



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

AGENDA

REGULAR MEETING PARADISE IRRIGATION DISTRICT BOARD OF DIRECTORS PID BOARD ROOM

6332 CLARK ROAD, PARADISE, CA 95969

WEDNESDAY, JULY 20, 2022 – 6:30 PM

- ❖ *The Board of Directors is committed to making its meetings accessible to all citizens. Any persons requiring a special accommodation to participate, is requested to contact the District Secretary at (530) 876-2039 at least 48 hours in advance of the meeting.*

- ❖ *The following options are available for members of the public interested in participating in the meeting remotely:*

Via Zoom Meeting: <https://us02web.zoom.us/j/88192841237>

Telephone: +1 669 900 6833 US (San Jose)

Meeting ID: 881 9284 1237

To improve participation during the meeting, we will be accepting public comments from Zoom Meeting participants during the meeting. The Board cannot take action on any matter not on the agenda. Public comments specific to an agenda item will be read directly after the agenda item and before the Board votes on an item.

Via Email or Telephone: Public comment will be accepted by email with the subject line PUBLIC COMMENT ITEM NO. ___ to gborrayo@paradiseirrigation.com or telephone (530) 876-2039 prior to 4:30 p.m. on the day of the meeting.

1. **OPENING:**

- Call to Order
- Public & Board Members; please silence your cell phones
- Reflection and Pledge of Allegiance
- Roll Call

- (Pg. 5-7) 2. **AB 361 and Remote Meeting Guidance:** Adopt Resolution No. 2022-11 Re-Authorizing Remote Meetings Consistent with AB 361. *Action may be taken. (Roll Call Vote)*

3. **PUBLIC PARTICIPATION:**

Individuals will be given an opportunity to address the Board regarding matters not scheduled on the agenda, although the Board cannot take action on any matter not on the agenda. Comments will be limited to 3 minutes per speaker. Opportunity for public comment on agenda items will be provided at the time they are discussed by the Board with comments limited to 3 minutes per agenda item.

4. **CLOSED SESSION:**

- PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code section 54957 (b)). Office Manager.

5. **ANNOUNCEMENT FROM CLOSED SESSION**

- (Pg. 4) 6. **APPROVAL OF CONSENT CALENDAR:** *Action may be taken.*
(A roll call vote will be taken one time for the Consent Calendar)

- Approval of Meeting Agenda Order
- Approval of Minutes – Special Meeting of May 18, 2022
- Approval of Minutes – Special Meeting of June 15, 2022
- Approval of Minutes – Regular Meeting of June 15, 2022
- Approval of Minutes – Special Meeting of June 27, 2022
- Approval to Authorize - Allocation of Cash Funds through Credit Card Cash Back Awards
- Approval to Authorize Purchase - Upgrades for Operating System & Software Expenditures
- Approval to Authorize - Backflow Tester to Test Approximately 1,200 Devices
- Approval to Adopt Resolution No. 2022-13 – Amendment to Appendix of Designated Positions under PID's Conflict of Interest Code

7. **TREASURER'S UPDATE:**

- (Pg. 26-30) a. **Treasurer's Report:** Review and acceptance of the Treasurer's Report for the period ending June 30, 2022. *Action may be taken.*
- (Pg. 31-39) b. **Expense Approval Report:** Approval of payments by check in the amount of \$1,335,218.31 representing check numbers 57681 through 57688 and electronic payments of \$528,451.04 by EFT for the month of June 2022 totaling \$1,863,669.35, and authorization of a similar amount allowing or adjusting for extraordinary budget or Board approved items during the month of July 2022. *Action may be taken.*

(Pg. 40-64) 8. **PID STAFF & CONSULTANT REPORT UPDATES:** Verbal and written report updates from staff and consultants. *Informational Report Updates. Direction may be given.*

- (Pg. 40-41) a. District Manager's Report
- (Pg. 42-53) b. Strategic Plan Progress Report
- (Pg. 54-55) c. Customer Service Activity Report
- (Pg. 56-59) d. Field Operations Staff Report
- (Pg. 60) e. Water Treatment Plant Staff Report
- (Pg. 61-64) f. Engineering Reports
- g. Water Supply Recovery Program Update: Progress update provided by Water Works Engineers
- h. Post Fire Disaster Public Assistance & Recovery Management Services Update: Verbal update provided by Nicole Maddox – Aptim Environmental & Infrastructure.

9. **COMMITTEE REPORTS:** *Information Item Only.*

Board oral report(s) regarding representation on Commissions/Committees/Conferences:

- a. Administration & Personnel Committee (Directors Hinman & Boston – Chairperson)
- b. Finance Committee (Directors Matthews & Hinman – Chairperson)
- c. Community Relations Committee (Directors Matthews & Sulik – Chairperson)

10. **UNFINISHED BUSINESS** – None to report

11. **NEW BUSINESS:**

- (Pg. 65) a. **Investment Advisory Services – Contract Authorization** (Mickey Rich): Authorize a contract with Meeder Public Funds, Inc. for investment advisory services and authorize the District Manager to execute an Agreement for this contract assignment. *Action may be taken.*
- (Pg. 66-77) b. **Contract for Construction of Reservoir B Replacement Project** (Water Works Engineers): Accept the bid from Myers & Sons Construction, LLC for a not-to-exceed cost of \$7,916,000.00 and authorize the District Manager to execute the construction agreement for the District. Additionally authorize a 10% (\$792,000) contingency budget for the project at the discretion of the District Manager. *Action may be taken.*
- c. **PID-Owned Properties - Potential Surplus** (Tom Lando / Mickey Rich): Presentation from Gregg Mowers to provide information relating to PID-Owned properties and potential board direction to staff. *(Action may be taken).*
- (Pg. 78-80) d. **Meter Replacement Project – Contract Amendment Recommendation** (Water Works Engineers): Authorize the District Manager to execute a contract amendment with Zenner USA not to exceed \$321,612.41. Additionally authorize 10% contingency funding for this project expansion totaling \$32,161.00 to be executed at the discretion of the District Manager or his designated representative as needed. *Action may be taken.*
- (Pg. 81-90) e. **Letter of “Merit Rejection” – Claim for Damages** (Mickey Rich): Formally reject claim for water filter installation & replacement for 6468 Dora Lee Lane and approve Letter of “Merit Rejection” for submittal to ACWA Joint Powers Insurance Authority to process and respond to the claim. *Action may be taken.*
- (Pg. 91-116) f. **Transmittal of Delinquent Water Charges** (Brett Goodlin / Mickey Rich): Adopt PID Resolution No. 2022-12 transmitting delinquent water charges to the Butte County Auditor-Controller for enrolling on the 2022-2023 secured property tax roll. *Action may be taken. (Roll Call Vote)*

- (Pg. 117-131) g. **PID Policy & Procedures Manual – Proposed Revisions** (Mickey Rich):
1. **Revision to Chapter 12 – Procurement Policy.** Adopt proposed revisions to the Paradise Irrigation District Policy and Procedures Manual, Chapter 12 – Procurement Policy. *Action may be taken.*
- (Pg. 132-134) 2. **Revision to Chapter 2, section 2.4.B – Filling of Vacancies:** Adopt proposed revisions to Chapter 2 of the District’s Policy and Procedures Manual. *Action may be taken.*
- (Pg. 135-136) h. **Amendment to Occasional Use Metering Mechanism** (Mickey Rich): Approve amendments to the billing mechanism to allow occasional use on a ready-to-serve meter. *Action may be taken.*
- (Pg. 137) i. **Water Treatment Plant Equalizer Tanks** (Blaine Allen): Informational update from District Engineer Blaine Allen regarding preparation for distribution of Request for Proposals to engineering firms for the design of new equalizer tanks at the Water Treatment Plant. *Information item only.*
- (Pg. 138-139) j. **Drinking Water Construction Grant Under the Additional Supplemental Appropriation for Disaster Relief Act (ASADRA) Program.** (District Manager Tom Lando / Water Works Engineers)
1. **Authorizing Resolution – Drinking Water Construction Grant Agreement:** Adopt Resolution No. 2022-14 authorizing the Drinking Water Construction Grant Agreement D2102049 between PID and the California State Water Resources Control Board and authorizing designation of authorized representatives to sign and file, for and on behalf of the District. *Action may be taken*
 2. **Drinking Water Construction Grant Agreement D2102049:** Authorize the District Manager to enter into an Agreement with the California State Water Resources Control Board for a Drinking Water Construction Grant number D2102049 in the amount of approximately \$23.4M, subject to legal review. *Action may be taken.*
- (Pg. 141-165) k. **Private Pipelines** (Blaine Allen): Authorize staff to work with Legal Counsel to create a path moving forward to bring private pipelines into our system, or to be able to abandon under advisory private pipelines.” *Action may be taken.*
- (Pg. 166-167) l. **Financial Plan - Fiscal Year 2022-2023:** Accept detailed report of Financial Plan for fiscal year 2022-2023. *Action may be taken.*
- (Pg. 168-190) m. **Post Fire Disaster Public Assistance & Disaster Recovery Management Services – Contract Extension, Amendment 3** (Mickey Rich): Authorize approval of contract amendment with Aptim Environmental & Infrastructure, LLC (APTIM) to provide a 60-day time extension. *Action may be taken.*
- (Pg. 191-192)

12. **DIRECTORS’ COMMENTS:** *Information Item Only.*

13. **ADJOURNMENT**

CONSENT CALENDAR
REGULAR MEETING
PARADISE IRRIGATION DISTRICT
BOARD OF DIRECTORS

WEDNESDAY, JULY 20, 2022 – 6:30 PM

(A roll call vote will be taken one time for the Consent Calendar)

- A. APPROVAL OF MEETING AGENDA ORDER
- B. APPROVAL OF MINUTES – SPECIAL MEETING OF MAY 18, 2022
Action Requested: Approve Minutes for the special meeting of the Board of Directors Meeting on May 18, 2022.
- C. APPROVAL OF MINUTES – SPECIAL MEETING OF JUNE 15, 2022
Action Requested: Approve Minutes for the special meeting of the Board of Directors on June 15, 2022.
- D. APPROVAL OF MINUTES – REGULAR MEETING OF JUNE 15, 2022
Action Requested: Approve Minutes for the regularly scheduled meeting of the Board of Directors on June 15, 2022.
- E. APPROVAL OF MINUTES – SPECIAL MEETING OF JUNE 27, 2022
Action Requested: Approve Minutes for the special meeting of the Board of Directors on June 27, 2022.
- F. APPROVAL TO AUTHORIZE ALLOCATION OF CASH FUNDS (Cash Back Awards issued under the District's credit card account with USBank as part of the State of California Cal-Card network):
Action Requested: Authorize the Treasurer to set aside quarterly credit card cash back award monies for employee safety awards and recognition programs.
- G. APPROVAL TO AUTHORIZE BUDGETED TECHNOLOGY UPGRADES:
Action Requested: Authorize operating system and software expenditures for budgeted IT upgrades.
- H. APPROVAL TO AUTHORIZE BACKFLOW TESTER AGREEMENT
Action Requested: Authorize the District Manager to enter into an agreement for one-time Backflow testing for a cost not-to-exceed \$80,000.00.
- I. APPROVAL TO ADOPT RESOLUTION NO. 2022-13 (AMENDMENT TO DESIGNATED POSITIONS):
Action Requested: Adopt PID Resolution No. 2022-13 Amending Conflict of Interest Code Appendix of Designated Positions for submittal to the Butte County Board of Supervisors for approval.



Paradise Irrigation District

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DATE: July 20, 2022
TO: Board of Directors
FROM: Tom Lando, District Manager
Georgeanna Borrayo, Board Secretary
SUBJECT: AB 361 Compliance – Brown Act/COVID-19 Teleconference and Remote Meeting Requirements
07/20/2022 Special Board of Directors Meeting

Background:

The Board of Directors adopted Resolution No. 2021-15 (Authorizing Remote Meetings Consistent with AB 361) on October 20, 2021, enabling board members to attend public meetings in person or remotely. The resolution lapses every 30 days. Therefore, subsequent resolutions re-authorizing remote meetings need to be adopted at least every 30 days to remain in effect, and were previously adopted by the Board on the following dates:

- November 17, 2021 (Resolution No. 2021-16)
- December 15, 2021 (Resolution No. 2021-17)
- January 6, 2022 (Resolution No. 2022-01)
- January 19, 2022 (Resolution No. 2022-02)
- February 16, 2022 (Resolution No. 2022-04)
- March 16, 2022 (Resolution No. 2022-05)
- April 12, 2022 (Resolution No. 2022-06)
- April 20, 2022 (Resolution No. 2022-07)
- May 18, 2022 (Resolution No. 2022-08)
- June 15, 2022 (Resolution No. 2022-09)
- June 27, 2022 (Resolution No. 2022-10)

Adopting the resolution does not prohibit the public from attending meetings in person. Public attendance will be determined by the Board based on current conditions and health and safety considerations.

In September of 2021, California Legislature and Governor Gavin Newsom enacted AB 361, “Open Meetings: State and Local Agencies: Teleconferences.” The bill amends Government Code section 54953 and clarifies Brown Act Requirements regarding remotely-attended public meetings as outlined in the following resolution.

If the Board desires to adopt the following subsequent resolution re-authorizing remote meetings, the recommended form of motion is:

“I move to adopt **Resolution 2022-11** Re-Authorizing Remote Meetings Consistent with AB 361.”

Budgetary Impact: None

Attachments: (1)

- Resolution No. 2022-11 (Re-Authorizing Remote Meetings Consistent with AB 361)

RESOLUTION NO. 2022-11 (SUBSEQUENT)

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PARADISE IRRIGATION DISTRICT RE-AUTHORIZING REMOTE MEETINGS CONSISTENT WITH AB 361

WHEREAS, the Paradise Irrigation District (“District”) is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of Paradise Irrigation District’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District’s legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote participation in meetings by members of a legislative body by audio or video or both, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition of remote meetings is a declaration of a state of emergency by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted a Resolution, Number 2021-15 on October 20, 2021, finding that the requisite conditions exist for the District’s legislative bodies to conduct remote meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency; and the Board of Directors has done so; and

WHEREAS, emergency conditions persist in the District, specifically, on March 4, 2020 the Governor proclaimed State of Emergency to exist in California due to the COVID-19 pandemic, which proclamation is still active; and

WHEREAS, state and local officials have recommended social distancing measures, including masks, to slow the spread of COVID-19 and contagious variants, and to protect the vulnerable and immunocompromised members of the community; and

WHEREAS, the Board does hereby find that the state of emergency continues to directly impact the ability of members to meet in-person; and

WHEREAS, as a consequence of the state of emergency and recommended social distancing measures, the Board of Directors does hereby find that the legislative bodies of Paradise Irrigation

District shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the public may attend meetings and comment by calling in or by using the Zoom platform as described in meeting agendas.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF PARADISE IRRIGATION DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Re-ratification of Governor’s Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California’s Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 3. Remote Teleconference Meetings. The District’s General Manager, Secretary, and legislative bodies are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 4. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) 30 days from adoption of this Resolution or (ii) such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the District’s legislative bodies may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of Paradise Irrigation District, this 20th day of July, 2022, by the following vote:

AYES:

NOES:

ABSENT: Division 1 Director Seat Vacant

ABSTAIN:

ATTEST:

PARADISE IRRIGATION DISTRICT:

Georgeanna Borrayo
Secretary to the Board of Directors

Shelby Boston
President, Board of Directors

MINUTES

SPECIAL MEETING
BOARD OF DIRECTORS
PARADISE IRRIGATION DISTRICT
MAY 18, 2022

The special meeting of the Board of Directors of the Paradise Irrigation District was called to order at 5:30 p.m. by President Shelby Boston.

OPENING

BOARD MEMBERS PRESENT: Directors Bob Matthews, Alan Hinman, Brian Shaw, Vice-President Marc Sulik, and President Shelby

ROLL CALL

BOARD MEMBERS ABSENT: None

STAFF PRESENT: District Manager Tom Lando, Finance & Accounting Manager Brett Goodlin, Administrative Assistant Sarah Fenton, and Secretary Georgeanna Borrayo

It was moved by Director Shaw and seconded by Director Hinman to adopt Resolution No. 2022-08; a resolution of the Board of Directors of the Paradise Irrigation District re-authorizing remote meetings consistent with AB 361. Directors' votes were polled as follows by roll call:

RESOLUTION NO. 2022-08 ADOPTED RE-AUTHORIZING REMOTE MEETINGS CONSISTENT WITH AB 361 (Item 2)

AYES: Directors Matthews, Sulik, Hinman, Shaw, and Boston
NOES: None
ABSENT: None

Motion Passes 5-0

No public comments were received.

PUBLIC PARTICIPATION (Item 3)

President Boston announced the Board will adjourn to closed session to discuss agenda items 4.a. to 4.c. Following an opportunity for public comment, the Board adjourned to closed session at 5:33 p.m. regarding the following:

CLOSED SESSION (Item 4.a. to 4.c.)

- 4.a. CONFERENCE WITH LABOR NEGOTIATORS (California Government Code section 54957.6):
 - PID Labor Negotiator: Tom Lando, District Manager
 - Employee Organizations: General Unit represented by IBEW Local 1245
Management Unit represented by Teamsters Local 137

Closed Session Announcement: Direction has been provided to PID Labor Negotiator in reference to the employee organizations identified. The Board of Directors will consider an Amendment to Employment Agreement with the Management Unit in open session under Agenda item 7.

CONTINUED –
CLOSED SESSION

- 4.b. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (California Government Code section 54957(b). District Manager

Closed Session Announcement: Direction has been provided to staff.

- 4.c. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (California Government Code section 54957(b). Assistant District Manager

Closed Session Announcement: Direction has been provided to staff.

RETURN TO OPEN
SESSION (Item 5)

President Boston reconvened the special meeting at 6:26 p.m.

CLOSED SESSION
ANNOUNCEMENT
(Item 6)

President Boston provided closed session announcement information regarding agenda items 4.a., 4.b., and 4.c. as indicated in italicized print under each closed session item above.

AMENDMENT TO
AGREEMENT WITH
MANAGEMENT
UNIT DATED
JULY 1, 2021 TO
JUNE 30, 2023
(Item 7)

District Manager Tom Lando reported the Rules & Regulations Governing Employment Conditions, Salaries and Benefits for PID Employees in the Management Unit effective July 1, 2021 to June 30, 2023 provided for a cost of living adjustment of 1.5% effective July 1, 2022 contingent upon the District receiving at least \$10 million in PG&E settlement. The proposed amendment will provide the 1.5% cost of living increase starting the next full pay period on May 21, 2022.

It was moved by Director Matthews and seconded by Director Shaw to authorize amendment to Agreement with the Management Unit represented by Teamsters Local 137 to amend the effective date of the 1.5% cost of living adjustment from July 1, 2022 to the beginning of the next full pay period on May 21, 2022.

AYES: Directors Matthews, Sulik, Hinman, Shaw, and Boston

NOES: None

ABSENT: None

Motion passes 5-0

ADJOURNMENT

It was moved by President Boston to adjourn the meeting. The special meeting was adjourned at 6:29 p.m.

Georgeanna Borryo, Secretary

Shelby Boston, President

MINUTES

SPECIAL MEETING
BOARD OF DIRECTORS
PARADISE IRRIGATION DISTRICT
JUNE 15, 2022

The special meeting of the Board of Directors of the Paradise Irrigation District was called to order at 8:15 a.m. by President Shelby Boston.

OPENING

BOARD MEMBERS PRESENT: Directors Bob Matthews, Alan Hinman, Brian Shaw, Vice-President Marc Sulik, and President Shelby Boston

ROLL CALL

BOARD MEMBERS ABSENT: None

STAFF PRESENT: District Manager Tom Lando, Assistant District Manager Mickey Rich, Finance & Accounting Manager Brett Goodlin, Administrative Assistant Sarah Fenton, and Secretary Georgeanna Borrayo

ALSO PRESENT: Dave Marlett with Vista Net, Inc.

It was moved by Director Sulik and seconded by Director Hinman to adopt Resolution No. 2022-09; a resolution of the Board of Directors of the Paradise Irrigation District re-authorizing remote meetings consistent with AB 361. Directors' votes were polled as follows by roll call:

RESOLUTION NO.
2022-09 ADOPTED
RE-AUTHORIZING
REMOTE
MEETINGS
CONSISTENT
WITH AB 361
(Item 2)

AYES: Directors Matthews, Sulik, Hinman, Shaw, and Boston
NOES: None
ABSENT: None

Motion Passes 5-0

No public comments were received.

PUBLIC
PARTICIPATION

President Boston announced the Board will adjourn to closed session to discuss agenda items 4.a., 4.b. & 4.c. Following an opportunity for public comment, the Board adjourned to closed session at 8:19 a.m. regarding the following:

CLOSED SESSION
(Item 4.a. to 4.c.)

4.a. THREAT TO PUBLIC SERVICES OR FACILITIES (Pursuant to California Government Code section 54957). Consultation with: Vista Net, Inc. / Mickey Rich, PID Assistant District Manager.

4.b. CONFERENCE WITH LABOR NEGOTIATORS (California Government Code section 54957.6):

PID Labor Negotiator: Tom Lando, District Manager
Employee Organizations: General Unit represented by IBEW Local 1245

4.c. CONFERENCE WITH LABOR NEGOTIATORS (California Government Code section 54957 (b)). District Manager

ANNOUNCEMENT
FROM CLOSED
SESSION
(Item 5)

President Boston reconvened the special meeting at 8:47 a.m. and announced the following closed session report:

4.a. THREAT TO PUBLIC SERVICES OR FACILITIES (Pursuant to California Government Code section 54957). Consultation with: Vista Net, Inc. / Mickey Rich, PID Assistant District Manager.

Closed Session Announcement: There is no information to report; no action taken.

4.b. & 4.c.: No discussion was held regarding closed session agenda items 4.b – Conference with Labor Negotiators and 4.c – Public Employee Performance Evaluation. Closed session discussion for agenda items 4.b. and 4.c. will be moved to the regular meeting agenda after Item 8, Director Comments.

ADJOURNMENT

It was moved by President Boston to adjourn to the June 15, 2022 regular Board of Directors Meeting. The special meeting was adjourned at 8:50 a.m.

Georgeanna Borrayo, Secretary

Shelby Boston, President

MINUTES

REGULAR MEETING
BOARD OF DIRECTORS
PARADISE IRRIGATION DISTRICT
JUNE 15, 2022

The regular meeting of the Board of Directors of the Paradise Irrigation District (PID) was called to order at 8:58 a.m. by President Shelby Boston, followed by a reflection and the Pledge of Allegiance to the Flag of the United States of America.

OPENING

BOARD MEMBERS PRESENT: Directors Bob Matthews, Alan Hinman, Brian Shaw, Vice President Marc Sulik and President Shelby Boston

ROLL CALL

BOARD MEMBERS ABSENT: None

STAFF PRESENT: District Manager Tom Lando, Assistant District Manager Mickey Rich, Finance & Accounting Manager & Treasurer Brett Goodlin, District Engineer Blaine Allen, WTP Superintendent Bill Taylor, T&D Superintendents Jeff Hill and Pete Grout, Office Manager Tiffany Bowen, Billing Technician Tracy Niemela, Accounting Tech. Erica Friemuth, Customer Service Representative Kim Van Bibber, Sr. Customer Service Specialist Kaylin Valencia, Administrative Assistant Sarah Fenton, and Secretary Georgeanna Borrayo

ALSO PRESENT: Consultants Sami Kader, Colleen Boak, and Esmeralda Diego with Water Works Engineers, Nicole Maddox with APTIM and members of the public participating in-person and remotely via the Zoom Meeting platform.

No public comments were received.

PUBLIC PARTICIPATION

Board members reviewed consent calendar items as follows

APPROVAL OF CONSENT CALENDAR (Item 3.a. – 3.d.)

- 3.a. Approval of Meeting Agenda Order
- 3.b. Approval of Minutes - Regular Meeting of May 18, 2022
- 3.c. Approval of Minutes – Special Meeting of May 25, 2022
- 3.d. Approval to Purchase – Two Network Switches not to exceed \$20,000

It was moved by Director Hinman and seconded by Director Sulik to approve the Consent Calendar as presented.

AYES: Directors Matthews, Sulik, Hinman, Shaw, and Boston
NOES: None
ABSENT: None

Motion passes 5-0

Board members reviewed a written Treasurer’s Report presented by Finance & Accounting Manager / Treasurer Brett Goodlin for the period ending May 31, 2022, highlighting the district’s cash position, debt service analysis, operational overview, and recovery funding.

ACCEPTANCE OF TREASURER’S REPORT FOR PERIOD ENDING MAY 31, 2022 (Item 4.a.)

CONTINUED –
ACCEPTANCE OF
TREASURER'S
REPORT

It was moved by Director Sulik and seconded by Director Hinman to accept the Treasurer's Report for the period ending May 31, 2022, as presented.

AYES: Directors Matthews, Sulik, Hinman, Shaw, and Boston
NOES: None
ABSENT: None

Motion passes 5-0

ACCOUNTS
PAYABLE
EXPENSE REPORT
APPROVED FOR
THE MONTH OF
MAY 2022
(Item 4.b.)

Board members reviewed accounts payable expense reports for the month of May 2022. It was moved by Director Shaw and seconded by Director Hinman to approve payments by check in the amount of \$1,089,238.03 representing check numbers 57662 through 57653 and electronic payments of \$705,752.20 by EFT for the month of May 2022 totaling \$1,794,990.23, and authorization of a similar amount allowing or adjusting for extraordinary budget or Board approved items during the month of June 2022.

AYES: Directors Matthews, Sulik, Hinman, Shaw, and Boston
NOES: None
ABSENT: None

Motion passes 5-0

INFORMATIONAL
PID STAFF AND
CONSULTANT
REPORT UPDATES
(Item 5.a. – 5.h.)

Board members received an overview from staff and consultants regarding written report updates provided in the agenda packet.

Discussion included the following: 1) Challenges in reference to maintaining support with current staffing levels for all water supply recovery projects, PID service requests, and Town of Paradise projects, etc; 2) Supply issues presenting delays for items such as brass fittings and meters; 3) Weighing options relating to the cost and time commitment for employees to receive training to obtain a Class A license; and 4) Vacant positions and recent promotion opportunities.

Water Works Engineers presented an update regarding the Water Supply Recovery Program and highlighted the following: Metered Interim Water Service, Meter Installation and Service Lateral Replacement Program, Water Quality Assurance Monitoring, Main Replacement Project, and Reservoir B Replacement Project.

Water Works Engineers further highlighted an additional report regarding customer outage notification. At the May 2022 meeting of the Board of Directors, it was requested that the Recovery Program Team investigate ways that customers can be notified when water service outages will occur at their service and investigate the feasibility of noticing customers the day before their outage occurs. Additional director input included the potential to utilize text messaging and an automated customer call feature.

Consultant Nicole Maddox with Aptim Environmental & Infrastructure provided an update regarding Public Assistance and Disaster Recovery Management Services in support of the recovery efforts relating to each FEMA project water system component.

BOARD RECESS

President Shelby Boston called for a board recess at 10:20 a.m.

MEETING
RECONVENED

President Boston reconvened the regular meeting of the Board of Directors at 10:25 a.m.

UNFINISHED
BUSINESS

No unfinished business to report.

Staff reported after the 2018 Camp Fire, Broad & Gusman was instrumental in helping secure PID's backfill funding of approximately \$14.6 million through its advocacy with the Legislature, Governors Office, State Water Resources Control Board, Department of Water Resources, and other entities and continued to be a beneficial resource each legislative session. As the need arises, Broad & Gusman is willing to provide professional lobbyist services on an hourly basis for any limited one-off lobby work the District may need in the future.

NEW BUSINESS:

LOBBYIST
SERVICES –
RECOMMENDATION
TO END EXISTING
AGREEMENT
(Item 7.a.)

It was moved by Director Shaw and seconded by President Boston to authorize staff to end the existing contract with Broad & Gusman and provide approval to engage their services on an hourly basis in the future as the need arises for limited professional lobbyist support services.

AYES: Directors Matthews, Sulik, Hinman, Shaw, and Boston
NOES: None
ABSENT: None

Motion passes 5-0

Treasurer Brett Goodlin presented a financial plan proposal for fiscal year 2022-2023, highlighting total projected revenue, operating expenditures, and capital projects. Following discussion with staff regarding proposed capital expenditures, Board members noted some of the projects are very significant to the health and well-being of the District and recommended prioritizing capital projects and true estimate of costs. Additional input suggested development of a Vegetation Management Plan to aid in the management of the district's watershed.

BUDGET
WORKSHOP:

PID FINANCIAL
PLAN PROPOSAL
FOR FY 2022-2023
ADOPTED
(Item 7.b.1)

It was moved by Director Shaw and seconded by Director Matthews to adopt the Paradise Irrigation District Financial Plan proposal for fiscal year 2022-2023 with the stipulation staff present further detail to the Board of Directors relating to the District's expenditure plan and budget.

AYES: Directors Matthews, Sulik, Hinman, Shaw, and Boston
NOES: None
ABSENT: None

Motion passes 5-0

Board members reviewed a 10-Year Financial Plan Projection presented by Treasurer Brett Goodlin, noting the projection includes an additional \$28 million settlement funds to bring the settlement to 60% payout as anticipated from the Fire Victim Trust. An additional graph shows the projected ending cash balance over 10 years based on various factors such as a projected rate increase vs. no rate increase and additional settlement fund estimations. **No Board action taken.**

LONG-TERM
FINANCIAL
PLANNING REVIEW
AND DISCUSSION
(Item 7.b.2)

Staff reported after the Camp Fire the Board decided through policy to temporarily exempt property owners without water service at that time (approximately 1,700 parcels) from paying any fees to the District. Another class of customers in the District are on a "sealed" rate of \$21.49 per month plus a \$0.50 Town hydrant fee. These sealed customers like the temporarily exempt parcels, also do not currently receive active service. Over time, the distinction between temporarily exempt parcels and customers with sealed service have blurred and it is time to revisit prior policy to potentially establish and provide a uniform "inactive" customer class.

MONTHLY
SERVICE CHARGE
NON-
PARTICIPATING
PARCELS
(Item 7.b.3)

The cost to accomplish this is a very rough estimate currently. The District may have to go through the Proposition 218 fee process requiring both professional assistance and multiple District wide mailings.

CONTINUED –
MONTHLY
SERVICE CHARGE
RE: NON-
PARTICIPATING
PARCELS

It was moved by Director Hinman and seconded by Director Shaw to authorize the District Manager to start the process to charge inactive parcels a uniform rate and authorize the expenditure of up to \$100,000 for necessary professional services.

AYES: Directors Matthews, Sulik, Hinman, Shaw, and Boston
NOES: None
ABSENT: None

Motion passes 5-0

DIRECTORS'
COMMENTS
(Item 8)

Director Hinman: Thanked PID staff for their participation in the meeting and expressed appreciation to PID consultants for their work.

Director Sulik: Echoed Director Hinman's comments.

President Boston: Indicated it is nice to have employees in attendance and the ability to ask questions.

CLOSED SESSION
(Items 4.b. & 4.c.
Moved from the
Special Meeting
Agenda)

President Boston announced the Board will adjourn to closed session to discuss agenda items 4.b. & 4.c., which were moved from today's special meeting agenda to the regularly scheduled meeting agenda to follow agenda item 8 - Director Comments.

Following an opportunity for public comment, the Board adjourned to closed session at 10:17 a.m. regarding the following:

CONFERENCE WITH LABOR NEGOTIATORS (California Government Code section 54957.6):

PID Labor Negotiator: Tom Lando, District Manager

Employee Organization: General Unit represented by IBEW Local 1245

Closed Session Announcement: Direction has been given to the PID Labor Negotiator.

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (California Government Code section 54957 (b)). District Manager

Closed Session Announcement: Direction has been given to staff.

ANNOUNCEMENT
FROM CLOSED
SESSION

President Boston reconvened the regular meeting at 11:32 a.m. and provided closed session announcement information as listed in italicized print under each closed session item above.

ADJOURNMENT OF
MEETING

There being no further business, it was moved by President Boston to adjourn the meeting. The regular meeting of the PID Board of Directors was adjourned at 11:33 a.m.

Georgeanna Borrayo, Secretary

Shelby Boston, President

MINUTES

SPECIAL MEETING
BOARD OF DIRECTORS
PARADISE IRRIGATION DISTRICT
JUNE 27, 2022

The special meeting of the Board of Directors of the Paradise Irrigation District was called to order at 8:00 a.m. by President Shelby Boston.

OPENING

BOARD MEMBERS PRESENT: Directors Bob Matthews, Alan Hinman, Vice-President Marc Sulik, and President Shelby (Director Sulik participating remotely via the Zoom meeting platform).

ROLL CALL

BOARD MEMBERS ABSENT: Division 1 director seat vacant following the resignation of Brian Shaw effective June 17, 2022.

STAFF PRESENT: District Manager Tom Lando, Administrative Assistant Sarah Fenton, and Secretary Georgeanna Borryo

It was moved by Director Hinman and seconded by Director Matthews to adopt Resolution No. 2022-10; a resolution of the Board of Directors of the Paradise Irrigation District re-authorizing remote meetings consistent with AB 361. Directors' votes were polled as follows by roll call:

RESOLUTION NO. 2022-10 ADOPTED RE-AUTHORIZING REMOTE MEETINGS CONSISTENT WITH AB 361 (Item 2)

AYES: Directors Matthews, Sulik, Hinman, and Boston
NOES: None
ABSENT: Division 1 Director Seat Vacant

Motion Passes 4-0

No public comments were received.

PUBLIC PARTICIPATION (Item 3)

In a memo to the Board of Directors staff outlined information in reference to filling the Division 1 director vacancy following the resignation of Brian Shaw on Friday, June 17, 2022, which occurs during the first half of his term of 4 years commencing December 4, 2020 to December 6, 2024. If the remaining members of the board fill the vacancy by appointment, the person appointed shall serve until the next general election in November 2022, and thereafter until the person elected to fill the seat assumes office in December 2022.

DIRECTOR VACANCY, DIVISION 1 DIRECTION PROVIDED TO ISSUE PRESS RELEASE ANNOUNCING VACANCY (Item 4.a.)

It was moved by Director Hinman and seconded by Director Matthews to authorize staff to distribute a press release after the Board meeting announcing the District is seeking candidates to serve as an appointed director for the Division 1 director seat and authorize setting a special meeting date on July 25, 2022 at 6:00 p.m. to meet with qualified candidates who have expressed interest in the Division 1 director vacancy.

AYES: Directors Matthews, Sulik, Hinman, and Boston
NOES: None
ABSENT: Division 1 Director Seat Vacant

Motion Passes 4-0

IBEW LOCAL 1245
CONTRACT
RATIFICATION
APPROVED FOR
PID EMPLOYEES
IN THE GENERAL
UNIT (Item 4.b.)

District Manager Tom Lando reported a Tentative Agreement has been reached with employees in the general unit represented by IBEW Local 1245. The Agreement provides for a 5% cost of living increase effective July 1, 2022 and every July 1st thereafter, up to and including July 1, 2026, the salary schedules will increase by 2.5%, and a one-time off the salary schedule payment of \$2,000 subject to standard withholdings. Further agreed to points include an amendment to Observed Holidays, Safety Toed Boot allowance, and securing a third-party vendor to perform a compensation study.

It was moved by Director Matthews and seconded by Director Hinman to ratify the proposed Tentative Agreement between Paradise Irrigation District and IBEW Local Union 1245 and update the terms of the Agreement in the Rules and Regulations Governing Employment Conditions, Salaries, and Benefits for Employees in the General Unit effective July 1, 2022 through June 30, 2027.

AYES: Directors Matthews, Sulik, Hinman, and Boston
NOES: None
ABSENT: Division 1 Director Seat Vacant
Motion Passes 4-0

ADJOURNMENT

It was moved by President Boston to adjourn the meeting. The special meeting was adjourned at 8:08 a.m.

Georgeanna Borrayo, Secretary

Shelby Boston, President



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

DATE: 7/20/2022
TO: PARADISE IRRIGATION DISTRICT BOARD OF DIRECTORS
FROM: BRETT GOODLIN, FINANCE & ACCOUNTING MANAGER
RE: ALLOCATION OF CASH FUNDS

BACKGROUND:

The District has a credit card account with USBank as part of the State of California CAL-Card network. The Treasurer has identified vendors that accept a credit card as payment for service or goods and has begun to direct staff to use their issued Cal-Card as often as possible when making purchases and orders. The card offers quarterly cash back when paid on time. We were recently issued a \$1,131 check for spending during the first quarter. With our current spending levels, we can anticipate approximately \$1,300 each quarter in cash back rewards.

REQUEST:

Because the award of the cash back is dependent on optional spending methods, amounts may fluctuate from quarter to quarter, and, thus, are not accounted for as part of the budget; authorize the Treasurer to set the funds aside for employee/staff appreciation programs. Any spending out of this discretionary fund will be de minimis to the employee and will follow the then current spending authorization policies.

POSSIBLE SPENDING IDEAS:

- Birthday gift card
- PID branded merchandise and/or clothing
- District / Department Safety Awards & Recognition
- Appreciation meals

THE RECOMMENDED FORM OF MOTION IS:

"I move to authorize the Treasurer to set aside quarterly credit card cash back rewards for employee safety awards and recognition programs."



"Paradise Irrigation District (PID) is dedicated to the business of producing and delivering a safe, dependable supply of quality water in an efficient, cost effective manner with service that meets or exceeds the expectation of our customers."

DATE: July 20, 2022
TO: PID Board of Directors
FROM: Mickey Rich, Assistant District Manager
RE: Budgeted Technology Upgrades
07/20/2022 Board of Directors Meeting

ACTION REQUESTED: Approve the following operating system and software expenditures for budgeted IT upgrades.

Exchange Server Software and licensing for 40 users:	\$ 4,660.00
8 Windows Server 2022	\$ 1,072.00
Licensing	\$ 6,432.00
User CALS for 40 users	\$ 1,840.00
Shoretel Annual Support including upgrade	\$11,690.00
Security Upgrades	\$15,127.00
Sales Tax	\$ 3,172.38
Total	\$43,993.38

DATE: July 20, 2022
TO: PID Board of Directors
FROM: Mickey Rich, Assistant District Manager
RE: Annual Backflow Testing

ACTION REQUESTED: Authorize the District Manager to enter into an agreement for one-time Backflow testing for a cost not-to-exceed \$80,000.00.

The district has an active backflow maintenance program. Backflows must be tested annually for State compliance. RCI currently tests backflows as part of the permanent meter install. To remain compliant with State regulations, staff will contract on a one-time basis for testing all interim water devices which will not be replaced through the MISLR contract this year.



PARADISE IRRIGATION DISTRICT

"Paradise Irrigation District (PID) is dedicated to the business of producing and delivering a safe, dependable supply of quality water in an efficient, cost effective manner with service that meets or exceeds the expectation of our customers."

Please consider how this agenda item relates to our mission.

TO: Board of Directors

FROM: Georgeanna Borraro, District Secretary

DATE: July 13, 2022

**RE: Resolution No. 2022-13 Amending PID Conflict of Interest Code
Appendix of Designated Positions
07/20/2022 Board of Directors Meeting**

The Political Reform Act requires every local government agency to review its Conflict of Interest (COI) Code biennially. A COI Code must specifically list positions that make or participate in making decisions. Typically, positions that involve voting on matters, negotiating contracts, or making recommendations on purchases without substantive review must be included in codes.

The following is Resolution No. 2022-13 for Board consideration to adopt changes and authorize the Secretary to forward this information to the Butte County Counsel for presentation to the Butte County Board of Supervisors as the Code reviewing authority.

Action Requested:

"Adopt Paradise Irrigation District Resolution No. 2022-13 amending the District's Conflict of Interest Code Appendix of Designated Positions and authorize the District Secretary to submit amendment to Butte County Counsel."

2022 Local Agency Biennial Notice

Name of Agency: Paradise Irrigation District
Mailing Address: 6332 Clark Road Paradise, CA 95969
Contact Person: Georgeanna Borrayo Phone No. 530.877.4971
Email: gborrayo@paradiseirrigation.com Alternate Email: sfenton@paradiseirrigation.com

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (*check one BOX*):

An amendment is required. The following amendments are necessary:

(*Check all that apply.*)

- Include new positions
- Revise disclosure categories
- Revise the titles of existing positions
- Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- Other (*describe*) _____

The code is currently under review by the code reviewing body.

