID: 881 9284 1237
  To improve participation during the meeting, we will be accepting public comments from Zoom Meeting participants during the meeting. The Board cannot take action on any matter not on the agenda. Public comments specific to an agenda item will be read directly after the agenda item and before the Board votes on an item.

  Via Email or Telephone: Public comment will be accepted by email with the subject line PUBLIC COMMENT ITEM NO. ___ to gborrayo@paradiseirrigation.com or telephone (530) 876-2039 by 7:30 a.m. on the day of the meeting.

1. **Opening**

2. **Public Comment**
   This is the time for members of the audience to present items not on the agenda. No action can be taken on these items, but they may be placed on future agendas for consideration. Comments should be limited to a maximum of three minutes duration. If more time is needed, communication may be submitted in writing to committee members, or placed on the agenda for a future committee meeting.

3. **Year-to-Date Finance Update and Discussion:** Review of year-to-date Income Statement and Expenditures. (Brett Goodlin, Finance & Accounting Manager).

4. **Expense Report – November 1 - 30, 2023** (Brett Goodlin, Finance & Accounting Manager)

5. **Staff Updates**: Update from staff on finance-related projects.

6. **Adjournment – Next scheduled meeting: January 4, 2024, 8:00 AM**

AGENDA ITEM 4
Expense Report - Nov., 2023

PARADISE IRRIGATION DISTRICT

Expense Approval Report
Percentage of Total Payments* by Account
November 1 - 30, 2023

*Displaying accounts greater than 1.00%

Account Number	Account Name	Payments	% of Total
01-70-601099	Recovery & Capital	1,259,043.63	93.29%
01-210030	FICA	46,223.10	2.00%
01-210045	Retirement	38,498.01	1.67%
01-210020	Federal Withholding	30,253.06	1.31%
	Remainder	*$485,615.83*	*34.35%*
Grand Total		**$1,413,681.63**	

PARADISE IRRIGATION DISTRICT

Expense Approval Report
Percentage of Total Payments* by Vendor
November 1 - 30, 2023

*Displaying accounts greater than 1%

Vendor		Payments	% of Total
RCI General Engineering		823,442.55	58.25%
Myers and Sons Construction, LLC		372,648.90	26.36%
Internal Revenue Service		76,476.16	5.41%
ICMA Retirement Trust-457		32,305.28	2.29%
Pace Supply		18,091.19	1.28%
N.C.G.T. SECURITY FUND		15,234.00	1.08%
Employment Development Dept.		14,300.33	1.01%
	Remainder	*$61,183.22*	*4.33%*
Grand Total		**$1,413,681.63**	

