



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

AGENDA

REGULAR MEETING PARADISE IRRIGATION DISTRICT BOARD OF DIRECTORS PID BOARD ROOM

6332 CLARK ROAD, PARADISE, CA 95969

WEDNESDAY, JULY 20, 2022 – 6:30 PM

- ❖ *The Board of Directors is committed to making its meetings accessible to all citizens. Any persons requiring a special accommodation to participate, is requested to contact the District Secretary at (530) 876-2039 at least 48 hours in advance of the meeting.*

- ❖ *The following options are available for members of the public interested in participating in the meeting remotely:*

Via Zoom Meeting: <https://us02web.zoom.us/j/88192841237>

Telephone: +1 669 900 6833 US (San Jose)

Meeting ID: 881 9284 1237

To improve participation during the meeting, we will be accepting public comments from Zoom Meeting participants during the meeting. The Board cannot take action on any matter not on the agenda. Public comments specific to an agenda item will be read directly after the agenda item and before the Board votes on an item.

Via Email or Telephone: Public comment will be accepted by email with the subject line PUBLIC COMMENT ITEM NO. ____ to gborrayo@paradiseirrigation.com or telephone (530) 876-2039 prior to 4:30 p.m. on the day of the meeting.

1. **OPENING:**
 - a. Call to Order
 - b. Public & Board Members; please silence your cell phones
 - c. Reflection and Pledge of Allegiance
 - d. Roll Call
2. **AB 361 and Remote Meeting Guidance:** Adopt Resolution No. 2022-11 Re-Authorizing Remote Meetings Consistent with AB 361. *Action may be taken. (Roll Call Vote)*
3. **PUBLIC PARTICIPATION:**

Individuals will be given an opportunity to address the Board regarding matters not scheduled on the agenda, although the Board cannot take action on any matter not on the agenda. Comments will be limited to 3 minutes per speaker. Opportunity for public comment on agenda items will be provided at the time they are discussed by the Board with comments limited to 3 minutes per agenda item.
4. **CLOSED SESSION:**
 - a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code section 54957 (b)). Office Manager.
5. **ANNOUNCEMENT FROM CLOSED SESSION**
6. **APPROVAL OF CONSENT CALENDAR:** *Action may be taken.*
(A roll call vote will be taken one time for the Consent Calendar)
 - a. Approval of Meeting Agenda Order
 - b. Approval of Minutes – Special Meeting of May 18, 2022
 - c. Approval of Minutes – Special Meeting of June 15, 2022
 - d. Approval of Minutes – Regular Meeting of June 15, 2022
 - e. Approval of Minutes – Special Meeting of June 27, 2022
 - f. Approval to Authorize - Allocation of Cash Funds through Credit Card Cash Back Awards
 - g. Approval to Authorize Purchase - Upgrades for Operating System & Software Expenditures
 - h. Approval to Authorize - Backflow Tester to Test Approximately 1,200 Devices
 - i. Approval to Adopt Resolution No. 2022-13 – Amendment to Appendix of Designated Positions under PID's Conflict of Interest Code

7. **TREASURER'S UPDATE:**
 - a. **Treasurer's Report:** Review and acceptance of the Treasurer's Report for the period ending June 30, 2022. *Action may be taken.*
 - b. **Expense Approval Report:** Approval of payments by check in the amount of \$1,335,218.31 representing check numbers 57681 through 57688 and electronic payments of \$528,451.04 by EFT for the month of June 2022 totaling \$1,863,669.35, and authorization of a similar amount allowing or adjusting for extraordinary budget or Board approved items during the month of July 2022. *Action may be taken.*
8. **PID STAFF & CONSULTANT REPORT UPDATES:** Verbal and written report updates from staff and consultants. *Informational Report Updates. Direction may be given.*
 - a. District Manager's Report
 - b. Strategic Plan Progress Report
 - c. Customer Service Activity Report
 - d. Field Operations Staff Report
 - e. Water Treatment Plant Staff Report
 - f. Engineering Reports
 - g. Water Supply Recovery Program Update: Progress update provided by Water Works Engineers
 - h. Post Fire Disaster Public Assistance & Recovery Management Services Update: Verbal update provided by Nicole Maddox – Aptim Environmental & Infrastructure.
9. **COMMITTEE REPORTS:** *Information Item Only.*

Board oral report(s) regarding representation on Commissions/Committees/Conferences:

 - a. Administration & Personnel Committee (Directors Hinman & Boston – Chairperson)
 - b. Finance Committee (Directors Matthews & Hinman – Chairperson)
 - c. Community Relations Committee (Directors Matthews & Sulik – Chairperson)
10. **UNFINISHED BUSINESS** – None to report
11. **NEW BUSINESS:**
 - a. **Investment Advisory Services – Contract Authorization** (Mickey Rich): Authorize a contract with Meeder Public Funds, Inc. for investment advisory services and authorize the District Manager to execute an Agreement for this contract assignment. *Action may be taken.*
 - b. **Contract for Construction of Reservoir B Replacement Project** (Water Works Engineers): Accept the bid from Myers & Sons Construction, LLC for a not-to-exceed cost of \$7,916,000.00 and authorize the District Manager to execute the construction agreement for the District. Additionally authorize a 10% (\$792,000) contingency budget for the project at the discretion of the District Manager. *Action may be taken.*
 - c. **PID-Owned Properties - Potential Surplus** (Tom Lando / Mickey Rich): Presentation from Gregg Mowers to provide information relating to PID-Owned properties and potential board direction to staff. *(Action may be taken).*
 - d. **Meter Replacement Project – Contract Amendment Recommendation** (Water Works Engineers): Authorize the District Manager to execute a contract amendment with Zenner USA not to exceed \$321,612.41. Additionally authorize 10% contingency funding for this project expansion totaling \$32,161.00 to be executed at the discretion of the District Manager or his designated representative as needed. *Action may be taken.*
 - e. **Letter of “Merit Rejection” – Claim for Damages** (Mickey Rich): Formally reject claim for water filter installation & replacement for 6468 Dora Lee Lane and approve Letter of “Merit Rejection” for submittal to ACWA Joint Powers Insurance Authority to process and respond to the claim. *Action may be taken.*
 - f. **Transmittal of Delinquent Water Charges** (Brett Goodlin / Mickey Rich): Adopt PID Resolution No. 2022-12 transmitting delinquent water charges to the Butte County Auditor-Controller for enrolling on the 2022-2023 secured property tax roll. *Action may be taken. (Roll Call Vote)*