No amendment is required. (If your code is over five years old, amendments may be necessary.)

Verification (to be completed if no amendment is required)

This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.

Signature of Chief Executive Officer

Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **August 1, 2022** to:

Butte County Counsel, 25 County Center Drive, Suite 210, Oroville, CA 95965

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.



PARADISE IRRIGATION DISTRICT

RESOLUTION OF THE BOARD OF DIRECTORS

RESOLUTION NO. 2022-13 AMENDING CONFLICT OF INTEREST CODE APPENDIX OF DESIGNATED POSITIONS

WHEREAS, the Board of Directors of Paradise Irrigation District adopted, on May 5, 1993, a "Conflict of Interest Code for Paradise Irrigation District" as required by the Political Reform Act, Government Code Sections 81000, *et seq.*; and,

WHEREAS, said Conflict of Interest Code contains an "Appendix of Designated Positions"; and,

WHEREAS, the title of one "designated employee" has changed; and,

WHEREAS, the responsibilities of one new position require inclusion in the list of "Designated Positions";

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Directors of the Paradise Irrigation District does hereby authorize an amendment to the Appendix of Designated Positions in its "Conflict of Interest Code for Paradise Irrigation District" as follows:

1. The title of "General Manager" has changed to "District Manager".
2. The title of "Assistant Engineer" has changed to "District Engineer".
3. The title of "Office and Customer Service Manager" has changed to "Office Manager".
4. The title of the "Chief Financial Officer" has changed to "Finance and Accounting Manager".
5. The position of "Assistant District Manager" will be added to Designated Positions and be assigned Disclosure Category 1.
6. The position of "Water Treatment Plant Operations Supervisor" will be removed from Designated Positions.
7. The position of "Information Systems Manager" will be removed from Designated Positions.

BE IT FURTHER RESOLVED THAT the Secretary is directed to forward this information to the Butte County Board of Supervisors as the Code reviewing authority, for approval pursuant to Government Code Section 87303.

PASSED AND ADOPTED this 20th day of July, 2022 by the following vote at a regular meeting of the Board of Directors.

AYES:

NOES:

ABSENT: Division 1 Director Seat Vacant

PARADISE IRRIGATION DISTRICT

Shelby Boston, President

ATTEST:

Georgeanna Borrayo, Secretary

Revised July 20, 2022 by Resolution 2022-13

- Revised March 18, 2015 by Resolution 2015-02
- Revised May 21, 2014 by Resolution 2014-04
- Revised February 19, 2014 by Resolution 2014-02
- Revised February 7, 2001 by Resolution 2001-04
- Revised February 5, 1997 by Resolution 97-06
- Revised January 17, 1996 by Resolution 96-02
- Revised March 1, 1995 by Resolution 95-01

APPENDIX OF DESIGNATED POSITIONS

<u>DESIGNATED POSITIONS</u>	<u>ASSIGNED DISCLOSURE CATEGORIES</u>
General District Manager	1
Assistant District Manager	1
General Counsel	1
Distribution Superintendent	1
Assistant Distribution Superintendent	1
Water Treatment Plant Superintendent	1
Water Treatment Plant Operations Supervisor	1
Warehouseperson	1
Office & Customer Service Manager	1
Assistant District Engineer	1
Information Systems Manager	1
Consultants *	3

* Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The ~~General District~~ Manager of the District may determine in writing that a particular consultant, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. The ~~General District~~ Manager’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

It has been determined that the following positions which manage public investments for purposes under Government Code § 87200, shall, in addition to the disclosures required by Government Code § 87200 *et seq.* and California Code of Regulations, disclose:

<u>DESIGNATED POSITIONS</u>	<u>ASSIGNED DISCLOSURE CATEGORIES</u>
Directors	1
Chief Financial Officer <u>Finance & Accounting Manager</u>	3



Treasurer's Report – June 2022

1. **Cash Position** – At 06/30/2022 the District's total cash position was \$90,584,650.
 - a. \$73.5M is safely held in the District's LAIF account earning nominal interest.
 - b. Nightly sweep account has been established for additional money held at Tri Counties Bank. This account maintains a \$3.5M balance in our General checking account. The District does not earn interest on funds in the General account, but rather the bank offsets it's fees with the money held in the General account. The balance in the Sweep accounts earns a 0.05% return

2. **Debt Service Analysis**

The District's next debt payments will be in October and November this calendar year for a total of \$415,696. The District has deferral on a third loan with payments set to resume in August 2024.

3. **Customers**

As of June 30, 2022, the District has 4,335 active accounts and 4,569 active, but sealed, accounts. There are 1,787 inactive accounts that have been permanently disconnected.

4. **Revenues**
 - a. Last year, the Board authorized a monthly charge for the District-owned backflow devices of \$5 per month. Staff is currently assessing the reserves collected in relation to the cost of testing the backflow devices (which is an annual, regulator requirement). Staff will be providing recommendations next month.
 - b. The District has realized over double the amount of interest income based upon budget expectations for the Fiscal Year 2022. This is attributed to the FVT settlement funds received and higher rates paid through the LAIF accounts.

5. **Expenses**

While final year-end reports are not completely prepared, preliminary reports show that the District came in 7% under budget for the Fiscal Year 2022.

6. **Recovery Funding**

The District is still in communication with insurance and working towards a final settlement and payout on property destroyed in the Camp Fire over 3 years ago. Staff is reviewing all open recovery grants to identify work that may have been overlooked in order to begin replacement or repair of previously approved projects as the funding deadline is approaching on many open projects.

Paradise Irrigation District

June 30, 2022

Financial Summary

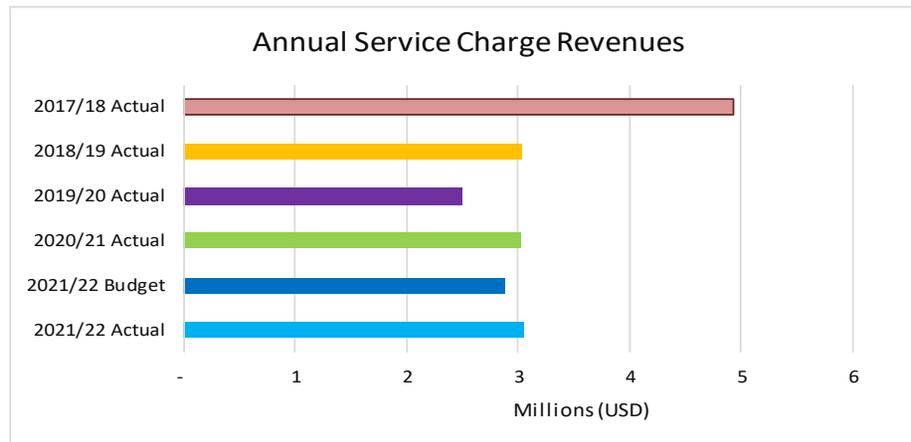
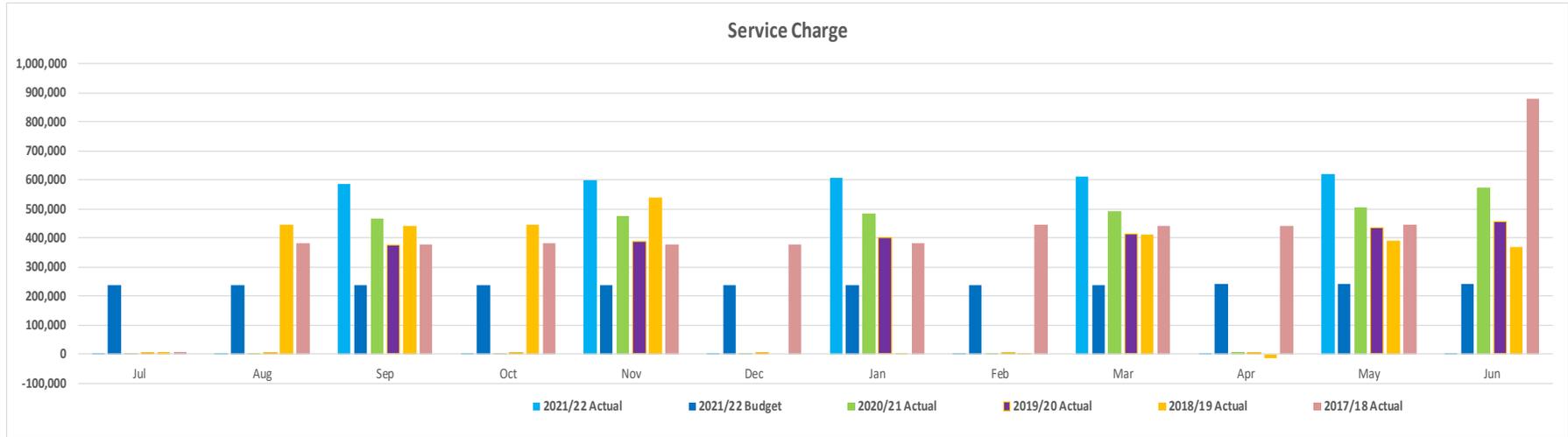
	2019/20 Actual	2020/21 Actual	2021/22 Estimate	2021/22 Actual
REVENUES:				
Water Sales	2,311,794	2,793,089	2,889,235	3,034,789
Outside Water Sales	105,338	118,909	100,000	167,195
Other	1,060,600	655,710	63,780	627,435
Interest	93,111	85,927	35,000	93,229
Taxes - 1%	380,185	432,366	250,000	212,138
FMV Gain/Loss - Securities	(427)	(319)	-	-
Grant Rev	25,500	293,742	-	764
Inc-Capacity Fees	16,252	171,285	-	128,919
Revenue - PFD	54,372	62,621	50,000	76,278
Total Revenue	4,046,725	4,613,331	3,388,015	4,340,747
EXPENDITURES:				
Operating	5,260,887	5,468,220	6,552,418	6,107,207
Debt Service	841,723	936,174	1,096,701	1,096,245
PFD	34,043	57,704	-	-
Total Expenditures	6,136,653	6,462,098	7,649,119	7,203,452
Increase/(Decrease) in Cash before Recovery, Debt Proceeds, and Capital Improvements	(2,089,927)	(1,848,766)	(4,261,104)	(2,862,704)
Debt Proceeds	76,922	-	-	-
Increase/(Decrease) in Cash before Recovery and Capital Improvements	(2,013,005)	(1,848,766)	(4,261,104)	(2,862,704)
FEMA Reimbursements	159,961	2,390,485	13,059,640	7,422,351
Insurance Proceeds	4,084,707	5,068,231	3,000,000	401,787
State Funding	7,374,330	7,374,330	-	-
PGE Locating Reimbursements	-	59,627	300,000	-
Other Proceeds			10,370,139	85,268,250
Cash Available for Recovery/Capital Projects	11,618,998	14,892,673	26,729,780	93,092,387
Cash Available for Recovery/Capital Projects	9,605,993	13,043,906	22,468,675	90,229,683
Major Capital/Recovery Projects	(6,414,054)	(389,853)	(27,790,671)	(13,155,159)
Minor Capital Projects	-	-	(502,889)	-
Increase/(Decrease) in Cash	3,191,938	12,654,054	(5,824,885)	77,074,523
Beginning Cash Balance	4,043,797	7,235,735	19,889,789	13,542,086
Ending Cash Balance	7,235,735	19,889,789	14,064,905	90,616,609

Paradise Irrigation District
June 30, 2022
Revenue Summary

	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Estimate	FY 2021/22 Actual
<u>General Fund/Operating</u>				
Water - Service	2,303,549	2,364,904	2,869,235	3,004,784
Water - Consumption	(918)	(44)	-	-
Water - Fees & Adjustments	9,164	140	20,000	30,005
Outside Water Sales	105,338	118,909	100,000	167,195
Meter Revenue	868,678	406,403	-	504,022
Recreation & Boating Permits	17,508	165	-	-
Backflow Check	560	-	-	140
Rents	15,496	17,386	24,180	22,652
Custom Work/PFD Reimbursement	83,973	54,808	39,600	38,174
Misc	74,386	176,009	-	62,446
Interest	-	-	-	-
Total Operating Income	3,477,732	3,138,681	3,053,015	3,829,419
<u>Special Revenue Fund</u>				
Capital Improvement Program				
Taxes - 1%	380,185	354,959	250,000	212,138
Interest	93,111	85,927	35,000	93,229
FMV Gain/Loss - Securities	(427)	(319)	-	-
Inc-Capacity Fees	16,252	154,613	-	128,919
Grant	25,500	293,977	-	764
Total Capital Improvement	514,621	889,157	285,000	435,050
<u>Debt Service Fund</u>				
Inc-Assessment Res (PID Share)	-	-	-	-
Total Debt Service	-	-	-	-
<u>Recovery Proceeds</u>				
State Backfill Funding	7,374,330	7,374,330	-	-
FEMA Reimbursements	159,961	2,390,485	13,059,640	7,422,351
Insurance Proceeds	4,084,707	5,068,231	3,000,000	401,787
PGE Locating Reimbursements	-	59,627	300,000	-
Other Recovery	-	-	10,370,139	85,268,250
Total Recovery Proceeds	11,618,998	14,892,673	26,729,780	93,092,387
<u>PFD</u>				
Revenue - PFD	54,372	51,635	50,000	76,278
Total PFD	54,372	51,635	50,000	76,278
Total Revenue	15,665,723	18,972,146	30,117,794	97,433,134

Paradise Irrigation District
June 30, 2022
Water Revenue

Water Service Revenue Billing												
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
2021/22 Actual	1,760	4,579	587,039	4,893	596,798	3,523	608,382	4,998	613,474	4,446	617,841	5,271
2021/22 Budget	238,513	238,620	238,728	238,835	238,942	239,049	239,157	239,264	239,371	239,478	239,586	239,693
2020/21 Actual	2,280	1,333	466,394	3,506	475,761	2,476	484,495	4,118	491,496	6,345	504,702	571,641
2019/20 Actual	1,950	1,459	376,330	4,596	388,750	4,108	401,779	2,327	414,659	2,278	436,706	457,655
2018/19 Actual	7,477	445,228	442,605	446,075	538,836	-	130	603	411,314	(15,436)	392,367	369,174
2017/18 Actual	6,378	381,740	377,746	379,822	378,727	377,282	381,207	445,045	443,255	443,034	443,870	879,717



Paradise Irrigation District
June 30, 2022
Operational Expenses

Operational Expenses Summary by Function	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Estimate	FY 2021/22 Actual
Source of Supply	\$ 77,819	\$ 150,604	\$ 199,000	\$ 145,702
Security & Recreation	44,036	-	-	1,752
Water Treatment	1,284,603	1,174,412	1,346,858	1,385,572
Transmission & Distribution	2,377,051	1,658,068	2,187,214	2,193,600
Customer Service	291,064	237,448	323,795	328,286
Administration	1,522,408	1,492,426	2,495,550	2,052,294
Total Operating Expenditures	5,596,982	4,712,958	6,552,418	6,107,207

Operational Expenses Detail by Function	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Estimate	FY 2021/22 Actual
Source of Supply					
Salary and Benefits	3,568	-	-	-	941
Materials and Supplies	29,461	-	2,589	30,000	-
Outside Services	3,926	77,476	145,231	165,000	140,996
Utilities	5,294	344	2,784	4,000	3,765
Insurance	-	-	-	-	-
Total Source and Supply	42,249	77,819	150,604	199,000	145,702
Security & Recreation					
Salary and Benefits	143,483	40,777	-	-	-
Materials and Supplies	554	-	-	-	-
Outside Services	1,925	36	-	-	1,752
Utilities	3,890	1,724	-	-	-
Insurance	-	1,500	-	-	-
Total Security & Recreation	149,851	44,036	-	-	1,752
Water Treatment					
Salary and Benefits	1,006,757	912,991	837,461	871,908	1,103,587
Materials and Supplies	196,599	180,761	160,137	245,000	121,047
Outside Services	29,931	45,341	38,154	66,400	39,560
Utilities	117,886	128,510	121,160	146,050	121,378
Insurance	-	17,000	17,500	17,500	-
Total Water Treatment	1,351,173	1,284,603	1,174,412	1,346,858	1,385,572
Transmission & Distribution					
Salary and Benefits	1,117,209	1,324,018	1,081,815	1,675,589	1,473,285
Materials and Supplies	168,200	931,768	386,148	330,625	514,577
Outside Services	18,567	35,038	97,832	79,500	156,712
Utilities	64,467	60,227	61,272	70,000	49,025
Insurance	-	26,000	31,000	31,500	-
Total Transmission and Distribution	1,368,444	2,377,051	1,658,067	2,187,214	2,193,600
Customer Service					
Salary and Benefits	467,799	272,357	218,610	300,295	313,327
Materials and Supplies	5,132	1,264	-	-	3,309
Outside Services	3,121	5,943	5,937	10,000	11,650
Insurance	-	11,500	12,900	13,500	-
Total Customer Service	476,051	291,064	237,447	323,795	328,286
Administration					
Salary and Benefits - Admin Staff	1,095,804	951,621	812,504	1,276,458	1,131,021
Salary and Benefits - Board	-	-	14,611	5,592	-
Materials and Supplies	168,585	182,912	129,835	224,800	281,529
Outside Services	158,974	249,141	397,087	808,700	463,055
Utilities	49,935	57,580	58,668	60,500	67,282
Insurance	107,607	81,155	66,567	102,500	105,094
Board Expenses	21,691	-	13,122	17,000	4,313
Total Administration	1,602,596	1,522,408	1,492,394	2,495,550	2,052,294

PARADISE IRRIGATION DISTRICT

Expense Approval Report

Percentage of Total Payments by Vendor

June 1 - 30, 2022

Vendor	Payment	% of Total
RCI General Engineering	1,211,171.31	64.99%
Water Works Engineers	255,108.77	13.69%
Dept of Water Resources	79,772.00	4.28%
Internal Revenue Service	63,278.10	3.40%
ACWA/JPIA	43,110.93	2.31%
Zenner USA	38,640.62	2.07%
ICMA Retirement Trust-457	28,673.21	1.54%
Pacific Gas & Electric Company	22,042.74	1.18%
Reed Smith LLP	17,660.00	0.95%
N.C.G.T. SECURITY FUND	13,124.00	0.70%
Employment Development Dept.	12,031.95	0.65%
Genterra Consultants, Inc.	10,445.35	0.56%
Ferguson Enterprises, Inc	9,039.49	0.49%
Hunt & Sons, Inc.	8,054.83	0.43%
Infosend	6,272.90	0.34%
ICMA Retirement Trust-401	5,186.20	0.28%
Cedar Creek Publishing	5,004.82	0.27%
Broad & Gusman	4,000.00	0.21%
Normac	3,311.48	0.18%
Pace Analytical Services LLC	3,155.00	0.17%
Northstate Aggregate, Inc.	3,111.10	0.17%
Davi, Bruce	2,725.00	0.15%
Comcast Business	1,702.86	0.09%
White Glove Cleaning Svc Inc	1,501.00	0.08%
Standard Insurance Company	1,124.07	0.06%
I.B.E.W. Local Union 1245	1,005.68	0.05%
Commercial Tire Warehouse	983.67	0.05%
Thomas Ace Hardware	941.33	0.05%
VistaNet inc.	929.00	0.05%
Knife River Construction	900.15	0.05%
Oroville Cable	894.15	0.05%
Industrial Equipment	637.13	0.03%
USA Blue Book	586.89	0.03%
Rankin Stock Heaberlin Oneal	554.24	0.03%
Pitney Bowes	553.42	0.03%
International Brotherhood of 137 TCWH	535.38	0.03%
FGL Environmental	524.00	0.03%
Mark Baker	495.00	0.03%
Aflac	470.04	0.03%

PARADISE IRRIGATION DISTRICT

Expense Approval Report

Percentage of Total Payments by Vendor

June 1 - 30, 2022

Vendor	Payment	% of Total
RCI General Engineering	1,211,171.31	64.99%
Water Works Engineers	255,108.77	13.69%
Employee Relations	451.16	0.02%
Nelson's Building Maintenance, Inc.	413.22	0.02%
Cintas Corporation	382.44	0.02%
Buttes Pipe	374.46	0.02%
O'Reilly Auto Parts	349.64	0.02%
Sterling Health Services, Inc DBA	334.60	0.02%
Payless Building Supply	301.96	0.02%
Peterson	297.56	0.02%
Butte Co - Neal Rd Landfill	264.66	0.01%
Advanced Document Concepts For Business	255.59	0.01%
Boot Barn, Inc	250.00	0.01%
Plan B Professional Answering Service	168.40	0.01%
Office Depot	161.06	0.01%
Napa Auto Parts	140.33	0.01%
isolved, Inc.	84.00	0.00%
Thomas Hydraulic	70.85	0.00%
Paradise Recreation & Park	40.00	0.00%
Butte County Assessor	30.00	0.00%
Wurth USA Inc.	23.03	0.00%
Interstate Batteries of the Rogue River	18.58	0.00%
Grand Total	1,863,669.35	100.00%



Expense Approval Report

By Vendor Name

Payment Dates 6/1/2022 - 6/30/2022

Payment Date	Payment Number	Payable Number	Description (Item)	Amount
Vendor: 01021 - ACWA/JPIA				
06/06/2022	57681	687755	Health 2022 July	2,521.52
06/06/2022	57681	687755	Health 2022 July	643.42
06/06/2022	57681	687755	Health 2022 July	39,158.89
06/06/2022	57681	687755	Health 2022 July	99.96
06/06/2022	57681	687755	Health 2022 July	687.14
Vendor 01021 - ACWA/JPIA Total:				43,110.93
Vendor: 03185 - Advanced Document Concepts For Business				
06/14/2022	APA000242	INV74312	Printer service agreement	255.59
Vendor 03185 - Advanced Document Concepts For Business Total:				255.59
Vendor: 02957 - Aflac				
06/10/2022	DFT0005266	INV0006403	Montly Aflac Invoice	235.02
06/24/2022	DFT0005291	INV0006428	Montly Aflac Invoice	235.02
Vendor 02957 - Aflac Total:				470.04
Vendor: 02870 - Boot Barn, Inc				
06/14/2022	APA000243	INVO0171096	Safety supplies	250.00
Vendor 02870 - Boot Barn, Inc Total:				250.00
Vendor: 03108 - Broad & Gusman				
06/14/2022	APA000244	741	Retainer	4,000.00
Vendor 03108 - Broad & Gusman Total:				4,000.00
Vendor: 01942 - Butte Co - Neal Rd Landfill				
06/14/2022	APA000245	18601	Landfill fee	264.66
Vendor 01942 - Butte Co - Neal Rd Landfill Total:				264.66
Vendor: 01122 - Butte County Assessor				
06/14/2022	APA000246	6222	Assessor's data	30.00
Vendor 01122 - Butte County Assessor Total:				30.00
Vendor: 01222 - Buttes Pipe				
06/14/2022	APA000247	S012485472.001	Supplies	183.07
06/14/2022	APA000247	S012553859.001	Supplies	191.39
Vendor 01222 - Buttes Pipe Total:				374.46
Vendor: 01266 - Cedar Creek Publishing				
06/14/2022	APA000248	2022-05	Credit for overcharge	-207.70
06/14/2022	APA000248	220531_P1	Postage / Marketing	884.59
06/14/2022	APA000248	220531_P2	Postage / Marketing	733.43
06/14/2022	APA000248	220531_P3	Postage / Marketing	88.07
06/14/2022	APA000248	220531_P4	Postage / Marketing	911.63
06/14/2022	APA000248	220601_P1	Postage / Marketing	2,802.50
06/14/2022	APA000248	6222	Overbilling credit	-207.70
Vendor 01266 - Cedar Creek Publishing Total:				5,004.82
Vendor: 03194 - Cintas Corporation				
06/14/2022	APA000249	5105123709	Safety Supplies	382.44
Vendor 03194 - Cintas Corporation Total:				382.44
Vendor: 03065 - Comcast Business				
06/30/2022	13	144937920	Internet - Office	851.43
06/30/2022	13	146948452	Internet - Office	851.43
Vendor 03065 - Comcast Business Total:				1,702.86
Vendor: 01370 - Commercial Tire Warehouse				
06/14/2022	APA000250	339287	Equipment repair	983.67
Vendor 01370 - Commercial Tire Warehouse Total:				983.67

Expense Approval Report

Payment Dates: 6/1/2022 - 6/30/2022

Payment Date	Payment Number	Payable Number	Description (Item)	Amount
Vendor: 01552 - Davi, Bruce				
06/14/2022	APA000251	13499	Weed & pest control	2,125.00
06/14/2022	APA000251	13505	Weed & pest control	600.00
Vendor 01552 - Davi, Bruce Total:				2,725.00
Vendor: 01472 - Dept of Water Resources				
06/08/2022	57684	1800148825	22/23 Annual Dam Fee Paradise	56,545.00
06/08/2022	57684	1800148825	22/23 Annual Dam Fee Magalia	23,227.00
Vendor 01472 - Dept of Water Resources Total:				79,772.00
Vendor: 01496 - Employee Relations				
06/14/2022	APA000252	92921	Pre-employment	451.16
Vendor 01496 - Employee Relations Total:				451.16
Vendor: 01480 - Employment Development Dept.				
06/13/2022	DFT0005273	INV0006412	State Income Tax Withholding	4,666.77
06/13/2022	DFT0005276	INV0006415	State Disability Withholding	1,315.79
06/18/2022	DFT0005279	INV0006419	State Income Tax Withholding	10.04
06/18/2022	DFT0005282	INV0006422	State Disability Withholding	44.49
06/19/2022	DFT0005286	INV0006426	State Disability Withholding	10.65
06/27/2022	DFT0005298	INV0006437	State Income Tax Withholding	4,673.92
06/27/2022	DFT0005301	INV0006440	State Disability Withholding	1,307.45
06/27/2022	DFT0005306	INV0006445	State Income Tax Withholding	2.40
06/27/2022	DFT0005309	INV0006448	State Disability Withholding	0.44
Vendor 01480 - Employment Development Dept. Total:				12,031.95
Vendor: 01527 - Ferguson Enterprises, Inc				
06/14/2022	APA000253	42922	Statement credit	-79.55
06/14/2022	APA000253	1708230	Repair Clamp 4' x 3' 3.95-4.20 ...	2,181.94
06/14/2022	APA000253	1706351	Service Saddle - C-900 18 x 2	380.60
06/14/2022	APA000253	1710920	18" gasket	135.58
06/14/2022	APA000253	1713891	meter adaptor	542.70
06/14/2022	APA000253	1714168	Valve Gate - CI - 6' FL x MJ	696.05
06/14/2022	APA000253	1714178	Valve Gate - CI - 6' FL x MJ	2,097.89
06/14/2022	APA000253	1714178	Adaptor - CI - 6' MJ x FL	767.18
06/14/2022	APA000253	1714178	Valve Gate - CI - 4" FL x MJ	1,066.73
06/14/2022	APA000253	1714178	Tee - CI - 4" FL	772.57
06/14/2022	APA000253	1713891(+)	4" gaskets	48.26
06/14/2022	APA000253	1713891(+)	8" bolt and nut	138.35
06/14/2022	APA000253	1713891(+)	center rings	160.88
06/14/2022	APA000253	1713891(+)	red end rings	130.31
Vendor 01527 - Ferguson Enterprises, Inc Total:				9,039.49
Vendor: 01528 - FGL Environmental				
06/14/2022	APA000254	273190A	Job#18F-1 - Water Sampling	23.00
06/14/2022	APA000254	272248A	Job#18F-1 - Water Sampling	386.00
06/14/2022	APA000254	273298A	Job#18F-1 - Water Sampling	92.00
06/14/2022	APA000254	273367A	Job#18F-1 - Water Sampling	23.00
Vendor 01528 - FGL Environmental Total:				524.00
Vendor: 01587 - Genterra Consultants, Inc.				
06/14/2022	APA000255	25165	Magalia Dam - Gabion Wall Des...	1,140.00
06/14/2022	APA000255	25166	Magalia Dam - Annual Surveilla...	9,305.35
Vendor 01587 - Genterra Consultants, Inc. Total:				10,445.35
Vendor: 01705 - Hunt & Sons, Inc.				
06/14/2022	APA000256	374812	245gals. unleaded gasoline	1,222.68
06/14/2022	APA000256	379968	314gals. unleaded gasoline	1,679.59
06/14/2022	APA000256	389615	395gals. clear diesel	2,336.92
06/14/2022	APA000256	392321	260gals. unleaded gasoline	1,499.80
06/14/2022	APA000256	400645	239gals. unleaded gasoline	1,315.84
Vendor 01705 - Hunt & Sons, Inc. Total:				8,054.83
Vendor: 01713 - I.B.E.W. Local Union 1245				
06/14/2022	APA000257	INV0006410	Union Dues	-52.00
06/14/2022	APA000257	INV0006410	Union Dues	1,026.22

Expense Approval Report

Payment Dates: 6/1/2022 - 6/30/2022

Payment Date	Payment Number	Payable Number	Description (Item)	Amount
06/24/2022	APA000286	INV0006418	Union Dues	-2.00
06/24/2022	APA000286	INV0006418	Union Dues	33.46
Vendor 01713 - I.B.E.W. Local Union 1245 Total:				1,005.68
Vendor: 01716 - ICMA Retirement Trust-401				
06/10/2022	DFT0005268	INV0006405	Retirement - 401(a) Match	2,747.16
06/24/2022	DFT0005293	INV0006430	Retirement - 401(a) Match	2,438.03
06/24/2022	DFT0005303	INV0006442	Retirement - 401(a) Match	1.01
Vendor 01716 - ICMA Retirement Trust-401 Total:				5,186.20
Vendor: 01715 - ICMA Retirement Trust-457				
06/10/2022	DFT0005269	INV0006406	Retirement Trust - 457	2,747.16
06/10/2022	DFT0005270	INV0006407	Deferred Comp 457	9,235.84
06/10/2022	DFT0005271	INV0006408	Retirement Trust - 457	2,196.61
06/10/2022	DFT0005272	INV0006409	Retirement Trust - 457	892.28
06/15/2022	DFT0005278	INV0006417	Deferred Comp 457	53.15
06/16/2022	DFT0005284	INV0006424	Deferred Comp 457	79.94
06/24/2022	DFT0005294	INV0006431	Retirement Trust - 457	2,438.03
06/24/2022	DFT0005295	INV0006432	Deferred Comp 457	8,163.11
06/24/2022	DFT0005296	INV0006433	Retirement Trust - 457	1,970.79
06/24/2022	DFT0005297	INV0006434	Retirement Trust - 457	892.28
06/24/2022	DFT0005304	INV0006443	Retirement Trust - 457	1.01
06/24/2022	DFT0005305	INV0006444	Deferred Comp 457	3.01
Vendor 01715 - ICMA Retirement Trust-457 Total:				28,673.21
Vendor: 01721 - Industrial Equipment				
06/14/2022	APA000258	57135	Roto nozzle	637.13
Vendor 01721 - Industrial Equipment Total:				637.13
Vendor: 02807 - Infosend				
06/14/2022	APA000259	213065	Postage & Mailings	4,279.52
06/14/2022	APA000259	213124	Postage & Mailings	717.62
06/14/2022	APA000259	213125	Postage & Mailings	1,275.76
Vendor 02807 - Infosend Total:				6,272.90
Vendor: 01731 - Internal Revenue Service				
06/13/2022	DFT0005274	INV0006413	FICA Withholding	14,782.62
06/13/2022	DFT0005275	INV0006414	Fed Withholding	12,995.34
06/13/2022	DFT0005277	INV0006416	Medicare Withholding	3,457.18
06/18/2022	DFT0005280	INV0006420	FICA Withholding	501.54
06/18/2022	DFT0005281	INV0006421	Fed Withholding	140.87
06/18/2022	DFT0005283	INV0006423	Medicare Withholding	117.28
06/19/2022	DFT0005285	INV0006425	FICA Withholding	120.06
06/19/2022	DFT0005287	INV0006427	Medicare Withholding	28.08
06/27/2022	DFT0005299	INV0006438	FICA Withholding	14,738.18
06/27/2022	DFT0005300	INV0006439	Fed Withholding	12,939.62
06/27/2022	DFT0005302	INV0006441	Medicare Withholding	3,446.82
06/27/2022	DFT0005307	INV0006446	FICA Withholding	5.00
06/27/2022	DFT0005308	INV0006447	Fed Withholding	4.35
06/27/2022	DFT0005310	INV0006449	Medicare Withholding	1.16
Vendor 01731 - Internal Revenue Service Total:				63,278.10
Vendor: 03057 - International Brotherhood of 137 TCWH				
06/14/2022	APA000260	INV0006411	Union Dues Teamsters	267.69
06/24/2022	APA000287	INV0006436	Union Dues Teamsters	267.69
Vendor 03057 - International Brotherhood of 137 TCWH Total:				535.38
Vendor: 01729 - Interstate Batteries of the Rogue River				
06/14/2022	APA000261	92001756(CM)	Return	-49.14
06/14/2022	APA000261	92001809	SP-35	67.72
Vendor 01729 - Interstate Batteries of the Rogue River Total:				18.58
Vendor: 01722 - isolved, Inc.				
06/14/2022	APA000262	1120368242	Plan admin.	84.00
Vendor 01722 - isolved, Inc. Total:				84.00

Expense Approval Report

Payment Dates: 6/1/2022 - 6/30/2022

Payment Date	Payment Number	Payable Number	Description (Item)	Amount
Vendor: 01790 - Knife River Construction				
06/14/2022	APA000263	273779	Materials	900.15
				Vendor 01790 - Knife River Construction Total: 900.15
Vendor: 03132 - Mark Baker				
06/14/2022	APA000264	52422	Landscape maintenance	247.50
06/14/2022	APA000264	52422	Landscape maintenance	247.50
				Vendor 03132 - Mark Baker Total: 495.00
Vendor: 03045 - N.C.G.T. SECURITY FUND				
06/24/2022	1270	2022-07	July 2022 Health	13,124.00
				Vendor 03045 - N.C.G.T. SECURITY FUND Total: 13,124.00
Vendor: 01936 - Napa Auto Parts				
06/23/2022	DFT0005288	20220531	Parts & Supplies	51.89
06/23/2022	DFT0005288	20220531	Parts & Supplies	76.01
06/23/2022	DFT0005288	20220531	Parts & Supplies	12.43
				Vendor 01936 - Napa Auto Parts Total: 140.33
Vendor: 01742 - Nelson's Building Maintenance, Inc.				
06/14/2022	APA000265	769205	Supplies	413.22
				Vendor 01742 - Nelson's Building Maintenance, Inc. Total: 413.22
Vendor: 01960 - Normac				
06/14/2022	APA000266	0006310557-001	1-1/2" backflow	724.07
06/14/2022	APA000266	0006310557-001	1" backflow blankets	2,587.41
				Vendor 01960 - Normac Total: 3,311.48
Vendor: 01950 - Northstate Aggregate, Inc.				
06/14/2022	APA000267	149654	Sand / gravel	1,507.91
06/14/2022	APA000267	149543	Sand / gravel	559.82
06/14/2022	APA000267	135670	Sand / gravel	558.21
06/14/2022	APA000267	156911	Sand / gravel	485.16
				Vendor 01950 - Northstate Aggregate, Inc. Total: 3,111.10
Vendor: 01995 - Office Depot				
06/14/2022	APA000268	2.45936E+11	Office supplies	65.47
06/14/2022	APA000268	2.46115E+11	Office supplies	95.59
				Vendor 01995 - Office Depot Total: 161.06
Vendor: 01538 - O'Reilly Auto Parts				
06/14/2022	APA000269	3534-449459	Repair parts	31.48
06/14/2022	APA000269	3534-449626	Repair parts	34.46
06/14/2022	APA000269	3534-449793	Repair parts	260.32
06/14/2022	APA000269	3534-450443	Repair parts	16.39
06/14/2022	APA000269	3534-450476	Repair parts	6.99
				Vendor 01538 - O'Reilly Auto Parts Total: 349.64
Vendor: 02015 - Oroville Cable				
06/14/2022	APA000270	45302	100' pulling cable	499.88
06/14/2022	APA000270	45302	75' oulling cable	394.27
				Vendor 02015 - Oroville Cable Total: 894.15
Vendor: 03187 - Pace Analytical Services LLC				
06/14/2022	APA000271	B449658	Water testing	1,065.00
06/14/2022	APA000271	B450011	Water testing	1,065.00
06/14/2022	APA000271	B450111	Water testing	935.00
06/14/2022	APA000271	B450261	Water testing	90.00
				Vendor 03187 - Pace Analytical Services LLC Total: 3,155.00
Vendor: 02081 - Pacific Gas & Electric Company				
06/07/2022	DFT0005265	44689	Electric	22,042.74
				Vendor 02081 - Pacific Gas & Electric Company Total: 22,042.74
Vendor: 02122 - Paradise Recreation & Park				
06/06/2022	57682	20220606	Goat grazing festival	40.00
				Vendor 02122 - Paradise Recreation & Park Total: 40.00

Expense Approval Report

Payment Dates: 6/1/2022 - 6/30/2022

Payment Date	Payment Number	Payable Number	Description (Item)	Amount
Vendor: 02059 - Payless Building Supply				
06/14/2022	APA000272	45630	Supplies	301.96
				Vendor 02059 - Payless Building Supply Total: 301.96
Vendor: 02070 - Peterson				
06/14/2022	APA000273	PC010215971	Repair parts	148.78
06/14/2022	APA000273	PC010215971	Repairs	148.78
				Vendor 02070 - Peterson Total: 297.56
Vendor: 02091 - Pitney Bowes				
06/14/2022	APA000274	44712	Meter lease/Postage	553.42
				Vendor 02091 - Pitney Bowes Total: 553.42
Vendor: 03048 - Plan B Professional Answering Service				
06/14/2022	APA000275	2022-06	Answering service	168.40
				Vendor 03048 - Plan B Professional Answering Service Total: 168.40
Vendor: 03096 - Rankin Stock Heaberlin Oneal				
06/14/2022	APA000276	406034	Litigation	554.24
				Vendor 03096 - Rankin Stock Heaberlin Oneal Total: 554.24
Vendor: 03167 - RCI General Engineering				
06/13/2022	57688	2022-03	Phase 2 Project	-63,745.86
06/13/2022	57688	2022-03	Phase 2 Project	1,274,917.17
				Vendor 03167 - RCI General Engineering Total: 1,211,171.31
Vendor: 03070 - Reed Smith LLP				
06/14/2022	APA000277	3507657	PG&E Bankruptcy	17,660.00
				Vendor 03070 - Reed Smith LLP Total: 17,660.00
Vendor: 02292 - Standard Insurance Company				
06/06/2022	57683	2022-06	Long Term Disability	1,124.07
				Vendor 02292 - Standard Insurance Company Total: 1,124.07
Vendor: 03061 - Sterling Health Services, Inc DBA				
06/10/2022	DFT0005267	INV0006404	HSA Contribution	167.30
06/24/2022	DFT0005292	INV0006429	HSA Contribution	167.30
				Vendor 03061 - Sterling Health Services, Inc DBA Total: 334.60
Vendor: 02362 - Thomas Ace Hardware				
06/14/2022	APA000278	179317	Supplies	8.49
06/14/2022	APA000278	179901	Speedfeed head	29.08
06/14/2022	APA000278	179958	Supplies	166.01
06/14/2022	APA000278	179988	Chain/spraypaint	33.38
06/14/2022	APA000278	179991	Supplies	17.18
06/14/2022	APA000278	180042	Supplies	35.37
06/14/2022	APA000278	180060	Supplies	183.18
06/14/2022	APA000278	180077	Supplies	12.31
06/14/2022	APA000278	180098	Supplies	9.45
06/14/2022	APA000278	180219	Supplies	23.99
06/14/2022	APA000278	180383	Supplies	5.82
06/14/2022	APA000278	535320	Supplies	20.24
06/14/2022	APA000278	180460	Supplies	9.20
06/14/2022	APA000278	180835	Supplies	22.28
06/14/2022	APA000278	180977	Supplies	17.11
06/14/2022	APA000278	181055	Hand tools	32.99
06/14/2022	APA000278	181167	Supplies	251.06
06/14/2022	APA000278	181199	Supplies	48.48
06/14/2022	APA000278	178838	Supplies	14.20
06/14/2022	APA000278	180692-180698	Supplies	1.51
				Vendor 02362 - Thomas Ace Hardware Total: 941.33
Vendor: 02363 - Thomas Hydraulic				
06/14/2022	APA000279	8993	Repairs	70.85
				Vendor 02363 - Thomas Hydraulic Total: 70.85

Expense Approval Report

Payment Dates: 6/1/2022 - 6/30/2022

Payment Date	Payment Number	Payable Number	Description (Item)	Amount
Vendor: 02686 - USA Blue Book				
06/14/2022	APA000280	896914	Supplies	586.89
Vendor 02686 - USA Blue Book Total:				586.89
Vendor: 02712 - VistaNet inc.				
06/14/2022	APA000281	19499	Software support	420.00
06/14/2022	APA000281	19546	Maintenance	509.00
Vendor 02712 - VistaNet inc. Total:				929.00
Vendor: 03002 - Water Works Engineers				
06/14/2022	APA000282	12537	Engineering services	255,108.77
Vendor 03002 - Water Works Engineers Total:				255,108.77
Vendor: 03134 - White Glove Cleaning Svc Inc				
06/14/2022	APA000283	75623	Building cleaning	456.00
06/14/2022	APA000283	75624	Building cleaning	550.00
06/14/2022	APA000283	75625	Building cleaning	495.00
Vendor 03134 - White Glove Cleaning Svc Inc Total:				1,501.00
Vendor: 02778 - Wurth USA Inc.				
06/14/2022	APA000284	97390470	Shop supplies	23.03
Vendor 02778 - Wurth USA Inc. Total:				23.03
Vendor: 02867 - Zenner USA				
06/14/2022	APA000285	0068165-IN	MIU	38,640.62
Vendor 02867 - Zenner USA Total:				38,640.62
Grand Total:				1,863,669.35

Report Summary

Fund Summary

Fund	Payment Amount
01 - GENERAL FUND	1,863,669.35
Grand Total:	1,863,669.35

Account Summary

Account Number	Account Name	Payment Amount
01-10-601025	Bldg & Grounds Maint Mtls	2,725.00
01-122010	Pre-Paid Insurance - Dental	2,521.52
01-122020	Pre-Paid Insurance - Life	643.42
01-122040	Pre-Paid Insurance - Medi...	53,187.49
01-122050	Pre-Paid Insurance - Vision	687.14
01-125010	Inventory - General	7,883.41
01-207000	Engineering Deposits	-63,745.86
01-210020	Federal Withholding	26,080.18
01-210030	FICA	37,197.92
01-210045	Retirement	33,859.41
01-210050	State Disability	2,678.82
01-210060	State Withholding	9,353.13
01-210065	Union Dues	1,541.06
01-30-601030	Office Supplies	9.20
01-30-601050	Small Hand Tools	68.28
01-30-601099	Miscellaneous Supplies	51.89
01-30-621000	Equipment-Repairs	586.89
01-30-650090	Permits	79,772.00
01-30-699010	Bldg & Grounds Maint. Ex...	495.00
01-40-601020	Janitorial Supplies	413.22
01-40-601040	Safety Supplies	632.44
01-40-601050	Small Hand Tools	927.14
01-40-601060	Construction & Maint. Su...	10,653.24
01-40-601099	Miscellaneous Supplies	76.01
01-40-620000	Vehicles/Equipment-Gas/...	8,120.77
01-40-621000	Equipment-Repairs	1,647.37
01-40-630023	Physicals-DMV & PreEmpl...	451.16
01-40-630036	Landfill Fees	264.66
01-40-635099	Miscellaneous Prof. Servi...	10,445.35
01-40-699010	Bldg & Grounds Maint. Ex...	797.50
01-60-601030	Office Supplies	161.06
01-60-630010	Bldg & Grounds Maintena...	247.50
01-60-630025	Office Equipment Mainte...	1,184.59
01-60-630037	Internet Services	1,702.86
01-60-630099	Miscellaneous Services	30.00
01-60-635030	Legal	554.24
01-60-635050	Flexible Bene & COBRA Pl...	84.00
01-60-635099	Miscellaneous Prof. Servi...	4,168.40
01-60-655010	Long-Term Disability	1,124.07
01-60-665000	Postage	11,831.14
01-60-670050	Community Relations	40.00
01-60-699000	Miscellaneous	22,042.74
01-60-699010	Bldg & Grounds Maint. Ex...	456.00
01-60-699031	Bank Charges	12.43
01-70-600090	Inventory Expense	38,640.62
01-70-601099	Miscellaneous Supplies	1,274,917.17
01-70-635020	Engineering	255,108.77
01-70-635099	Miscellaneous Prof. Servi...	21,339.00
Grand Total:		1,863,669.35



Mission Statement

We are dedicated to producing and delivering a safe, dependable supply of quality water in an efficient, cost-effective manner with service that meets or exceeds the expectation of our community.