Paradise Irrigation District

Expense Approval Report
By Vendor Name

Payment Dates 11/1/2023 - 11/30/2023

Payment Date	Payment Number	Payable Number	Description (Item)	Amount
Vendor: 03213 - Adobe Systems				
11/16/2023	DFT0006774	INV0007092	Software	29.99
			Vendor 03213 - Adobe Systems Total:	**29.99**
Vendor: 02957 - Aflac				
11/10/2023	DFT0006749	INV0007104	Montly Invoices	127.20
11/10/2023	DFT0006750	INV0007105	Montly Aflac Invoice	228.12
11/24/2023	DFT0006842	INV0007130	Montly Invoices	127.20
11/24/2023	DFT0006843	INV0007131	Montly Aflac Invoice	178.38
			Vendor 02957 - Aflac Total:	**660.90**
Vendor: 03323 - All Things Trees				
11/16/2023	DFT0006822	1582	Tree Work	7,500.00
			Vendor 03323 - All Things Trees Total:	**7,500.00**
Vendor: 03211 - Amazon.com				
11/03/2023	DFT0006833	113-4571877-2017867	Supplies	97.74
11/02/2023	DFT0006829	113-4579287-9721065	Supplies	70.02
11/03/2023	DFT0006832	113-4416143-7109822	Supplies	62.90
11/03/2023	DFT0006831	113-8728499-3570647	Supplies	125.27
			Vendor 03211 - Amazon.com Total:	**355.93**
Vendor: 03266 - Apple				
11/15/2023	DFT0006775	INV0007091	icloud	0.99
			Vendor 03266 - Apple Total:	**0.99**
Vendor: 01068 - Aramark Uniform Services				
11/09/2023	DFT0006776	5066412135	Uniforms	236.64
11/09/2023	DFT0006776	5066412136	Uniforms	130.03
11/09/2023	DFT0006776	5066417570	Uniforms	200.70
11/09/2023	DFT0006776	5066423017	Uniforms	200.70
11/09/2023	DFT0006776	5066428418	Uniforms	189.18
			Vendor 01068 - Aramark Uniform Services Total:	**957.25**
Vendor: 01074 - Asbury Enviromental Service				
11/07/2023	APA001296	I500-00981482	Used Oil Pick Up	100.00
			Vendor 01074 - Asbury Enviromental Service Total:	**100.00**
Vendor: 01082 - AT&T				
11/07/2023	APA001297	20690150	Office telephones	743.84
			Vendor 01082 - AT&T Total:	**743.84**
Vendor: 01090 - AWWA				
11/06/2023	DFT0006739	SO125715	Membership Renewal	311.00
11/06/2023	DFT0006738	7002149889	Membership Renewal	2,594.00
			Vendor 01090 - AWWA Total:	**2,905.00**
Vendor: 01240 - California Special Districts Association				
11/09/2023	DFT0006773	2023-10	2024 CSDA Membership Ren...	7,883.33
			Vendor 01240 - California Special Districts Association Total:	**7,883.33**
Vendor: 01247 - Capra, Laura				
11/15/2023	DFT0006821	2023-12	Medical	164.90
			Vendor 01247 - Capra, Laura Total:	**164.90**
Vendor: 03194 - Cintas Corporation				
11/09/2023	DFT0006777	5181010508	Supplies	47.20
11/09/2023	DFT0006777	5181010559	Supplies	283.37
11/09/2023	DFT0006777	5181010596	Supplies	79.13
			Vendor 03194 - Cintas Corporation Total:	**409.70**

