



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

AGENDA

REGULAR MEETING PARADISE IRRIGATION DISTRICT BOARD OF DIRECTORS PID BOARD ROOM

6332 CLARK ROAD, PARADISE, CA 95969

WEDNESDAY, APRIL 19, 2023 – 5:30 PM

❖ *The Board of Directors is committed to making its meetings accessible to all citizens. Any person requiring a special accommodation to participate, is requested to contact the District Secretary at (530) 876-2039 at least 48 hours in advance of the meeting.*

❖ *The following options are available for members of the public interested in participating in the meeting remotely:*

Via Zoom Meeting: <https://us02web.zoom.us/j/88192841237>

Telephone: +1 669 900 6833 US (San Jose)

Meeting ID: 881 9284 1237

To improve participation during the meeting, we will be accepting public comments from Zoom Meeting participants during the meeting. The Board cannot take action on any matter not on the agenda. Public comments specific to an agenda item will be read directly after the agenda item and before the Board votes on an item.

Via Email or Telephone: Public comment will be accepted by email with the subject line PUBLIC COMMENT ITEM NO. ___ to gborrayo@paradiseirrigation.com or telephone (530) 876-2039 prior to 4:00 p.m. on the day of the meeting.

1. **OPENING:**

- a. Call to Order
- b. Public & Board Members; please silence your cell phones
- c. Reflection and Pledge of Allegiance
- d. Roll Call

2. **PUBLIC COMMENT:**

Individuals will be given an opportunity to address the Board regarding matters not scheduled on the agenda, although the Board cannot take action on any matter not on the agenda. Comments will be limited to 3 minutes per speaker. Opportunity for public comment on agenda items will be provided at the time they are discussed by the Board with comments limited to 3 minutes per agenda item.

3. **CLOSED SESSION:**

- a. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9. One potential case.
- b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 54956.9(d)(1)). Paradise Irrigation District Claim against the Fire Victim Trust for damages incurred by the November 8, 2018 Camp Fire.

4. **ANNOUNCEMENT FROM CLOSED SESSION**

5. **APPROVAL OF CONSENT CALENDAR:** *Action may be taken.*
(A roll call vote will be taken one time for the Consent Calendar)

- a. Approval of Meeting Agenda Order
- b. Approval of Minutes – Regular Meeting of March 15, 2023

CONSENT CALENDAR CONTINUED:

- c. Surplus Equipment - Approval of Resolution No. 2023-05 to surplus Verizon mobile devices with the District's switch of mobile device carrier from Verizon to AT&T
 - d. Mains Replacement Project - Approval to Release Request for Proposals for Project.
 - e. Approval of Revisions to Standard Drawings PID-16 and PID-17 in the PID Pipeline Installation Procedures & Specifications.
 - f. Approval of Water Service Facilities Agreement with Pacific West Communities, Inc. for 5975 Maxwell Drive, Paradise, CA, 95969. APN: 053-380-099.
 - g. Approval of Water Service Facilities Agreement with Northern California Conference of Seventh Day Adventists for 5720 Academy Drive, Paradise, CA, 95969. APN: 054-040-136.
 - h. Approval of Water Service Facilities Agreement with Phoenix Community Initiative, LLC for 5389 Newland Road, Paradise, CA 95969. APN: 054-181-051.
6. **PRESENTATION: ANNUAL AUDIT REPORT:** Presentation by Fechter and Company for review and acceptance of the audited financial statements of the Paradise Irrigation District for the year ended June 30, 2022. *Action may be taken.*
7. **TREASURER'S UPDATE:**
- a. **Treasurer's Report:** Review and acceptance of the Treasurer's Report for the period ending March 31, 2023. *Action may be taken.*
 - b. **Expense Approval Report:** Approval of payments by check in the amount of \$1,754,726.13 representing check numbers 57873 through 57900 and electronic payments of \$1,535,304.03 by EFT for the month of March 2023 for total payments of \$3,290,030.16, and authorization of a similar amount allowing or adjusting for extraordinary budget or Board approved items during the month of April 2023. *Action may be taken.*
8. **PID STAFF & CONSULTANT REPORT UPDATES:** Verbal and written report updates from staff and consultants. *Informational Report Updates. Direction may be given.*
- a. District Manager's Report
 - b. Strategic Plan Progress Report
 - c. Customer Service Activity Report
 - d. Field Operations Staff Report
 - e. Water Treatment Plant Staff Report
 - f. Engineering Report
 - g. Water Supply Recovery Program Update: Progress update provided by Water Works Engineers
 - h. Post Fire Disaster Public Assistance & Recovery Management Services Update: Verbal update provided by Nicole Maddox – Aptim Environmental & Infrastructure.
9. **COMMITTEE REPORTS:** *Information Item Only.*
Board oral report(s) regarding representation on Commissions/Committees/Conferences:
- a. Community Relations Committee (Director Sulik – Chairperson)
 - 1. PID Participation - 2nd Annual Butte County Fire Safe Council Grazing Festival
10. **UNFINISHED BUSINESS:** None to Report
11. **NEW BUSINESS:**
- a. **Software Purchase** (Brett Goodlin, Finance & Accounting Manager): Approval to authorize purchase of Qwestica, Ltd. Budgeting and Reporting software with an initial cost of \$24,625 per year and authorize the District Manager or designated representative to execute the Qwestica Software Subscription Agreement. *Action may be taken.*