Our water. Our future.
Paradise Irrigation District

Strategic Plan Progress Report-07/22

Customers				
Objective: Provide Exceptional Customer Service				
Goal	Lead	By Date	Status	Complete
Create a Report on Updates to Customer Service Processes (for Board)	Mickey Rich	6/30/2021		✓
Included in monthly staff reports				
Create a Follow-up 'Voice of the Customer' Survey (based on the 'Voice of the Customer' Survey Conducted in 2020.	Mickey Rich	7/1/2022		✓
In development				
Develop a 'Service Survey' to Be Used at the Completion of Service Delivery.	Dir. Sulik	9/1/2021		✓
<ul style="list-style-type: none"> The District has received 220 surveys as of 6/8/2022. 34 customers have volunteered to participate in future surveys or focus groups. Deadline for submission is June 20th. 				
Develop a Communication/Promotion Plan for 'Sharing Good News'	Dir. Sulik	9/1/2021		✓
Cedar Creek has developed a "Moving Forward" campaign. Items of interest are included monthly in newsletters, social media and semi-annually in Chamber publications				
Finance				
Objective: Improve Financial Sustainability				
Goal	Lead	By Date	Status	Complete
Identify Opportunities for New Products and or Service Lines.	Tom Lando	4/1/2022		
The currently active Options Study identifies possible new services. Study report expected to be available in June 2022.				
To Establish a Plan to Create a Financial Reserve. 7/22 - Finance committee reviewed current reserve policy and made no recommendations for changes.	Tom Lando	10/15/2021		✓
Capital improvement plan and financial analysis underway. Expected Completion by June 2022				
To Identify Grant/Funding Opportunities	Dir. Hinman	9/1/2021		ongoing
Identify a Committed Grant Writer	Dir. Hinman	9/1/2021		✓
CDBG-DR - Aptim via County Infrastructure Bill - Aptim mapping out currently HMGP - Aptim CalFire - Butte County Fire Safe Council / Aptim Water Board / Capital Improvements-Sherri Lasick - Sylvar Consulting				
Operations				
Objective: Enhance Operation Efficiencies				

Goal	Lead	By Date	Status	Complete
Perform Employee Role Assessment	Tom Lando	10/15/2021		ongoing
<p>Ongoing assessment occurs anytime there is a vacancy. Customer service intends to keep one temporary customer service technician for up to another year. Tiffany would like to add a billing tech assistant for backup and succession planning</p> <p>Field crew has indicated the current employee roles are necessary through the end of 2024 or when PID, and utilities complete underground work. An assessment will be performed when construction work has been completed.</p>				
Initiate Project to Develop Organization Standard Operating Procedures (SOP's) and Standard Work Instructions (SWI's)	Tom Lando	9/1/2021	initiated	
Each department is developing SOPs for emergency and critical work.				
People				
Objective: Maximize Our Investment in People				
Goal	Lead	By Date	Status	Complete
Develop a Plan for a Phased Approach Formal Training Program	Mickey Rich	6/1/2022	initiated	
<ul style="list-style-type: none"> Staff is setting up online training solution. Department managers will be offering relevant courses to employees Continue annual training program through ACWA/JPIA Staff considering LinkedIn Learning for each admin / management employee. Cost approx. \$230 per year/per employee. 				
Develop Draft of a Plan for PID Career Tracks	Bowen/Boston	6/1/2022	initiated	
Staff is researching career track elements and best practices for learning organizations.				
Research or Perform a Compensation Comparison Analysis	HR Firm	When PGE/FVT settlement received	RFP due July 25	
Develop an Employee Incentive Program	Mickey Rich	6/1/2022	initiated	
To be discussed at next admin / personnel committee				

Organization Goal: Transform business to be the model all businesses want to replicate.

Customer Service Activity Report - June 2022

Service Requests

Row Labels	Sum of Count
Account Management	186
Activate Water w/Backflow	63
Backflow Maintenance	41
Construction Support	10
Disconnect	6
Field Customer Service	56
Field Maintenance	22
From Active to Ready-to-Serve	6
New Meter Order	4
No Water	8
Transfer Ownership	110
Water Quality	7
Grand Total	519

Decreased from 556 service requests in May

Phone Activity

Phone Activity	May 2022	June 2022	Trend
Average calls per day	31.16	28.83	Decreased
Average abandoned per day	1.25	1.42	Increased
Average time abandon	2.51 min	48 seconds	Decreased
Average time to handle	28 seconds	18 seconds	Decreased

Payments Processed

Method Payment	May 2022	June 2022	Trend
Automated Phone System	101	174	Increased
Customer Service Staff	951	2320	Increased
Web Portal	461	1398	Increased
Total	1513	3892	Increased

PID Customer Service

October 01, 2021 – June 30, 2022

Customer Service Survey Results

Number of surveys sent to customers: 500

Number surveys returned: 71 (14.2%)

Average Rating

Customers were asked to rate service between 1 (poor) and 5(excellent)

How was your experience contacting PID?	Was our office representative friendly and helpful?	Was our office representative knowledgeable?	How would you rate our communication during your service period?	Was our field representative courteous to you?
4.53	4.50	4.32	4.45	3.83
Did we respond promptly?	Was the problem solved in a reasonable amount of time?	Was the problem satisfactorily resolved?	Did PID meeting your expectation for service?	How does PID's service compare with other businesses?
4.23	3.87	3.95	4.18	3.60

May Customer Comments

06/29/2022 ~ "I simply left a message about a leak and it was promptly fixed!"

06/29/2022 ~ "You are all doing an excellent job on getting our town of Paradise back. Thank you!"

06/29/2022 ~ "Everyone in the office was professional and a joy to work with. The field representative was prompt, courteous and helpful. The job site was left clean and looked nice."

06/29/2022 ~ "Easy to work with, always on top of it and amazing."

Customer Service - Improved Communication Processes Report

Updated 07/13/2022

- **Communication**

- When a property changes ownership the customer is sent a new owner letter informing them of their billing schedule and water quality. Included in this correspondence is a welcome magnet with our phone number.
- Office staff inform customers of the approximate timeline for water installation and notify customers by telephone once their water service is connected.
 - The field and contractors are responsible for communicating any delays to office staff. This process is evolving, and the team has identified areas for improvement.
- The office manager and one customer service rep attend the weekly meter project meeting.
- Customer service has received training from water treatment staff and more training is scheduled. Field and Water Treatment staff have scheduled training sessions to keep office staff informed and educated on water quality and field processes. This training helps office staff better answer a customer's technical questions.
- WaterWorks has developed an information spreadsheet to streamline information flow. This tool has become invaluable in answering our customer's project-related questions.
- Difficult questions and water request delays are escalated to the office manager who coordinates resolution with the field, contractors, and customer.

- **Written Communication Improvement**

- Mass correspondence, when time allows, is sent to the community relations committee and board for review.
- The following rubric has been developed for internal review:
 - Friendly and professional consistency
 - Absent of internal jargon
 - Clarity of dates and deadlines
 - Test for all the following components: who, what, when, where
 - Formatting that directs the reader's eye to any required action.
- Staff preparing backflow deadline notice
 - Approximately 500 customers will be noticed of the upcoming June 30, 2022 deadline for backflow device compliance.

- **Escalation of water service requests**

- Service is installed as requested, or escalated
 - Level 2 - Escalated to a crew to attempt to resolve
 - These are usually cases where the service line cannot be located and a large number are resolved.
 - Level 3 – Requires significant work including mainline work that will need to be scheduled as a project.
 - Complete: RCI has brought on a third service lateral replacement/ meter install crew. This crew will focus on new water requests with the goal of eliminating long wait-times for new water requests.

- Meter shop supervisor is performing site assessments daily to identify any potential challenges with water installation. Information is reported back to customer service personnel and the customer is notified right away of any potential issues or delays.
 - Our district engineer, Blaine is performing the meter installation evaluation and available to answer customer questions at the counter. Customer service reps indicate having Blaine here and available has eliminated some customer frustration and the time to get orders processed has improved greatly.
- **Water use charges communication**
 - Training has occurred in May and June - Management creating training program for customer service to support water use related calls.
 - Developed communication letter for customers
 - Developed FAQ
 - Developing Web / Social Media / Email content
 - Water use tour occurred during February and March. Tonya will be presenting to the Rotary club at the end of the month.
 - **Billing**
 - On May 27th Customers with completed meter installs received a letter printed on blue paper (we're calling it the "blue letter") informing them of their estimated billing based on the last 30 days usage. The letter also informs them of when their first billing period begins and when to expect their first bill with billed water consumption. Customer service indicates they have received very few inquiries about the letter or complaints. Most callers are thankful for the information. Some customers who have multiple accounts have questioned why they are getting billed before their other accounts. Customer service staff has done an excellent job of explaining the process and have resolved all concerns without the need for escalation.
 - Office staff are working to revise the bi-monthly bill incorporating comments and suggestions from the community relations committee. We do not have an estimated timeframe for roll-out.
 - Office staff made changes to allow for a single cycle of billing effective May billing. Currently, customers receive bills on the 15th and the 20th. The change will consolidate bills for property owners with multiple accounts into a single billing and envelope. Bills will be mailed the 15th of each odd month and due the 15th of every even month. The pay period has also been improved. Customers now have 30 days to pay without penalty instead of 25.
 - Past-due customers received automated telephone calls on Monday, May 9, 2022, providing them with a week's notice to pay the past due portion of the bill to avoid the minimum \$10.00 late penalty. Customer service is working on a plan to promote the notification feature which, if selected, would allow for customers to receive a text instead of a phone call.
 - In early April two forms of communication were implemented for all interim backflow customers who have the extra water faucet on their temporary backflow advising them that the permanent connection will not include the water faucet. Customers receive a handout left at the property and received a letter in the mail. The communication included instructions on hooking up to the existing backflow to avoid possible interruptions when their permanent device is installed.

- **New this month:** We have approximately 630 customers who are out of compliance for backflow prevention, a 60 day non-compliance letter will be sent in July.
- **New this month:** Customer service staff has revised the meter install letter sent when work begins in each zone. The letter has more detail about the potential outages. An email was also sent to each customer with an email address.

PARADISE IRRIGATION DISTRICT

Community Outreach Overview
May 1, 2022- June 30, 2022

Facebook

19 messages posted--pinned "active" posts
PID messages were seen 9,635 times

1,746 people follow the PID Facebook page

Demographics:

73.3% Women
26.7% men

Ages:

18-24:	1.6%
25-34:	13.1%
35-44:	22.6%
45-44:	21.9%
55-64:	19.9%
65+:	20.9%



WATER USE QUANTITY
CHARGE IS
**COMING
SOON**



HAVE YOU DOWNLOADED
DROPCOUNTN YET TO TRACK YOUR
USE AND GET WATER ALERTS?




**Shop local.
Dine local.
Drink local.**




Serving great water since 1916

Make life a little bit

VIDEO

EASIER



 Sign up for online PID payments.
Easy. Free. No worries!

Watch our community grow!

4,212



**PID Customer Accounts
on Active Service Rate**

As of MAY 31, 2022



**WE WANT YOUR
FEEDBACK**

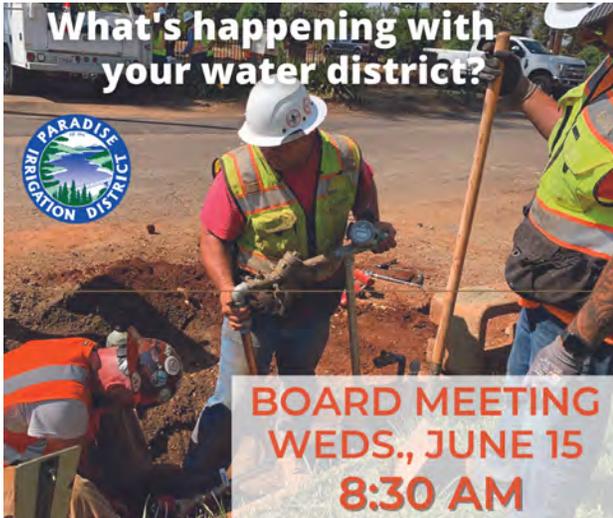
 **Our water.
Our future.**
Paradise Irrigation District

 "Voice of the
Customer" survey:
Just 9 questions!



**Paradise Grazing Festival: Did you try
PID's great water—in slushy format?**

What's happening with your water district?

**BOARD MEETING
WEDS., JUNE 15
8:30 AM**



Yep, it's hot..

...but heat doesn't stop these guys!



MOVING FORWARD WITH PID

**More than 1,700 test samples:
The water is great!**

WE WANT YOUR FEEDBACK

Just a few days left!

Survey closes June 20

Our water. Our future.
Paradise Irrigation District

**"Voice of the Customer" survey:
Just 9 questions!**



What's in YOUR WATER?

Annual Consumer Confidence Report now available online or in the PID office.



WATER ONLY 3 DAYS A WEEK.



SEASONAL ADJUST % OFF / ON SET CURRENT DATE

TEST ALL VALVES SET CURRENT TIME

ADVANCED CYCLES SET WATERING START TIMES

AUX 13 MONDAY

12

11

10

9

8

7

TUESDAY

Save our community's water:



VIDEO

SWEEP DON'T SPRAY



CELEBRATE!

July 4th INDEPENDENCE Day



From the staff at your independent, community-owned water district.



NextDoor.com (Paradise)
2,531 NextDoor members are in the PID service area

3 messages
June 9: Newsletter and survey;
257 impressions

June 22: Water sampling
328 impressions

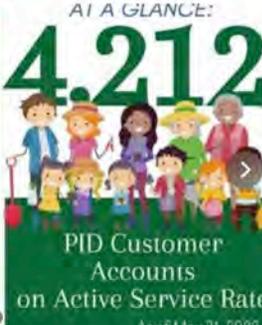
June 28: CCR
324 impressions

Paradise Irrigation District
Community Relations Tonya Dale • 9 Jun



WE WANT YOUR FEEDBACK

"Voice of the Customer" survey: Just 9 questions!



AT A GLANCE: 4.212

PID Customer Accounts on Active Service Rate

As of May 31, 2022

Latest news from your water district--and your input needed! Good news continues as our community's water provider, Paradise Irrigation District, grows in the number of active accounts and continues installing meters throughout the community.

Discover the latest about your water district: Download the current issue of PID's "Water News" here: <https://pidwater.com/read/2130-2022-may-june-newsletter/file>

Would you spare a few minutes to help your Paradise Irrigation District? We're conducting our annual "Voice of the Customer" survey and your input is needed! Go here: <https://pidwater.com/voice>

The survey was also included in the printed invoices mailed to our customers earlier this month. You can fill out the paper version or the online version--either way will help us!



Voice of the Customer Survey
pidwater.com

Newsletter

May-June issue

Distributed with mailed PID invoices

Available 24/7 at PIDWater.com website



WATER NEWS Our water. Our future.

Paradise Irrigation District

May/June 2022

Easier billing is on the way..

Paradise Irrigation District customers with more than one property will discover that changes in the way the bills are now issued will make life a bit easier.

With the May billing cycle, all invoices will now be issued on the 15th of each "odd" month (e.g. January, March, May, July, September, November). Previously customers were billed on the 15th and 20th of each billing month depending on the account's service address.

The change consolidates bills for property owners with multiple accounts into a single billing and envelope.

PID bills are issued in odd numbered months and cover a two month billing period.

An additional improvement is that all customers will now have 30 days to pay their bill in full without penalty instead of the previous policy of 25 days.

Questions? Call 530/977-4971.

How will you save water this summer?

PID's water use guidelines:

- No outdoor watering room to 6 pm.
- No outdoor watering within 48 hours after measurable rainfall.
- Wash vehicles only if using a nozzle with a shut-off valve.
- Hand-pump fountains and water features must use recirculation system.
- No overspray or water runoff on hard surfaces.
- No washing hard surfaces.

Use it wisely!

GARDEN TOUR TICKETS ON SALE

June 4: 10 am to 4 pm

- Tour three beautiful bridge gardens
- Great ideas for water-wise landscaping
- Plant and garden sale
- Benefits Paradise Garden Club's Stewardship Fund

Tickets: \$10
For all details and to purchase tickets, visit pidwater.com/gardentour

MEETING TIME CHANGE: The June 15, 2022 PID Board meeting will be held at 8:30 am rather than the usual 6:30 pm time.

Options Study public meeting is May 24 6-8 pm at PID Office or via Zoom • Register online

The State of California has prepared an Options Study for providing water to the community of Paradise. The study has been prepared and will be presented from 6 to 8 pm on May 24, you can attend in person at PID's office or online via Zoom.

Backflow device FAQ: Did you know?

Each PID connection must now have a backflow prevention device and each of those needs to be inspected and certified annually. The good news is that you can opt to have PID do the maintenance and certification and not have to worry about it!

PID can install a FEMA-funded backflow prevention device at no cost to you. As a condition for the FEMA funding, PID must be responsible for the device maintenance and the required annual testing.

Backflow prevention devices keep water moving in the right direction!

Cost is \$50/year, paid with \$10 extra on each two-month bill. Sign up at pidwater.com/enroll-pid-backflow or drop by the PID Office (6332 Clark Road).

Customers who don't sign up by June 30, 2022 must install (or upgrade) an existing backflow device. The specific device required as well as fee information for required PID inspection (\$70) and a list of approved certified backflow testers is at [PIDWater.com](https://pidwater.com).

Ensuring your water is clean and safe:

Your Paradise Irrigation District professionals make sure your water is safe, clean and high quality every hour of every day of the year. The district's Treatment Plant, located just below the Magalia Dam, is staffed around the clock, no matter the season.

"Even during the Camp Fire, we continued processing safe water," notes Treatment Plant Superintendent Bill Taylor, a PID employee since 1993. "Although the water was contaminated due to breaks in the distribution system, up at the Treatment Plant we never stopped processing water and the water leaving the plant never violated any required health standards."

Taylor points out that safe and clean water is often taken for granted. But that safety is vital for the well-being of the entire community. "What we do here at the PID Treatment Plant directly affects the health of everyone in town every day. We're more accountable for the health of every single person in this district than our community's doctors are!"

In addition to Taylor, the team at the treatment plant includes six additional state-certified operators. They analyze the district's water flow needs to adjust the production as well as test the chemistry of the water to ensure the right filtration is occurring.

"We take pride in what we do to serve the town with quality water," Taylor says. "Our team is a close-knit family. We work well together and we work hard. Because of our team of treatment operators, people in Paradise don't have to worry about what comes out of their tap."



Bill Taylor, Treatment Plant Superintendent

We're here to help:

Since the Camp Fire, our customers face many unique situations--whether they're staying in a temporary home on their lot, or rebuilding or purchasing a home. Our friendly customer service professionals are eager to help you through the process. pidwater.com

6332 Clark Rd.
Paradise CA

530 977-4971



Annual Mailer

Produce, print and mail to 7,346 households

Signage

24x36 poster for Goat Grazing Festival

Paradise Irrigation District Annual Consumer Confidence Report

For water testing performed in 2021

FIND OUT MORE ABOUT YOUR WATER DISTRICT: www.PIDWater.com

Learn about our community's water quality

This annual "consumer confidence" water quality report covers all Paradise Irrigation District testing performed between Jan. 1 and Dec. 31, 2020, or earlier. The State Water Board allows the concentrations of the substances are not expected to change significantly. In these cases, the most recent sample data are included, along with the year in which the sample was taken. Both "regulated" and "unregulated" contaminants are tested; for this report provides results only for contaminants detected in PID's systems—tests with non-detected (ND) results are not listed.

For information, contact Bill Taylor at (530) 877-4971 or visit PID at 6332 Clark Road, Paradise; we are open from 9 am to 4 pm, Monday - Friday.

Our water. Our future.

Paradise Irrigation District

Este informe contiene información muy importante sobre su agua potable. Tradúzcala o hágala leer alguien que lo entienda bien.

Get involved with PID's governance

Paradise Irrigation District has special district elections by a local board of directors led by community residents. You can get involved with PID's governance by attending PID Board Director meetings, the regular meetings held at 30 pm on the third Wednesday of each month at the district office, 6332 Clark Road, Paradise. You can also attend public using the Zoom link on this page: PIDWater.com meetings. Meeting agendas are also posted on the same page.

PID's water treatment process from start to your home:

Raw water from Magilla Reservoir or Little Butte Creek through the Magilla By-pass is treated before being distributed to Paradise residents. The treatment process consists of coagulation, clarification, filtration and disinfection. The coagulation process consists of adding alum and polymer to the water to chemically bond very small particles in the water into larger particles. Coarse media in the clarifier through a bed of coarse granulated media in the absorption clarifiers. Coarse media in the clarifier removes most of the coagulated particles.

Clarified water flows down through two media filters consisting of anthracite sand, and fine removal of the coagulated particles.

Filtered water flows down through two media filters consisting of anthracite sand, and fine removal of the coagulated particles.

Chlorine is added to the finished water to meet California state requirements. Chlorine can be added either to the raw water prior to filtration or to the filtered water. Filtered water is routed through a treated water storage tank to provide sufficient time for the chlorine to kill any bacteria remaining in the water. This water is then routed to off-site reservoirs for distribution to Paradise residents.

This Consumer Confidence Report (CCR) reflects changes in drinking water regulatory requirements during 2019. All water systems are required to comply with the state Total Coliform Rule. Beginning April 1, 2019, all water systems were also required to comply with the federal Revised Total Coliform Rule. The new federal rule maintains the purpose to protect public health by ensuring the integrity of the drinking water distribution system and monitoring for the presence of microbials (e.g., total coliform and E. coli bacteria). The EPA anticipates greater public health protection as the new rule requires water systems that are vulnerable to microbial contamination to identify and fix problems. Water systems that exceed a specified frequency of total coliform occurrences are required to conduct an assessment to determine if any sanitary defects exist. If found, these must be corrected by the water system.

PROGRESS Update

July 2022

Our water. Our future.

6332 Clark Road, Paradise CA 95969 • (530) 877-4971 • PIDWater.com

Celebrating Paradise's great water!

More than 1,700 water samples reveal our water is safe and healthy post Camp Fire

PID is nearing the end of the district's voluntary additional testing period to make sure our water is safe and healthy following the 2018 Camp Fire. We've continued to find nothing but clean water in all this voluntary testing.

performing more than 80,000 additional tests within our distribution system, ensuring our water meets or exceeds state water guidelines.

See the mapped results of our last two years of testing here: <https://pidwater.com/water-quality>

For details of the results of PID's annual water quality report, see page 4.

PID AT A GLANCE:

- 8,823 Total Customers
- 4,212 Customer Accounts on Active Service Basis
- 4,598 Properties with Licensed Water Meters

How do PID's rates compare locally?

Monthly Single Family Residential Water Bills: 1,400 cubic feet used (10,473 gallons)

Entity	Rate
Paradise Irrigation District	\$21.69
South Yuba Water Agency	\$25.61
Trinity Irrigation District	\$42.32
Yuba Irrigation District	\$20.91
Paradise Irrigation District	\$66.51
Colusa City of Colusa	\$66.75
Colusa City of Colusa	\$11.16

Please use our water wisely!

PID customers are using almost the same total amount of water as they were prior to the Camp Fire—and we have far fewer people in the community today.

Adjust sprinklers so they're not spraying hardscapes.

Water yard just 3 days a week.

Check for leaks.

Water before 6 p.m.

Sweep surfaces—don't spray.

Is your meter installed? Download Dropcounter to see how much water you're using and receive alerts.

Annual water quality report now available

Work continues, restoring meters and water lines

MOVING FORWARD WITH PID

FREE SLUSHIES

MADE WITH PID'S GREAT WATER

Drink local!

PARADISE IRRIGATION DISTRICT

Serving great water since 1916

Crew work area sign (at request of Town of Paradise)



Consumer Confidence Report Publication for in-office printing and website. Media release. Comment from the State: "Just to let you know, this is one of the better CCR formats I have reviewed this year. The table format is easy to read and looks clean. I really liked the explanation of the treatment process. Good Job. Have a good day." -Michael

Constant Contact (email messaging)

6,650 contacts (June 30, 2022)

Device:

Desktop: 66.5%

Mobile: 33.5%

Newsletter and survey

6,376 sends

38% open rate

5.8% click rate (industry avg: 2%)

89.4% for survey*

6.8% for newsletter

2.5% for CCR

1.2% for website

*119 newly-completed online surveys within

24 hours of email send

CCR:

6,650 sends

30% open rate

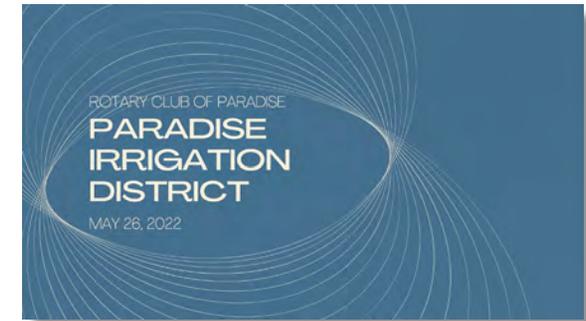
1.8% click rate (industry avg: 2%)

100% for CCR



Rotary Club of Paradise

May 26

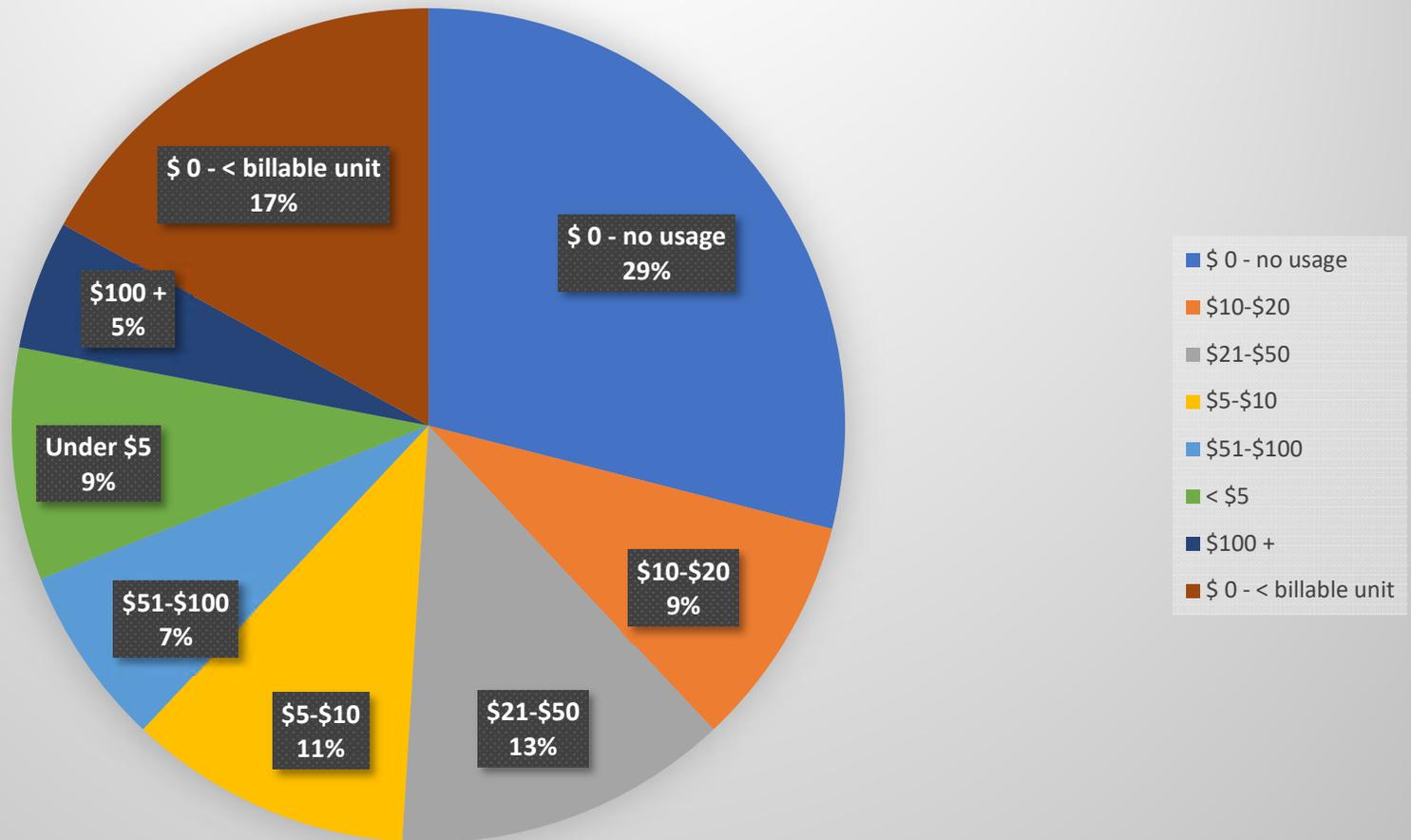


Distribution crews in action

June 15 & 23



**Monthly water bill increase with water use billing
June 2022 - 697 meters installed
\$15,000.00 estimated potential revenue**



**STAFF REPORT
FIELD OPERATIONS
June 2022**

TRANSMISSION & DISTRIBUTION

DAILY OPERATIONS

- Our crews have been taking care of leaks, emergencies, and maintenance issues.
- 16 scheduled main line and service line leaks were repaired this month
- Call Center received 78 after hour calls
- Standby received 31 calls
- 15 emergency calls due to contractors
- 2256 Completed USA tickets

SERVICE LINE REPLACEMENT / WATER REQUEST

- 53 IWS Backflow devices were installed
- 36 Flow test were performed
- 12 Service lines were replaced

CUSTOMER REIMBURSEMENT JOBS (by work order)

- Working on several New Meter Estimates

OVERVIEW

- Continued efforts are being made with RCI and WWE to keep the M.I.S.L.R project running smoothly.
- We have received an official letter of resignation from one of our Utility II.
- We have hired a new Utility Locator.
- We have had some movement within the company, from Utility Locator back to the field as a Utility I and from Utility II to Crew Leader.
- I am currently working on dissolving Class A Vehicles from our fleet.

SUMMARY

There has been some movement in the field. One of our Utility Locators has informed us that he would like to return to his former Utility I position, which has forced us to hire another locator. Our new locator started on the 13th. We feel he will be a great addition to our team.

We promoted one of our Utility II to Crew Leader. We also have received a letter of resignation from our second Utility II. As of June 15th, we will no longer have any Utility II workers in the field. We are working on backfilling those vacancies with two Utility I positions.

We are also working on hiring Temporary Laborers. We had a total of 17 applicants and will start interviews soon.

JPIA will be at the Corp Yard next month for group training for everyone in distribution.

Brett has been working with us on getting our vehicle replacement program finalized and we have come up with a 5-year plan. We have been exploring our options to verify the availability on trucks and this is proving to be a very hard task due to lack of inventory across the state.

Due to the new federal law, we can no longer perform in-house CDL training. There has been a massive price increase at the driving schools. We currently have six employees who, as a requirement for their position, need to obtain Class A licensing at a current cost of approximately \$40K. Because of this, I am working towards completely dissolving Class A vehicles within PID's fleet. I feel that in doing this we can mitigate an issue that PID has faced for many years. In the past, employees have had the intent to obtain their PID funded Class A in an effort to make themselves more marketable to other utilities.

STAFF REPORT
WATER TREATMENT PLANT
June 2022

WATER TREATMENT

- Production at the District’s treatment plant for the month of June varied between 2.5 and 5.5 mgd, with the average day being 4.1 mgd.

- Compared to:

	<u>pre-fire June 2018</u>	<u>June 2020</u>	<u>June 2021</u>
Low	4.7	3.1	4.1
High	10.5	5.0	6.4
Avg.	6.7	4.1	5.5

- Treatment Plant remains closed to the public due to the pandemic. Treatment Personnel do our best to keep the plant disinfected and to social distance both at work and at home. We are such a small group we can’t afford to have someone sick.
- Completed required monthly reporting to Department of Drinking Water and Regional Water Control Board. Completed CCR notification, CCR posted on District webpage.
- Tesla completed the battery system at the Pump Station, PG&E installed a new transformer and the system should be going online anytime now. At the Plant PG&E has to put in a dual meter head system to allow for monitoring of the system. Tesla came out to do the final wiring but found a component missing (PG&E removed it during the meter install) and couldn’t finish the work.

Staffing / Treatment Plant

- Austin Stack and Rebekah Sorensen started working at the Treatment Plant in early May. They are being trained in operating the plant and began working 24 hour shifts in June. They are both doing really well, we were very lucky to find them.
- Filter 1A repair is curing before being put back online.
- Clarifier screens were pressure washed to clean off build up.
- June 18th thunderstorms wreaked havoc at the Plant. A large nearby lightning strike power surge took out a power supply, caused a PLC to lose it’s program and tripped some breakers. It was all hands on deck for a little while chasing down and fixing all the issues that had occurred.
- Jaime Pineda passed his T4 examination. Now he just needs to complete the required time operating at the T3 level before he qualifies for the T4 certificate.

MAGALIA/PARADISE DAMS

- Monthly monitoring of piezometers at Magalia and Paradise dams was performed and reported to our consultant.
- Gabion wall design was submitted to DSOD for approval.

WATER QUALITY – DISTRIBUTION SYSTEM

- * Surveillance Monitoring of the distribution system (started September 2020) was completed on June 20th. By the end of this program, we had performed 1828 surveillance samples of the system. Of those, only one sample had a detect for Benzene, but when resampled was non-detect (this was at the very beginning of the program). These results are very comforting and show that all the system that is online continues to be delivering safe water.
- Routine Sampling - 4 Bacteriological samples are taken each week at locations throughout the Distribution system. They are analyzed for Total Coliforms, Fecal Coliform & E. Coli. These samples verify the potability of the water in the system.