Payment Date	Payment Number	Payable Number	Description (Item)	Amount
Vendor: 02905 - COMP, Inc.				
11/07/2023	APA001298	00037185 -00	Pre-employment screening	460.00
			Vendor 02905 - COMP, Inc. Total:	**460.00**
Vendor: 01474 - Eagles Security Systems				
11/09/2023	DFT0006697	1405856	Security	156.03
11/09/2023	DFT0006696	1405857	Security	469.20
			Vendor 01474 - Eagles Security Systems Total:	**625.23**
Vendor: 02888 - Elecsys International Corporation				
11/07/2023	APA001299	Statement 10/31/2023	Missing invoices from 2020-2…	90.00
			Vendor 02888 - Elecsys International Corporation Total:	**90.00**
Vendor: 01480 - Employment Development Dept.				
11/10/2023	DFT0006744	INV0007099	State Income Tax Withholding	76.35
11/10/2023	DFT0006747	INV0007102	State Disability Withholding	8.27
11/13/2023	DFT0006757	INV0007114	State Income Tax Withholding	5,762.96
11/13/2023	DFT0006760	INV0007117	State Disability Withholding	1,361.22
11/19/2023	DFT0006795	INV0007125	State Income Tax Withholding	12.28
11/19/2023	DFT0006798	INV0007128	State Disability Withholding	2.84
11/27/2023	DFT0006850	INV0007140	State Income Tax Withholding	5,760.66
11/27/2023	DFT0006853	INV0007143	State Disability Withholding	1,315.75
			Vendor 01480 - Employment Development Dept. Total:	**14,300.33**
Vendor: 01501 - Enloe Medical Center				
11/27/2023	DFT0006856	2023-11	Physicals	298.00
			Vendor 01501 - Enloe Medical Center Total:	**298.00**
Vendor: 03178 - ERICKS North America, Inc.				
11/07/2023	DFT0006836	CI046503	Supplies	171.44
			Vendor 03178 - ERICKS North America, Inc. Total:	**171.44**
Vendor: 01526 - Federal Express Corp.				
11/27/2023	DFT0006855	8-306-03017	Postage	74.65
			Vendor 01526 - Federal Express Corp. Total:	**74.65**
Vendor: 01528 - FGL Environmental				
11/16/2023	DFT0006790	378265A	Routine Bacti Monitoring-We…	103.00
11/16/2023	DFT0006790	378457A	Woodsdale Pipeline	28.00
11/16/2023	DFT0006790	376307A	Biosolids Monitoring	1,804.00
11/16/2023	DFT0006790	378167A	Waste Water Monitoring	31.00
11/16/2023	DFT0006790	378545A	Routine Bacti Monitoring-We…	103.00
11/16/2023	DFT0006790	378546A	Water Quality Monitoring	61.00
11/16/2023	DFT0006790	378676A	Waste Water Monitoring	302.00
11/16/2023	DFT0006790	378984A	Routine Bacti Monitoring	103.00
11/16/2023	DFT0006790	378774A	Routine Bacti Monitoring	103.00
11/16/2023	DFT0006790	378831A	Tokay	28.00
11/16/2023	DFT0006790	378892A	Orchard Leak	28.00
11/16/2023	DFT0006790	378945A	Woodsdale	28.00
11/16/2023	DFT0006784	379179A	Water Quality Monitoring	28.00
11/16/2023	DFT0006785	379180A	Water Quality Monitoring	28.00
11/16/2023	DFT0006786	379193A	Routine Bacti Monitoring	103.00
11/16/2023	DFT0006788	379326A	Water Quality Monitoring	28.00
11/16/2023	DFT0006787	379365A	Drinking Water Monitoring	103.00
11/16/2023	DFT0006789	379115A	Waste Water Monitoring	31.00
			Vendor 01528 - FGL Environmental Total:	**3,043.00**
Vendor: 03309 - GoDaddy				
11/25/2023	DFT0006778	INV0007093	Software	13.99
			Vendor 03309 - GoDaddy Total:	**13.99**
Vendor: 01705 - Hunt & Sons, Inc.				
11/17/2023	DFT0006800	645991	236gals. unleaded gasoline	1,037.18
11/17/2023	DFT0006800	679057	154gals. unleaded gasoline	672.77
11/17/2023	DFT0006800	693232	200gals. unleaded gasoline	832.05
			Vendor 01705 - Hunt & Sons, Inc. Total:	**2,542.00**