- g. **PID Policy & Procedures Manual – Proposed Revisions** (Mickey Rich):
 - 1. **Revision to Chapter 12 – Procurement Policy.** Adopt proposed revisions to the Paradise Irrigation District Policy and Procedures Manual, Chapter 12 – Procurement Policy. *Action may be taken.*
 - 2. **Revision to Chapter 2, section 2.4.B – Filling of Vacancies:** Adopt proposed revisions to Chapter 2 of the District’s Policy and Procedures Manual. *Action may be taken.*
- h. **Amendment to Occasional Use Metering Mechanism** (Mickey Rich): Approve amendments to the billing mechanism to allow occasional use on a ready-to-serve meter. *Action may be taken.*
- i. **Water Treatment Plant Equalizer Tanks** (Blaine Allen): Informational update from District Engineer Blaine Allen regarding preparation for distribution of Request for Proposals to engineering firms for the design of new equalizer tanks at the Water Treatment Plant. *Information item only.*
- j. **Drinking Water Construction Grant Under the Additional Supplemental Appropriation for Disaster Relief Act (ASADRA) Program.** (District Manager Tom Lando / Water Works Engineers)
 - 1. **Authorizing Resolution – Drinking Water Construction Grant Agreement:** Adopt Resolution No. 2022-14 authorizing the Drinking Water Construction Grant Agreement D2102049 between PID and the California State Water Resources Control Board and authorizing designation of authorized representatives to sign and file, for and on behalf of the District. *Action may be taken*
 - 2. **Drinking Water Construction Grant Agreement D2102049:** Authorize the District Manager to enter into an Agreement with the California State Water Resources Control Board for a Drinking Water Construction Grant number D2102049 in the amount of approximately \$23.4M, subject to legal review. *Action may be taken.*
- k. **Private Pipelines** (Blaine Allen): Authorize staff to work with Legal Counsel to create a path moving forward to bring private pipelines into our system, or to be able to abandon under advisory private pipelines.” *Action may be taken.*
- l. **Financial Plan - Fiscal Year 2022-2023:** Accept detailed report of Financial Plan for fiscal year 2022-2023. *Action may be taken.*
- m. **Post Fire Disaster Public Assistance & Disaster Recovery Management Services – Contract Extension, Amendment 3** (Mickey Rich): Authorize approval of contract amendment with Aptim Environmental & Infrastructure, LLC (APTIM) to provide a 60-day time extension. *Action may be taken.*

12. **DIRECTORS’ COMMENTS:** *Information Item Only.*

13. **ADJOURNMENT**

CONSENT CALENDAR
REGULAR MEETING
PARADISE IRRIGATION DISTRICT
BOARD OF DIRECTORS

WEDNESDAY, JULY 20, 2022 – 6:30 PM

(A roll call vote will be taken one time for the Consent Calendar)

- A. APPROVAL OF MEETING AGENDA ORDER
- B. APPROVAL OF MINUTES – SPECIAL MEETING OF MAY 18, 2022
Action Requested: Approve Minutes for the special meeting of the Board of Directors Meeting on May 18, 2022.
- C. APPROVAL OF MINUTES – SPECIAL MEETING OF JUNE 15, 2022
Action Requested: Approve Minutes for the special meeting of the Board of Directors on June 15, 2022.
- D. APPROVAL OF MINUTES – REGULAR MEETING OF JUNE 15, 2022
Action Requested: Approve Minutes for the regularly scheduled meeting of the Board of Directors on June 15, 2022.
- E. APPROVAL OF MINUTES – SPECIAL MEETING OF JUNE 27, 2022
Action Requested: Approve Minutes for the special meeting of the Board of Directors on June 27, 2022.
- F. APPROVAL TO AUTHORIZE ALLOCATION OF CASH FUNDS (Cash Back Awards issued under the District's credit card account with USBank as part of the State of California Cal-Card network):
Action Requested: Authorize the Treasurer to set aside quarterly credit card cash back award monies for employee safety awards and recognition programs.
- G. APPROVAL TO AUTHORIZE BUDGETED TECHNOLOGY UPGRADES:
Action Requested: Authorize operating system and software expenditures for budgeted IT upgrades.
- H. APPROVAL TO AUTHORIZE BACKFLOW TESTER AGREEMENT
Action Requested: Authorize the District Manager to enter into an agreement for one-time Backflow testing for a cost not-to-exceed \$80,000.00.
- I. APPROVAL TO ADOPT RESOLUTION NO. 2022-13 (AMENDMENT TO DESIGNATED POSITIONS):
Action Requested: Adopt PID Resolution No. 2022-13 Amending Conflict of Interest Code Appendix of Designated Positions for submittal to the Butte County Board of Supervisors for approval.