June 2022, WATER QUALITY

- Average daily production: 4.1 mgd
- Average effluent turbidity: 0.03 ntu
- Average raw water turbidity: 0.47 ntu

Water Levels (as of 6/30/2022)

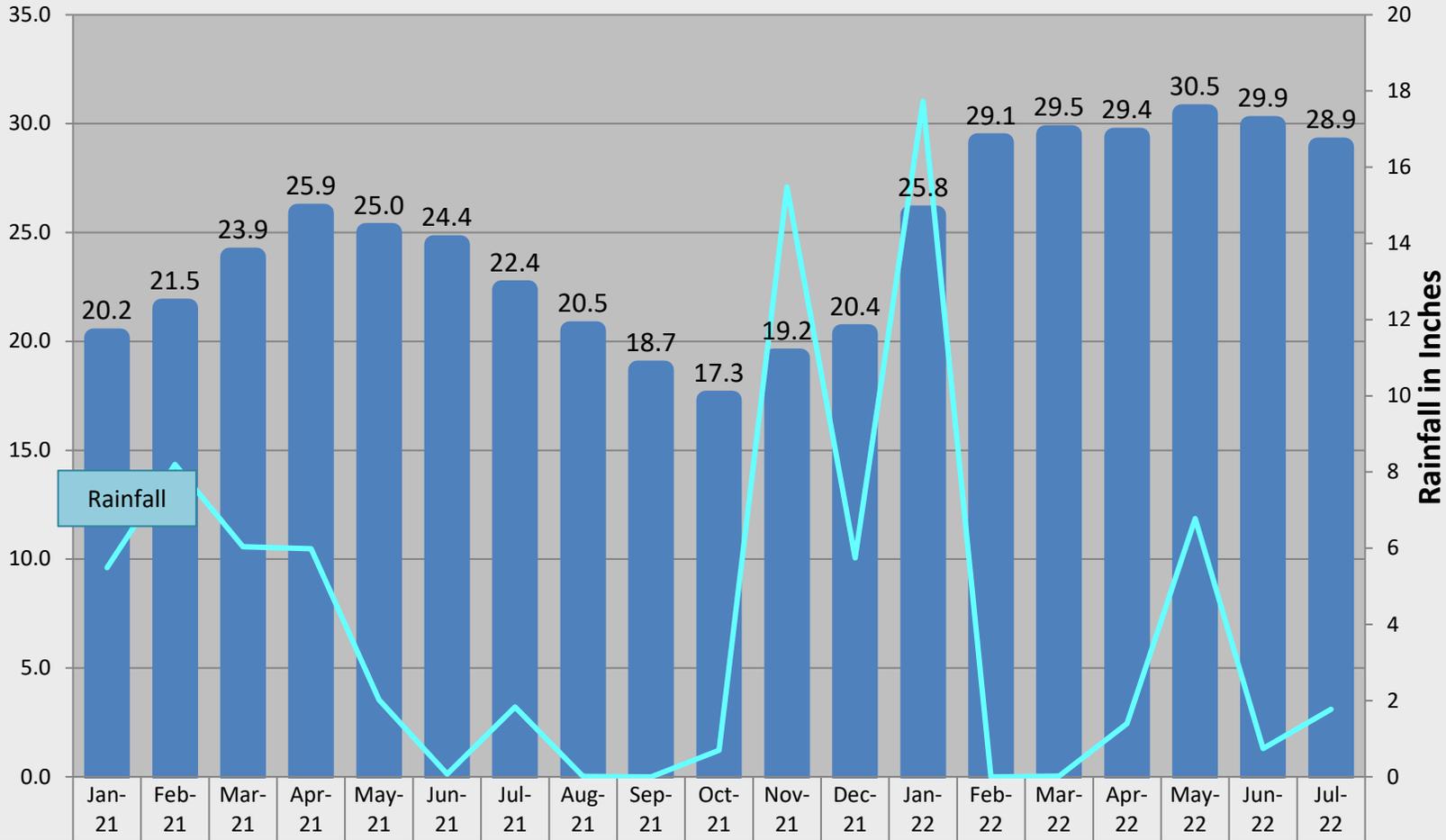
- Magalia Reservoir 2190.4'
- Paradise Lake -5.7'
- Percentage of Water in Storage 86% of Total Available
- Rainfall for 2021/2022 rainfall year:

▪ October	Magalia Res. 15.8"	Paradise Lake 15.48"
▪ November	5.75"	4.65"
▪ December	23.18"	17.85"
▪ January	2.61"	3.38"
▪ February	0.03"	0.02"
▪ March	1.52"	1.80"
▪ April	6.80"	7.09"
▪ May	1.17"	0.65"
▪ June	2.59"	2.09"
▪ July		
▪ August		
▪ September		
Total for 2021/2022 Rain Year	59.45"	53.01"
Average Rainfall	64.00"	65.20"

Months of Supply Remaining on the First of the Month with No Future Rain Based on 2020/21 Use

Full Reservoir Supply is 33.84 Months of Supply Remaining. Water use from Oct 2020 through Oct 2021 averaged 363 acre feet per month

Pre-November 2018 Full reservoir



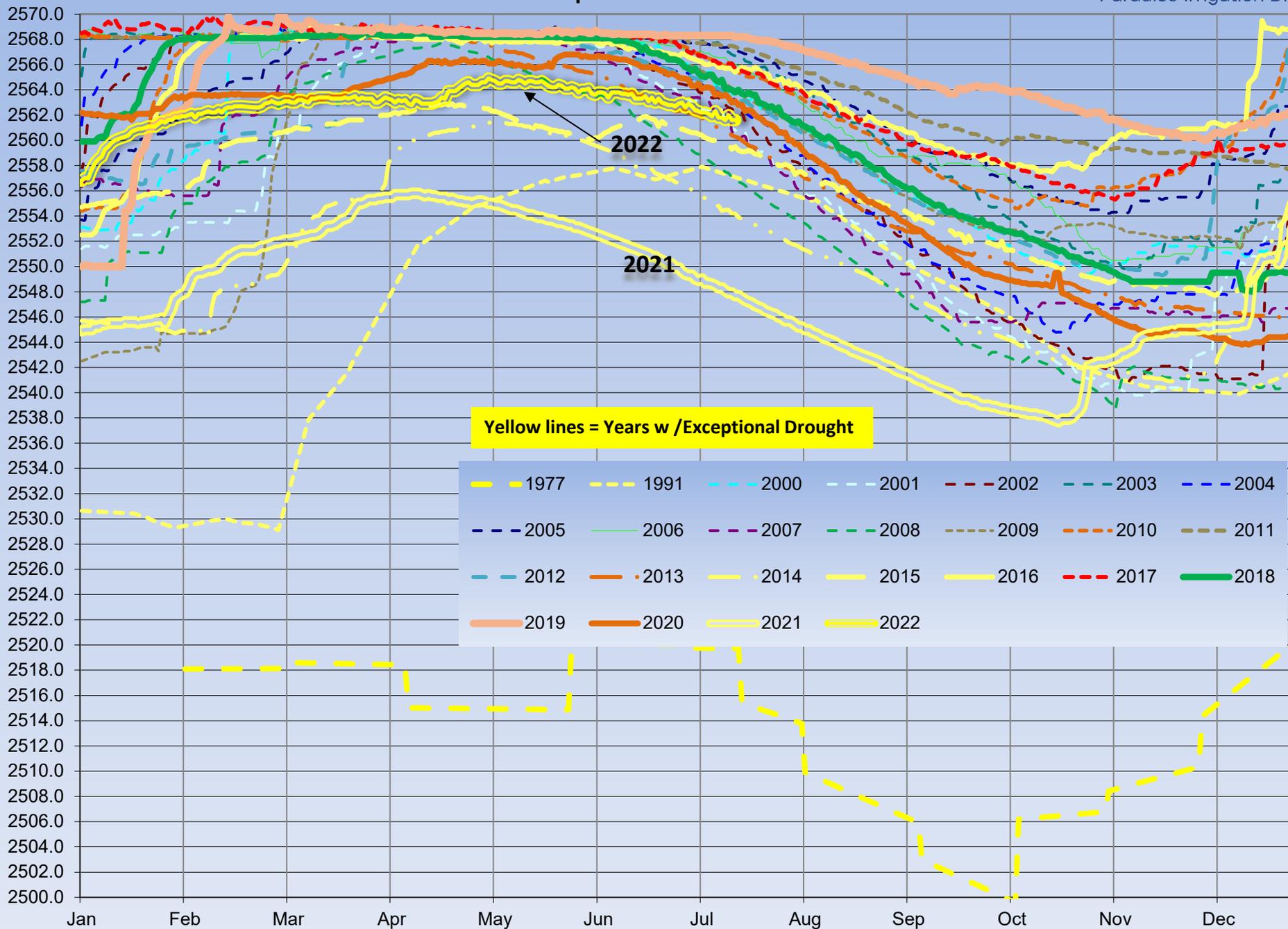
months remaining	20.2	21.5	23.9	25.9	25.0	24.4	22.4	20.5	18.7	17.3	19.2	20.4	25.8	29.1	29.5	29.4	30.5	29.9	28.9
Rainfall	5.49	8.2	6.04	5.99	2.02	0.07	1.83	0.01	0	0.7	15.48	5.75	17.73	0	0.02	1.4	6.78	0.74	1.77

Paradise Lake Elevation
 Updated 07/12/2022
 Spill = 2568.1



Our water.
 Our future.

Paradise Irrigation District



7-14-22

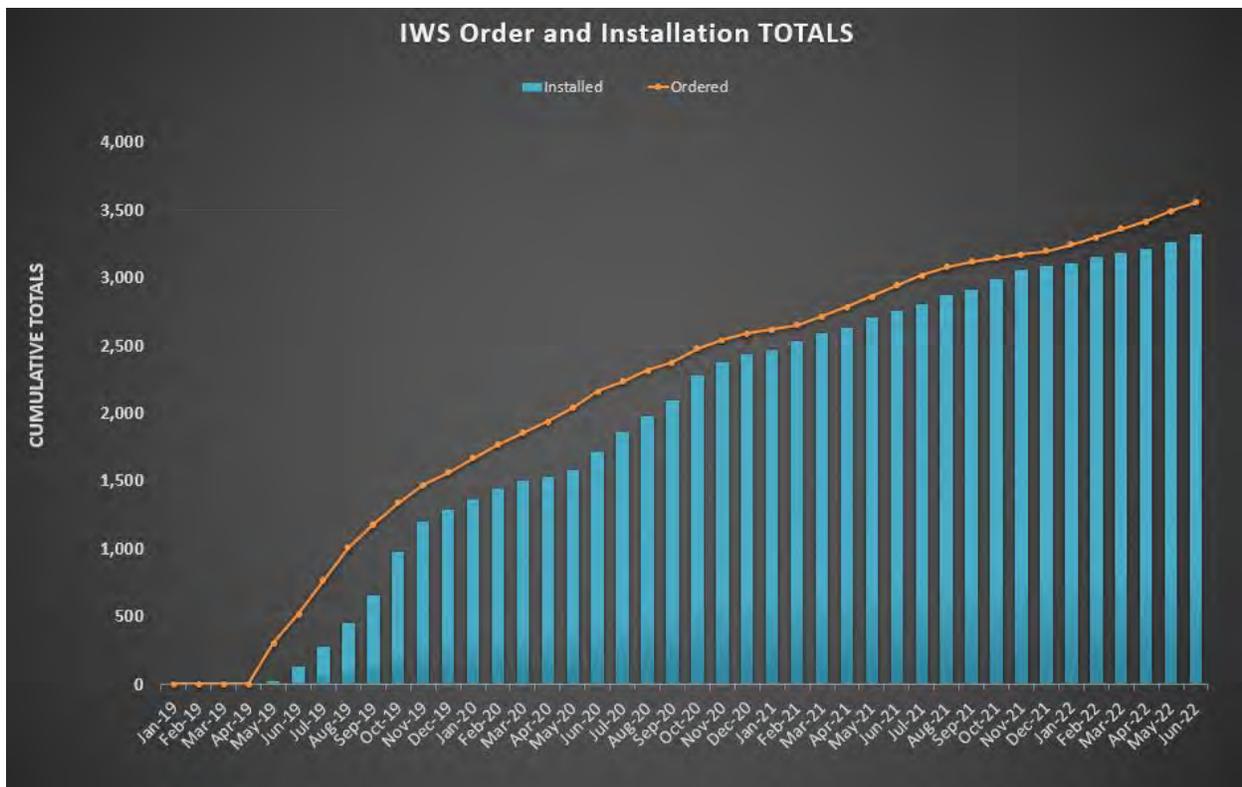
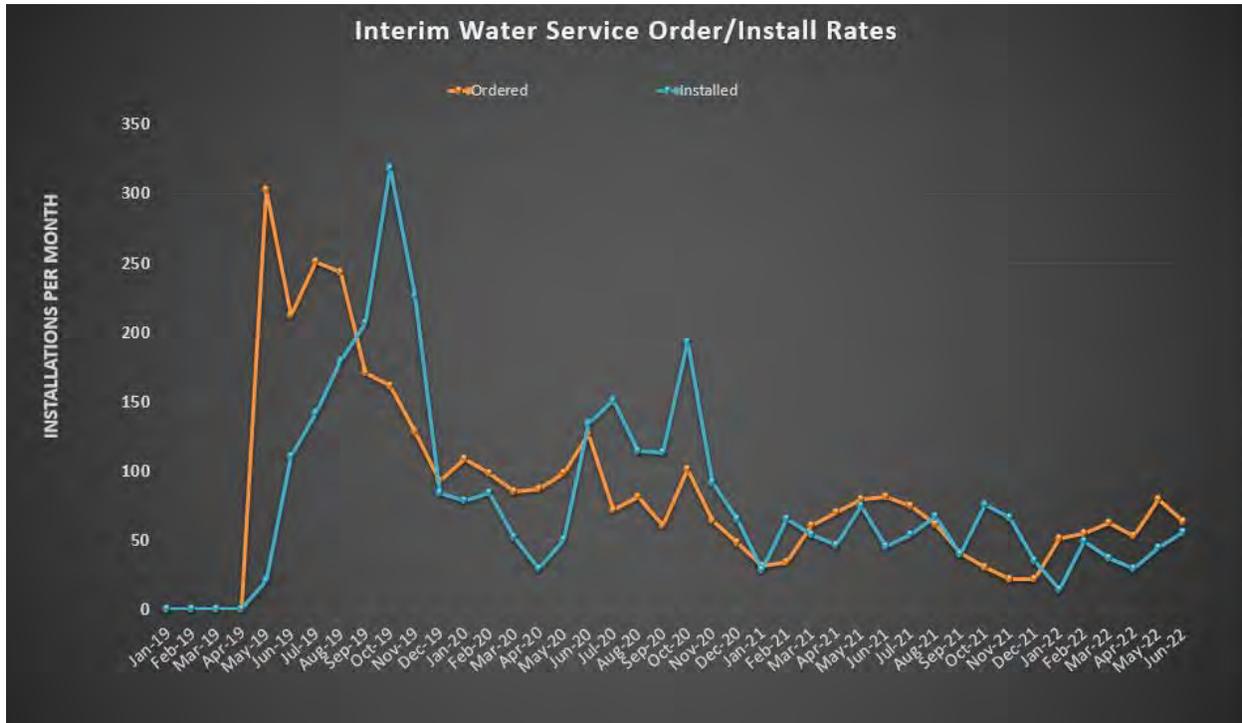
District Engineering Update for the Board of Directors

1. Multiple Design Review Requests completed for the Town of Paradise.
2. Creating path forward for determining customer owned backside piping material to determine if there are lead lines on the customers side in our system. So far this has been a collaborative effort with assistance from Water Works and PID staff.
3. The Town of Paradise has given a date for the proposed start of their on-system road work. Service laterals to customers who have requested water have been replaced.
4. Working with customers and providing estimates to provide new water meter services to multiple locations throughout town.
5. Coordinated with Water Works on MISLR 2 and other projects.
6. Worked with Town and Waterworks on service lateral issues on Almond St. project.
7. Working with Town to solve issue on Black Olive related to Gap Closure Project. Our main from Cedar to Fir streets on Black Olive will need to be replaced, this was designed and set to be completed back in 2018 but dropped off and is now in conflict with the Town's project.
8. Working on RFP for Equalizer Tanks for the Water Treatment Plant.
9. Working on Private Pipeline memo for Board.

Water Supply Recovery Program Update

Metered Interim Water Service

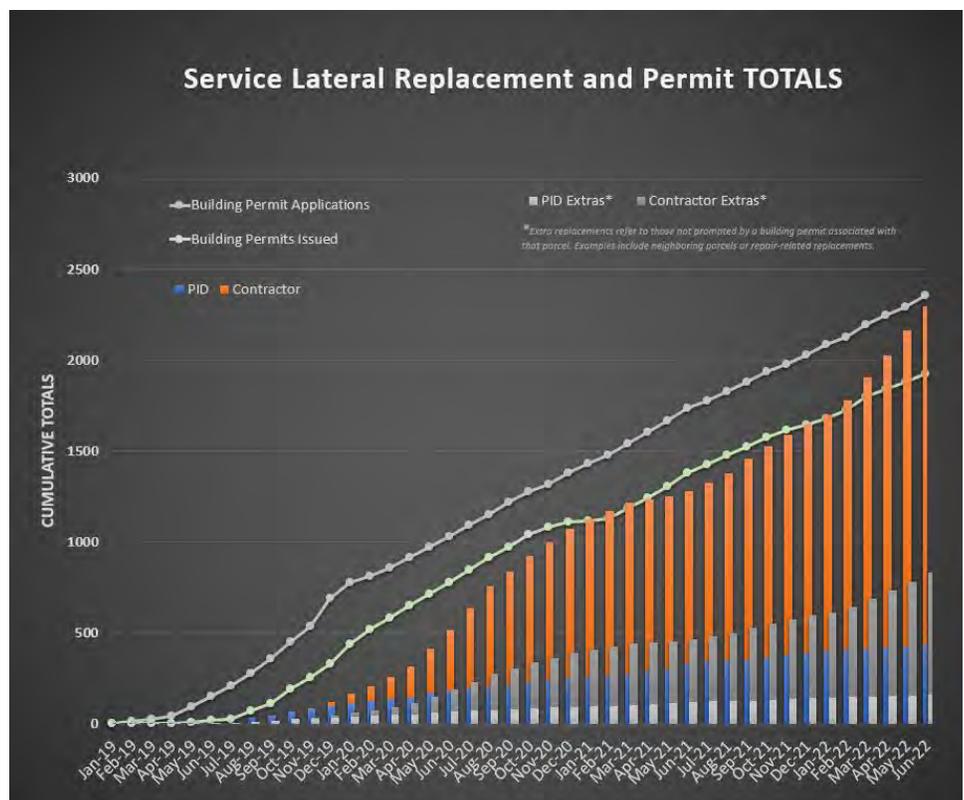
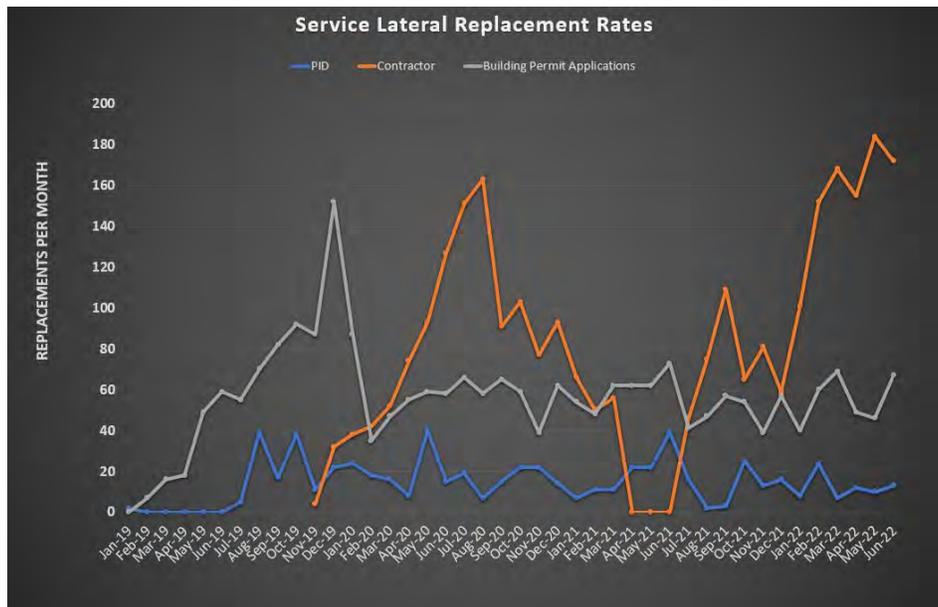
MIWS orders in June dropped down to 63/mo. 56 installations were completed in June as PID crews continued to focus effort on the MIWS installations.



Water Supply Recovery Program Update

Meter Installation and Service Lateral Replacement Program

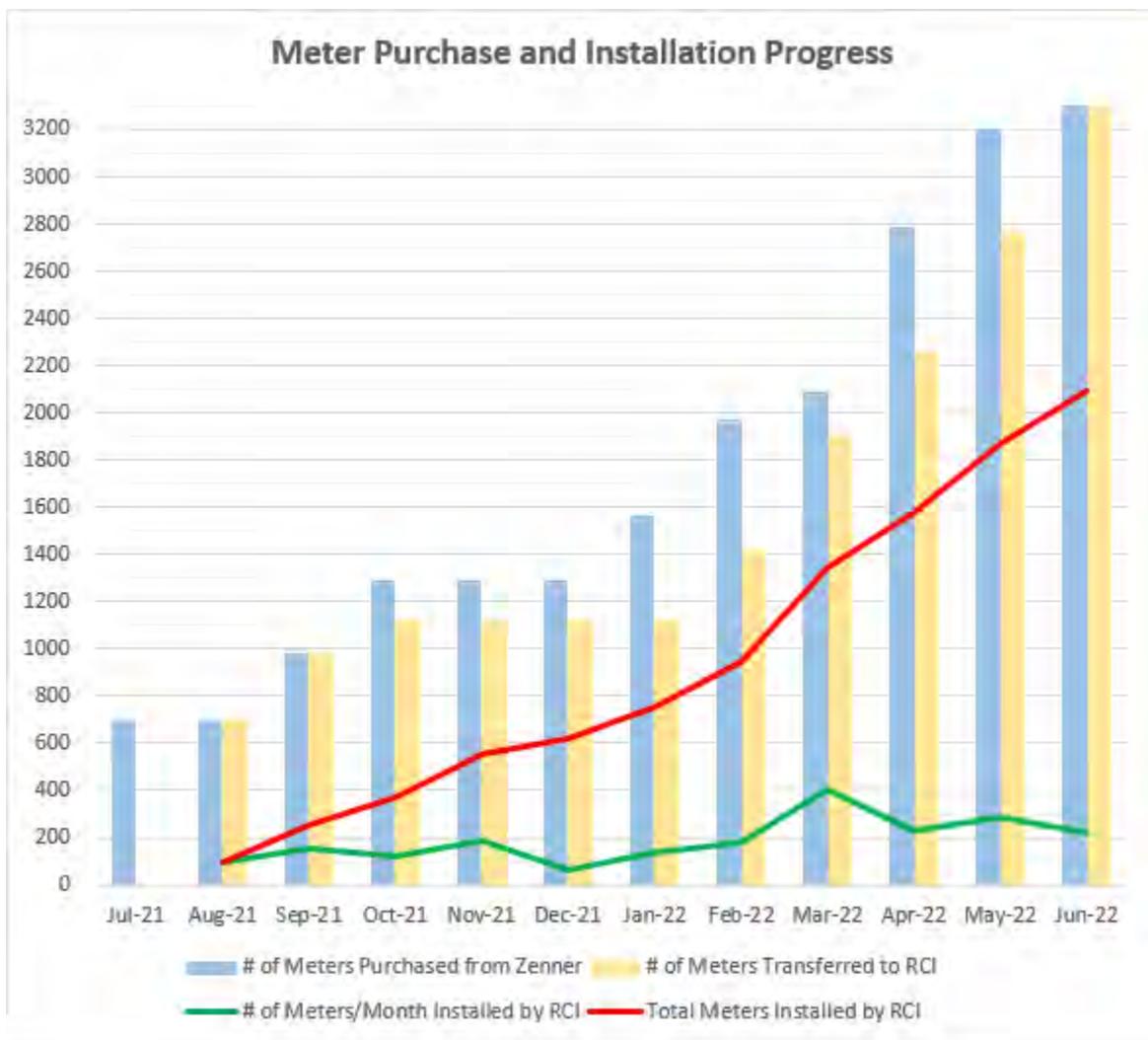
In June the Meter Installation and Service Lateral Replacement (MISLR) Project continued at a very high production rate of approximately 175 service laterals replaced in June. New building permit applications at the Town of Paradise were 65 for June, just above the 2-year average of 56/mo. Focus continued in June on service lateral replacements for customers with building permit applications. As of June 8 the total number of locations where a building permit application has been submitted which have had their service lateral replaced was 2299 out of 2361 building permits applied for to date. The average time for the Town of Paradise to move from building permit application to approval is 7 weeks. We are currently replacing service laterals within 4-6 weeks of the Town receiving a building permit application from a customer. At this point, for most cases, PID customers who apply for a building permit are getting a new service lateral in the same timeframe as their building permit application is approved.



Water Supply Recovery Program Update

Meter Replacement Program

Through the end of June a total of 3,608 meters have been purchased from Zenner and 3,437 have been transferred to RCI. The majority of backordered MIU quantities from Zenner have been received. RCI installed 221 meters in June, totaling approximately 2,094 meter installations from the start of the project. At sites where meters have been installed 1,423 district owned/maintained backflows have also been installed by RCI. In 2021, approximately 70% of sites assigned to RCI included installation of a district maintained backflow prevention devices. The percentage of sites with district maintained backflow prevention devices has continued to trend upwards and in recent months 84% percent of the sites assigned to RCI have included backflow prevention. RCI previously had a dedicated meter only installation crew. However, with fewer sites requiring installation of a meter only this crew has shifted focus to install both meters and backflows, resulting in a slight decreased meter installation production but increased backflow installation production.



Water Quality Assurance Monitoring

Water Quality Assurance Monitoring is wrapping up and will transition to quarterly monitoring in the next month or two.

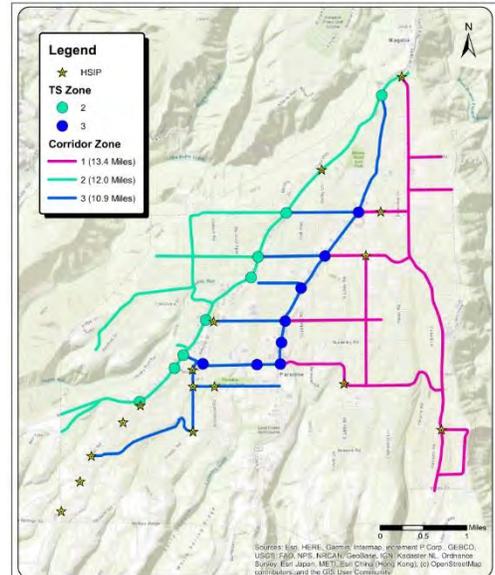
Water Supply Recovery Program Update

Main Replacement Project

We continue to develop the bid documents for the Phase 1 Main Replacement project. This first phase is still expected to be bid in late 2022 and begin work in early 2023. Phase 2 and 3 are still being defined for coordination with Town of Paradise paving plans as much as feasible.

Valve Tagging Project

At the May Board meeting, PID hired Water Works Engineers (under a separate contract) to provide GIS Tagging services for 856 valve cans which are located in the “on-system” roads that the Town of Paradise is focused on repaving first. Progress on the work started in June and as of July 13th, we have located, data logged and GIS tagged 639 valve cans. We estimate that in the on-system roads there are approximately 1200 (quite a bit higher than the Town of Paradise estimate of 856). However, we are projecting that we will be able to complete the vast majority of the 1200 valve locations, data logging and GIS tagging within the original scheduled timeline and budget with less than 10% “problem locations” which may require PID staff attention to locate or resolve the status of.



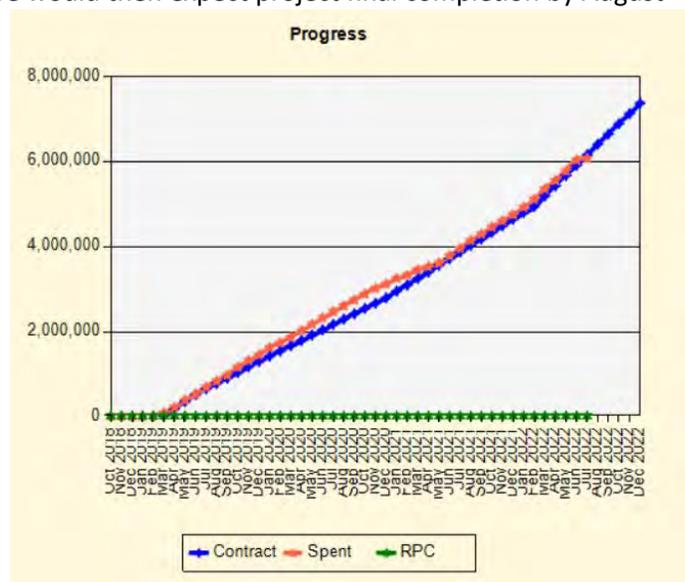
Reservoir B Replacement Project

We received 5 bids for the Reservoir B Replacement project. Award to the low bidder, Meyers and Sons Construction, is on the Board Agenda for this month. The State Water Board Grant funding for this project is also expected to be received in July. This is also a separate item on the Board Agenda this month.

During bid time, due to current delays in procurement and delivery of materials, bidders requested an extension in the project duration. We are now contracting the project for a 250 working day duration (approximately 12 months). If the contract is awarded at this Board meeting, and the project is contracted with a notice to proceed in early August, 2022, we would then expect project final completion by August 2023. We will be working with the contractor and vendors to try to have the tanks in place prior to the summer of 2023, doing everything possible to expedite long lead time items.

Budget

Burn rate and budget continues to proceed on-track. Total billing for April was \$257,206, just above our current projected average burn rate of \$240k/month for the project through the end of 2022. We are still on budget for services continuing through December 2022.





PARADISE IRRIGATION DISTRICT

"Paradise Irrigation District (PID) is dedicated to the business of producing and delivering a safe, dependable supply of quality water in an efficient, cost effective manner with service that meets or exceeds the expectation of our customers."

DATE: July 20, 2022
 TO: PID Board of Directors
 FROM: Mickey Rich, Assistant District Manager
 RE: Contract Authorization: Investment Advisory Services

On May 18, 2022, the District issued a request for proposal for investment advisory services with a due date of June 24, 2022. The District received 6 responses to this request. The following is a summary of proposals received:

District staff reviewed the proposals and found each proposal response to be complete and each company having the experience to fulfill the investment advisory role. Two of the bidders specialize in managing financial assets for public agencies.

Company	Fees	Experience State / Local Agencies	Understanding, Experience, Qualifications
Wells Fargo Wealth & Investments Services	12 basis points	Local agencies not specified	✓
Western Asset -Ridge Financial Planning	12 basis points	Yes	✓
Meeder Public Funds, Inc.	4-8 basis points	Yes, public sector focused	✓
PFM Asset Management LLC	7-10 basis points	Yes, public sector focused	✓
Landenburg – Ridge Financial Planning	45-60 basis points	Local agencies not specified	✓
Tri Counties / Raymond James	25 basis points	Yes	✓

The recommended form of motion would be:

"I move to authorize a contract with Meeder Public Funds, Inc. and authorize the District Manager to execute an agreement for this contract assignment."



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

"Paradise Irrigation District (PID) is dedicated to the business of producing and delivering a safe, dependable supply of quality water in an efficient, cost effective manner with service that meets or exceeds the expectation of our customers."

Please consider how this agenda item relates to our mission.

TO: Board of Directors

FROM: Sami Kader, Water Works Engineers

DATE: July 13, 2022

RE: Contract for Construction Services – Reservoir B Replacement Project – Recommendation

PID received five proposals in response to the Request for Proposals circulated on May 19, 2022 for a public works project consisting of work to repair and replace critical potable water and distribution system infrastructure that was damaged by the Camp Fire in 2018. Each of the companies that submitted a bid appear to be qualified to conduct the work and have a clear understanding of the technical issues involved and the desired scope of work.

The project scope consists of the construction of two 1.5-million-gallon bolted steel tanks to replace an earth embankment lined reservoir - Reservoir B. The site work also includes tree removal, grading, engineered fill, underground piping and valves, fencing, and electrical and instrumentation work. Installation of photovoltaic systems to provide emergency supplemental power at each of the District's water storage tank sites is also included in the project. Engineer's estimate for the project was \$7.5M. The following table summarizes the proposed not-to-exceed costs for each proposing bidder:

Bidder	Bid Value
Myers and Sons Construction, LLC	\$7,916,000.00
Gateway Pacific Contractors	\$8,653,500.00
R&R Horn Contractors, Inc.	\$8,792,475.00
McGuire and Hester	\$8,959,500.00
Santos Excavating, Inc.	\$9,754,680.00

Meyers and Sons Construction, LLC is the apparent low bidder for the project. Water Works Engineers has conducted a review of Meyers and Sons Construction Bid and found it to be complete, responsive, responsible and in compliance with the bid requirements set forth in the bid documents.

The District is expecting grant funds for this project from the State Water Board which was applied for under the Additional Supplemental Appropriation for Disaster Relief Act (ASADRA). The Grant Agreement is expected in July 2022 and the State Water Board has committed in writing that all expenditures after November 1, 2021 will be grant reimbursable. If for some reason the District does not enter into a Grant Agreement with the State Water Board for this project, then the project will be funded by the general fund.

Staff recommends awarding the project to the lowest responsive, responsible bidder: **Myers and Sons Construction, LLC.**

The following motion is requested:

"I move to accept the bid from Myers and Sons Construction, LLC for a not-to-exceed cost of \$7,916,000.00, and authorize the District Manager to execute the construction agreement for the District. Additionally authorize a 10% (\$792,000) contingency budget for the project at the discretion of the District Manager."

NOTE TO BIDDER: Use typewriter or BLACK ink for completing this Bid Form.

SECTION 00300

BID FORM

To: Paradise Irrigation District
Address: 6332 Clark Road,
Paradise, CA 95969
Project Identification: Reservoir B Replacement Project
SDWSRF Project No.: 0410007-003C

1. BIDDER'S DECLARATION AND UNDERSTANDING.

1.1 This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm, or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization, or corporation; Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; Bidder has not solicited or induced any person, firm, or corporation to refrain from bidding; and Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over OWNER.

1.2 In submitting this Bid, Bidder acknowledges and accepts CONTRACTOR's representations as more fully set forth in the Agreement Form.

1.3 In submitting this Bid, Bidder certifies Bidder is qualified to do business in the state where the Project is located as required by laws, rules, and regulations or, if allowed by statute, covenants to obtain such qualification prior to contract award.

2. CONTRACT EXECUTION AND BONDS.

2.1 The undersigned Bidder agrees, if this Bid is accepted, to enter into an Agreement with OWNER on the form included in the Bidding Documents to perform and furnish Work as specified or indicated in the Bidding Documents for the Contract Price derived from the Bid and within the Contract Times indicated in the Agreement and in accordance with the other terms and conditions of the Bidding Documents.

2.2 Bidder accepts the terms and conditions of the Bidding Documents.

3. INSURANCE.

3.1 Bidder further agrees that the Bid amount(s) stated herein includes specific consideration for the specified insurance coverages.

00300-1 Revision 1 060922

Paradise Irrigation District
Reservoir B Replacement Project
WWE Project No. 17-041

June 2022
Revision 1

4. CONTRACT TIMES.

4.1 Bidder agrees to accept Contract Times set forth in the Agreement Form.

5. LIQUIDATED DAMAGES.

5.1 Bidder accepts the provisions in the Agreement Form as to liquidated damages.

6. ADDENDA.

Bidder hereby acknowledges that it has received Addenda Nos. 1 (ONE),

2 (TWO), 3 (THREE), _____, _____, _____ (Bidder shall insert number of each Addendum received) and agrees that Addenda issued are hereby made part of the Bidding Documents, and Bidder further agrees that this Bid includes impacts resulting from said Addenda.

7. SUBCONTRACTORS.

7.1 Bidder agrees to submit with their Bid a listing of all subcontracting firms or businesses that will be awarded subcontracts for portions of the Work which equal or exceed one-half of one percent of the Total Contract Price.

8. SALES AND USE TAXES.

8.1 The Bidder agrees that all federal, state, and local sales and use taxes are included in the stated Bid prices for the Work.

9. BID

9.1 Bidder agrees to accept as full payment for the proposed Work within the Bidding Documents, based upon the undersigned's own estimate of quantities and costs and including sales, consumer, use, and other taxes, and overhead and profit, the bid quantities and totals stated in the following Bid Schedule.

00300-2 Revision 1 060922

Paradise Irrigation District
Reservoir B Replacement Project
WWE Project No. 17-041

June 2022
Revision 1

Bid Schedule			
Item No.	Description	Total Cost	
1.	Mobilization - Demobilization	\$ 250,000-	
2.	Trench sheeting, shoring, and bracing as required by Section 6707 of the California Labor Code	\$ 10,000-	
3.	Stormwater Pollution Prevention Plan	\$ 50,000-	
4.	Tree Removal	\$ 42,000-	
5.	Site work, including clearing and grubbing	\$ 550,000-	
6.	Demolition of Reservoir	\$ 140,000-	
7.	Installation of 36" Pipeline	\$ 750,000-	
8.	Rock Excavation (Unit Price) \$/BCY		
	Unit Price (\$/BCY)		\$
	Bid Quantity 100 BCY		X100=
	Total Rock Excavation Bid Amount		\$ 50,000-
9.	Leak Testing and Disinfection of 36" Pipeline and Appurtenances	\$ 7,500-	
10.	Installation of Yard Piping, Valves and Appurtenances	\$ 570,000-	
11.	Leak Testing and Disinfection of Yard Piping, Valves and Appurtenances	\$ 11,000-	
12.	Subsurface Preparation, Compaction and Testing of Subgrade beneath tanks including MSE foundation	\$ 659,000-	
13.	Site grading, hydroseeding, and concrete drainage structure installation	\$ 32,000-	
14.	Electrical and Instrumentation	\$ 345,000-	
15.	Gravel Surfacing	\$ 170,000-	
16.	Security Fencing	\$ 140,000-	

00300-3 Revision 1 060922

Paradise Irrigation District
Reservoir B Replacement Project
WWE Project No. 17-041

June 2022
Revision 1

A Partnership

By _____ **N/A** _____
(Partnership name)

_____ **N/A** _____
(Name and signature of general partner)

_____ **N/A** _____
(Title)

A Corporation

By _____ **Myers & Sons Construction, LLC** _____
(Corporation name)

_____ **California** _____
(State of incorporation)

By _____  _____ **Clinton W. Myers** _____
(Name and signature of person authorized to sign)

_____ **Vice President** _____
(Title)

(Corporate Seal)

00300-5 Revision 1 060922

Paradise Irrigation District
Reservoir B Replacement Project
WWE Project No. 17-041

June 2022
Revision 1

A Joint Venture

By _____ N/A
(Business name)

(Name and signature of person authorized to sign)

By _____ N/A
(Business name)

(Name and signature of person authorized to sign)

(Each joint venturer must sign. The manner of signing each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

Name, Phone Number, and Address for receipt of official communications and for additional information on this Bid:

N/A

SUBMITTED ON July 12th, 2022.

+ + END OF SECTION + +

00300-6 Revision 1 060922

Paradise Irrigation District
Reservoir B Replacement Project
WWE Project No. 17-041

June 2022
Revision 1

SECTION 00310
(Required to Accompany Bid)

LIST OF SUBCONTRACTORS

PART 1 - GENERAL

1.1 SUBLETTING AND SUBCONTRACTING FAIR PRACTICES ACT

- A. Contractor shall comply with the requirements of the Subletting and Subcontracting Fair Practices Act, Chapter 4, Part 1, Division 2 of the Government Code, which include the following:
 - 1. Contractor shall, in its bid or proposal, set forth:
 - a. The name, the location of the place of business, the California contractor license number, and public works contractor registration number issued pursuant to Section 1725.5 of the Labor Code of each subcontractor who will perform work or labor or render service to Contractor in or about the construction of the work or improvement, or a subcontractor licensed by the State of California who, under subcontract to Contractor, specially fabricates and installs a portion of the work or improvement according to detailed drawings contained in the plans and specifications, in an amount in excess of one-half of 1 percent of Contractor's total bid or proposal.
 - b. The portion of the work that will be done by each subcontractor under this act. Contractor shall list only one subcontractor for each portion as is defined by the Contractor in its bid.
 - 2. If Contractor fails to specify a subcontractor or specifies more than one subcontractor for the same portion of work to be performed under the Contract in excess of one-half of 1 percent of the Contractor's total bid, Contractor agrees that it is fully qualified to perform that portion itself, and that Contractor shall perform that portion itself.
 - 3. Contractor may not substitute a person as subcontractor in place of the subcontractor listed in the original bid, except as provided in the Act.

00310-1

DESCRIPTION OF WORK	EXTENT OF WORK	NAME	LOCATION	LICENSE NUMBER	DIR NUMBER
Steel Tank	Provided Install Tanks	California Aquastore	S. Lake Tahoe, CA	1013296	1000038543
Rebar	Tank Pads	Gamblin Steel	Roseville, CA	218839	1000003852
Fence	Fence	Pisac Fence Division, Inc.	Antelope, CA	316128	1000003166
Tree Removal	Tree Demo	Kingsborough Kingsborough Atks Tree Surgery, Inc	Santa Rosa, CA	679146	1000006559
Electrical	Electrical + Photo voltaic	Telstar Instruments	Sacramento, CA	422364	100000899

++ END OF SECTION ++

00310-2



July 12, 2022

Paradise Irrigation District
6332 Clark Road
Paradise, CA 95969

RE: Paradise Irrigation District Water System Recovery and Reservoir B
Replacement Project

To whom it may concern,

Alliant Insurance Services Inc. is the appointed broker/agent for Myers & Sons Construction, LP. As the broker/agent, I can confirm that Myers & Sons will comply with the Commercial General Liability and Workers' Compensation insurance requirements in the Supplementary Conditions, Article 6 – Bonds and Insurance.

If you should need additional information or have any questions, please contact me directly.