Payment Date	Payment Number	Payable Number	Description (Item)	Amount
Vendor: 01716 - ICMA Retirement Trust-401				
11/07/2023	DFT0006740	INV0007095	Retirement - 401(a) Match	17.27
11/10/2023	DFT0006752	INV0007107	Retirement - 401(a) Match	3,113.27
11/16/2023	DFT0006792	INV0007121	Retirement - 401(a) Match	8.64
11/24/2023	DFT0006845	INV0007133	Retirement - 401(a) Match	3,053.55
			Vendor 01716 - ICMA Retirement Trust-401 Total:	**6,192.73**
Vendor: 01715 - ICMA Retirement Trust-457				
11/07/2023	DFT0006741	INV0007096	Retirement Trust - 457	17.27
11/07/2023	DFT0006742	INV0007097	Deferred Comp 457	51.82
11/07/2023	DFT0006743	INV0007098	Retirement Trust - 457	103.65
11/10/2023	DFT0006753	INV0007108	Retirement Trust - 457	3,113.27
11/10/2023	DFT0006754	INV0007109	Deferred Comp 457	9,817.68
11/10/2023	DFT0006755	INV0007110	Retirement Trust - 457	2,241.22
11/10/2023	DFT0006756	INV0007111	Retirement Trust - 457	948.14
11/16/2023	DFT0006793	INV0007122	Retirement Trust - 457	8.64
11/16/2023	DFT0006794	INV0007123	Deferred Comp 457	25.92
11/24/2023	DFT0006846	INV0007134	Retirement Trust - 457	3,053.55
11/24/2023	DFT0006847	INV0007135	Deferred Comp 457	9,695.82
11/24/2023	DFT0006848	INV0007136	Retirement Trust - 457	2,280.16
11/24/2023	DFT0006849	INV0007137	Retirement Trust - 457	948.14
			Vendor 01715 - ICMA Retirement Trust-457 Total:	**32,305.28**
Vendor: 01731 - Internal Revenue Service				
11/10/2023	DFT0006745	INV0007100	FICA Withholding	113.98
11/10/2023	DFT0006746	INV0007101	Fed Withholding	164.20
11/10/2023	DFT0006748	INV0007103	Medicare WIthholding	26.64
11/13/2023	DFT0006758	INV0007115	FICA Withholding	18,705.24
11/13/2023	DFT0006759	INV0007116	Fed Withholding	15,068.00
11/13/2023	DFT0006761	INV0007118	Medicare WIthholding	4,374.66
11/19/2023	DFT0006796	INV0007126	FICA Withholding	38.96
11/19/2023	DFT0006797	INV0007127	Fed Withholding	33.52
11/19/2023	DFT0006799	INV0007129	Medicare WIthholding	9.04
11/27/2023	DFT0006851	INV0007141	FICA Withholding	18,603.76
11/27/2023	DFT0006852	INV0007142	Fed Withholding	14,987.34
11/27/2023	DFT0006854	INV0007144	Medicare WIthholding	4,350.82
			Vendor 01731 - Internal Revenue Service Total:	**76,476.16**
Vendor: 01722 - isolved, Inc.				
11/07/2023	APA001300	I132048822	Plan admin.	88.20
			Vendor 01722 - isolved, Inc. Total:	**88.20**
Vendor: 03255 - John Michael Bunch				
11/07/2023	APA001301	2035	Electrical	3,535.00
11/07/2023	APA001301	2036	Electrical	235.00
			Vendor 03255 - John Michael Bunch Total:	**3,770.00**
Vendor: 01780 - Kimball Midwest				
11/07/2023	APA001302	101497997	549458NW	171.59
11/07/2023	APA001302	101522717	Refund for missing item	-5.78
			Vendor 01780 - Kimball Midwest Total:	**165.81**
Vendor: 03270 - MAC Tools				
11/13/2023	DFT0006823	213751	Tools	167.00
			Vendor 03270 - MAC Tools Total:	**167.00**
Vendor: 03225 - Myers and Sons Construction, LLC				
11/06/2023	58071	348-13 (CM)	Overpayment set to credit	22,297.60
11/06/2023	58071	348-13 (CM)	Overpayment set to credit	-445,952.00
11/06/2023	58071	348-14	Res B Replacement	-1,850.00
11/06/2023	58071	348-14	Res B Replacement	37,000.00
11/06/2023	58071	348-15	Reservoir B Retainage	-40,060.70
11/06/2023	58071	348-15	RES B Replacement	801,214.00
			Vendor 03225 - Myers and Sons Construction, LLC Total:	**372,648.90**