NEW BUSINESS CONTINUED:

- b. **Capacity Fee Credit** (Director Bob Matthews): Discussion in reference to establishing a deadline for the Capacity Fee Credit. *Action may be taken.*
- c. **Policy Revision, Chapter 7 – Discontinued Service and Transfer of Ownership** (Assistant District Manager Mickey Rich): Approval of the proposed policy amendment to the Paradise Irrigation District Policy and Procedures Manual, Chapter 7 – Water Rates, Operating Fees and Billing Procedures. *Action may be taken.*
- d. **Resolution Authorizing Surplus Property** (Jeff Hill, Distribution Superintendent): Adopt Resolution No. 2023-04 declaring surplus property no longer necessary for District purposes and authorize the District Manager to direct staff to dispose of surplus items listed in the most cost effective and practical manner possible. *Action may be taken.*
- e. **Division 2 Director Vacancy Update** (Tom Lando, District Manager): Discussion regarding Division 2 vacancy posting and review of potential extension and update to special meeting date to consider filling vacancy. *Action may be taken.*

12. DIRECTORS' COMMENTS: *Information Item Only.*

13. CLOSED SESSION:

- a. CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
Agency Designated Representative: Tom Lando, District Manager
Employee Organization: Management Unit represented by Teamsters Local 137
- b. CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6): Conference with PID Labor Negotiator Tom Lando regarding Unrepresented Position, Assistant District Manager.

14. ANNOUNCEMENT FROM CLOSED SESSION

15. ADJOURNMENT

CONSENT CALENDAR
REGULAR MEETING
PARADISE IRRIGATION DISTRICT
BOARD OF DIRECTORS

WEDNESDAY, APRIL 19, 2023 – 5:30 PM

AGENDA ITEM 5 – APPROVAL OF CONSENT CALENDAR:

A. APPROVAL OF MEETING AGENDA ORDER

B. APPROVAL OF MINUTES – REGULAR MEETING OF MARCH 15, 2023

Action Requested: Approve Minutes for the regularly scheduled meeting of the Board of Directors on February 15, 2023.

C. APPROVAL OF SURPLUS – VERIZON MOBILE DEVICES

Action Requested: Adopt Resolution No. 2023-05 authorizing surplus property of Verizon mobile devices resulting from a change in mobile device carrier from Verizon to AT&T.

D. PARADISE IRRIGATION DISTRICT MAINS REPLACEMENT PROJECT:

Action Requested: Authorize staff to release a Request for Proposal for the PID Mains Replacement Project.

E. APPROVAL OF REVISIONS TO PID STANDARD DRAWINGS:

Action Requested: Authorize update to PID standards PID-16 and PID-17 in the Pipeline Installation Procedures and Specifications.

F. APPROVAL OF WATER SERVICE FACILITIES AGREEMENT RE: EAGLEPOINTE APARTMENTS, 5975 MAXWELL DRIVE, PARADISE, CA, 95969. APN: 053-380-099.

Action Requested: Approve Water Service Facilities Agreement with Pacific West Communities, Inc., Owners of real property located at 5975 Maxwell Drive, Paradise, California and authorize the District Manager to execute the agreement on behalf of the District.

G. APPROVAL OF WATER SERVICE FACILITIES AGREEMENT, 5720 ACADEMY DRIVE, PARADISE, CA, 95969. APN: 054-040-136.

Action Requested: Authorize approval of concept for the 5720 Academy Drive 6" main extension and provide authorization to the District Manager to enter into a Water Service Facilities Agreement with Northern California Conference of Seventh-day Adventists, Owners of real property located at 5720 Academy Drive, Paradise, California.

H. APPROVAL OF WATER SERVICE FACILITIES AGREEMENT, 5389 NEWLAND ROAD, PARADISE, CA 95969. APN: 054-181-051.

Action Requested: Approve Water Service Facilities Agreement with Phoenix Community Initiative, LLC, Owners of real property located at 5389 Newland Road, Paradise, California and authorize the District Manager to execute the agreement on behalf of the District.