Sincerely,

Ryan Griffiths
Alliant Insurance Services, Inc.
ryan.griffiths@alliant.com
213-435-2477

Alliant Insurance Services, Inc.
333 S. Hope Street, STE 3750
Los Angeles, CA 90071

P (213) 270-0970
CA License No. 0C36861
alliant.com



Universal Business Insurance

9980 South 300 West, #320, Sandy, UT 84070

July 7 ,2022

Bryan

After reviewing the insurance requirements for the captioned project, particularly the Builders Risk section, Myers should be able to meet the requirements with one exception. The deductible for the Flood/Quake would be on a percentage basis and , based on the size of the job, would be substantially higher than the \$50,000 limit in the specifications.

Please let me know if you need anything else or have any questions.

A handwritten signature in black ink, appearing to be 'Kevin Andrews', written in a cursive style.

Kevin Andrews

Risk Architect

Office 801-984-6100, Fax 801-984-6060

Direct 801-984-6012 , Direct Fax 801-562-6312

Cell: 801-580-1470



PARADISE IRRIGATION DISTRICT

6332 Clark Road, Paradise CA 95969 | Phone (530)877-4971 | Fax (530)876-0483

TO: Board of Directors
FROM: Colleen Boak, Water Works Engineers
DATE: July 14, 2022
RE: Meter Replacement Project- Recommendation

Background:

PID’s efforts to bring metered service back to the District are supported by two separate contracts. The first of these is for the supply of metering equipment and professional support services through Zenner USA, the second for installation of this equipment through RCI General Engineering as part of the Meter Installation and Service Lateral Phase 2 or MISLR Project.

The original contract with Zenner was advertised in July of 2020 and awarded by the Board in September 2020 for a total not to exceed value of ~~\$1,318,597.15~~ to provide equipment and associated professional support services for contractor installation of meters at 4,500 locations. The 4,500 locations were broken down by size in an approximate distribution according to the pre-Camp Fire composition of the metering infrastructure:

(S/B \$1,184,725.15
Confirmed with WWE
8/24/22).

- ¾” meters – 80%
- 1” meters – 15%
- 1.5” and 2” meters – 5%

The MISLR project has been underway installing metered services since August of 2021. To date, over 2,100 meters have been installed as well as centralized repeaters and collectors. Overall, demand for water service has exceeded the District’s expectations during the course of this project and at the recent April 2022 Board of Directors meeting, the Board approved an expansion of the quantities within the MISLR project to accommodate an additional 25% capacity for installations. In order to support that project expansion, the District needs to secure an additional 25% of metering equipment to complete the installations.

Staff have developed a scheduled outlook for the quantities of metering equipment needed to support the project expansion and necessary delivery dates based on installation rates. This has been coordinated with Zenner and RCI and will continue to be managed closely as the project continues.



PARADISE IRRIGATION DISTRICT

6332 Clark Road, Paradise CA 95969 | Phone (530)877-4971 | Fax (530)876-0483

Zenner USA has provided the attached quotation for these additional 25% supplies. Over time, we have found the original breakdown of sizes to be relatively consistent which is therefore approximately reflected in this proposed 25% expansion. These quantities are an estimate as all installations are affected by the random nature of building permits and requests for service. Therefore, final quantities of all meter sizes will need to be rectified at the end of the project and may require minor adjustments. Prices reflected in the attached quotation are consistent with those in the original bid from 2020. The total estimated cost of the additional meters equals a not to exceed value of \$321,612.41.

At this time, staff recommends the board approve the proposed Amendment 1 to the contract with Zenner USA as well as an additional 10% contingency to be exercised at the discretion of the District Manager or his designee.

The following is requested:

Authorize the District Manager to execute a contract amendment with Zenner USA not to exceed \$321,612.41. Additionally authorize 10% contingency funding for this project expansion totaling \$32,161.00 to be executed at the discretion of the District Manager or his designated representative as needed.



Quote

ZENNER USA, INC
 P.O. BOX 895
 Banning, CA 92220
 (951) 849-8822

Order Number: 0060436
Order Date: 6/27/2022



Salesperson: RJG
Customer Number 0002338

Sold To:
 Paradise Irrigation District
 6332 Clark Road
 Paradise, CA 95969
Confirm To:
 Francisco Maciel

Ship To:
 Paradise Irrigation District
 6344 Clark Road
 Paradise, CA 95969

Project: PARADISE IRRIGATION DISTRICT MISLAR PROJEC
 Case#

Customer P.O.	Ship VIA	F.O.B.	Terms	Expected Ship Date
PENDING	BEST WAY	BANNING,CA	NET 30	12/31/2022

Item Code	Unit	Ordered	Shipped	Back Order	Price	Amount
ZMF03CF-EBBB-NIC	EACH	900.00	0.00	0.00	136.33	122,697.00
3/4"SL Residential Fire Servic Meter, CF, ETRU (ENCODED MODE), Brass Shroud & Lid, Brass Bottom Plate, Nicor Connector (Male) CA-1284-050-2-22A, Program WHEELS=6						
SN:						
ZMF07CF-EBBB-NIC	EACH	235.00	0.00	0.00	208.89	49,089.15
1" ZENNER Residential Fire Service Meter, CF, ETRU-EN Encoder, Brass Shroud, Brass ETRU Lid, Nicor Connector (Male) CA-1284-050-2-22A, Program WHEELS=6						
SN:						
ZMF12CF-EBBB-NIC	EACH	35.00	0.00	0.00	343.83	12,034.05
2" Zenner Residential Fire Service Meter, CF, Flanged, Brass Shroud & Lid, Brass Bottom Plate, Nicor Connector (Male) CA-1284-050-2-22A, Program WHEELS=6						
SN:						
ST3NC	EACH	1,170.00	0.00	0.00	93.50	109,395.00
MIU WM3, Stealth Reader, Water, with Inline Nicor type connector, Programmed for Mesh (174043)						
SN:						
S-LID/LOCK-LONG-EXT	EACH	1,170.00	0.00	0.00	4.50	5,265.00
Stealth Lid & Lock Long (141612) w/ Extension (Riser Plate 141606), Lock Nut (141605)						

SPECIAL NOTE: ALL MIUs SHIPPING TO PARADISE IRRIGATION MUST BE 100% INSPECTED. CHECK FOR BENT PINS

Net Order: 298,480.20
 Less Discount: 0.00
 Freight: 0.00
 Sales Tax: 23,132.21
Order Total: 321,612.41



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

"Paradise Irrigation District (PID) is dedicated to the business of producing and delivering a safe, dependable supply of quality water in an efficient, cost-effective manner with service that meets or exceeds the expectation of our customers." [Please consider how this agenda item relates to our mission](#)

TO: PID Board of Directors
FROM: Mickey Rich, Assistant District Manager
DATE: July 12, 2022
RE: Review customer claim for damages
07-20-2022 Board of Directors Meeting

Recommendation: Reject customer claim submitted for 6468 Dora Lee Lane for water filter installation and routine replacements. Upon Board denial the claim will be forwarded to ACWA/JPIA.

Background:

Karen Angus submitted claim for water quality damages and remediation:

- *Filter installation:* \$437.76
- *4 Carbon Filters / Replacement Filters:* \$353.16

Total: \$790.92

Recommend claim denial for the following reason:

1. PID Policy Limits of Liability – Chapter 6 – PID Policy and Procedures Manual:

6.6.6 Limits of District Liability – The District will not be liable for any damage of any kind or nature resulting directly or indirectly from any private distribution or service pipeline, or the water flowing therein, or by reason of lack of capacity therein or for negligent, wasteful, or other use or handling of water by the consumers there from. The District sells water as a commodity only and not as a guaranteed service and will not be liable for defective quality of water, shortage of water either temporarily or permanently, or failure to deliver such water. Pumping by consumers of District water is done at the consumer's risk and the District assumes no liability for damages to pumping equipment or other damages as a result of water quality or shortage or excess of water or other causes. The District assumes no liability for damages to persons or property occasioned through defective pipelines, meters, pressure relief valves, or any other part of the system.

The recommended form of motion is:

"I move to reject customer claim submitted by Karen Angus for water filter installation & replacement for 6468 Dora Lee Lane and approve the letter of merit rejection for submittal to ACWA Joint Powers Insurance Authority to process and respond to the claim."



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

July 21, 2022

Karen Angus
6468 Dora Lee Lane
Paradise, CA 95969

RE: Customer Claim for Damages – 6468 Dora Lee Lane

Dear Ms. Angus:

Please be advised that the District, as a public entity, is bound by certain Government Code regulations relating to claims. A formal claims procedure must be followed which requires us to make certain legal notifications to the claimant.

The District is forwarding your claim to its insurance carrier, ACWA/Joint Powers Insurance Authority (JPIA), for processing; however, the JPIA cannot process the claim unless the District has formally “rejected” the claim at its level. Therefore, I am enclosing a rejection letter as a formality to meet the legal requirement and have forwarded your claim to the JPIA for handling.

Thank you for your cooperation in this process.

Sincerely,

Tom Lando
District Manager

cc: ACWA-JPIA
Mickey Rich, PID Assistant District Manager



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

July 21, 2022

Karen Angus
6468 Dora Lee Lane
Paradise, CA 95969

RE: Customer Claim for Damages – 6468 Dora Lee Lane

Dear Ms. Angus:

Notice is hereby given that the claim which you presented to the Board of Directors of the Paradise Irrigation District on July 01, 2022 was rejected on July 20, 2022.

WARNING

Subject to certain exceptions, you have only six (6) months from the date this notice was personally delivered or deposited in the mail to file a State Court Action on this claim. See California Government Code §945.6. Your time for filing an action in federal court may be less than this six months.

You may seek the advice of an attorney of your choice in connection with this matter. If you desire to consult an attorney, you should do so immediately.

In providing this notice, or by any other action it has taken on this claim, Paradise Irrigation District does not intend to relinquish or waive any of its legal claims requirements or any rights or defenses potentially available to Paradise Irrigation District or its officers, directors, employees or agents.

Should you file a lawsuit in this matter which is determined to be in bad faith and without reasonable cause, please be advised that Paradise Irrigation District will attempt to recover all of its defense costs from you as allowed by California Code of Civil Procedure § 128.5, § 128.7 and §1038.

If you have any questions about your claim, or this letter, please contact the claims administrator with the Association of California Water Agencies (ACWA/JPIA) at 1-800-231-5742.

Sincerely,

Tom Lando
District Manager

cc: ACWA-JPIA
Jeff Hill, PID Distribution Superintendent
Tiffany Bowen, PID Office & Customer Service Manager

RECEIVED
JUL 01 2022
BY: _____

Claim Form

(A claim shall be presented by the claimant or by a person acting on his behalf.)

NAME OF DISTRICT: Paradise Irrig. Dist.

1 Claimant name, address (mailing address if different), phone number, social security number, e-mail address, and date of birth.
*Effective January 1, 2010, the Medicare Secondary Payer Act (Federal Law) requires the District/Agency to report all claims involving payments for bodily injury and/or medical treatments to Medicare. As such, if you are seeking medical damages, we **MUST** have both your Social Security Number and your date of birth.*

Name: Karen Esther Angus Phone Number: [REDACTED]
Address(es): 6468 Dora Lee Lane Social Security No.: [REDACTED]
Paradise CA 95969 Date of Birth: [REDACTED]
E-mail: [REDACTED]

2 List name, address, and phone number of any witnesses.

Name: ~~Bob's Plumbing Service~~ Bob's Plumbing Service
Address: P.I.D. guys + I have reports with you
Phone Number: (530) 514-9296

3 List the date, time, place, and other circumstances of the occurrence or transaction, which gave rise to the claim asserted.

Date: 4-23-22 Time: A.M. Place: Above REEL

Tell What Happened (give complete information): since i have had backflow, water has been discolored. I moved back in my home Dec. 2021, discoloration continued. P.I.D. had plan for remedy but was not able to use utility easement of neighbor(?). The guys have since flushed main 7-10 days apart. On 4-23-22 i had nothing but brown sledge coming out of hot water. Called plumber (this). Had flush 2 1/2 hrs or so. He returned to install filtration system.

NOTE: Attach any photographs you may have regarding this claim.

4 Give a general description of the indebtedness, obligation, injury, damage, or loss incurred so far as it may be known at the time of presentation of the claim.

Service receipts for plumber, system and the very abnormal # of filters for fridge. Was advised this may well have affected future use of fridge and "smart washer" filtration systems in future.

5 Give the name or names of the public employee or employees causing the injury, damage, or loss, if known.

NA

6 The amount claimed if it totals less than ten thousand dollars (\$10,000) as of the date of presentation of the claim, including the estimated amount of any prospective injury, damage or loss, insofar as it may be known at the time of the presentation of the claim, together with the basis of computation of the amount claimed. If the amount claimed exceeds ten thousand dollars (\$10,000), no dollar amount shall be included in the claim. However, it shall indicate whether the claim would be a limited civil case.

Receipts included

Date: _____ Time: 5-2-2022 Signature: Karen E. Angus

ANSWER ALL QUESTIONS. OMITTING INFORMATION COULD MAKE YOUR CLAIM LEGALLY INSUFFICIENT!



Parts Order

Number **14223**

Date **04/26/2022**

Page **1**

2525 Dominic Dr Suite
Chico, CA 95928
Phone: (530) 877-6312

Sold To:
Customer # **5307176420**
Karen Angus
6468 Dora Lee Ln
Paradise, ca 95969

Ship To:
Karen Angus
6468 Dora Lee Ln
Paradise, ca 95969

SalesPerson Dominick	PO Number	Tax Exempt #	Comment customer picking up on 5/1/22
Terms COD	Ship Method Customer Pick-Up		

Part(s)				
Qty	Part Number	Part Description	Unit Amount	Extended
1	EAFCBF	AIR,ELECTROLUX, CABON	\$20.92	\$20.92
1	EPTWFU01	WATER FILTER	\$49.49	\$49.49

WE AGREE AND ACKNOWLEDGE RECEIVING IN GOOD CONDITION THE MERCHANDISE MENTIONED ABOVE. DO NOT SIGN THIS DELIVERY RECEIPT UNLESS YOU HAVE RECEIVED THE ITEM(S) BEING SIGNED FOR AS PER SALES INVOICE.

BY _____
BUYER'S SIGNATURE

Summary	
Sub Total	\$70.41
Taxable Sub Total	\$70.41
Tax 7.75%	\$5.46
Total	\$75.87
CreditCard	\$75.87
Total Payments	\$75.87
Amount Due	\$0.00



Parts Invoice

Number
13313

Date
01/28/2022

Due Date
01/28/2022

Page
1 of 1

454 Pearson Road
Paradise, CA 95969
Phone: (530) 877-6312
Fax:

Sold To:
Customer # 5307176420
Karen Angus
6468 Dora Lee Ln

Paradise, ca 95969

Day Phone
Fax

Ship To:
Karen Angus
6468 Dora Lee Ln

Paradise, ca 95969

Day Phone
Fax

SalesPerson PO Number Tax Exempt # Comment
Ben 1/26 customer aware parts in

Terms Ship Method
PrePayment Install

Model Number

Ord	Shp	B/O	Part Number	Part Description	Part ID	Unit	Amount	Extended
1	1	0	EPTWUFU01	WATER FILTER	29734		\$49.49	\$49.49
1	1	0	EAFCBF	AIR,ELECTROLUX, CABON	29735		\$20.92	\$20.92

WE AGREE AND ACKNOWLEDGE RECEIVING IN GOOD CONDITION THE MERCHANDISE MENTIONED ABOVE. DO NOT SIGN THIS DELIVERY RECEIPT UNLESS YOU HAVE RECEIVED THE ITEM(S) BEING SIGNED FOR AS PER SALES INVOICE.

BY _____
BUYER'S SIGNATURE

Summary

Sub Total	\$70.41
Taxable Sub Total	\$70.41
Tax Total	\$5.46
Total	\$75.87
	\$75.87
Payments	\$75.87
Balance Due	\$0.00



Parts Invoice

Number
10966

Date
07/16/2021

Due Date
07/16/2021

Page
1 of 1

454 Pearson Road
Paradise, CA 95969
Phone: (530) 877-6312
Fax:

Sold To:
Customer # 5307176420
Karen Angus
6468 Dora Lee Ln

Ship To:
Karen Angus
6468 Dora Lee Ln

Paradise, ca 95969

Paradise, ca 95969

[Redacted]
Day Phone
Fax

[Redacted]
Day Phone
Fax

SalesPerson PO Number Tax Exempt # Comment

Terms Ship Method

Model Number

Ord	Shp	B/O	Part Number	Part Description	Part ID	Unit	Amount	Extended
1	1	0	EPTWUFU01	WATER FILTER	15397		\$49.49	\$49.49

WE AGREE AND ACKNOWLEDGE RECEIVING IN GOOD CONDITION THE MERCHANDISE MENTIONED ABOVE. DO NOT SIGN THIS DELIVERY RECEIPT UNLESS YOU HAVE RECEIVED THE ITEM(S) BEING SIGNED FOR AS PER SALES INVOICE.

BY _____
BUYER'S SIGNATURE

Summary	
Sub Total	\$49.49
Taxable Sub Total	\$49.49
Tax Total	\$3.84
Total	\$53.33
[Redacted]	\$53.33
Payments	\$53.33
Balance Due	\$0.00



Parts Invoice

Number
10146

Date
04/26/2021

Due Date
04/26/2021

Page
1 of 1

454 Pearson Road
Paradise, CA 95969
Phone: (530) 877-6312
Fax:

Sold To:
Customer # 5307176420
Karen Angus
6468 Dora Lee Ln

Paradise, ca 95969

Day Phone
Fax

Ship To:
Karen Angus
6468 Dora Lee Ln

Paradise, ca 95969

Day Phone
Fax

SalesPerson Josh	PO Number	Tax Exempt #	Comment
Terms PrePayment	Ship Method Install		

Model Number

Ord	Shp	B/O	Part Number	Part Description	Part ID	Unit Amount Extended	
1	1	0	EAFCBF	AIR,ELECTROLUX, CABON	13434	\$19.23	\$19.23
1	1	0	EAFCBF	AIR,ELECTROLUX, CABON	13435	\$19.23	\$19.23
1	1	0	EPTWU01	WATER FILTER	13436	\$49.49	\$49.49
1	1	0	EPTWU01	WATER FILTER	13437	\$49.49	\$49.49

WE AGREE AND ACKNOWLEDGE RECEIVING IN GOOD CONDITION THE MERCHANDISE MENTIONED ABOVE. DO NOT SIGN THIS DELIVERY RECEIPT UNLESS YOU HAVE RECEIVED THE ITEM(S) BEING SIGNED FOR AS PER SALES INVOICE.

BY _____
BUYER'S SIGNATURE

Summary

Sub Total	\$137.44
Taxable Sub Total	\$137.44
Tax Total	\$10.65
Total	\$148.09
	\$148.09
Payments	\$148.09
Balance Due	\$0.00



PARADISE IRRIGATION DISTRICT

TO: Board of Directors

FROM: Mickey Rich, Assistant District Manager

DATE: 7/13/2022

RE: Resolution Transmitting Delinquent Water Charges to Butte County
07/20/2022 Board of Directors Meeting

Sections 25806 and 25807 of the California Water Code provide the authority to add certain unpaid charges to the District's assessment roll and to become part of the annual secured property tax roll levied upon the land in which the charges are unpaid.

The recommended form of motion is:

"I move to adopt Resolution No. 2022-12 transmitting delinquent water charges to the County of Butte to place on the 2022-2023 secured property tax roll."



PARADISE IRRIGATION DISTRICT

RESOLUTION NO. 2022-12

A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE PARADISE IRRIGATION DISTRICT
TRANSMITTING DELINQUENT WATER CHARGES TO THE
COUNTY OF BUTTE TO PLACE ON THE SECURED TAX ROLL

WHEREAS, Sections 25806 and 25807 of the Water Code of the State of California provide the authority to add certain unpaid charges to the District's assessment roll and to become a part of the annual assessment levied upon the land upon which the charges are unpaid; and,

WHEREAS, charges have been made and bills submitted to certain landowners within the boundaries of the District for services provided without payment being made to the District.

WHEREAS, the charges being levied are in compliance with all laws pertaining to the levy of the special assessments, including Proposition 218; and,

WHEREAS, the charges are being levied without regard to property valuation of the properties involved; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Paradise Irrigation District that the charges for water and/or other services in the following amounts against the parcels and owners of land listed on Exhibit "A" attached hereto and made a part of this resolution be added to and become a part of the annual District assessment levied upon the land upon which the water for which charges are unpaid and was used, and upon the lands subject to charges for any other District services, providing such amounts of portions thereof remain unpaid at the time annual District assessments are prepared.

BE IT FURTHER RESOLVED by the Paradise Irrigation District that the list submitted with parcel numbers and amount are certified as being correct. The Secretary is hereby directed to transmit to the Butte County Auditor on behalf of the District any documents required together with a statement of said delinquent charge assessments for only those delinquent accounts that have also had their Paradise Irrigation District water service terminated either voluntarily, or by intervention of the Paradise Irrigation District.

PASSED AND ADOPTED this 20th day of July 2022 by the following roll call vote at a regular meeting of the Board of Directors.

AYES:

NOES:

ABSENT: Division 1 Director Seat Vacant

PARADISE IRRIGATION DISTRICT

Shelby Boston, President

ATTEST:

Georgeanna Borrayo, Secretary

EXHIBIT "A"
Paradise Irrigation District
Liens July 2022

Taxlot	Lien Amount	Tax Code
52212006000	53.98	67540
52213021000	145.13	67540
52330001000	290.27	67540
52330006000	43.98	67540
52260044000	107.94	67540
52260026000	290.27	67540
52260091000	145.13	67540
52260072000	290.27	67540
52260049000	290.27	67540
52271085000	694.56	67540
52271031000	290.27	67540
52271014000	367.80	67540
55120060000	53.98	67540
55120058000	82.82	67540
55130111000	359.73	67540
55130112000	290.27	67540
55130110000	119.74	67540
55130082000	290.27	67540
55130100000	290.27	67540
55130089000	290.27	67540
55130086000	90.75	67540
55130143000	290.27	67540
55150029000	166.53	67540
55130035000	290.27	67540
55130047000	193.51	67540
55130095000	193.51	67540
55130107000	110.24	67540
55130109000	165.42	67540
55130031000	290.20	67540
55130072000	290.27	67540
55120069000	97.94	67540
55120099000	290.27	67540
55120020000	241.89	67540
52370003000	290.27	67540
52360019000	290.27	67540
52360015000	53.54	67540
52235015000	290.20	67540
52235016000	204.49	67540
52235017000	159.96	67540
52235018000	216.47	67540
52235019000	290.27	67540
55120074000	98.42	67540

TOTAL ASSESSED PARCEL COUNT SUBJECT TO CHANGE PRIOR TO FINAL 01/10/22 SUBMITTAL DATE

EXHIBIT "A"
Paradise Irrigation District
Liens July 2022

51250005000	136.95	67540
51250142000	53.98	67540
51250138000	241.89	67540
55050096000	30.00	67540
55410011000	290.27	67540
55410008000	94.62	67540
55410015000	198.28	67540
55080023000	179.82	67540
55080027000	53.96	67540
55100019000	557.64	67540
55090029000	290.27	67540
55080038000	97.94	67540
55080029000	97.94	67540
55040035000	446.64	67540
55020008000	164.87	67540
55060003000	113.11	67540
51250079000	97.96	67540
51250055000	290.27	67540
51310039000	290.27	67540
51310013000	40.00	67540
51310013000	175.88	67540
51310007000	290.27	67540
52272004000	119.74	67540
52274010000	290.27	67540
52273014000	97.94	67540
52320026000	53.98	67540
52380038000	290.27	67540
52380032000	469.70	67540
52380005000	290.27	67540
52380015000	290.27	67540
52260121000	97.96	67540
52271059000	53.98	67540
52260095000	290.27	67540
51310014000	31.82	67540
51220005000	21.99	67540
51220077000	193.51	67540
51220089000	193.47	67540
52130018000	58.23	67540
52130019000	53.98	67540
52181016000	267.27	67540
52182105000	145.13	67540
52182056000	53.98	67540
52182021000	290.27	67540

EXHIBIT "A"
Paradise Irrigation District
Liens July 2022

52182078000	290.27	67540
52182035000	369.70	67540
52182084000	290.27	67540
52211011000	290.27	67540
52182001000	290.27	67540
52182072000	97.94	67540
52250086000	903.12	67540
52250086000	557.64	67540
52250103000	16.67	67540
51220044000	290.27	67540
51230058000	290.27	67540
51230013000	290.27	67540
51230015000	53.98	67540
51230040000	557.64	67540
51230030000	30.56	67540
51260012000	290.27	67540
51260015000	739.60	67540
51260035000	557.64	67540
51260038000	135.61	67540
52250052000	290.27	67540
52250083000	241.89	67540
52250045000	19.46	67540
52250084000	290.27	67540
52213019000	145.13	67540
52213003000	290.27	67540
52194010000	290.27	67540
52194013000	290.27	67540
51164053000	106.62	67540
51164012000	86.43	67540
51153014000	337.86	67540
53021082000	53.98	67540
52012012000	290.27	67540
52040096000	290.27	67540
52060029000	53.98	67540
52060028000	53.98	67540
52060011000	557.64	67540
52090043000	290.27	67540
52090047000	557.64	67540
52090018000	19.16	67540
52090007000	290.27	67540
52300009000	290.27	67540
52300007000	290.27	67540
52300032000	205.41	67540

EXHIBIT "A"
Paradise Irrigation District
Liens July 2022

52121041000	290.27	67540
52121004000	290.27	67540
52121046000	290.27	67540
52121046000	290.27	67540
52121032000	193.47	67540
52121020000	97.96	67540
52121027000	193.47	67540
52110022000	290.27	67540
52130027000	100.20	67540
52191005000	290.27	67540
51132099000	241.85	67540
51132100000	325.59	67540
50070034000	290.27	67540
50012001000	290.27	67540
50040001000	185.68	67540
50380001000	290.27	67540
50380016000	53.98	67540
50060072000	290.27	67540
50070006000	290.27	67540
50070006000	290.27	67540
51101017000	290.27	67540
51040033000	290.27	67540
51040011000	119.74	67540
51040043000	87.14	67540
51104012000	241.89	67540
51104073000	290.27	67540
51104149000	381.78	67540
51104140000	97.96	67540
51104109000	290.27	67540
51104085000	241.89	67540
51120117000	290.27	67540
51110013000	290.27	67540
51104098000	435.10	67540
51131016000	317.77	67540
51151032000	193.51	67540
51152030000	290.27	67540
51152031000	21.80	67540
51152024000	64.61	67540
51152009000	198.94	67540
51152013000	290.27	67540
51142008000	290.27	67540
51143009000	193.47	67540
51143012000	290.27	67540

EXHIBIT "A"
Paradise Irrigation District
Liens July 2022

51171008000	53.98	67540
51171058000	290.27	67540
51144001000	193.51	67540
51145001000	290.27	67540
50190011000	18.40	67540
50360009000	471.14	67540
50350038000	193.47	67540
50340001000	193.51	67540
50340003000	241.89	67540
50340037000	290.27	67540
50340044000	119.74	67540
50340038000	290.27	67540
50340014000	290.27	67540
50340059000	290.27	67540
50330017000	469.70	67540
50330003000	290.27	67540
50330046000	290.27	67540
50330038000	290.27	67540
50330051000	241.89	67540
50330050000	290.27	67540
50330057000	290.27	67540
50350033000	145.13	67540
50350032000	290.27	67540
50150098000	557.64	67540
50150095000	74.89	67540
50150048000	57.37	67540
50150007000	290.27	67540
51132089000	290.27	67540
51132116000	290.27	67540
51132067000	290.27	67540
51132053000	241.89	67540
51132020000	268.06	67540
51132106000	290.27	67540
51132026000	290.27	67540
51132121000	290.27	67540
51120055000	263.11	67540
51120053000	290.27	67540
51120053000	290.27	67540
51120069000	241.58	67540
51120090000	290.27	67540
51121007000	290.27	67540
51280003000	290.27	67540
51280005000	290.27	67540

EXHIBIT "A"
Paradise Irrigation District
Liens July 2022

51280009000	323.20	67540
51050080000	53.98	67540
51083081000	290.27	67540
51083079000	290.27	67540
51083124000	97.96	67540
51083073000	290.27	67540
51162018000	290.27	67540
51162046000	290.27	67540
51162048000	290.27	67540
51094010000	290.27	67540
52012061000	97.96	67540
53021054000	290.27	67540
53021067000	290.27	67540
53021002000	104.89	67540
53021003000	158.14	67540
51163027000	457.35	67540
51163034000	20.62	67540
51161006000	305.54	67540
51161019000	290.27	67540
51151015000	145.13	67540
52011098000	53.98	67540
52011099000	53.98	67540
52011091000	260.14	67540
52011052000	241.89	67540
52012053000	469.70	67540
52012040000	290.27	67540
52012042000	53.98	67540
51093077000	88.05	67540
51093021000	290.27	67540
51083071000	144.34	67540
51082039000	243.47	67540
51091014000	152.72	67540
51092033000	290.27	67540
51092049000	290.27	67540
51081030000	290.27	67540
51050057000	70.66	67540
51050124000	290.27	67540
51072090000	43.98	67540
51072019000	193.47	67540
51072048000	290.27	67540
51072056000	290.27	67540
51072031000	290.27	67540
51071084000	513.68	67540

EXHIBIT "A"
Paradise Irrigation District
Liens July 2022

51071121000	557.64	67540
51071073000	290.27	67540
51071113000	290.27	67540
51071112000	53.98	67540
51071099000	290.27	67540
51180101000	290.27	67540
52031013000	149.04	67540
52024119000	357.64	67540
52390076000	557.66	67540
52390082000	162.59	67540
52390054000	182.58	67540
52390055000	290.27	67540
52390057000	193.47	67540
52390059000	290.27	67540
52024084000	290.27	67540
52022088000	290.27	67540
52390033000	290.27	67540
52390015000	290.27	67540
52390012000	53.98	67540
52390005000	226.82	67540
52390031000	622.54	67540
52022033000	107.94	67540
52022011000	290.27	67540
52170002000	290.27	67540
52170008000	290.27	67540
52170009000	242.68	67540
52170023000	290.27	67540
52170034000	24.30	67540
52170034000	267.27	67540
52170034000	267.27	67540
52170036000	267.27	67540
52050052000	145.13	67540
52050004000	513.68	67540
52050053000	290.27	67540
52050024000	16.40	67540
52050026000	98.85	67540
52050030000	104.43	67540
52050032000	290.27	67540
52050036000	290.27	67540
52050039000	290.27	67540
52040094000	97.96	67540
52040051000	74.89	67540
52040036000	241.89	67540

EXHIBIT "A"
Paradise Irrigation District
Liens July 2022

52040050000	290.27	67540
52011067000	337.86	67540
52011101000	221.76	67540
52011030000	290.27	67540
52011032000	43.98	67540
52011057000	193.51	67540
52031058000	290.27	67540
52031131000	81.37	67540
52031040000	290.27	67540
52031028000	290.27	67540
51180031000	223.50	67540
51190002000	118.65	67540
51190050000	337.86	67540
51460007000	107.94	67540
51460055000	91.47	67540
51460029000	358.75	67540
51190057000	243.47	67540
51190084000	290.27	67540
51190042000	53.98	67540
51190039000	145.13	67540
51320002000	97.96	67540
51480002000	97.94	67540
51480012000	188.06	67540
51330044000	53.98	67540
51330041000	53.98	67540
51330032000	97.94	67540
51330062000	193.51	67540
51330014000	290.27	67540
51300025000	107.94	67540
51300014000	201.44	67540
51320022000	53.98	67540
51320013000	131.41	67540
51380008000	290.27	67540
51380022000	513.68	67540
51380009000	43.01	67540
51180089000	104.97	67540
51180061000	49.95	67540
51180094000	97.94	67540
51180095000	26.09	67540
52032051000	53.98	67540
52032008000	290.27	67540
52033006000	268.06	67540
53090009000	513.68	67540

EXHIBIT "A"
Paradise Irrigation District
Liens July 2022

53023004000	491.33	67540
53023011000	290.27	67540
53011110000	107.94	67540
53011120000	557.64	67540
53011097000	119.74	67540
53011096000	124.73	67540
53011061000	193.47	67540
53011065000	205.95	67540
51173057000	53.98	67540
51173049000	290.27	67540
51173012000	469.70	67540
51146050000	290.27	67540
51146049000	290.27	67540
51145050000	193.51	67540
51145044000	290.27	67540
51172001000	290.27	67540
51172050000	241.89	67540
51172052000	290.27	67540
51172051000	290.27	67540
51172017000	290.27	67540
51172033000	290.27	67540
51145035000	290.27	67540
51172018000	119.74	67540
51145024000	290.27	67540
51144009000	513.68	67540
51171022000	290.27	67540
51171067000	290.27	67540
51171107000	41.82	67540
51171093000	41.94	67540
51170100000	290.27	67540
51164047000	290.27	67540
54050027000	53.98	67540
55190059000	107.94	67540
55190056000	250.61	67540
55190055000	97.94	67540
55180105000	557.64	67540
55180086000	290.27	67540
54120057000	107.94	67540
54120019000	290.27	67540
54080043000	105.89	67540
54080016000	366.36	67540
54080021000	145.13	67540
54010099000	290.27	67540

EXHIBIT "A"
Paradise Irrigation District
Liens July 2022

54290044000	267.75	67540
53040067000	126.73	67540
53040033000	53.98	67540
53150187000	180.27	67540
53011069000	290.27	67540
53080013000	119.74	67540
53080025000	290.27	67540
53080020000	290.27	67540
53110087000	156.07	67540
53102001000	290.27	67540
53102009000	241.89	67540
53120064000	557.64	67540
53120064000	903.12	67540
53120064000	903.12	67540
54330024000	160.07	67540
52360028000	97.94	67540
52340004000	290.27	67540
52340027000	97.94	67540
52340045000	290.27	67540
52340013000	381.76	67540
52340014000	290.27	67540
52340037000	290.27	67540
52370001000	513.68	67540
52350035000	193.51	67540
55111025000	38.94	67540
55111013000	53.98	67540
55140002000	563.68	67540
55140025000	46.37	67540
55140026000	98.85	67540
55140033000	219.51	67540
55140057000	161.52	67540
55140048000	290.27	67540
55140011000	290.27	67540
55140012000	347.84	67540
55170008000	43.47	67540
55112091000	290.27	67540
55400046000	43.98	67540
55400043000	290.27	67540
55400039000	118.78	67540
55400038000	157.16	67540
55112086000	290.27	67540
55112034000	53.98	67540
55112010000	53.98	67540

EXHIBIT "A"
Paradise Irrigation District
Liens July 2022

55112011000	145.13	67540
52290057000	290.27	67540
52290035000	290.27	67540
54090001000	97.94	67540
54100016000	290.27	67540
54100015000	97.96	67540
52238020000	513.68	67540
52238017000	290.27	67540
54290030000	290.27	67540
54030043000	513.68	67540
54020058000	83.08	67540
54020023000	207.77	67540
54020022000	513.68	67540
54141028000	290.27	67540
53300064000	215.47	67540
53300033000	290.27	67540
53300011000	290.27	67540
53300006000	107.94	67540
53330003000	145.13	67540
53132041000	290.27	67540
53132064000	290.27	67540
53132055000	290.27	67540
53132017000	513.68	67540
53132024000	290.27	67540
53131040000	290.27	67540
53131066000	290.27	67540
53131017000	358.75	67540
53132083000	53.98	67540
53132044000	290.27	67540
53330001000	513.68	67540
53330012000	290.27	67540
53330127000	290.27	67540
53210059000	145.00	67540
53210057000	219.89	67540
53200055000	145.13	67540
53190077000	53.98	67540
53104023000	290.27	67540
53104005000	337.86	67540
53104035000	290.27	67540
53103027000	108.85	67540
52032022000	290.27	67540
52032035000	37.90	67540
52070095000	53.98	67540

TOTAL ASSESSMENT PARCEL COUNT SUBJECT TO CHANGE PRIOR TO FINAL 01/10/22 SUBMITTAL DATE

EXHIBIT "A"
Paradise Irrigation District
Liens July 2022

52070089000	25.35	67540
52070020000	53.98	67540
52070049000	290.20	67540
52310024000	97.94	67540
52310020000	290.27	67540
52310002000	53.98	67540
52033011000	469.70	67540
52033015000	290.27	67540
52080112000	97.94	67540
52080112000	469.70	67540
53030029000	193.51	67540
53150113000	103.10	67540
53150192000	175.88	67540
53162004000	251.84	67540
53162076000	108.85	67540
53162089000	219.90	67540
53162088000	439.70	67540
53162080000	263.88	67540
53162079000	175.92	67540
53162036000	87.96	67540
53200059000	97.94	67540
53161099000	108.85	67540
53161067000	263.88	67540
53150151000	87.96	67540
50200078000	43.98	67540
50200052000	263.88	67540
50200151000	263.88	67540
50200091000	873.12	67540
50200105000	282.58	67540
50180030000	263.88	67540
50180049000	69.51	67540
50300031000	108.85	67540
50300028000	263.88	67540
50300051000	263.88	67540
50172025000	87.94	67540
50172022000	274.12	67540
50190009000	527.64	67540
50190056000	155.28	67540
50172028000	107.38	67540
50082009000	263.88	67540
50082099000	771.58	67540
50052072000	43.98	67540
50052028000	220.84	67540

EXHIBIT "A"
 Paradise Irrigation District
 Liens July 2022

50052003000	87.94	67540
50052037000	43.98	67540
50052019000	219.90	67540
50052020000	136.20	67540
50040080000	18.63	67540
50040066000	131.94	67540
50040078000	175.88	67540
50013040000	263.88	67540
50013031000	43.98	67540
50013049000	43.98	67540
50390029000	97.94	67540
50390027000	263.88	67540
50420021000	131.88	67540
50090008000	263.88	67540
50090048000	52.10	67540
50011015000	145.52	67540
50011015000	43.98	67540
50011024000	263.88	67540
50040010000	196.79	67540
50040018000	93.73	67540
50051041000	20.91	67540
50051021000	263.88	67540
50051043000	351.76	67540
50060076000	175.92	67540
50081004000	263.88	67540
50081005000	263.88	67540
50150034000	87.94	67540
50150042000	32.80	67540
50150030000	87.94	67540
50150021000	483.68	67540
50140048000	263.88	67540
50350008000	43.98	67540
50350011000	263.88	67540
50040128000	263.88	67540
50040132000	263.88	67540
50040114000	527.64	67540
50040093000	263.88	67540
50040098000	263.88	67540
50040102000	175.92	67540
50052073000	263.88	67540
50052080000	30.00	67540
50052065000	1,558.93	67540
50052098000	263.88	67540

TOTAL ASSESSED PARCEL COUNT SUBJECT TO CHANGE PRIOR TO FINAL 01/10/22 SUBMITTAL DATE

EXHIBIT "A"
Paradise Irrigation District
Liens July 2022

50052095000	263.88	67540
50052036000	263.88	67540
50082017000	219.90	67540
50082048000	263.88	67540
50082083000	263.88	67540
50140158000	263.88	67540
50450008000	87.94	67540
50450005000	229.88	67540
50171007000	43.98	67540
50171004000	178.77	67540
50240079000	209.89	67540
50230045000	427.64	67540
50230018000	483.68	67540
50370013000	196.83	67540
50370014000	131.94	67540
50370015000	87.96	67540
50370002000	263.88	67540
50230023000	131.94	67540
50230026000	263.88	67540
50220080000	87.96	67540
50220104000	175.92	67540
50220097000	88.95	67540
50220107000	263.88	67540
50220071000	87.94	67540
50220051000	469.70	67540
50220127000	263.88	67540
50120068000	307.86	67540
50120151000	108.85	67540
50120108000	72.37	67540
50120161000	244.90	67540
50120164000	483.68	67540
50120121000	263.88	67540
50120006000	43.98	67540
50430004000	107.86	67540
50430018000	38.30	67540
50110039000	527.64	67540
50100039000	113.82	67540
50100120000	263.88	67540
50100118000	263.88	67540
50100110000	263.88	67540
50100100000	87.66	67540
50100128000	131.94	67540
50100130000	65.32	67540