Payment Date	Payment Number	Payable Number	Description (Item)	Amount
Vendor: 03045 - N.C.G.T. SECURITY FUND				
11/07/2023	1296	2023-11	Health 2023-11	15,234.00
			Vendor 03045 - N.C.G.T. SECURITY FUND Total:	**15,234.00**
Vendor: 01538 - O'Reilly Auto Parts				
11/07/2023	APA001303	3534-108597	Repair parts	58.19
11/07/2023	APA001303	3534-108695	Repair parts	142.77
11/07/2023	APA001303	3534-110179	Supplies	341.85
			Vendor 01538 - O'Reilly Auto Parts Total:	**542.81**
Vendor: 03187 - Pace Analytical Services LLC				
11/07/2023	APA001304	2309139-28	Water testing	283.00
11/07/2023	APA001304	2309208-28	Water testing	283.00
			Vendor 03187 - Pace Analytical Services LLC Total:	**566.00**
Vendor: 02030 - Pace Supply				
11/09/2023	DFT0006779	088844672	3/4 x 3 clamp	795.20
11/09/2023	DFT0006779	088447905-1	Corp Stop - Serv Brass - 2 ' MIP..	3,674.99
11/09/2023	DFT0006779	088447905-1	Coupling - Serv Brass - 1' Comp	1,479.41
11/09/2023	DFT0006779	088447905-1	B16 Box - Concrete	984.29
11/09/2023	DFT0006779	088571813	1" comp nut	743.48
11/09/2023	DFT0006779	088532397-5	A23 Meter - Serv Brass	1,516.04
11/09/2023	DFT0006779	088532397-5	Adaptor 6 Way - Serv Brass - 2'..	570.47
11/09/2023	DFT0006779	088532397-5	Adaptor - Serv Brass - 2 ' MIP x..	1,218.01
11/09/2023	DFT0006779	089026737	G-5 CI lid	3,055.74
11/09/2023	DFT0006779	089026737	G-5 valve box	4,053.56
			Vendor 02030 - Pace Supply Total:	**18,091.19**
Vendor: 02070 - Peterson				
11/07/2023	APA001305	PC010227699	Equipment Repairs	163.88
11/07/2023	APA001305	BBC399639	supplies	142.85
			Vendor 02070 - Peterson Total:	**306.73**
Vendor: 03048 - Plan B Professional Answering Service				
11/07/2023	APA001306	2023-11	Answering service	152.20
			Vendor 03048 - Plan B Professional Answering Service Total:	**152.20**
Vendor: 03167 - RCI General Engineering				
11/06/2023	58072	2023-08 (MISLR 3)	MISLR 3 Retention	-43,339.08
11/06/2023	58072	2023-08 (MISLR 3)	MISLR 3	866,781.63
			Vendor 03167 - RCI General Engineering Total:	**823,442.55**
Vendor: 02057 - Riebes Auto Parts				
11/07/2023	APA001307	5356-135733	Parts & Supplies	116.22
			Vendor 02057 - Riebes Auto Parts Total:	**116.22**
Vendor: 03306 - Save Mart				
11/16/2023	DFT0006824	2023-11	Training Lucn	103.19
			Vendor 03306 - Save Mart Total:	**103.19**
Vendor: 03312 - SiriusXM				
11/05/2023	DFT0006780	INV0007094	Office Expense	5.43
			Vendor 03312 - SiriusXM Total:	**5.43**
Vendor: 03273 - Snap-On Credit LLC				
11/01/2023	DFT0006781	INV0007090	Zeus Software	99.00
			Vendor 03273 - Snap-On Credit LLC Total:	**99.00**
Vendor: 03210 - Spatial Networks, Inc.				
11/01/2023	DFT0006734	7E7049A6-0052	Field software, Fulcrum	672.00
			Vendor 03210 - Spatial Networks, Inc. Total:	**672.00**
Vendor: 03061 - Sterling Health Services, Inc DBA				
11/10/2023	DFT0006751	INV0007106	HSA Contribution	167.30
11/24/2023	DFT0006844	INV0007132	HSA Contribution	167.30
			Vendor 03061 - Sterling Health Services, Inc DBA Total:	**334.60**
Vendor: 02362 - Thomas Ace Hardware				
11/13/2023	DFT0006809	218338	Supplies	56.81

