



# Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

## AGENDA

### REGULAR MEETING PARADISE IRRIGATION DISTRICT BOARD OF DIRECTORS PID BOARD ROOM

6332 CLARK ROAD, PARADISE, CA 95969

**WEDNESDAY, OCTOBER 19, 2022 – 6:30 PM**

- ❖ *The Board of Directors is committed to making its meetings accessible to all citizens. Any persons requiring a special accommodation to participate, is requested to contact the District Secretary at (530) 876-2039 at least 48 hours in advance of the meeting.*

- ❖ *The following options are available for members of the public interested in participating in the meeting remotely:*

*Via Zoom Meeting: <https://us02web.zoom.us/j/88192841237>*

*Telephone: +1 669 900 6833 US (San Jose)*

*Meeting ID: 881 9284 1237*

*To improve participation during the meeting, we will be accepting public comments from Zoom Meeting participants during the meeting. The Board cannot take action on any matter not on the agenda. Public comments specific to an agenda item will be read directly after the agenda item and before the Board votes on an item.*

*Via Email or Telephone: Public comment will be accepted by email with the subject line PUBLIC COMMENT ITEM NO. \_\_\_\_ to [gborrayo@paradiseirrigation.com](mailto:gborrayo@paradiseirrigation.com) or telephone (530) 876-2039 prior to 4:30 p.m. on the day of the meeting.*

#### 1. **OPENING:**

- a. Call to Order
- b. Public & Board Members; please silence your cell phones
- c. Reflection and Pledge of Allegiance
- d. Roll Call

#### 2. **PUBLIC COMMENT:**

Individuals will be given an opportunity to address the Board regarding matters not scheduled on the agenda, although the Board cannot take action on any matter not on the agenda. Comments will be limited to 3 minutes per speaker. Opportunity for public comment on agenda items will be provided at the time they are discussed by the Board with comments limited to 3 minutes per agenda item.

#### 3. **APPROVAL OF CONSENT CALENDAR:** *Action may be taken.*

- a. Approval of Meeting Agenda Order
- b. Approval of Minutes – Regular Meeting of September 21, 2022
- c. Approval of ACWA Invoice – 2023 Annual Agency Member Dues

#### 4. **TREASURER'S UPDATE:**

- a. **Treasurer's Report:** Review and acceptance of the Treasurer's Report for the period ending September 30, 2022. *Action may be taken.*
- b. **Expense Approval Report:** Approval of payments by check in the amount of \$1,710,271.69 representing check numbers 57761 through 57770 and electronic payments of \$1,399,945.62 by EFT for the month of September 2022 totaling \$3,110,217.31, and authorization of a similar amount allowing or adjusting for extraordinary budget or Board approved items during the month of October 2022. *Action may be taken.*

5. **PID STAFF & CONSULTANT REPORT UPDATES:** Verbal and written report updates from staff and consultants. *Informational Report Updates. Direction may be given.*
  - a. District Manager's Report
  - b. Strategic Plan Progress Report
  - c. Customer Service Activity Report
  - d. Field Operations Staff Report
  - e. Water Treatment Plant Staff Report
  - f. Engineering Report
  - g. Water Supply Recovery Program Update: Progress update provided by Water Works Engineers
  - h. Post Fire Disaster Public Assistance & Recovery Management Services Update: Verbal update provided by Nicole Maddox – Aptim Environmental & Infrastructure.
  
6. **COMMITTEE REPORTS:** *Information Item Only.*  
Board oral report(s) regarding representation on Commissions/Committees/Conferences:
  - a. Administration & Personnel Committee (Directors Hinman & Boston – Chairperson)
  
7. **UNFINISHED BUSINESS:** (Continued from September 21, 2022 Board of Directors Meeting)
  - a. **Municipal Service Review Update** (Tom Lando, District Manager & Mickey Rich, Assistant District Manager):
    1. Letter Agreement with LAFCo: Authorize the District Manager to sign a Letter Agreement with the Butte Local Agency Formation Commission (LAFCo) to proceed with an update of the District's existing Municipal Service Review. *Action may be taken.*
    2. Agreement Authorization – SWALE, Inc. Proposal: Authorize the District Manager to enter into an agreement with SWALE, Inc. for services to support the District in addressing a Municipal Service Review (MSR) Update for a cost not to exceed \$23,000.00. *Action may be taken.*
  
8. **NEW BUSINESS:**
  - a. **Damaged Water Main – Skyway Road Rehabilitation Project** (PID Staff): Verbal After-action report update relating to water main incident on September 14, 2022 between Neal Road and Black Olive Drive. *Information item only.*
  - b. **Water Treatment Plant Wash Water Equalizer Tanks – Engineering Design Proposal** (Blaine Allen, District Engineer): Authorize the District Manager to enter into an Agreement with Water Works Engineers for the design of the Water Treatment Plant Equalizer Tanks not to exceed \$236,929.00, and additionally authorize a 15% contingency budget of \$35,539.00 for this project at the discretion of the District Manager. *Action may be taken.*
  - c. **Disaster Recovery Management Services Agreement – Amendment 6** (District Manager Tom Lando): Authorize approval of Amendment 6 and direct Staff to increase Water Works Engineers contract not-to-exceed amount by \$3,399,800.00 to a total contract to date of \$10,770,424.00 for disaster recovery engineering services being provided under Agreement dated March 14, 2019. *Action may be taken.*
  - d. **Security Camera System Purchase** (Mickey Rich, Assistant District Manager): Authorize the purchase and installation of the proposed security camera system for District facilities from Secure and Alert for a not-to-exceed amount of \$38,075.00. *Action may be taken.*
  - e. **Capacity Fee Study** (Mickey Rich, Assistant District Manager): Review and consider Capacity Fee Study and potential adjustment to the PID Capacity Fee. *Action may be taken.*
  - f. **Discontinuance Policy Amendment, Chapters 6.6.1 and 7.7.3** (Mickey Rich, Assistant District Manager): Adopt proposed revisions to the PID Policy and Procedures Manual, Chapter 6.6.1 – Continuity of Service and Chapter 7.7.3 – Discontinued Service. *Action may be taken.*

- g. **Contract Authorization - Classification Study** (Mickey Rich, Assistant District Manager): Authorize an additional \$45,750 for a classification study performed by CPS HR Consulting and authorize the District Manager to execute an agreement for this contract assignment for a total not-to-exceed amount of \$112,000.00. *Action may be taken.*
- h. **Magalia Dam Design** (Blaine Allen, District Engineer): Review and consider approval to authorize funding for the Magalia Dam design under the Magalia Dam Improvement Project. *Action may be taken. (Summary Information will be available upon final engineering review)*

9. **DIRECTORS' COMMENTS:** *Information Item Only.*

10. **ADJOURNMENT**

CONSENT CALENDAR  
REGULAR MEETING  
PARADISE IRRIGATION DISTRICT  
BOARD OF DIRECTORS

WEDNESDAY, OCTOBER 19, 2022 – 6:30 PM

AGENDA ITEM 2 – APPROVAL OF CONSENT CALENDAR:

- A. APPROVAL OF MEETING AGENDA ORDER
- B. APPROVAL OF MINUTES – REGULAR MEETING OF SEPTEMBER 21, 2022  
**Action Requested:** Approve Minutes for the regularly scheduled meeting of the Board of Directors Meeting on September 21, 2022.
- C. APPROVAL OF ACWA INVOICE FOR 2023 ANNUAL AGENCY DUES  
**Action Requested:** Approve and authorize payment to the Association of California Water Agencies in the amount of \$21,825.00 for 2023 Annual Agency Dues.