EXHIBIT "A"
Paradise Irrigation District
Liens July 2022

50100135000	263.88	67540
50100105000	200.88	67540
50100147000	121.12	67540
50090024000	19.16	67540
50090025000	483.68	67540
50180063000	263.88	67540
50180101000	263.88	67540
50210077000	483.68	67540
53340087000	307.86	67540
53340088000	307.86	67540
53240040000	87.96	67540
53250038000	263.88	67540
53250056000	505.48	67540
53250069000	351.76	67540
53250082000	483.68	67540
53260026000	527.64	67540
53360006000	263.88	67540
54210065000	263.88	67540
53310042000	43.98	67540
53310041000	263.88	67540
53310027000	263.88	67540
53290023000	66.33	67540
53310010000	99.49	67540
53310007000	263.88	67540
53310003000	43.98	67540
53250076000	216.30	67540
53250075000	527.64	67540
53250094000	527.64	67540
53250021000	219.90	67540
53240014000	152.83	67540
50250082000	131.94	67540
50250046000	131.84	67540
50250043000	263.88	67540
50250089000	263.88	67540
53240035000	460.61	67540
50370024000	43.98	67540
50240033000	53.11	67540
50240031000	97.94	67540
50240005000	263.88	67540
54210050000	108.85	67540
54210082000	483.68	67540
53272032000	175.92	67540
54210080000	87.94	67540

EXHIBIT "A"
Paradise Irrigation District
Liens July 2022

54210115000	87.96	67540
54210073000	483.68	67540
54240110000	195.88	67540
54240135000	87.94	67540
54240118000	527.64	67540
54240004000	43.98	67540
54240034000	263.88	67540
55261063000	38.18	67540
55262030000	527.64	67540
55261006000	151.10	67540
55261017000	263.82	67540
55261019000	112.96	67540
55261040000	120.41	67540
55261047000	163.82	67540
55261050000	263.88	67540
55261053000	87.94	67540
55262009000	307.86	67540
55262010000	43.98	67540
55262018000	263.88	67540
55330017000	263.88	67540
55270012000	141.88	67540
55270017000	263.88	67540
55270024000	43.98	67540
55270081000	263.88	67540
55270055000	87.96	67540
55270035000	263.88	67540
55270029000	263.88	67540
55430014000	263.88	67540
55430028000	63.82	67540
55270067000	307.86	67540
55420001000	263.88	67540
55270076000	239.86	67540
55470004000	87.96	67540
55280004000	263.88	67540
55280009000	56.68	67540
55280021000	43.98	67540
54250051000	263.88	67540
54260001000	263.88	67540
54260006000	263.88	67540
54260016000	263.88	67540
54260017000	45.35	67540
54260018000	263.88	67540
54260019000	263.88	67540

EXHIBIT "A"
 Paradise Irrigation District
 Liens July 2022

54260046000	263.88	67540
54260045000	263.88	67540
54240072000	147.76	67540
54240070000	131.94	67540
54240147000	263.88	67540
54240057000	19.68	67540
54230119000	165.35	67540
54230114000	74.96	67540
54230113000	175.88	67540
54230101000	43.98	67540
54250031000	131.94	67540
54220075000	188.88	67540
54210039000	17.46	67540
54210038000	57.68	67540
54210042000	439.70	67540
53140012000	46.59	67540
53140079000	46.59	67540
50210059000	263.88	67540
50210047000	77.14	67540
50210041000	263.88	67540
50210022000	87.96	67540
50210019000	108.85	67540
50210018000	307.86	67540
50320005000	175.92	67540
50210007000	263.88	67540
50210028000	351.76	67540
50210031000	263.88	67540
50410017000	489.70	67540
50280017000	87.76	67540
50280023000	227.64	67540
50280025000	263.88	67540
50280028000	43.98	67540
50280032000	108.85	67540
50280039000	263.88	67540
50280002000	219.90	67540
50280003000	263.88	67540
50280004000	97.94	67540
50200111000	43.98	67540
50200142000	194.73	67540
50200135000	149.93	67540
50200118000	49.91	67540
53150149000	263.88	67540
53150093000	219.90	67540

TOTAL ASSESSED PARCEL COUNT SUBJECT TO CHANGE PRIOR TO FINAL 01/10/22 SUBMITTAL DATE

EXHIBIT "A"
Paradise Irrigation District
Liens July 2022

53150059000	263.88	67540
53150061000	108.85	67540
53150078000	263.88	67540
53161049000	43.98	67540
53170008000	263.88	67540
53170130000	63.88	67540
53140066000	247.66	67540
53140042000	131.94	67540
53140043000	469.70	67540
53320002000	151.80	67540
53320019000	43.98	67540
53170116000	263.88	67540
53320066000	527.64	67540
53320057000	135.49	67540
53320065000	263.88	67540
53140089000	43.98	67540
53340095000	79.20	67540
53161051000	175.88	67540
53200041000	263.88	67540
53200025000	131.94	67540
53200028000	263.88	67540
53210009000	527.64	67540
53210011000	483.68	67540
53210015000	250.90	67540
53210017000	43.98	67540
53210006000	263.88	67540
53200037000	43.98	67540
53330153000	43.98	67540
53330104000	483.68	67540
53330086000	97.94	67540
53330119000	87.94	67540
53330122000	263.88	67540
53330121000	263.88	67540
53330110000	263.88	67540
54142088000	263.88	67540
54152091000	263.88	67540
54152006000	263.88	67540
54152073000	219.90	67540
54162008000	48.32	67540
54131078000	263.88	67540
54131083000	483.68	67540
54131089000	66.33	67540
54131090000	351.76	67540

EXHIBIT "A"
Paradise Irrigation District
Liens July 2022

54131050000	43.98	67540
53230022000	263.88	67540
53230073000	87.96	67540
53230140000	307.86	67540
53180170000	87.94	67540
53230150000	263.88	67540
53180172000	44.02	67540
53180144000	69.92	67540
53180145000	75.88	67540
53170147000	122.57	67540
53170070000	263.88	67540
53170105000	263.82	67540
53170095000	131.94	67540
53170108000	97.94	67540
53180023000	73.40	67540
53180025000	87.94	67540
53180066000	309.30	67540
53170073000	131.94	67540
53170145000	307.86	67540
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54131061000	124.52	67540
54131060000	219.90	67540
54161037000	263.88	67540
54161035000	263.88	67540
54132044000	263.88	67540
54132029000	263.88	67540
54132067000	263.88	67540
54132107000	131.94	67540
54132095000	132.90	67540
54132101000	96.79	67540
53230155000	175.92	67540
53230156000	263.88	67540
53260077000	337.86	67540
53180054000	263.88	67540
53170121000	263.88	67540
53140033000	263.82	67540
53170193000	439.70	67540
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53180087000	244.90	67540
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EXHIBIT "A"
Paradise Irrigation District
Liens July 2022

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54192084000	439.70	67540
54192009000	483.68	67540
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54192100000	108.85	67540
54192088000	263.88	67540
55201029000	261.43	67540
55212057000	87.96	67540
54171017000	263.88	67540
54171063000	263.88	67540
54171060000	483.68	67540
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55201048000	36.49	67540
55232012000	175.92	67540
55232015000	263.88	67540
55202014000	87.96	67540
55202025000	65.97	67540
54202028000	263.88	67540
54202036000	2.06	67540
54202034000	219.90	67540

EXHIBIT "A"
Paradise Irrigation District
Liens July 2022

54202003000	263.88	67540
54202038000	263.88	67540
54202045000	263.88	67540
54202033000	126.84	67540
54172027000	58.68	67540
54172026000	263.88	67540
54230050000	87.94	67540
54230071000	108.85	67540
54230048000	258.30	67540
54230002000	284.01	67540
54165009000	41.82	67540
54132094000	175.62	67540
54132093000	219.90	67540
54164008000	271.33	67540
54164030000	108.85	67540
54164025000	209.89	67540
54163032000	263.88	67540
54152063000	175.88	67540
54152066000	263.88	67540
54152054000	57.02	67540
54142074000	263.88	67540
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54151067000	263.88	67540
54181002000	43.98	67540
54181037000	43.98	67540
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55320004000	263.88	67540
55320006000	43.98	67540
55320014000	87.96	67540

EXHIBIT "A"
Paradise Irrigation District
Liens July 2022

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54192082000	263.88	67540
54192095000	263.88	67540
54182048000	54.76	67540
54182055000	263.88	67540
54182045000	263.88	67540
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54182013000	263.88	67540
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54142056000	483.68	67540
54142082000	64.87	67540
54141061000	263.88	67540
54141074000	263.88	67540
54141077000	83.08	67540

EXHIBIT "A"
Paradise Irrigation District
Liens July 2022

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54030010000	527.64	67540
54030011000	131.94	67540
54020025000	263.88	67540
54030059000	263.88	67540
54030014000	263.88	67540
54030039000	263.88	67540
54060007000	196.79	67540
54060012000	263.88	67540
54080053000	219.90	67540
54151099000	131.94	67540
54151091000	126.17	67540
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54151016000	263.88	67540
54151017000	53.54	67540
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54310044000	263.88	67540
54310042000	527.64	67540
54310039000	263.88	67540
54310037000	439.70	67540
54310014000	54.07	67540
54310003000	43.98	67540
54310021000	263.88	67540
54310028000	131.94	67540
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54010126000	43.98	67540
54040114000	263.88	67540
54040134000	263.88	67540
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52242009000	131.94	67540
52242037000	87.96	67540
52242042000	43.88	67540
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52241026000	263.88	67540
52241005000	351.76	67540
52241027000	43.98	67540
52232006000	263.88	67540
52236001000	263.88	67540
52237001000	109.59	67540
52238010000	108.85	67540
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EXHIBIT "A"
Paradise Irrigation District
Liens July 2022

52238034000	108.85	67540
52238026000	263.88	67540
52238029000	263.88	67540
52226002000	43.98	67540
52226015000	351.76	67540
52226016000	263.88	67540
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54070048000	43.98	67540
54070012000	43.98	67540
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52143005000	263.88	67540
52160014000	87.94	67540
52150010000	263.88	67540
52150011000	108.85	67540
52150012000	43.98	67540
53120031000	263.88	67540
53120040000	263.88	67540
53120082000	305.75	67540
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53110075000	76.64	67540
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52142008000	486.50	67540
52202003000	263.88	67540
52202004000	263.88	67540
53110098000	97.94	67540
53110081000	136.20	67540
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53070003000	263.88	67540
53011004000	67.94	67540
53060003000	87.94	67540
53060036000	263.88	67540
53060020000	43.98	67540
53060031000	263.88	67540
53060032000	219.90	67540

229,888.93

DATE: July 20, 2022
TO: PID Board of Directors
FROM: Mickey Rich, Assistant District Manager
RE: Policy amendment to Chapter 12, Procurement Policy

Consider adopting the attached policy amendments.

Recommended motion

"I move to approve the proposed amendments to the Paradise Irrigation District Policy and Procedures Manual, Chapter 12: Procurement policy."

**CHAPTER 12
PROCUREMENT POLICY**

12.1 GENERAL PROVISIONS

12.1.1 Scope –

This chapter shall, except where otherwise noted, govern the purchase of supplies, services, construction, real or personal property, and the disposal of property, whether real or personal, by the District. This policy shall apply to every expenditure of public funds irrespective of the source of the funds. No purchases shall be made and no encumbrances shall be incurred for the benefit of the District except as provided in this chapter.

12.1.2 Budget Expenditures – Board of Directors Approval –

No purchase shall be made and no encumbrance shall be incurred unless funds sufficient to cover the purchase or encumbrance have been budgeted and are available within the approved budget or unless the purchase or encumbrance is approved by the Board.

12.1.3 Responsibility for Budgetary Compliance –

The District Manager is the authorized officer charged with the responsibility of staying within the District's budgets and authorizing no expenditures in excess of the budgets as required by the California Public Contract Code and the California Water Code.

12.1.4 State Code Provisions –

Expenditures shall comply with any applicable federal and state requirement and law, and regulation, including the California Public Contract Code and Irrigation District Law embodied in the Water Code, particularly Division 11, Section 20500 of the Water Code, and with terms and conditions of any grant, gift or bequest consistent with law.

12.1.5 Public Procurement Mission –

Public policy dictates that the fundamental mission of a public procurement function is to promote economy, efficiency, and effectiveness in the acquisition of goods and services and expenditure of public funds. The District to accomplish this mission must at least:

- A. Provide for public confidence.

- B. Use fair and equitable treatment to all concerned.
- C. Employ effective broad-based free and open competition.
- D. Strive for maximum value for District expenditures.
- E. Provide for work to be performed in a thoroughly professional and ethical manner, with honesty and integrity within applicable laws and regulations adopted by the District.
- F. Provide safeguards for maintaining a procurement system of quality and integrity, including prohibition against conflicts of interest and gratuities.
- G. Allow sufficient flexibility to maintain safe, reliable water service to the community and meet emergency needs.

12.1.6 Prohibited Acts –

It is a violation of District policy:

- A. For any bidder or prospective bidder, including its employee(s) or officer(s), in connection with a purchase by the District, to engage in any act or inaction, which is a restraint of trade, anti-competitive, or price-fixing, and not in accordance with Fair Political Practices guidelines.
- B. For any person to offer or to give to any employee of the District or any member of his immediate family, any gift whose value is greater than \$50 in a given year, whether in the form of money, services, loan, travel, entertainment, hospitality, promise, or other form or for any District employee to directly or indirectly solicit or directly or indirectly accept any such gift for such purpose as provided in the California Government Code and the California code of Regulations.
- C. For any District employee, officer, or Director to disclose, in advance of the opening of the bids, the content of any bid invited through the formal or informal competitive bidding procedure.
- D. For any District employee, officer, or Director to actively participate in the awarding of a contract from which he will directly benefit.
- E. For any District employee, officer, Director, or other person to misappropriate for personal use any item of public property.

Any District employee or officer committing any of the foregoing acts is subject to discipline.

12.1.7 Voidable Contracts –

The following contracts are voidable at the discretion of the District:

- A. Contracts that result from a conflict of interest under this policy or other applicable law.
- B. Contracts awarded to a person or firm that tried to influence the award of such contract by offering something of value to any District employee, officer, or Director.
- C. Contracts awarded by an official or employee circumventing the requirements of this chapter or other applicable statute.
- D. A contract, which was bid or awarded under circumstances prohibited under Section 12.1.6.

The Board hereby declares its intent that such contracts would not have been entered into on behalf of the District if the misconduct had been discovered prior to the execution of the contract. The Board further states that no District officer or employee has authority, either actual, apparent, or implied, to negotiate or execute any such contract, and that such contract shall, at the discretion of the Board, be voidable, unless the action of the District officers and employees in executing the contract is ratified by affirmative action of the Board after the misconduct was discovered and made known to the Board.

All persons or firms responsible for any misconduct prohibited by this chapter shall be liable for any losses incurred by the District as a result of the misconduct.

12.2 **PURCHASE OF GOODS AND SERVICES**

12.2.1 Scope –

This part shall apply to the purchase of goods and services, except as otherwise specified in Parts 3 and 4.

12.2.2 Competitive Process –

Whenever the total price of a contract or purchase exceeds \$1,000, the contract shall be awarded through a competitive bidding or proposal process. Contracts may not always be awarded to the lowest bidder, as the bid price shall not be the sole determining factor when awarding contracts. At a minimum, the District shall give consideration to a bidder's ability to provide the required service(s), reference checks, history of prior or similar services, local community impact, and a history of prior services to the District. ~~Effort~~ When all bid criteria is equal, effort will be

made in all purchases for goods or services to source Paradise vendors, ~~whenever possible.~~

Competitive bids shall be secured and documented under the following conditions:

- A. For purchases totaling between \$1,000 and \$3,000, bids may be obtained verbally and recorded on a verbal quotation sheet. This verbal quotation sheet shall be available for review if requested by any director during board meetings.
- B. For purchases totaling between \$3,001 and \$5,000, bids shall be secured in writing and recorded.
- C. Authorization amounts without prior Board approval are as follows:

Approval of Management Staff	Up to \$1,000 for any item
Approval of District Manager	Up to \$5,000 for any item and up to \$25,000 for any expense necessary in the operation and maintenance of the water treatment and distribution system.

- D. For purchases in excess of \$5,000, written bids, prices, proposals or agreements shall be secured, and the Board shall award such contracts.
- E. The Manager is authorized to approve purchases in excess of \$5,000 in the case of an emergency that poses a threat to the public health, welfare, or safety. The Manager shall report these purchases at the next scheduled Board meeting.
- ~~F.~~ F.a. The Manager is authorized to approve purchases in excess of \$5,000 for equipment or facility repairs or materials that require immediate action to continue the daily operation of District business. The Manager shall report these purchases at the next scheduled Board Meeting.

F.a. Added July 20, 2022 as a result of global supply chain issues, the Manager is authorized to approve purchases for equipment and vehicles within the Board approved budgeted amount for such items after receiving multiple quotes. The Manager will report the purchases at the next Board meeting.

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- G. Prior to a Board meeting at which an award is to be considered by the Board, staff shall provide a summarized analysis of bids received, including some or all of the following information:
 - 1. A list of bidders

2. Compliance with the work statement(s) and/or specifications
3. Compliance with the schedule
4. Compliance with stated terms and conditions and other administrative contract requirements
5. Compliance with risk management policy
6. Consideration of any alternative that may be offered
7. Cost
8. Any other pertinent data

12.2.2.1 Avoidance of Acquisition of Unnecessary or Duplicative Items –

To the extent authorized by law, consideration will be given to consolidating or breaking out procurements to obtain a more economical purchase. Where appropriate, an analysis will be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach.

12.2.3 Budget Line Item –

Funds designated for the purchase of goods or services under a particular budget line item may not be used for the purchase of goods or services under a different budget line item without the prior approval of the Manager.

12.2.4 Designated Department Funds –

Funds designated for a particular department's use within a budget line item may be utilized by a different department with the approval of the Manager.

12.2.5 Reports –

All expenses shall be reported to the Board within thirty (30) days following the end of the month of the date of expenditure by providing a complete listing of all general fund checks as described in Section 13.3(A)(1).

12.2.6 Petty Cash Account –

Petty cash in an amount determined by the Manager may be established for the purposes of providing cash for miscellaneous cash purchases, front counter customer service transactions, and for Paradise Lake permit fee sales. Access to petty cash shall be limited to the Office Manager, an Accounting Technician, and a Utility Billing Technician. Petty cash funds may be used to purchase supplies, materials, equipment, and other services when the cost does not exceed \$100 and

when written documentation of the purchase is maintained. Supplies, materials, equipment, and other services regularly purchased and available to the District through regular purchasing channels shall not be purchased using petty cash funds. Employees shall not be allowed to cash personal or payroll checks through petty cash.

12.2.7 Purchases Without Competition –

The Manager may purchase supplies, goods, or services, and the District may enter into construction contracts without the receipt or review of competitive bids or proposals, if any of the following occur:

- A. In the case of an emergency that poses a threat to the public health, welfare, or safety, or as determined by the Manager.
- B. When there is a sole source of supply as declared in writing by a staff member and acknowledged by the Manager.
- C. When the purchase or work is a continuation of previous purchases or work, and there exists a clear, potential economic benefit to the District to negotiate a contract directly with the firm that supplied the initial purchase or work.
- D. When the District does not receive a response to its announcements, requests, or invitations for bids or proposals.
- E. In the case of a small purchase or contract (less than \$1,000).
- F. When the Board determines that it is not in the best interest of the District to change legal, financial, or software services as described in Section 12.4.
- G. When the award to a specific supplier, service provider, or contractor is a condition of a contribution that will fund the full cost of the supply, service, or construction item.

12.3 CONSTRUCTION AND CAPITAL IMPROVEMENT CONTRACTS

12.3.1 Procedure –

Whenever the total price of a construction or capital improvement contract is for \$5,000 or less, the contract shall be handled as provided for under Section 12.2. If the contract exceeds \$5,000, the contract shall be awarded through a competitive bidding or proposal process.

12.3.2 Contract Formation –

- A. Subject to the limitations of this section, any type of contract that will promote the best interests of the District may be used, provided that the use of a cost-plus-a- percentage-of-cost contract is prohibited. A cost-reimbursement contract may be used only when a determination is made in writing that such contract is likely to be less costly to the District than any other type or that it is impracticable to obtain the supplies, services, or construction required except under such a contract.
- B. Except with respect to firm fixed-price contracts, no contract shall be used unless it has been determined by the Manager, or waived, that:
 - 1. The proposed contractor's accounting system will permit timely development of all necessary cost data in the form required by the specific contract type contemplated.
 - 2. The proposed contractor's accounting system is adequate to allocate costs in accordance with generally accepted accounting principles.

12.3.3 Bid Security –

- A. When the District Manager determines the need for bid security, such bid security in an amount equal to at least 10% of the amount of the bid shall be required. Bid security shall be a bond provided by a surety company authorized to do business in the State of California, the equivalent in cash or certified cashier's check, or any other form satisfactory to the District.
- B. When a bidder fails to comply with the requirement for bid security set forth in the invitation for bids, the bid shall be rejected unless, pursuant to Federal, State, or District rules, it is determined by the Board that the failure to comply with the security requirements is non-substantial.
- C. After the bids are opened, they shall be irrevocable for the period specified in the invitation for bids. If a bidder is permitted to withdraw a bid before award, no action shall be taken against the bidder or the bid security.

12.3.4 Bonds –

- A. When a construction contract is awarded under this chapter, the contractor to whom the contract is awarded shall deliver the following bonds or security to the District, which shall become binding on the parties upon the execution of the contract, except when deemed unnecessary for the protection of the District by the Board:
 - 1. A performance bond satisfactory to the District that is in an amount equal to 100% of the total contract amount specified in the contract and is executed by a surety company authorized to do business in the State of California, or other form satisfactory to the District.

2. A payment bond satisfactory to the District that is in an amount equal to 100% of the total contract amount specified in the contract and is executed by a surety company authorized to do business in the State of California, or any other form satisfactory to the District, which is for the protection of each person supplying labor, service, equipment, or material for the performance of the work provided for in the contract.

B. A performance bond and/or a payment bond may not be required under Section 12.3.4.A if the construction does not exceed \$10,000 when awarded.

12.3.5 Capital Expenses Constructed By District Personnel –

A line item budget may be approved by the Board for capital projects constructed by District personnel in lieu of presenting each item over \$5,000 for approval.

12.3.6 Other Capital Fund Expenditures –

- A. The District shall negotiate all contracts in excess of \$5,000 in a format approved by legal counsel. The contract shall be approved and signed by the Manager as the District's representative.
- B. Capital projects or expenditures, which are up to \$5,000, may be authorized by the Manager. All capital projects and expenditures in excess of \$5,000 shall be submitted to the Board for approval.
- C. Construction "change orders" representing the lesser of \$10,000 or 10% of the contract amount, may be approved by bearing both the Manager and Treasurer's signature. Each such approval shall be reported to the Board for ratification at its next regular Board meeting.
- D. "Change orders" for more than \$10,000 or more than 10% of the contract amount shall be submitted to the Board for approval.
- E. Upon completion of each project, a final summary of costs shall be submitted to the Board for review.

12.4 PROCUREMENT OF PROFESSIONAL SERVICES POLICY

12.4.1 Objective –

It is the policy of the District to:

- A. Openly discuss and report all requests for professional services to the Board.

- B. Negotiate contracts for professional services on the basis of demonstrated competence and qualifications for the type of service required.
- C. Negotiate contracts for professional services at fair and reasonable prices.

12.4.2 Definitions –

“Professional Services” include:

- A. Architectural and engineering services.
- B. Legal services.
- C. Financial advice and/or bond underwriting services (“Financial Services”).
- D. Auditing services.
- E. Consulting services, including software/hardware support, as needed and identified from time to time by the Board.

12.4.3 Proposals/Notification Process For Qualified Candidates –

A. Architectural and Engineering Services –

When the District requires these types of professional services, requests for proposals or requests for a Statement of Qualifications (SOQ) shall be prepared requesting firms to submit to the District a proposed SOQ and/or a SOQ update. The request will state the types of professional work anticipated by the District and contain a statement that selection of consultants and professional services will be made in accordance with District policy.

B. Legal Services –

As a matter of practice, the District will retain the services of its existing outside counsel unless the Board determines otherwise. Prior to retaining an alternative law firm, the Board shall evaluate whether the District should consider a law firm different than that currently being used. Factors to consider are:

1. Lapse of time between projects
2. Adequacy of performance on prior projects
3. The proposed law firm’s areas of expertise
4. Investigation of capabilities and client recommendations

5. Comparisons between the District's then current law firm's quotes for legal services with market quotations as determined by an informal telephonic survey.

In the event the Board determines it is in the best interest of the District to consider additional services or a change in services, proposals shall be prepared requesting firms to submit a SOQ to the District. In addition, a copy of the announcement will be mailed to professional firms who have, in writing, expressed an interest in providing professional services to the District. The proposal will state that the selection of legal services will be made in accordance with District policy. The District desires to maintain continuity in the provision of legal services so long as the quality and cost of such services are maintained at a level acceptable to the District.

C. Financial Services –

The District will retain a financial advisor on a continuing basis to provide ongoing advice pertaining to proposed and existing bond issues, investment of District funds, and related matters. The District's financial advisor shall be prepared to provide certain services that shall include, but will not necessarily be limited to, the preparation and presentation of information to rating agencies and bond insurance companies, bond issue structuring, official statement preparation, recommendations pertaining to the selection of underwriter(s), coordination of the particulars of issuing bonds, interface with bond counsel, investment of reserves and funds, and related matters. The District desires to maintain continuity in the provision of financial services so long as the quality and cost of such services are maintained at a level acceptable to the District.

D. Auditing Services –

Every three years as required under Section 13.2 (B), the District shall prepare requests for proposals requesting a SOQ for performing the District's annual financial audit and/or such other audits as designated by the Board. The proposal will state that the selection of consultants and professional services will be made in accordance with District policy.

E. All Other Professional Services –

Each time the District undertakes a project wherein the District anticipates the cost of other professional services will exceed \$~~40~~30,000, including software and hardware requirements, the Manager shall determine whether competing professional service firms are available for use by the District. In the event the Manager determines they are available, the District shall issue a request for proposal to firms to provide professional services to the District. In addition, a copy of the proposal will be mailed to professional firms who have, in writing,

expressed a desire to furnish the District the requested professional services. The request for proposal shall contain a short description of the project and a statement that selection of consultants and professional services will be made in accordance with District policy.

12.4.4 Statement of Qualifications – Content –

The District will request the following information to be included in “Statements of Qualifications”:

- A. Name of the firm, location of all offices, and specifically the location of the principal place of business in California.
- B. Age of the firm and the average number of employees over the past five years in the California office.
- C. Education, training, qualifications and availability of key employees of the firm, specifically those in the California office, pertaining to the types of work anticipated by the District.
- D. Experience, special technical capabilities and expertise of the firm, and available equipment necessary or useful in pertinent types of professional work.
- E. References from at least five clients and previous projects, including two from the preceding twelve-month period.
- F. Any other relevant information as determined from time to time by the District.

12.4.5 Proposal For Professional Services –

Proposals for professional services shall include the following:

- A. The information contained in an SOQ.
- B. Description of the project.
- C. Work plan for accomplishing the project, including descriptions of the tasks to be performed.
- D. Schedule for completing the tasks.
- E. Description and estimate of direct and reimbursable costs to be paid by the District.

12.4.6 Selection Committees –

A selection committee shall review and rank submitted proposals. Each committee shall include at least the Manager and one other staff member. The review process

may include an additional review by at least two Board members from one of the existing Board designated committees or a designated ad-hoc committee.

12.4.7 Selection Methods –

A. Architectural and Engineering Services –

The selection committee shall select and rank ~~at least three~~ firms from the SOQs. Requests for proposals shall be sent to the selected firms. After receipt of the proposals, the selection committee shall review the proposals and may request interviews and/or samples of previous work. The selection committee shall then rank the firms and present its recommendations to the Board.

B. Legal Services –

The Manager will rank the professional firm(s) based on their SOQs. The Manager and selection committee may request an interview with the ranked firm(s). When a particular need for legal services occurs, the Board, in consultation with the Manager, shall select the law firm to perform such particular legal services.

C. Auditing Services –

The Manager and Treasurer shall rank the firms based on their proposals and interviews, if any, held by the District. The selection committee will present its recommendations to the Board. Notwithstanding the foregoing, the same auditor shall not perform the District's annual financial audit for more than six (6) consecutive years.

D. All Other Professional Services –

The Manager may or may not interview the prospective consultants. The Manager and staff member shall rank the firms based on the proposals received from the firms and interviews, if any, conducted by the District. The selection committee will present its recommendations to the Board.

12.4.8 Selection Criteria –

The criteria for selection to be applied to all SOQs and proposals are:

- A. Appropriate level of training, experience, expertise, and availability of key project personnel.
- B. Ability to perform the work, with respect to personnel availability, adequacy, present workload, available equipment and facilities.

- C. Firm resources and expertise available to the project.
- D. Quality of work plan and project schedule, if required.
- E. Past performance on similar projects for other parties and for the District in particular.
- F. Local office, local firm presence, and availability of project personnel for meetings and communications with District personnel.
- G. Estimated costs of the professional firm.
- H. Other special requirements for the projects, as determined by the District.

12.4.9 Contract Negotiations –

- A. The Manager shall present the ranking and recommendations of the proposals to the Board. After finding that the process has complied with policy, the Board shall approve the Firm recommended by the Manager, or the Board may select a Firm other than the recommendation and shall report its reasons for doing so.
- B. The District shall commence negotiations for a contract with the consultant approved or selected by the Board.
- C. The contract shall be negotiated for fair and reasonable prices. Legal counsel shall review the contract.
- D. If negotiations fail with the approved consultant, the District shall terminate negotiations and may begin negotiations with the next highest ranked consultant approved by the Board.

12.4.10 Small Contract Method –

If the estimated professional fees do not exceed **\$15,000**, the Manager shall select the firm, determine the scope of work, and authorize contract negotiations.

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The selection committee under this method shall be the Manager and at least one staff member. The selection committee shall review any required SOQs or a list of potential consultants. The Manager shall approve the selection and scope of work and authorize any required contract negotiations. The firm shall submit a proposal, including a fee proposal. The District will prepare a contract for legal counsel review.

12.5 DISPOSAL OF SURPLUS PROPERTY

12.5.1 Reporting Surplus Property –

Any surplus property shall be reported to the Board. Surplus property may be sold to employees after the Board has authorized the sale of surplus property and the bidding process has formally taken place.

12.5.2 Authorization –

After the Board is properly notified of surplus property, the Board shall then declare the property as surplus and authorize staff to dispose of it. After disposing of the surplus equipment and machinery, a description of the surplus equipment and machinery, together with a statement that reflects any consideration received for the surplus property, shall be provided to the Secretary and Treasurer.

12.6 FIXED ASSETS AND DEPRECIATION

12.6.1 Fixed Assets and Depreciation –

Single item purchases with at least an anticipated useful life of three years and exceeding \$10,000 each shall be capitalized as a fixed asset and depreciated over the asset's estimated useful life.



"Paradise Irrigation District (PID) is dedicated to the business of producing and delivering a safe, dependable supply of quality water in an efficient, cost effective manner with service that meets or exceeds the expectation of our customers."

DATE: July 14, 2022
TO: PID Board of Directors
FROM: Tom Lando, District Manager
RE: Revision to PID Policy & Procedures Chapter 2.4 – Vacancies in Board of Directors
Proposed Nomination Process
07/20/2022 Board of Directors Meeting

The Administration & Personnel Committee met on Friday, July 8th to review the proposed nomination process for filling of vacancies on the Board of Directors and potential interview questions. No additional changes to Chapter 2.4.B. were recommended by the committee.

Below are some possible questions Board members may use to conduct interviews in connection with the candidate(s) to be considered for appointment to fill a director vacancy. A scoring sheet will not be used, rather Board members will take notes of the applicant's responses.

Potential interview questions for consideration and input:

1. Please briefly describe your background and why you believe you are qualified to sit on the PID Board.
2. What is your idea of the role of a director?
3. **What other Board's have you participated on?**
4. What are your observations of PID? Have you previously had interactions with the Board or staff and if so, please describe your thoughts about those interactions.
5. What would be your priorities for PID in the short term and long term?
6. Tell us about your experience working with budgets and finance.
7. If selected, will you run for office in the November 8, 2022 General Election?
8. Opportunity for comments / follow up questions to candidate responses.

The recommended form of motion is:

"I move to adopt the revisions to Chapter 2.4 – Vacancies in Board of Directors **under the District's** Policy and Procedures Manual, Chapter 2, Directors and Officers."

2.4 VACANCIES IN BOARD OF DIRECTORS

A. Events Creating Vacancies –

A list of events causing vacancy in office is set forth in Government Code section 1770. In general, an office becomes vacant in the case of the death of the incumbent, a court adjudication declaring that the incumbent is physically or mentally incapacitated due to disease, illness, or accident, the resignation of the incumbent, his or her removal from office, his or her ceasing to be a resident of the District, or if a director has been convicted of a felony.

B. Filling of Vacancies –

1. ~~Under the Irrigation District Act, Vacancies-vacancies on the Board of Directors shall be filled in accordance with the described procedures of under Section 1780 of the Government Code.~~
2. ~~The District shall notify the county elections official of the vacancy no later than 15 days after the Board is notified of the vacancy or the effective date of the vacancy, whichever is later.~~
3. ~~The remaining members of the district board may fill a vacancy by appointment. Appointments shall be made within sixty (60) days after the effective date of the vacancy. Before making an appointment, a Notice of Vacancy must be posted in three (3) or more conspicuous places in the District for a period of at least fifteen (15) days.~~
4. ~~Upon completion of the fifteen (15) day notice period, the Board of Directors may fill the position at either a regular or set a special meeting, to facilitate the process for appointment of director to fill vacancy. The appointee would then participate as a voting director at the next scheduled Board of Directors meeting.~~
5. ~~Should the Board fill the vacancy by appointment, it must notify the County Elections Official within fifteen (15) days of doing so.~~
6. ~~In lieu of making an appointment, the remaining Directors may within 60 days of the date the district is notified of the vacancy or the effective date of the vacancy, whichever is later, call an election to fill the vacancy.~~
7. ~~If the Board neither fills the vacancy nor calls an election, the Butte County Board of Supervisors may fill the vacancy within 90 days of the date of the vacancy or may order the District to call an election. If the Board of Supervisors fails to act, the District must call an election to fill the vacancy.~~

~~B.~~
C. Appointment of Director to fill Vacancy –

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1. The board may request letters of intent / qualifications and conduct interviews. Deliberations of the Board in connection with the candidate to be selected for appointment, as well as any interviews or communications the Board wants to have with the candidate in its official capacity must occur in open session. The Board must affirm an appointment by majority vote in open session.

2. The presiding Officer, established pursuant to these policies, shall chair the proceedings to fill the vacancy. The following is a recommended guideline to facilitate the process:

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a. Candidate questions (The Board may ask, but not require, candidates to step out of the room while each candidate responds to predetermined candidate questions).

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b. Board member feedback on candidates.

c. Public comment.

d. The President shall call for nominations from members of the Board. No second shall be required. Once all nominations have been made, the president shall call for a roll call vote and board members shall state the name of the candidate for whom they cast their vote. Three votes shall be required for appointment. If only one person should be nominated, the board may act by motion to appoint such nominee.

e. In the case where there is a single candidate, but that candidate does not receive enough affirmative votes, a new call for candidate nominations is made and the voting process restarts.

f. In the event there are more than two eligible candidates, and none receive a majority of affirmative votes, the vote is rerun with only the candidates receiving the two highest vote counts eligible. (This may result in more than two candidates being eligible). The vote is retaken in the case of a tie. If the tie persists, a new call for candidates is made and the voting process restarts.

3. Before entering upon the duties of his/her office, each Director shall take and subscribe the official oath and file it with the Secretary. The oath of office may be taken before the Secretary, or any officer authorized by law to administer oaths.

4. Any person appointed to fill the vacancy must complete a Conflict of Interest Code Disclosure Statement within thirty (30) days of being appointed to office. The new Director must also receive Brown Act and other requisite training such as California Local Agency Ethics (AB1234) and Sexual Harassment Prevention for Supervisors, Managers, & Board Members (AB1825).

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DATE: July 20, 2022
 TO: PID Board of Directors
 FROM: Mickey Rich, Assistant District Manager
 RE: Consider amendment to Occasional Use Metering Mechanism

The Board previously approved a rate mechanism to allow customers to pay for active rate on months when water is used and to pay the ready-to-serve rate on months where water is not used. THIS RATE IS FOR EMERGENCY, OCASSIONAL USE ONLY.

Staff recommends reducing the water-use trigger for billing the active rate from 100 cubic feet of water to 1 cubic foot of water.

As-Is Monthly Rate: \$21.49 Town Hydrant Fee: \$0.50 Tier 1 – 1 unit of water: \$23.10 Tier 2 – 2+ units: 1.61 per unit	Amended Monthly Rate: \$21.49 Town Hydrant Fee: \$0.50 Tier 1 – 1 cubic foot water: \$21.49 Tier 2 – 2+ units: 1.61 per unit
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Previously approved plan attached.

Recommended motion

“I move to approve the amendments to the billing mechanism to allow occasional use on a ready-to-serve meter”



PARADISE IRRIGATION DISTRICT

"Paradise Irrigation District (PID) is dedicated to the business of producing and delivering a safe, dependable supply of quality water in an efficient, cost effective manner with service that meets or exceeds the expectation of our customers."

DATE: March 17, 2021

TO: PID Board of Directors

FROM: Mickey Rich, Assistant District Manager

RE: Water access incentive for ready-to-serve rate customers.

Recommendation: Approve the proposed billing mechanism that would allow automatic trigger between ready-to-serve rate and active rate for residential and ¾" businesses based on water-use.

Background: Our property owners have unique situations that sometimes require access to water although their land may be vacant. Examples include water access to meet burn permit requirements and occasional maintenance or inspections.

These property owners continue to support a portion of system maintenance through their monthly ready-to-serve rate which is one-half the rate of an active customer who uses water. This proposal leverages our technology investments to allow the ready-to-serve rate customer to have access to water on their property in case they need it. If they use water, they will pay the same rate as an active customer without incurring additional \$20.00 seal or unseal fees.

Customer Responsibilities:

- Property must be vacant and unbuilt with no active construction or regular irrigation.
- Backflow protection, tested annually
- Registered for water / leak notifications
- Customer accepts responsibility for all water use including accidental or theft.
- Agreement that water usage for 6 months out of the year automatically triggers return to active rate.
- Annual administrative fee of \$30.00

Monthly Rate: \$21.49 (no change)
 Town Hydrant Fee: \$0.50 (no change)
 Tier 1 – 1 unit of water: \$23.10
 Tier 2 – 2+ units: 1.61 per unit

Comparison of Water Bills for two types of residential customer with water-use.

Fees	Ready-to-Serve Rate	Active Rate
Monthly Service Fee	21.49	42.98
First unit of water used	23.10	1.61
Second unit of water used	1.61	1.61
Total	46.20	46.20

The recommended form of action is:

"I move to approve the water access incentive for the ready-to-serve rate."



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

TO: Board of Directors

FROM: Blaine Allen, District Engineer

DATE: July 20, 2022

RE: Water Treatment Plant Equalizer Tanks
7/20/22 Board of Directors Regular Meeting

This memo is for informational purposes and no action is required. Per the approved budget for capital improvement projects an RFP for engineering design has been created for the design of new equalizer tanks to be located at the water treatment plant. The plan is for one tank to be installed while the current tank, which is in very poor condition, is still being used. Once the new EQ tank is in working order the old tank will be demolished and a new tank will be installed in its place so that there is a redundant system. The RFP will be sent out to multiple engineering firms and employees plan to review proposals and have a recommendation by the September board meeting. This will provide for ample time to get submissions and do a proper review of the proposals.



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

"Paradise Irrigation District (PID) is dedicated to the business of producing and delivering a safe, dependable supply of quality water in an efficient, cost effective manner with service that meets or exceeds the expectation of our customers."

Please consider how this agenda item relates to our mission.