Payment Date	Payment Number	Payable Number	Description (Item)	Amount
11/13/2023	DFT0006810	218636	Supplies	1.19
11/13/2023	DFT0006801	218780	Supplies	63.16
11/13/2023	DFT0006801	218781	Supplies	40.44
11/13/2023	DFT0006811	218791	Supplies	11.02
11/13/2023	DFT0006801	217745	Supplies	57.64
11/13/2023	DFT0006801	218202	Supplies	468.84
11/13/2023	DFT0006801	218861	Supplies	1.17
11/13/2023	DFT0006801	218872	Supplies	52.79
11/13/2023	DFT0006801	218879	Supplies	78.03
11/13/2023	DFT0006801	219002	Supplies	2.88
11/13/2023	DFT0006801	219128	Tools	56.56
11/13/2023	DFT0006801	219226	Supplies	23.60
11/13/2023	DFT0006801	219234	Supplies	15.59
11/13/2023	DFT0006803	219259	Tools	11.06
11/13/2023	DFT0006801	219287	Supplies	43.54
11/13/2023	DFT0006807	219515	Supplies	7.80
11/13/2023	DFT0006806	219517	Supplies	3.76
11/13/2023	DFT0006804	219624	Supplies	42.81
11/13/2023	DFT0006805	219707	Supplies	95.90
11/13/2023	DFT0006802	219760	Supplies	116.75
11/13/2023	DFT0006808	219835	Supplies	51.11
11/17/2023	DFT0006812	219911	Supplies	53.85
11/17/2023	DFT0006817	219963	Supplies	12.13
11/17/2023	DFT0006814	219984	Supplies	58.76
11/17/2023	DFT0006815	220251	Supplies	96.85
11/17/2023	DFT0006816	220261	Supplies	18.12
11/17/2023	DFT0006813	220279	Supplies	3.93
11/17/2023	DFT0006819	220294	Supplies	5.66
11/17/2023	DFT0006818	220363	Supplies	46.48
11/17/2023	DFT0006820	220425	Supplies	53.21
			Vendor 02362 - Thomas Ace Hardware Total:	**1,651.44**
Vendor: 02824 - US Bank Corporate Payment System				
11/12/2023	DFT0006735	2023-11	Zoho Renewal	745.20
11/02/2023	DFT0006839	WQA5862	Training OCT Water Academy	850.00
11/03/2023	DFT0006837	2023-11 (Sportmans)	Supplies	121.77
11/03/2023	DFT0006736	53133	Training	292.14
11/12/2023	DFT0006838	69619101	Software	745.20
11/16/2023	DFT0006840	2023-11 (SubWy)	Employee Training	457.16
			Vendor 02824 - US Bank Corporate Payment System Total:	**3,211.47**
Vendor: 02712 - VistaNet inc.				
11/07/2023	APA001308	23040	MSP Sophos Central	795.10
11/07/2023	APA001308	23041	Network Monitoring	629.00
11/07/2023	APA001308	23162	Work stations	8,149.40
11/07/2023	APA001308	23163	Computer maintenance	540.00
11/07/2023	APA001308	23164	Email issues	120.00
			Vendor 02712 - VistaNet inc. Total:	**10,233.50**
Vendor: 02714 - Wagner & Bonsignore				
11/07/2023	APA001309	10-23-749	Water rights work	1,968.75
			Vendor 02714 - Wagner & Bonsignore Total:	**1,968.75**
Vendor: 03134 - White Glove Cleaning Svc Inc				
11/07/2023	APA001310	76876	Janitorial services	456.00
11/07/2023	APA001310	76877	Janitorial services	550.00
			Vendor 03134 - White Glove Cleaning Svc Inc Total:	**1,006.00**
Vendor: 03244 - William Leo Bunch Jr				
11/07/2023	APA001311	16945	Annual Monitoring for Fire Spr...	800.00
			Vendor 03244 - William Leo Bunch Jr Total:	**800.00**
			Grand Total:	**1,413,681.63**