TO: Board of Directors

FROM: Tom Lando, District Manager
Sami Kader, Water Works Engineers

DATE: July 14, 2022

RE: Drinking Water Construction Grant Agreement D2102049
Paradise Irrigation District and California State Water Resources Control Board

In January 2021, Paradise Irrigation District submitted an application for a Grant from the California State Water Resources Control Board ("State Water Board") under the Additional Supplemental Appropriation for Disaster Relief Act (ASADRA) program. The application has resulted in a Drinking Water Construction Grant offer from the State Water Board. The Grant will pay for the following:

- Reservoir B Replacement Project: Construct two 1.5 MG bolted steel storage tanks to replace the Reservoir B that its cover was destroyed by the fire. (costs not covered by insurance proceeds)
- Almond Street Main Replacement Project: Replace approximately 2,600 LF of 8" water main along the Almond Street that was damaged due to heavy construction and recovery equipment. (costs incurred after November 1, 2021)
- Meter Replacement Project: Replace approximately 4,500 water meters and meter boxes in Phase 2 and approximately 3,800 water meters and meter boxes in Phase 3. (costs not reimbursed through FEMA or CalOES)
- Service Lateral Replacement Project: Replace approximately 55,000 Linear Feet (LF) in Phase 2 and approximately 78,000 LF in Phase 3 of service laterals throughout the service area that were damaged by volatile organic compound (VOC). (costs not reimbursed through FEMA or CalOES)
- Water Main Replacement Project: Replace approximately 79,500 LF of damaged water main caused by VOC. (costs not reimbursed through FEMA or CalOES)

The total initial grant value is \$23,367,540.00. The amount will be adjusted as project components are bid and constructed.

The following motions are requested:

Agenda Item 11.j.1 - Authorizing Resolution:

"I move to adopt Resolution No. 2022-14 authorizing the Drinking Water Construction Grant Agreement D2102049 between PID and the State Water Resources Control Board and authorizing designation of representatives to sign and file, for and on behalf of the District."

Agenda item 11.j.2 - Drinking Water Construction Grant Agreement:

"I move to authorize the District Manager to enter into an Agreement with the California State Water Resources Control Board for a Drinking Water Construction Grant number D2102049 in the amount of approximately \$23.4M, subject to legal review."

PARADISE IRRIGATION DISTRICT

RESOLUTION NO. 2022-14

A RESOLUTION AUTHORIZING THE PARADISE IRRIGATION DISTRICT
TO ENTER INTO FUNDING AGREEMENT NO. D2102049
WITH THE STATE WATER RESOURCES CONTROL BOARD AND
AUTHORIZE DESIGNATION OF REPRESENTATIVES

WHEREAS, the Paradise Irrigation District (the “Entity”) has the authority to construct, operate, and maintain the Paradise Irrigation District’s water system, and

WHEREAS, the Entity desires to enhance the provision and protection of the drinking water supplied to the consumers of the Paradise Water District’s water system;

BE IT RESOLVED by the Board of Directors of the Paradise Irrigation District that The District Manager, Assistant District Manager, and/or the Finance and Accounting Manager (the “Authorized Representative”) or designee is hereby authorized and directed to sign and file, for and on behalf of the Entity, a Drinking Water Construction Grant Agreement from the State Water Resources Control Board for the Paradise Irrigation District Water System Recovery and Reservoir B Replacement Project (the “Project”).

The Authorized Representative, or his/her designee, is designated to represent the Entity in carrying out the Entity’s responsibilities under this agreement from the State Water Resources Control Board and any amendments or changes thereto, including certifying disbursement requests on behalf of the Entity and compliance with applicable state and federal laws.

PASSED AND ADOPTED this 20th day of July 2022 by the following vote at a regular meeting of the Paradise Irrigation District Board of Directors.

AYES:
NOES:
ABSTAIN:
ABSENT:

PARADISE IRRIGATION DISTRICT

Shelby Boston, President

ATTEST:

Georgeanna Borrayo, Secretary



**DRINKING WATER CONSTRUCTION
GRANT**

AGREEMENT NO. D2102049
by and between
PARADISE IRRIGATION DISTRICT (“Recipient”)
AND
CALIFORNIA STATE WATER RESOURCES CONTROL BOARD (“State Water Board”)

for the purpose of the

PARADISE IRRIGATION DISTRICT WATER SYSTEM RECOVERY AND RESERVOIR
B REPLACEMENT PROJECT
0410007-003C (“Project”)

-
- Item 3940-106-0001 of Section 2.00 of the Budget Act of 2021, and Resolution No. 2021-0030

PROJECT FUNDING AMOUNT: \$23,367,540.00

ESTIMATED REASONABLE PROJECT COST: \$101,075,331.00
ELIGIBLE WORK START DATE: JULY 12, 2021
ELIGIBLE CONSTRUCTION START DATE: NOVEMBER 1, 2021
CONSTRUCTION COMPLETION DATE: DECEMBER 31, 2022
FINAL REIMBURSEMENT REQUEST DATE: MARCH 31, 2023
RECORDS RETENTION END DATE: DECEMBER 31, 2058

1. The State Water Board and the Recipient mutually promise, covenant, and agree to the terms, provisions, and conditions of this Agreement, including the following Exhibits, which are attached hereto or are incorporated by reference:
 - EXHIBIT A – SCOPE OF WORK AND SCHEDULE
 - EXHIBIT B – SPECIFIC FUNDING PROVISIONS
 - EXHIBIT C – GENERAL TERMS AND CONDITIONS 2019-NOV
 - EXHIBIT D – SPECIAL CONDITIONS

2. The following documents are also incorporated by reference:
 - the Final Plans & Specifications, which are the basis for the construction contract to be awarded by the Recipient;
 - the Drinking Water System Permit No. 01-02-99(P)04001A3;
 - Final Budget Approval (FBA) dated October 26, 2018.

3. Party Contacts during the term of this Agreement are:

State Water Board		Paradise Irrigation District	
Section:	Division of Financial Assistance		
Name:	Bow Reilly, Project Manager	Name:	Brett Goodlin, Finance and Accounting Manager
Address:	1001 I Street, 16 th Floor	Address:	6332 Clark Road
City, State, Zip:	Sacramento, CA 95814	City, State, Zip:	Paradise, CA 95969
Phone:	(916) 449-5973	Phone:	(530) 876-2036
Fax:		Fax:	
Email:	montarat.reilly@waterboards.ca.gov	Email:	bgoodlin@paradiseirrigation.com

Each party may change its contact upon written notice to the other party. While Party Contacts are contacts for day-to-day communications regarding Project work, the Recipient must provide official communications and notices to the Division’s Deputy Director.

4. Conditions precedent to this Agreement are set forth as follows:
 - (a) The Recipient must deliver to the Division a resolution authorizing this Agreement and identifying its authorized representative by title.
 - (b) The Recipient must deliver an opinion of general counsel satisfactory to the State Water Board’s counsel dated on or after the date that the Recipient signs this Agreement.

5. The Recipient represents, warrants, and commits to the following as of the Eligible Work Start Date and continuing thereafter for the term of this Agreement, which shall be at least until the Records Retention End Date:
 - (a) The Recipient agrees to comply with all terms, provisions, conditions, and commitments of this Agreement, including all incorporated documents.
 - (b) The execution and delivery of this Agreement, including all incorporated documents, has been duly authorized by the Recipient. Upon execution by both parties, this Agreement constitutes a valid and binding obligation of the Recipient, enforceable in accordance with its terms, except as such enforcement may be limited by law.
 - (c) None of the transactions contemplated by this Agreement will be or have been made with an actual intent to hinder, delay, or defraud any present or future creditors of Recipient. The Recipient is solvent and will not be rendered insolvent by the transactions contemplated by this Agreement. The Recipient is able to pay its debts as they become due. The Recipient maintains sufficient insurance coverage considering the scope of this Agreement, including, for example but not necessarily limited to, general liability, automobile liability, workers compensation and employer liability, professional liability.
 - (d) The Recipient is in compliance with all State Water Board funding agreements to which it is a party.
6. This Agreement may be executed and delivered in any number of counterparts, each of which when delivered shall be deemed to be an original, but such counterparts shall together constitute one document. The parties may sign this Agreement either by an electronic signature using a method approved by the State Water Board or by a physical, handwritten signature. The parties mutually agree that an electronic signature using a method approved by with the State Water Board is the same as a physical, handwritten signature for the purposes of validity, enforceability, and admissibility.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

PARADISE IRRIGATION DISTRICT:

STATE WATER RESOURCES CONTROL BOARD:

By:

By:

Name: Brett Goodlin
Title: Finance and Accounting Manager

Name: Joe Karkoski
Title: Deputy Director
Division of Financial Assistance

Date:

Date:

EXHIBIT A – SCOPE OF WORK AND SCHEDULE

A.1 PROJECT PURPOSE AND DESCRIPTION.

The Project is for the benefit of the Recipient and has a Useful Life of 40 years. The funding under this Agreement shall be used for the purpose of replacing water system infrastructure components that were affected by the Camp Fire in November 2018.

A.2 SCOPE OF WORK.

The Recipient agrees to do the following: The Recipient will complete the construction of the Project, which has been split into multiple components:

- Reservoir B Replacement Project: The Recipient will construct two 1.5 MG bolted steel storage tanks to replace the Reservoir B that its cover was destroyed by the fire.
- Almond Street Main Replacement Project: The Recipient will replace approximately 2,600 LF of 8" water main along the Almond Street that was damaged due to heavy construction and recovery equipment.
- Meter Replacement Project: The Recipient will replace approximately 4,500 water meters and meter boxes in Phase 2 and approximately 3,800 water meters and meter boxes in Phase 3.
- Service Lateral Replacement Project: The Recipient will replace approximately 55,000 Linear Feet (LF) in Phase 2 and approximately 78,000 LF in Phase 3 of service laterals throughout the service area that were damaged by volatile organic compound (VOC).
- Water Main Replacement Project: The Recipient will replace approximately 79,500 LF of damaged water main caused by VOC.

Upon Completion of Construction, the Recipient must expeditiously initiate Project operations.

A.3 SIGNAGE

The Recipient must place a professionally prepared sign at least four feet tall by eight feet wide made of $\frac{3}{4}$ inch thick exterior grade plywood or other approved material in a prominent location on the Project site and must maintain the sign in good condition for the duration of Project implementation. The sign may include another agency's required

information and must include, prominently displayed, the following disclosure statement and color logos (available from the Division):



“Funding for this project has been provided in full or in part by the Budget Act of 2021 through an agreement with the State Water Resources Control Board.”

A.4 SCHEDULE.

Failure to provide items by the due dates indicated in the table below may constitute a material violation of this Agreement. The Project Manager may adjust the dates in the “Estimated Due Date” column of this table, but Critical Due Date adjustments will require an amendment to this Agreement. The Recipient must complete and submit all work in time to be approved by the Division prior to Project Completion. As applicable for specific submittals, the Recipient must plan adequate time to solicit, receive, and address comments prior to submitting the final submittal. The Recipient must submit the final Reimbursement Request prior to the Final Reimbursement Request Date set forth on the Cover Page.

ITEM	DESCRIPTION OF SUBMITTAL	CRITICAL DUE DATE	ESTIMATED DUE DATE
EXHIBIT A – SCOPE OF WORK			
A.	ADDITIONAL SUBMITTAL(S) TO DIVISION		
1.	Final Plans and Specifications		06/20/2023
2.	Final Budget Approval Packages: <ul style="list-style-type: none"> • Reservoir B Replacement • Almond Street Main Replacement • Meter Installation & Service Lateral Replacement – Phase 2 • Meter Installation & Service Lateral Replacement – Phase 3 • Main Replacement 		12/15/2023 Complete Complete 12/15/2023 12/15/2023
B.	REPORTS		
1.	Progress Reports		Quarterly
2.	Final Inspection and Certification		12/31/2022
3.	Project Completion Report		TBD
4.	As Needed Reports		TBD

ITEM	DESCRIPTION OF SUBMITTAL	CRITICAL DUE DATE	ESTIMATED DUE DATE
EXHIBIT A – SCOPE OF WORK			
EXHIBIT B – REIMBURSEMENTS, BUDGET DETAIL, AND REPORTING PROVISIONS			
A.	REIMBURSEMENTS		
1.	Reimbursement Requests		Quarterly
2.	Final Reimbursement Request	03/31/2023	

The Recipient must award the prime construction contract and begin construction timely. The Recipient must deliver any request for extension of the Completion of Construction Date no less than 90 days prior to the Completion of Construction Date.

The Division may require corrective work to be performed prior to Project Completion. The State Water Board is not obligated to reimburse corrective work under this Agreement.

A.5 PROGRESS REPORTS.

The Recipient must provide a progress report to the Division each quarter, beginning no later than 90 days after execution of this Agreement. The Recipient must provide a progress report with each Reimbursement Request. Failure to provide a complete and accurate progress report may result in the withholding of Project Funds, as set forth in Exhibit B. A progress report must contain the following information:

- 1) A summary of progress to date including a description of progress since the last report, percent construction complete, percent contractor invoiced, and percent schedule elapsed;
- 2) A description of compliance with environmental requirements;
- 3) A listing of change orders including amount, description of work, and change in contract amount and schedule; and
- 4) Any problems encountered, proposed resolution, schedule for resolution, and status of previous problem resolutions.

A.6 PROJECT COMPLETION REPORT.

(a) The Recipient must submit a Project Completion Report to the Division with a copy to the appropriate District Office on or before the due date established by the Division and the Recipient at the time of final project inspection. The Project Completion Report must include the following:

- i. Description of the Project,
- ii. Description of the water quality problem the Project sought to address,

- iii. Discussion of the Project's likelihood of successfully addressing that water quality problem in the future, and
- iv. Summary of compliance with applicable environmental conditions.

(b) If the Recipient fails to submit a timely Project Completion Report, the State Water Board may stop processing pending or future applications for new financial assistance, withhold reimbursements under this Agreement or other agreements, and begin administrative proceedings.

A.7 RESERVED.

A.8 FINAL PROJECT INSPECTION AND CERTIFICATION.

Upon completion of the Project, the Recipient must provide for a final inspection and must certify that the Project has been completed in accordance with this Agreement, any final plans and specifications submitted to the State Water Board, and any amendments or modifications thereto. If the Project involves the planning, investigation, evaluation, design, or other work requiring interpretation and proper application of engineering, or other professionals, the final inspection and certification must be conducted by a California Registered Civil Engineer or other appropriate California registered professional. The results of the final inspection and certification must be submitted to the Project Manager.

EXHIBIT B – FUNDING AMOUNTS

B.1 ESTIMATED REASONABLE COST AND PROJECT FUNDS.

The estimated reasonable cost of the total Project is set forth on the Cover Page of this Agreement, and is greater than or equal to the funding anticipated to be provided by the State Water Board under this Agreement. Subject to the terms of this Agreement, the State Water Board agrees to provide Project Funds not to exceed the amount of the Project Funding Amount set forth on the Cover Page of this Agreement.

B.2 RESERVED.

B.3 VERIFIABLE DATA.

Upon request by the Division, the Recipient must submit verifiable data to support deliverables specified in the Scope of Work. The Recipient’s failure to comply with this requirement may be construed as a material breach of this Agreement.

B.4 BUDGET COSTS

Table 1: Approved Construction Bid Amount

CONTRACTOR	AMOUNT BID	APPROVED COSTS
Santos Excavating, Inc.	\$595,640	\$595,640
RCI General Engineering	\$15,761,761	\$984,483

Table 2: Approved Final Project Budget

PROJECT COST TABLE		
TYPE OF WORK	TOTAL ESTIMATED COST	APPROVED BUDGET
A. Construction		
Santos Excavating, Inc.	\$595,640	\$595,640
RCI General Engineering	\$15,751,725	\$984,483
TBD	\$60,849,868	\$15,438,117
B. Pre-Purchased Material/Equipment	\$4,800,450	\$1,025,860
C. Purchase of Land/Easements	\$0	\$0
D. Change Order Contingency	\$862,000	\$756,736
E. Force Account	\$0	\$0
F. Allowances	\$18,215,648	\$4,566,704
TOTAL (Subtotal A+B+C+D+E+F)	\$101,075,331	\$23,367,540

Note: Adjustments may be made between line items on the final disbursement.

The eligibility determinations and conditions of approval identified below are based on the review of:

- Stamped and Signed Final Plan and Specifications (P&S) for the Project received February 14, 2022, dated October 26, 2018.
- Addenda Nos. 1, 2, and 3 issued on February 25, 2021, March 23, 2021, and March 30, 2021, respectively.

The eligibility determination for the bid items shown in the schedule of values provided by the Recipient are as follows:

The Division's Final Budget Approval and related Form 259 and Form 260 will document a more detailed budget of eligible Project Costs and Project funding amounts.

Reasonable indirect costs may be allowable upon approval by the Division.

The Recipient is prohibited from requesting disbursement amounts that represent Recipient's mark-ups to costs invoiced or otherwise requested by consultants or contractors.

B.5 LINE ITEM ADJUSTMENTS.

Upon written request by the Recipient, the Division may adjust the line items of the Summary Project Cost Table at the time of Division's Final Budget Approval. Upon written request by the Recipient, the Division may also adjust the line items of the Summary Project Cost Table as well as the detailed budget at the time of Recipient's submittal of its final claim. Any line item adjustments to the Summary Project Cost Table that are due to a change in scope of work will require an Agreement amendment. The sum of adjusted line items in both the Summary Project Cost Table and the detailed budget must not exceed the Project Funding Amount. The Division may also propose budget adjustments.

Under no circumstances may the sum of line items in the budget approved through the Final Budget Approval process exceed the Project Funding Amount. Any increase in the Project Funding Amount will require an Agreement amendment.

B.6 REIMBURSEMENT PROCEDURE.

Except as may be otherwise provided in this Agreement, reimbursements will be made as follows:

1. Upon execution and delivery of this Agreement by both parties, the Recipient may request immediate reimbursement of any eligible incurred planning and design allowance costs through submission to the State Water Board of the Reimbursement Request Form 260 and Form 261, or any amendment thereto, duly completed and executed.
2. The Recipient must submit a Reimbursement Request for costs incurred prior to the date this Agreement is executed by the State Water Board no later than ninety (90)

Exhibit B

days after this Agreement is executed by the State Water Board. Late Reimbursement Requests may not be honored.

3. Additional Project Funds will be promptly disbursed to the Recipient upon receipt of Reimbursement Request Form 260 and Form 261, or any amendment thereto, duly completed and executed by the Recipient for incurred costs consistent with this Agreement, along with receipt of progress reports due under this Agreement.
4. The Recipient must not request reimbursement for any Project Cost until such cost has been incurred and is currently due and payable by the Recipient, although the actual payment of such cost by the Recipient is not required as a condition of Reimbursement Request. Supporting documentation (e.g., receipts) must be submitted with each Reimbursement Request. The amount requested for Recipient's administration costs must include a calculation formula (i.e., hours or days worked times the hourly or daily rate = total amount claimed). Reimbursement of Project Funds will be made only after receipt of a complete, adequately supported, properly documented, and accurately addressed Reimbursement Request. Upon request by the Division, supporting documents for professional and administrative services must include the employees' names, classifications, labor rates, hours worked, and descriptions of the tasks performed. Reimbursement Requests submitted without supporting documents may be wholly or partially withheld at the discretion of the Division.
5. The Recipient must spend Project Funds within 30 days of receipt. If the Recipient earns interest earned on Project Funds, it must report that interest immediately to the State Water Board. The State Water Board may deduct earned interest from future reimbursements.
6. The Recipient must not request a reimbursement unless that Project Cost is allowable, reasonable, and allocable.
7. Notwithstanding any other provision of this Agreement, no reimbursement shall be required at any time or in any manner which is in violation of or in conflict with federal or state laws, policies, or regulations.

Notwithstanding any other provision of this Agreement, the Recipient agrees that the State Water Board may retain an amount equal to ten percent (10%) of the Project Funding Amount until Project Completion. Any retained amounts due to the Recipient will be promptly disbursed to the Recipient, without interest, upon Project Completion.

Except as follows, construction costs and disbursements are not available until after the Division has approved the final budget form submitted by the Recipient. The Deputy Director of the Division may authorize the disbursement of up to ten percent (10%) of Project Funds for the reimbursement of eligible construction costs and pre-purchased materials prior to Division approval of the final budget form submitted by the Recipient. All other construction costs are not eligible for reimbursement until after the Division has approved the final budget form submitted by the Recipient. Construction costs incurred prior to the Eligible Construction Start Date are not eligible for reimbursement.

B.7 REVERTING FUNDS AND DISENCUMBRANCE.

In the event the Recipient does not submit Reimbursement Requests for all funds encumbered under this Agreement timely, any remaining funds revert to the State. The State Water Board

Exhibit B

may notify the Recipient that the project file is closed, and any remaining balance will be disencumbered and unavailable for further use under the Agreement.

EXHIBIT C – GENERAL TERMS AND CONDITIONS 2019-NOV

GENERAL TERMS AND CONDITIONS 2019-NOV is incorporated by reference and is posted at https://www.waterboards.ca.gov/water_issues/programs/grants_loans/general_terms.html

EXHIBIT D – SPECIAL CONDITIONS

D.1 DEFINITIONS

(a) Notwithstanding Exhibit C, the following terms have no meaning for the purposes of this Agreement:

- Work Completion
- Work Completion Date

Each capitalized term used in this Agreement has the following meaning:

- "Allowance" means an amount based on a percentage of the accepted bid for an eligible project to help defray the planning, design, and construction engineering and administration costs of the Project.
- "Authorized Representative" means the duly appointed representative of the Recipient as set forth in the certified original of the Recipient's authorizing resolution that designates the authorized representative by title.
- "Completion of Construction" means the date, as determined by the Division after consultation with the Recipient, that the work of building and erection of the Project is substantially complete, and is established on the Cover Page of this Agreement.
- "District Office" means District Office of the Division of Drinking Water of the State Water Board.
- "Division of Drinking Water" means the Division of Drinking Water of the State Water Board.
- "Eligible Construction Start Date" means the date set forth on the Cover Page of this Agreement, establishing the date on or after which construction costs may be incurred and eligible for reimbursement hereunder.
- "Eligible Work Start Date" means the date set forth on the Cover Page of this Agreement, establishing the date on or after which any non-construction costs may be incurred and eligible for reimbursement hereunder.
- "Enterprise Fund" means the enterprise fund of the Recipient in which Revenues are deposited.
- "Event of Default" means, in addition to the meanings set forth in Exhibit C, the occurrence of any of the following events:
 - a) A material adverse change in the condition of the Recipient, the Revenues, or the System, which the Division reasonably determines would materially impair the Recipient's ability to satisfy its obligations under this Agreement.

- b) Failure to operate the System or the Project, unless the Division has given its approval for such non-operation;
- “Final Budget Approval (FBA)” means the Division-approved final budget for the Project, as set forth in Exhibit B.
 - “Indirect Costs” means those costs that are incurred for a common or joint purpose benefiting more than one cost objective and are not readily assignable to the Project (i.e., costs that are not directly related to the Project). Examples of Indirect Costs include, but are not limited to: central service costs; general administration of the Recipient; non-project-specific accounting and personnel services performed within the Recipient organization; depreciation or use allowances on buildings and equipment; the costs of operating and maintaining non-project-specific facilities; tuition and conference fees; generic overhead or markup; and taxes.
 - "Initiation of Construction" means the date that notice to proceed with work is issued for the Project, or, if notice to proceed is not required, the date of commencement of building and erection of the Project.
 - Net Revenues" means, for any Fiscal Year, all Revenues received by the Recipient less the Operations and Maintenance Costs for such Fiscal Year.
 - "Operations and Maintenance Costs" means the reasonable and necessary costs paid or incurred by the Recipient for maintaining and operating the System, determined in accordance with GAAP, including all reasonable expenses of management and repair and all other expenses necessary to maintain and preserve the System in good repair and working order, and including all reasonable and necessary administrative costs of the Recipient that are charged directly or apportioned to the operation of the System, such as salaries and wages of employees, overhead, taxes (if any), the cost of permits, licenses, and charges to operate the System and insurance premiums; but excluding, in all cases depreciation, replacement, and obsolescence charges or reserves therefor and amortization of intangibles.
 - “Policy” means the State Water Board's “Policy for Implementing the Drinking Water State Revolving Fund,” as amended from time to time, including the Intended Use Plan in effect as of the execution date of this Agreement.
 - "Revenues" means, for each Fiscal Year, all gross income and revenue received or receivable by the Recipient from the ownership or operation of the System, determined in accordance with GAAP, including all rates, fees, and charges (including connection fees and charges) as received by the Recipient for the services of the System, and all other income and revenue howsoever derived by the Recipient from the ownership or operation of the System or arising from the System, including all income from the deposit or investment of any money in the

Exhibit D

Enterprise Fund or any rate stabilization fund of the Recipient or held on the Recipient's behalf, and any refundable deposits made to establish credit, and advances or contributions in aid of construction.

- "System" means all drinking water collection, transport, treatment, storage, and delivery facilities, including land and easements thereof, owned by the Paradise Irrigation District, or its successor agency, and all other properties, structures, or works hereafter acquired and constructed by the Recipient and determined to be a part of the System, together with all additions, betterments, extensions, or improvements to such facilities, properties, structures, or works, or any part thereof hereafter acquired and constructed.
- "Useful Life" means the economically useful life of the Project beginning at Project Completion and is set forth in Exhibit A.

D.2 ADDITIONAL REPRESENTATIONS AND WARRANTIES.

The Recipient has not made any untrue statement of a material fact in its application for this financial assistance or omitted to state in its application a material fact that makes the statements in its application not misleading.

The Recipient agrees to fulfill all assurances, declarations, representations, and commitments in its application, accompanying documents, and communications filed in support of its request for funding under this Agreement.

The execution, delivery, and performance by Recipient of this Agreement, including all incorporated documents, do not violate any provision of any law or regulation in effect as of the date set forth on the first page hereof, or result in any breach or default under any contract, obligation, indenture, or other instrument to which Recipient is a party or by which Recipient is bound as of the date set forth on the Cover Page.

Except as set forth in this paragraph, there are, as of the date of execution of this Agreement by the Recipient, no pending or, to Recipient's knowledge, threatened actions, claims, investigations, suits, or proceedings before any governmental authority, court, or administrative agency which materially affect the financial condition or operations of the Recipient, the Revenues, and/or the Project.

There are no proceedings, actions, or offers by a public entity to acquire by purchase or the power of eminent domain any of the real or personal property related to or necessary for the Project.

The Recipient is duly organized and existing and in good standing under the laws of the State of California. Recipient must at all times maintain its current legal existence and preserve and keep in full force and effect its legal rights and authority. Within the preceding ten years, the Recipient has not failed to demonstrate compliance with state or federal audit disallowances.

Any financial statements or other financial documentation of Recipient previously delivered to the State Water Board as of the date(s) set forth in such financial statements or other financial documentation: (a) are materially complete and correct; (b) present fairly the financial condition of the Recipient; and (c) have been prepared in accordance with GAAP. Since the date(s) of such financial statements or other financial documentation, there has been no material adverse change in the financial condition of the Recipient, nor have any assets or properties reflected on such financial statements or other financial documentation been sold, transferred, assigned, mortgaged, pledged or encumbered, except as previously disclosed in writing by Recipient and approved in writing by the State Water Board.

The Recipient is current in its continuing disclosure obligations associated with its material debt, if any.

The Recipient has no conflicting or Material Obligations, except as set forth in this paragraph.

The Recipient has sufficient real or personal property rights necessary for the purposes of this Agreement, not subject to third party revocation, which rights extend at least to the Records Retention End Date of this Agreement, except as disclosed to the State Water Board. The Recipient has disclosed to the State Water Board all proceedings, actions, or offers of which the Recipient has knowledge or belief that may in any way affect the Recipient's ability to access or legally possess all of the property necessary for the purpose of this Agreement, including any proceedings, actions, or offers to lease, purchase, or acquire by eminent domain any of the real or personal property related to or necessary for the Project.

The Recipient and its principals, contractors, and subcontractors, to the best of the Recipient's knowledge and belief, are not presently debarred, suspended, proposed for debarment, declared ineligible, or otherwise excluded from participation in any work overseen, directed, funded, or administered by the State Water Board program for which this funding is authorized; nor have they engaged or permitted the performance of services covered by this Agreement from parties that are debarred or suspended or otherwise excluded from or ineligible for participation in any work overseen, directed, funded, or administered by the State Water Board program for which this funding is authorized.

The Recipient possesses all water rights necessary for this Project.

D.3 ACKNOWLEDGEMENTS

The Recipient must include the following acknowledgement in any document, written report, or brochure to be shared with the general public prepared in whole or in part pursuant to this Agreement:

- “Funding for this project has been provided in full or in part under the Budget Act of 2021 through an agreement with the State Water Resources Control Board. The contents of this document do not necessarily reflect the views and policies of the foregoing, nor does mention of trade names or commercial products constitute endorsement or recommendation for use.”

D.4 RATES, FEES, AND CHARGES

The Recipient must, to the extent permitted by law, fix, prescribe and collect rates, fees and charges for the System during each Fiscal Year which are reasonable, fair, and nondiscriminatory and which will be sufficient to generate Revenues in the amounts necessary to cover Operations and Maintenance Costs, and must ensure that Net Revenues are in an amount necessary to meet its obligations under this Agreement. The Recipient may make adjustments from time to time in such fees and charges and may make such classification thereof as it deems necessary, but shall not reduce the rates, fees and charges then in effect unless the Net Revenues from such reduced rates, fees, and charges will at all times be sufficient to meet the requirements of this section.

D.5 RESERVED.

D.6 RESERVED.

D.7 SPECIAL CONDITIONS

(a) Technical:

- i. Upon completion of the Reservoir B Replacement Project, the Recipient shall submit a water supply permit amendment request for review to the Valley District Office, Division of Drinking Water.

(b) Environmental:

- i. The documents identified below are incorporated by reference and the Recipient shall comply with the conditions and recommendations therein:
 1. The Mitigation Monitoring and Reporting Program adopted by the Paradise Irrigation District on October 20, 2021 for the Project. The Recipient shall implement all mitigation measures therein.

Exhibit D

- ii. In the Recipient's Quarterly Reports submitted pursuant to this Agreement, the Recipient shall include a discussion of the status of its compliance with environmental measures identified in this Exhibit D, with separate sections clearly labeled and titled, discussing the status of Recipient's compliance.
- iii. In the Recipient's Project Completion Report submitted pursuant to this Agreement, the Recipient shall include a discussion of its compliance with environmental measures identified in this Exhibit D, with separate sections clearly labeled and titled, discussing the status of Recipient's compliance.

D.8 FUNDS RELATED TO CONTAMINATION

(a) As a condition precedent to this Agreement and prior to any disbursement, the Recipient shall (i) notify the Division of any demands made by the Recipient against third parties for monetary damages, reimbursement of costs, or other relief, including litigation, related to drinking water contamination, including but not limited to contamination by 1,2,3-trichloropropane (1,2,3-TCP); and (ii) unless waived by the Division, notify and provide to the Division copies of any agreements with third parties (e.g., settlement agreements, consent agreements, etc.) or court or administrative orders arising out of litigation or disputes related to contamination of the drinking water associated with the Project.

(b) After execution of this Agreement, the Recipient shall notify the Division promptly of the new occurrence of any matters requiring notice under paragraph (a), above. Upon request, the Recipient shall promptly provide information and copies of documents as requested by the Division.

(c) The Recipient shall place all funds received after the date of this Agreement under any order or agreement described in paragraphs (a)(ii) and (b), above, into a restricted account to be used either for a capital improvement project that addresses the contamination, or for operation and maintenance of treatment or remediation of the contamination. Alternatively, upon consent of the Division, the funds received after the date of this Agreement under any such order or agreement shall be used as match funding for the Project or held in a restricted reserve account to support the financial capacity of the System.

(d) The amount of this Agreement may be reduced, and/or disbursements withheld, to offset amounts received under any contamination-related order or agreement described in paragraphs (a)(ii) or (b), above, to avoid double recovery. Noncompliance with paragraphs (a), (b), or (c) above shall be an Event of Default.

D.9 APPOINTMENT OF RECEIVER OR CUSTODIAN

Upon the filing of a suit or other commencement of judicial proceedings to enforce the rights of the State Water Board under this Agreement, the State Water Board may make application for the appointment of a receiver or custodian of the Revenues, pending such proceeding, with such power as the court making such appointment may confer.

D.10 RETURN OF FUNDS

Notwithstanding any other provision of this Agreement, if the Division determines that an Event of Default has occurred, the Recipient may be required, upon demand, to immediately return to the State Water Board any grant or principal forgiveness amounts received pursuant to this Agreement and pay interest at the highest legal rate on all of the foregoing.

D.11 RESERVED.

D.12 RESERVED.

D.13 OPERATION AND MAINTENANCE

The Recipient shall sufficiently and properly staff, operate, and maintain the facility and structures constructed or improved as part of the Project throughout the term of this Agreement, consistent with the purposes of this Agreement. The Recipient assumes all operations and maintenance costs of the facilities and structures; the State Water Board shall not be liable for any cost of such maintenance, management or operation.

D.14 INSURANCE

The Recipient will procure and maintain or cause to be maintained insurance on the System and Project with responsible insurers, or as part of a reasonable system of self-insurance, in such amounts and against such risks (including damage to or destruction of the System or Project) as are usually covered in connection with systems similar to the System and Project. Such insurance may be maintained by a self-insurance plan so long as such plan provides for (i) the establishment by the Recipient of a separate segregated self-insurance fund in an amount determined (initially and on at least an annual basis) by an independent insurance consultant experienced in the field of risk management employing accepted actuarial techniques and (ii) the establishment and maintenance of a claims processing and risk management program.

In the event of any damage to or destruction of the System or Project caused by the perils covered by such insurance, the net proceeds thereof shall be applied to the reconstruction, repair or replacement of the damaged or destroyed portion of the System and Project. The Recipient must begin such reconstruction, repair or replacement as expeditiously as possible, and must pay out of such net proceeds all costs and expenses in connection with such reconstruction, repair or replacement so that the same must be completed and the System and Project must be free and clear of all claims and liens.

Recipient agrees that for any policy of insurance concerning or covering the construction of the Project, it will cause, and will require its contractors and

subcontractors to cause, a certificate of insurance to be issued showing the State Water Board, its officers, agents, employees, and servants as additional insured; and must provide the Division with a copy of all such certificates prior to the commencement of construction of the Project.

D.15 CONTINUOUS USE OF PROJECT; NO LEASE, SALE, TRANSFER OF OWNERSHIP, OR DISPOSAL OF PROJECT.

The Recipient agrees that, except as provided in this Agreement, it will not abandon, substantially discontinue use of, lease, sell, transfer ownership of, or dispose of all or a significant part or portion of the Project during the Useful Life of the Project without prior written approval of the Division. Such approval may be conditioned as determined to be appropriate by the Division, including a condition requiring repayment of all disbursed Project Funds or all or any portion of all remaining funds covered by this Agreement together with accrued interest and any penalty assessments that may be due.

D.16 NOTICE

Upon the occurrence of any of the following events, the Recipient must notify the Division's Deputy Director and Party Contacts by phone and email within the time specified below:

(c) Within 24 hours, the Recipient must notify the Party Contacts by phone and by email, and also notify the Division by phone at (916) 327-9978 and by email to DrinkingWaterSRF@waterboards.ca.gov of any discovery of any potential tribal cultural resource and/or archaeological or historical resource. Should a potential tribal cultural resource and/or archaeological or historical resource be discovered during construction or Project implementation, the Recipient must ensure that all work in the area of the find will cease until a qualified archaeologist has evaluated the situation and made recommendations regarding preservation of the resource, and the Division has determined what actions should be taken to protect and preserve the resource. The Recipient must implement appropriate actions as directed by the Division.

(d) Reserved.

(e) The Recipient must notify the Division and Party Contacts promptly of the occurrence of any of the following events:

- i. Bankruptcy, insolvency, receivership or similar event of the Recipient, or actions taken in anticipation of any of the foregoing;
- ii. Change of ownership of the Project (no change of ownership may occur without written consent of the Division);
- iii. Loss, theft, damage, or impairment to Project;

- iv. Events of Default, except as otherwise set forth in this section;
- v. A proceeding or action by a public entity to acquire the Project by power of eminent domain.
- vi. Any litigation pending or threatened with respect to the Project or the Recipient's technical, managerial or financial capacity or the Recipient's continued existence;
- vii. Consideration of dissolution, or disincorporation;
- viii. Enforcement actions by or brought on behalf of the State Water Board or Regional Water Board.
- ix. The discovery of a false statement of fact or representation made in this Agreement or in the application to the Division for this funding, or in any certification, report, or request for reimbursement made pursuant to this Agreement, by the Recipient, its employees, agents, or contractors;
- x. Any substantial change in scope of the Project. The Recipient must undertake no substantial change in the scope of the Project until prompt written notice of the proposed change has been provided to the Division and the Division has given written approval for the change;
- xi. Any circumstance, combination of circumstances, or condition, which is expected to or does delay Completion of Construction for a period of ninety (90) days or more;
- xii. Cessation of all major construction work on the Project where such cessation of work is expected to or does extend for a period of thirty (30) days or more;
- xiii. The Recipient must promptly notify the Division and Party Contacts of the discovery of any unexpected endangered or threatened species, as defined in the federal Endangered Species Act. Should a federally protected species be unexpectedly encountered during implementation of the Project, the Recipient agrees to promptly notify the Division. This notification is in addition to the Recipient's obligations under the federal Endangered Species Act;
- xiv. Any Project monitoring, demonstration, or other implementation activities required in this Agreement;

- xv. Any public or media event publicizing the accomplishments and/or results of this Agreement and provide the opportunity for attendance and participation by state representatives with at least ten (10) working days' notice to the Division;
- xvi. Any event requiring notice to the Division pursuant to any other provision of this Agreement;
- xvii. The award of the prime construction contract for the Project; and the initiation of construction of the Project; and
- xviii. Completion of Construction, and Project Completion.

D.17 FRAUD, WASTE, AND ABUSE.

The Recipient shall prevent fraud, waste, and the abuse of Project Funds, and shall cooperate in any investigation of such activities that are suspected in connection with this Agreement. The Recipient understands that discovery of any evidence of misrepresentation or fraud related to Reimbursement Requests, invoices, proof of payment of invoices, or other supporting information, including but not limited to double or multiple billing for time, services, or any other eligible cost, may result in referral to the Attorney General's Office or the applicable District Attorney's Office for appropriate action. The Recipient further understands that any suspected occurrences of false claims, misrepresentation, fraud, forgery, theft or any other misuse of Project Funds may result in withholding of reimbursements and/or the termination of this Agreement requiring the immediate repayment of all funds disbursed hereunder.

D.18 DISPUTES.

The Recipient must continue with the responsibilities under this Agreement during any dispute. The Recipient may, in writing, appeal a staff decision within 30 days to the Deputy Director of the Division or designee, for a final Division decision. The Recipient may appeal a final Division decision to the State Water Board within 30 days. The Office of the Chief Counsel of the State Water Board will prepare a summary of the dispute and make recommendations relative to its final resolution, which will be provided to the State Water Board's Executive Director and each State Water Board Member. Upon the motion of any State Water Board Member, the State Water Board will review and resolve the dispute in the manner determined by the State Water Board. Should the State Water Board determine not to review the final Division decision, this decision will represent a final agency action on the dispute. This provision does not preclude consideration of legal questions, provided that nothing herein shall be construed to make final the decision of the State Water Board, or any official or representative thereof, on any question of law. This section relating to disputes does not establish an exclusive procedure for resolving claims within the meaning of Government Code sections 930 and 930.4.

D.19 STATE CROSS-CUTTERS

Recipient represents that, as applicable, it complies and covenants to maintain compliance with the following for the term of the Agreement:

- The California Environmental Quality Act (CEQA), as set forth in Public Resources Code 21000 et seq. and in the CEQA Guidelines at Title 14, Division 6, Chapter 3, Section 15000 et seq.
- Water Conservation requirements, including regulations in Division 3 of Title 23 of the California Code of Regulations.
- Monthly Water Diversion Reporting requirements, including requirements set forth in Water Code section 5103.
- Public Works Contractor Registration with Department of Industrial Relations requirements, including requirements set forth in Sections 1725.5 and 1771.1 of the Labor Code.
- Volumetric Pricing & Water Meters requirements, including the requirements of Water Code sections 526 and 527.
- Urban Water Management Plan requirements, including the Urban Water Management Planning Act (Water Code, § 10610 et seq.).
- Urban Water Demand Management requirements, including the requirements of Section 10608.56 of the Water Code.
- Delta Plan Consistency Findings requirements, including the requirements of Water Code section 85225 and California Code of Regulations, title 23, section 5002.
- Agricultural Water Management Plan Consistency requirements, including the requirements of Water Code section 10852.
- Charter City Project Labor Requirements, including the requirements of Labor Code section 1782 and Public Contract Code section 2503.
- The Recipient agrees that it will, at all times, comply with and require its contractors and subcontractors to comply with directives or orders issued pursuant to Division 7 of the Water Code.

D.20 RUSSIAN SANCTIONS

The Recipient represents that the Recipient is not a target of economic sanctions imposed in response to Russia's actions in Ukraine imposed by the United States government or the State of California. The Recipient is required to comply with the economic sanctions imposed in response to Russia's actions in Ukraine, including with respect to, but not limited to, the federal executive orders identified in California Executive Order N-6-22, located at <https://www.gov.ca.gov/wp-content/uploads/2022/03/3.4.22-Russia-Ukraine-Executive-Order.pdf> and the sanctions identified on the United States Department of the Treasury website (<https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions>). The Recipient is required to comply with all applicable reporting requirements regarding compliance with the economic sanctions, including, but not limited to, those reporting requirements set forth in California Executive Order N-6-22 for all Recipients with one or more agreements with the State of California with an aggregated value of Five Million Dollars (\$5,000,000) or more. Notwithstanding any other provision in this Agreement, failure to comply with the economic sanctions and all applicable reporting requirements may result in termination of this Agreement.

For Recipients with an aggregated agreement value of Five Million Dollars (\$5,000,000) or more with the State of California, reporting requirements include, but are not limited to, information related to steps taken in response to Russia's actions in Ukraine, including but not limited to:

1. Desisting from making any new investments or engaging in financial transactions with Russian institutions or companies that are headquartered or have their principal place of business in Russia;
2. Not transferring technology to Russia or companies that are headquartered or have their principal place of business in Russia; and
3. Direct support to the government and people of Ukraine.



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

TO: Board of Directors

FROM: Blaine Allen, District Engineer

DATE: July 14, 2022

RE: Private Pipelines
7/20/2022 Board of Directors Regular Meeting

This memo is to inform the board of the current situation as it pertains to private pipelines within our system.

Background

There are currently 34 Private Pipelines in the PID distribution system. There are multiple lines that were damaged during lot clean ups. Some others are in such poor condition that they are no longer usable. There are 6 still under advisory (1825' or 1/3 mile) and approximately 2 that have been completely abandoned (1425' or ¼ mile). There is approximately 10,150' (almost 2 miles) of private pipes that are still being used. PID does not know with certainty the pipe material or diameter of most of these lines.

With the passage of time many of the people who created these private pipelines are no longer involved. The persons who have acquired the properties served by private pipelines (who are to all outward appearances the current owners of these pipelines) were in many cases not informed of this special service arrangement. This condition is not a matter that would be shown in a title report since the District did not require the recordation of a document disclosing the private pipeline arrangement, and this information is not indicated on property deeds.

Current Conditions

These pipelines are not owned by PID but the Policy and Procedures manual states that "In the event of leakage from such privately owned pipelines, the District will effect repairs or replacement of the pipeline at District cost. In the event of a refusal by property owner(s) to allow District repair or replacement of the same, the District may at its option in the Manager's discretion, in order to avoid waste of water or property damage, discontinue service of water through such privately owned pipelines until the condition is remedied."

Nevertheless, the existence of private pipelines continues to create service problems. As private pipelines age they develop leaks like any other failing facility. When private

pipelines leak the water losses are unmetered, creating revenue loss for the District in the future.

Private pipelines also create customer relations problems. Persons who were not informed of this special service arrangement when they purchased their homes are reluctant to assume responsibility for maintaining facilities that they not unreasonably assume, are the responsibility of the water company.

District rules currently state that when private pipelines leak the District may discontinue service. However, enforcing this rule is increasingly untenable as the persons who agreed to this requirement are no longer involved and the documentation of these arrangements is fragmentary at best. As a result, District crews have repaired leaks on private pipelines in order to provide uninterrupted service to our customers.

Proposal

It is requested that staff work with legal counsel to create a path moving forward to bring these lines into our system or to be able to abandon under advisory private pipelines. The current standards allow customers to opt into removing themselves from a private pipeline and PID will pay for the meter relocation, but this is a very slow process in the effort to remove the private lines. Legal counsel will need to be consulted to verify what the available options are.

The recommended form of motion is:

"I move to authorize staff to work with legal counsel to create a path moving forward to bring the private pipelines into our system or to be able to abandon under advisory private pipelines."



July 15, 2022

Paradise Irrigation District
Board of Directors

The Paradise Irrigation District management and staff are pleased to present the Paradise Irrigation District's 2022/23 Budget. The basic purpose of the budgetary process is to present the District's expenditure plan and to identify the resources and revenues available to fund it. The Budget is intended to support the priorities and policies of the Board of Directors as reflected in the District's Mission Statement and its Strategic Business Plan.

History

Paradise Irrigation District (PID) is located in the Town of Paradise, a Northern California foothill community. PID was originally formed in 1916 under the laws of the California Irrigation Code for the purpose of providing agricultural water to approximately 1,000 ridge residents.

The PID treatment plant draws water from Magalia Reservoir and Paradise Lake, which hold a total of 12,293 acre-feet of water. The water treatment plant was constructed in 1995 and provides an average flow of 7.5 million gallons per day. Runoff is collected over 11.2 square miles of watershed located north and east of Magalia Reservoir. This watershed is heavily forested and sparsely populated, which contributes to the high-quality water we serve. The District has a ground water source at the D Tank reservoir site. This well produces up to 450 gallons per minute (gpm) and is used as a drought management and emergency source.

In November of 2018, the Camp Fire, the most destructive wildfire in California State history, swept through the Town of Paradise, which destroyed approximately 90% of the Town's residences and businesses within the PID service area. During the Camp Fire, a significant number of service laterals and service meters burned and melted, causing the distribution system to depressurize. The depressurization caused contaminants, especially volatile organic compounds (VOC's), to be sucked into the service lines. Following the Camp Fire, the distribution system was repressurized, leaks were repaired, and initial water quality testing began. The initial water quality testing discovered VOC contamination in multiple samples. Immediately, a "do not drink" water advisory was initiated by PID. A Water System Recovery Plan was developed and is currently under way. The Water System Recovery Plan involves extensive testing of all service laterals serving standing structures, and testing/repair of service laterals to burned lots to return potable water to all PID customers. As of July 1, 2022

As a result of the damage caused by the Camp Fire, PID has incurred significant losses in revenue and a substantial portion of its customer base. PID had grown to serve approximately 10,500 municipal and residential/commercial customers before the Camp Fire. As of the beginning of the prior fiscal year, approximately 8,800 of those customers remain. PID continues to process customer

requests to permanently disconnect service as customers continue to receive lost mail and finalize their housing decisions, however, these disconnects have slowed substantially over the prior fiscal year. PID has made significant progress through the Water System Recovery Plan and has tested and/or replaced all the service and main lines serving customers whose structure remained standing after the 2018 Camp Fire, which has enable PID to return these customers to potable service. The District continues to test, repair, and replace main lines and service lines to the remainder of the District's customer base in order to support the recovery of the town of Paradise. The District has focused recovery efforts towards supporting the rebuild by testing and/or replacing all service lines to new construction. As of the beginning of the fiscal year, the District has returned a total of approximately 4,595 customers to potable service. Approximately 4,200 customers have active service and 4600 customers are on the ready-to-serve rate.

Those customers that are active and using water are currently being charged the standard active rate. Customers that are not actively using water that are remaining with PID are currently being charged a reduced service charge set at the readiness to serve rate. These customers will continue to be charged the reduced readiness to serve rate until service is requested. Additionally, customers have not been charged consumption fees since the fire due to the damage and contamination to the District's distribution system. PID is actively working to develop the project to replace customer meters, at which point PID plans to reinstate consumption fees. The replacement of customer meters began in early 2021 and approximately 420 completed services will receive their first billings in September for usage beginning on July 1, 2022.

In May of 2022 the Paradise Irrigation District reached a settlement for a portion of its claim against the Fire Victims Trust for \$189,485,000.00 subject to the Trust's payment percentage applicable to all fire victims which may be adjusted up from time to time. The District has received 45% of the settlement to date.

District Structure and Leadership

The Paradise Irrigation District is an independent special district that operates under the authority of Division 11 of the California Water Code. The District was formed by an election in 1916 and is governed by a five-member Board of Directors, elected at-large from within the District's service area. Each Director must reside in the division they represent.

The District is an enterprise special district recognized as a local government of the State of California. Our primary source of revenue is generated through the sales of our product, drinking water for our customers. Although we are a not for profit governmental organization, we collect revenues in excess of our needs for operational purposes to invest in capital projects within our District that support our Mission Statement. The Board of Directors, similar to the Board of Directors for a corporation, works through the District Manager, similar to a CEO of a corporation, to ensure the District is operated in a businesslike manner.

A major difference between how our District operates as opposed to privately owned water companies, such as Del Oro Water Company and California Water Service Company, is that our Directors are elected from within the community and decisions on rate structures and capital

improvement projects are made at our local level. Rates are adjusted by the Board of Directors under the process established by Prop 218. Private Water Companies are regulated by the Public Utility Commission and receive rate approvals for operational and capital expenditures from this state-operated entity.

The District Manager administers the day-to-day operations of the District in accordance with policies and procedures established by the Board of Directors. The District currently employs thirty-one full time employee positions organized in departments led by supervisors and managers who are responsible for their budgets and expenses. The District’s Board of Directors meet on the third Wednesday of each month at 6:30 p.m. Meetings are publicly noticed and citizens are encouraged to attend.

Government

<u>Director</u>	<u>Division</u>	<u>Title</u>	<u>Term Expires</u>
Vacant	1	Director	Dec-2022
Alan Hinman	2	Director	Dec-2022
Shelby Boston	3	President	Dec-2022
Marc Sulik	4	Vice-President	Dec-2022
Bob Matthews	5	Director	Dec-2022

Directors Responsibilities

The Board establishes policy on the District’s mission, goals, and operations. The Board delegates authority to the District Manager to handle day-to-day operations. The Board sets water rates and charges and establishes an annual budget; makes contracts and employs labor as necessary to carry out the purposes of the District. The Board also has the authority to adopt policies that have the force of law within the District.

The Board reviews staff recommendations and decides which policies should be implemented in light of the District’s mission and goals. The Board also monitors the implementation of its policies.

Our Mission

We are dedicated to producing and delivering a safe, dependable supply of quality water in an efficient, cost-effective manner with service that meets or exceeds the expectation of our community.

District Services

The District provides water service to approximately eight thousand eight hundred customer connections within its service area, which is located in the Foothills of Butte County. The District encompasses the Town of Paradise, California and some unincorporated areas of Butte County, California.

Budget Control

The budget for the District is kept on a cash accounting basis. Revenues are recognized when received and expenses are recognized when paid.

The District is operated as a single enterprise fund, which is an accounting entity with a self-balancing set of accounts established to record the financial position and results that pertain to a specific governmental activity. The activities of enterprise funds closely resemble those of ongoing businesses in which the purpose is to conserve and add to reserves while meeting operating expenses for current revenues. Enterprise funds account for operations that provide services on a continuous basis and, in the case of the Paradise Irrigation District, are almost entirely financed by revenues derived from user charges.

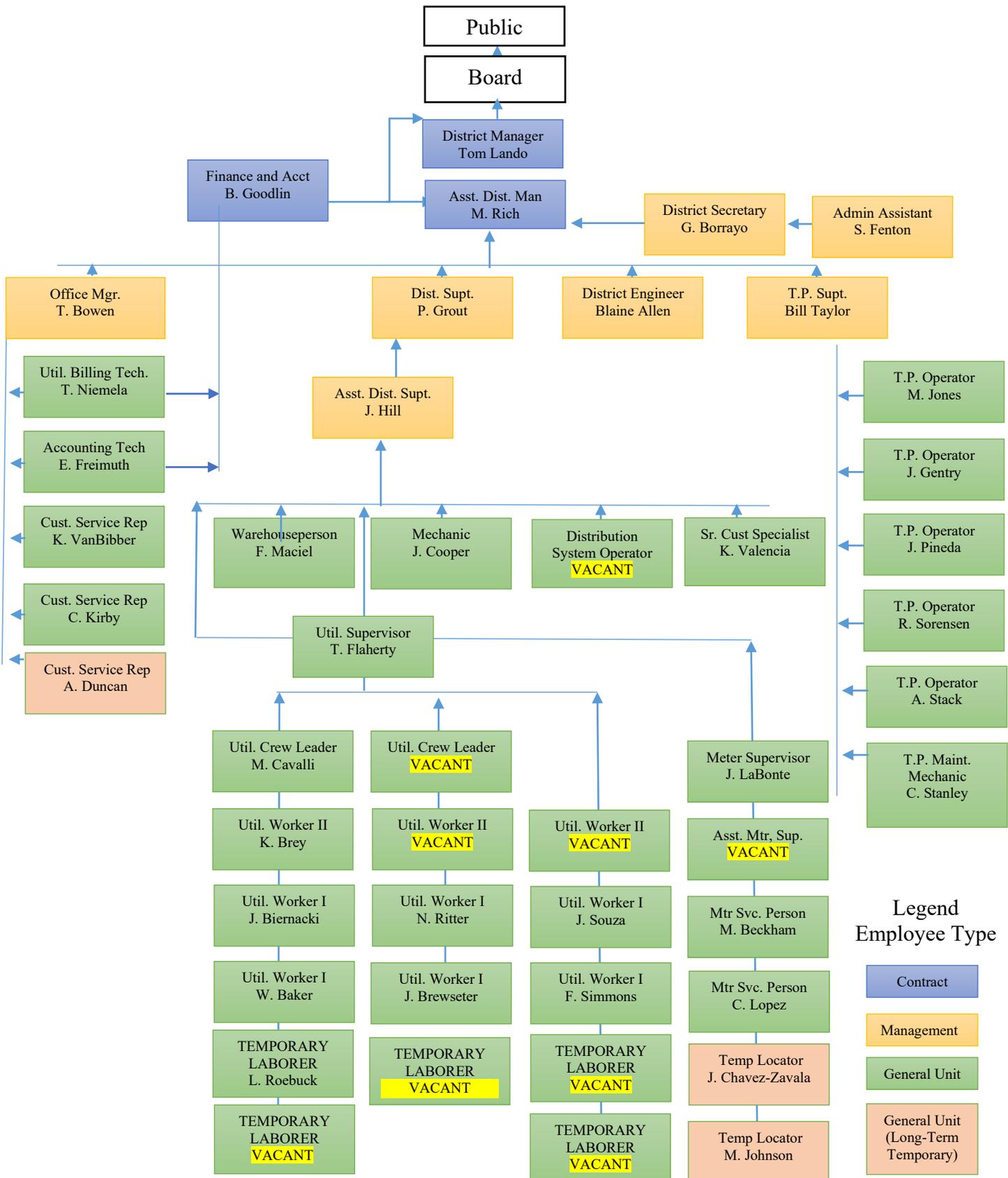
Budget Process

The Board of Directors annually adopts an operating and capital budget each fiscal year. The budget authorizes and provides the basis for reporting and control of financial operations and accountability for the District's enterprise operations and capital projects. Each year the District adopts a budget allowing it to continue to operate in the most efficient manner.

The District's budget process was developed with a series of goals and objectives in mind. These goals and objectives are developed from the Strategic Business Plan adopted by the Board of Directors. Throughout the year, the Board of Directors provides priorities and guidelines to the District Manager, the Finance and Accounting Manager, and other appropriate Staff. These priorities and other future issues and concerns are then discussed with department Supervisors and Managers during regular staff meetings. Once goals and objectives for the upcoming year are identified, consistent with those communicated by the Board of Directors, the District Manager, and his staff then begin development of the District's budget. The Budget is developed to summarize the revenue and expenses at the beginning and continue to get more detailed as the Budget continues.

An increase in the Operating and Capital budget may result in rate increases. In order to minimize the impact on District's rates, expense requirements are scrutinized to achieve operating efficiencies that maintain or improve customer service at the same time.

This budget is intended to be used for feasibility and planning purposes only. Approval of this budget by the Board of Directors does not commit the District to a particular course of action, does not constitute approval of any "project" under the California Environmental Quality Act (CEQA), and does not foreclose consideration or possible adoption of alternatives to any project, including the no project alternative. The District will comply with CEQA and other applicable laws, to the extent required, prior to approval or implementation of any project described herein.



Paradise Irrigation District
 FY 2022/23 Budget
 Budget Overview

	2019/20 Actual	2020/21 Actual	2021/22 Actual	2022/23 Budget
Cash Balance				
REVENUES:				
Water Sales	2,311,794	2,793,089	3,034,789	4,156,096
Outside Water Sales	105,338	118,909	167,195	250,000
Other	1,060,600	655,710	627,435	155,129
Interest	93,111	85,927	93,229	1,845,800
Taxes - 1%	380,185	432,366	212,138	275,000
Grant Rev	25,500	293,742	764	-
Inc-Capacity Fees	16,252	171,285	128,919	100,000
Revenue - PFD	54,372	62,621	76,278	79,311
Total Revenue	4,046,725	4,613,331	4,340,747	6,861,337
EXPENDITURES:				
Operating	5,260,887	5,468,220	6,107,207	7,000,697
Debt Service	841,723	936,174	1,096,245	828,834
PFD	34,043	57,704	-	150,000
Total Expenditures	6,136,653	6,462,098	7,203,452	7,979,531
Increase/(Decrease) in Cash before Recovery, Debt Proceeds, and Capital Improvements	(2,089,927)	(1,848,766)	(2,862,704)	(1,118,194)
Debt Proceeds	76,922	-	-	-
Increase/(Decrease) in Cash before Recovery and Capital Improvements	(2,013,005)	(1,848,766)	(2,862,704)	(1,118,194)
FEMA Reimbursements	159,961	2,390,485	7,422,351	12,296,848
Insurance Proceeds	4,084,707	5,068,231	401,787	1,300,000
State Funding	7,374,330	7,374,330	-	-
Other Proceeds	-	59,627	85,268,250	13,490,877
PGE Locating Reimbursements	-	-	-	198,000
Cash Available for Recovery/Capital Projects	11,618,998	14,892,673	93,092,388	27,285,725
Major Capital/Recovery Projects	9,605,993	13,043,906	90,229,684	26,167,530
Major Capital/Recovery Projects	(6,414,054)	(389,853)	(19,461,982)	(26,206,616)
Minor Capital Projects	-	-	-	(1,300,771)
Increase/(Decrease) in Cash	3,191,938	12,654,054	70,767,702	(1,339,856)
Beginning Cash Balance	4,043,797	7,235,736	19,889,790	90,657,492
Ending Cash Balance	7,235,736	19,889,790	90,657,492	89,317,635

Paradise Irrigation District
 FY 2022/23 Budget
 Revenue Overview

The District has two forms of Cash Balances. Restricted Cash is cash that must be used for a specific purpose and the Board must use the cash for that specific purpose. Non-Restricted Cash is cash that the Board can designate for specific purposes.

The District adopted a reserving policy that defines cash is to be reserved. The information below provides a summary of the reserves calculation per the adopted policy, actual cash reserves as budgeted for FY 2022/23.

Reserve	Target Formula	
	Min	Max
Restricted		
Sick/Annual Leave Fund	As required by contract or law	
Facility Capacity Fund	As required by contract or law	
Bond Reserve Fund	As required by contract or law	
Debt Proceeds Construction Fund	As required by contract or law	
PFD Reserve Fund	As required by contract or law	

Priority	Reserve	Base Calculation	Target Formula	
			Min	Max
Non-Restricted				
1	Operating Fund	Operating Budget, including debt service & pipeline	17%	100%
2	Water Rate Stabilization Fund	Budget Water Revenue	10%	20%
3	Emergency Fund	Operating Budget, including debt service & pipeline	25%	25%
4	Drought Management Fund	Budgeted Consumption Revenue	25%	50%
5	Equipment Replacement Fund	Accumulated Equipment Depreciation	Current	100%
6	Long Term Capital Fund	10 Year Capital Plan	10%	100%

Budget 2022/23

Restricted			
Reserve	Min	Max	
Sick/Annual Leave Fund	\$ 425,818	\$ 425,818	
Facility Capacity Fund	\$ -	\$ -	
Bond Reserve Fund	\$ -	\$ -	
Debt Proceeds Construction Fund	\$ -	\$ -	
PFD Reserve Fund	\$ 663,911	\$ 663,911	
TOTAL	\$ 1,089,729	\$ 1,089,729	

Budget 2022/23

Non-Restricted				
Priority	Reserve	Base Calculation	Min	Current
1	Operating Fund	Operating Budget, including debt service & pipeline	\$ 1,331,020	\$ -
2	Water Rate Stabilization Fund	Budget Water Revenue	\$ 441,439	\$ -
3	Emergency Fund	Operating Budget, including debt service & pipeline	\$ 1,957,383	\$ -
4	Drought Management Fund	Budgeted Consumption Revenue	\$ -	\$ -
5	Equipment Replacement Fund	Accumulated Equipment Depreciation	\$ 200,000	\$ -
6	Long Term Capital Fund	10 Year Capital Plan	\$ 1,580,700	\$ -
TOTAL			\$ 5,510,542	\$ -
TOTAL CASH RESERVES			\$ 6,600,271	\$ 1,089,729

Paradise Irrigation District
FY 2022/23 Budget
Revenue Summary

	FY 2019/20 Actual	FY 202/21 Actual	FY 2021/22 Actual	FY 2022/23 Budget
<i>General Fund/Operating</i>				
Water - Service	2,303,549	2,345,685	3,004,784	3,598,089
Water - Consumption	(918)	(44)	-	217,672
Water - Fees & Adjustments	9,164	140	30,005	340,335
Outside Water Sales	105,338	118,909	167,195	250,000
Meter Revenue	868,678	417,116	504,022	8,296
Recreation & Boating Permits	17,508	165	-	-
Backflow Check	560	-	140	-
Rents	15,496	17,386	22,652	24,180
Revenue - Surplus Property	-	-	-	-
Escrow Fees	-	-	-	-
Custom Work/PFD Reimbursement	83,973	63,315	38,174	40,000
Misc	74,386	176,009	62,446	82,654
Total Operating Income	3,477,732	3,138,682	3,829,419	4,561,226
<i>Special Revenue Fund</i>				
Capital Improvement Program				
Taxes - 1%	380,185	354,959	212,138	275,000
Interest	93,111	85,927	93,229	1,845,800
FMV Gain/Loss - Securities	(427)	(319)	-	-
Inc-Capacity Fees	16,252	154,613	128,919	100,000
RDA Reimbursement	-	-	-	-
Grant	25,500	293,977	764	-
Total Capital Improvement	514,621	889,157	435,050	2,220,800
<i>Debt Service Fund</i>				
Inc-Assessment Res (PID Share)	-	-	-	-
Total Debt Service	-	-	-	-
<i>Recovery Proceeds</i>				
State Backfill Funding	7,374,330	7,374,330	-	-
FEMA Reimbursements	159,961	2,390,485	7,422,351	12,296,848
Insurance Proceeds	4,084,707	5,068,231	401,787	1,300,000
Other Recovery Grants	-	59,627	85,268,250	13,490,877
PGE Locating Reimbursements	-	-	-	198,000
Total Recovery Proceeds	11,618,998	14,892,673	93,092,387	27,285,725
<i>PFD</i>				
Revenue - PFD	54,372	51,635	76,278	79,311
Total PFD	54,372	51,635	-	79,311
Total Revenue	15,665,723	18,972,147	97,433,134	34,147,061

Paradise Irrigation District
 FY 2020/21 Budget
 Current Rates

Residential									
Each HCF (748 Gallons) 4/8/16 = \$1.53; 1/1/2017 = \$1.62; 1/1/18 = \$1.61									
	4/8/2016	1/1/2017	1/1/2018	1/1/2019		4/8/2016	1/1/2017	1/1/2018	1/1/2019
Service Charge	\$17.06	\$19.00	\$20.00	\$20.00					
Debt Surcharge	8.88	9.16	14.00	\$17.79					
Reserve Surcharge	4.77	5.18	5.18	\$5.18					
Total Service Charge	\$30.71	\$33.34	\$39.18	\$42.97					
Business									
Each HCF (748 Gallons) 4/8/16 = \$1.53; 1/1/2017 = \$1.62; 1/1/18 = \$1.61									
5/8" & 3/4 Inch Meter	4/8/2016	1/1/2017	1/1/2018	1/1/2019	2 Inch Meter	4/8/2016	1/1/2017	1/1/2018	1/1/2019
Service Charge	\$17.06	\$19.00	\$20.00	\$20.00	Service Charge	\$90.93	\$101.27	\$106.60	\$106.60
Debt Surcharge	8.88	\$9.16	\$14.00	\$17.79	Debt Surcharge	47.33	\$48.82	\$74.62	\$94.82
Reserve Surcharge	4.77	\$5.18	\$5.18	\$5.18	Reserve Surcharge	25.42	\$27.61	\$27.61	\$27.61
Total Service Charge	\$30.71	\$33.34	\$39.18	\$42.97	Total Service Charge	\$163.68	\$177.70	\$208.83	\$229.03
1 Inch Meter	4/8/2016	1/1/2017	1/1/2018	1/1/2019	3 Inch Meter	4/8/2016	1/1/2017	1/1/2018	1/1/2019
Service Charge	\$28.49	\$31.73	\$33.40	\$33.40	Service Charge	\$170.60	\$190.00	\$200.00	\$200.00
Debt Surcharge	14.83	\$15.30	\$23.38	\$29.71	Debt Surcharge	88.80	\$91.60	\$140.00	\$177.90
Reserve Surcharge	7.97	\$8.65	\$8.65	\$8.65	Reserve Surcharge	47.70	\$51.80	\$51.80	\$51.80
Total Service Charge	\$51.29	\$55.68	\$65.43	\$71.76	Total Service Charge	\$307.10	\$333.40	\$391.80	\$429.70
1-1/2 Inch Meter	4/8/2016	1/1/2017	1/1/2018	1/1/2019	4 Inch Meter	4/8/2016	1/1/2017	1/1/2018	1/1/2019
Service Charge	\$56.81	\$63.27	\$66.60	\$66.60	Service Charge	\$284.39	\$316.73	\$333.40	\$333.40
Debt Surcharge	29.57	\$30.50	\$46.62	\$59.24	Debt Surcharge	148.03	\$152.70	\$233.38	\$296.56
Reserve Surcharge	15.88	\$17.25	\$17.25	\$17.25	Reserve Surcharge	79.52	\$86.35	\$86.35	\$86.35
Total Service Charge	\$102.26	\$111.02	\$130.47	\$143.09	Total Service Charge	\$511.94	\$555.78	\$653.13	\$716.31
Irrigation, Recreation District and School District Rates									
Each HCF (748 Gallons) \$0.35									
5/8" & 3/4 Inch Meter	4/8/2016	1/1/2017	1/1/2018	1/1/2019	2 Inch Meter	4/8/2016	1/1/2017	1/1/2018	1/1/2019
Service Charge	\$17.06	\$19.00	\$20.00	\$20.00	Service Charge	\$90.93	\$101.27	\$106.60	\$106.60
Debt Surcharge	8.88	\$9.16	\$14.00	\$17.79	Debt Surcharge	47.33	\$48.82	\$74.62	\$94.82
Reserve Surcharge	4.77	\$5.18	\$5.18	\$5.18	Reserve Surcharge	25.42	\$27.61	\$27.61	\$27.61
Total Service Charge	\$30.71	\$33.34	\$39.18	\$42.97	Total Service Charge	\$163.68	\$177.70	\$208.83	\$229.03
1 Inch Meter	4/8/2016	1/1/2017	1/1/2018	1/1/2019	3 Inch Meter	4/8/2016	1/1/2017	1/1/2018	1/1/2019
Service Charge	\$28.49	\$31.73	\$33.40	\$33.40	Service Charge	\$170.60	\$190.00	\$200.00	\$200.00
Debt Surcharge	14.83	\$15.30	\$23.38	\$29.71	Debt Surcharge	88.80	\$91.60	\$140.00	\$177.90
Reserve Surcharge	7.97	\$8.65	\$8.65	\$8.65	Reserve Surcharge	47.70	\$51.80	\$51.80	\$51.80
Total Service Charge	\$51.29	\$55.68	\$65.43	\$71.76	Total Service Charge	\$307.10	\$333.40	\$391.80	\$429.70
1-1/2 Inch Meter	4/8/2016	1/1/2017	1/1/2018	1/1/2019	4 Inch Meter	4/8/2016	1/1/2017	1/1/2018	1/1/2019
Service Charge	\$56.81	\$63.27	\$66.60	\$66.60	Service Charge	\$284.39	\$316.73	\$333.40	\$333.40
Debt Surcharge	29.57	\$30.50	\$46.62	\$59.24	Debt Surcharge	148.03	\$152.70	\$233.38	\$296.56
Reserve Surcharge	15.88	\$17.25	\$17.25	\$17.25	Reserve Surcharge	79.52	\$86.35	\$86.35	\$86.35
Total Service Charge	\$102.26	\$111.02	\$130.47	\$143.09	Total Service Charge	\$511.94	\$555.78	\$653.13	\$716.31
Fire Service Connection Charges									
Each HCF (748 Gallons) 4/8/16 = \$1.53; 1/1/2017 = \$1.62; 1/1/18 = \$1.61									
Residential	4/8/2016	1/1/2017	1/1/2018	1/1/2019	6"	4/8/2016	1/1/2017	1/1/2018	1/1/2019
	\$6.75	\$6.75	\$6.75	\$6.75	6"	\$40.48	\$40.48	\$40.48	\$40.48
2"	\$13.49	\$13.49	\$13.49	\$13.49	8"	\$53.99	\$53.99	\$53.99	\$53.99
4"	\$26.99	\$26.99	\$26.99	\$26.99					

Paradise Irrigation District
FY 2020/21 Budget
Operating Expenditure Information

Operating Budget

This section of the budget describes the individual department operating expenses from the context of the programs and services that each deliver. Programs and services are developed and adjusted annually to continue the advancement of the District's Strategic Plan. Short-term initiatives identified by the departments are included in the operating program budgets.

The District's operating budget funds day-to-day programs and functions and includes six main cost centers: Source of Supply, Security and Recreation, Water Treatment, Transmission and Distribution, Customer Service, and Administration. Major expense items in the operating program budget include salaries and benefits, materials and supplies, outside services, utilities, and insurance.

The majority of the District's operating expenses are salaries and benefits. Salaries and Benefits are 60% of the District's operating budget (Down from 70% in 2017/18). As of the beginning of the fiscal year, the District employs 31 full-time employees. The District offers a quality benefit package to all full-time employees. The benefit package includes a defined contribution retirement plan, medical, dental and vision insurance for the employee and their family, life insurance, and long-term disability insurance. The District's retirement plan is defined contribution plan. The District contributes 9% of the employee's salary into their retirement plan every pay period. The District will also match up to 3% of the employee's voluntary retirement plan contribution. The projected operating cost for employees' salaries and benefits are based on the Memorandums of Understanding (MOU's) approved by the Board in 2020, however the MOU's are up for renegotiation in 2020.

The District's retirement plan is different than most California State government retirement plans. Those other State Government plans are called a defined benefit plan. Those plans give the employee a guaranteed annual payment after retirement based on years of service and salary. Those plans create an unknown liability for the government agency based on prior year returns from the account and based on the actuarial calculation.

Supplies and materials make up 16% of the operating budget. The main supplies and materials are water treatment chemicals and materials for transmission/distribution repairs.

Outside services make up 10% of the operating budget. The main outside services are legal services, annual auditing services, and equipment repairs.

Utilities make up 4% of the operating budget, insurance makes up 4% of the operating budget.

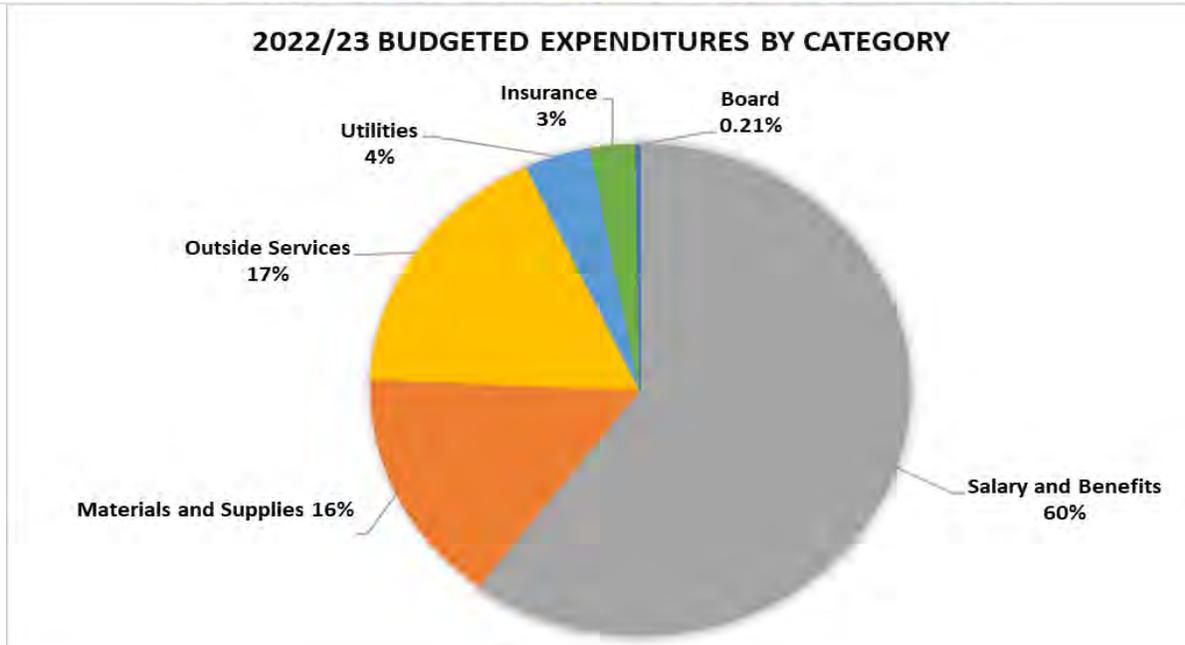
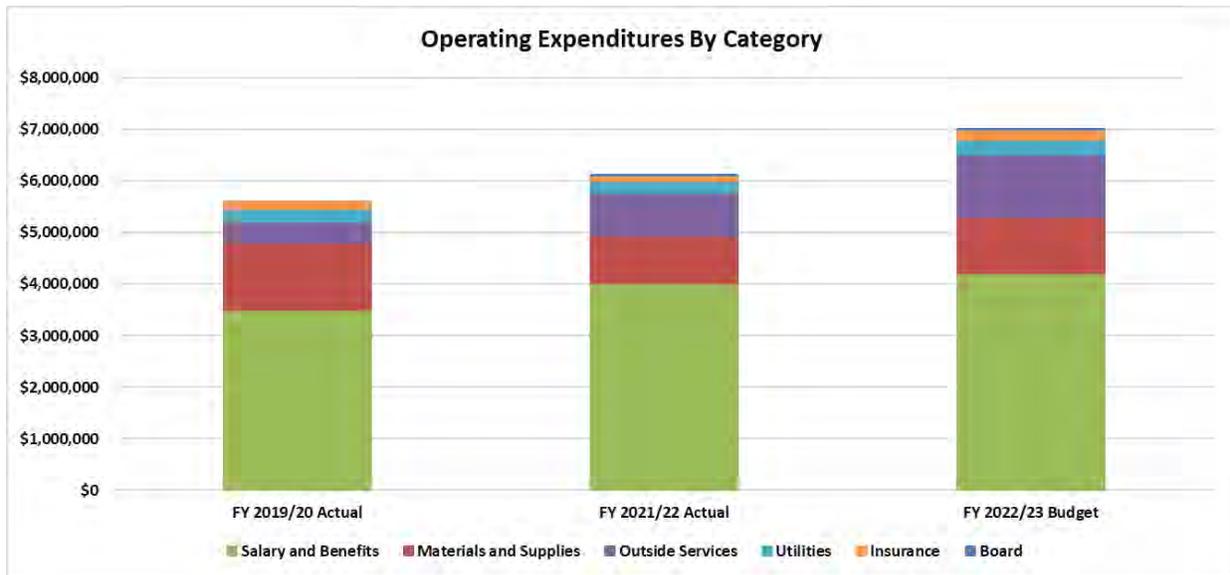
Board expenses make up 0.21% of the operating budget (Down from 1% in 2017/18).

The following charts provide a summary of budgeted operating expenses by department and by category.

Paradise Irrigation District
 FY 2022/23 Budget
 Operating Expenditure Summary

Operating Expenditures by Category

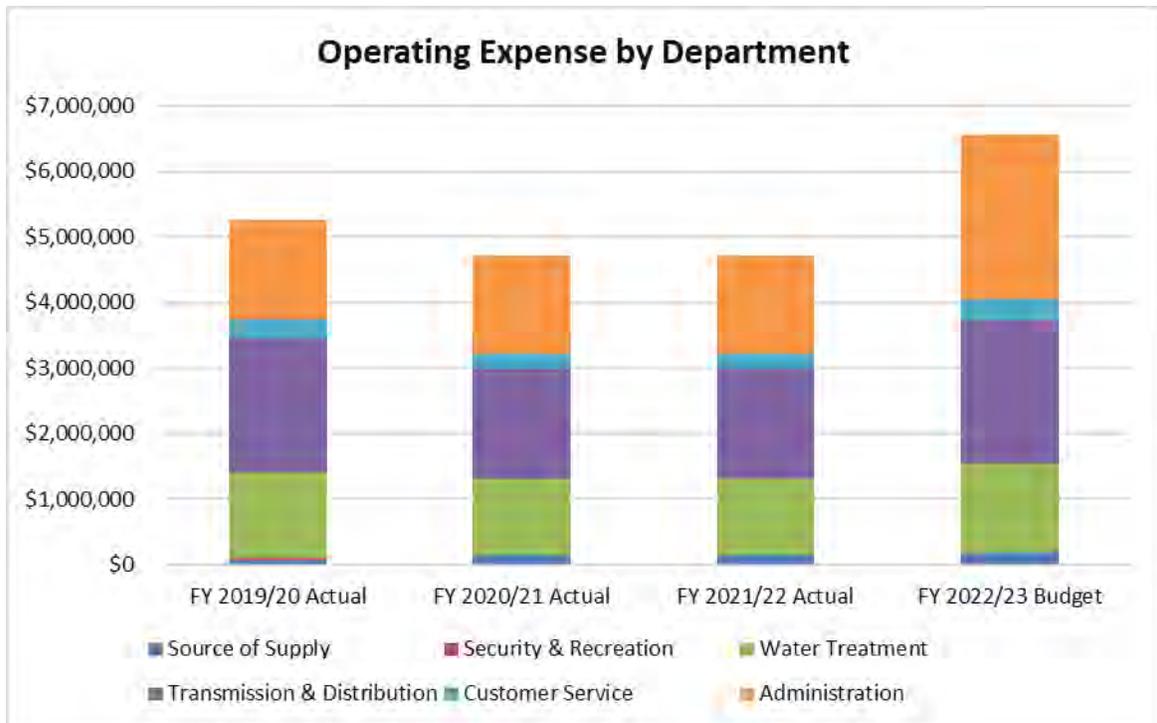
	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Budget
Operational Summary				
Salary and Benefits	3,501,763	2,965,001	4,022,162	4,215,332
Materials and Supplies	1,296,706	678,709	920,462	1,086,915
Outside Services	412,974	684,242	813,726	1,215,000
Utilities	248,384	243,884	241,451	277,200
Insurance	137,155	127,967	105,094	191,250
Board	-	13,122	4,313	15,000
Total Operating Expense	5,596,982	4,712,924	6,107,207	7,000,697



Paradise Irrigation District
 FY 2022/23 Budget
 Operating Expenditure Summary

Operating Expenditures by Department

	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Budget
Source of Supply	\$ 77,819	\$ 150,604	\$ 150,604	\$ 199,000
Security & Recreation	44,036	-	-	-
Water Treatment	1,284,603	1,174,412	1,174,412	1,346,858
Transmission & Distribution	2,040,957	1,658,068	1,658,068	2,187,214
Customer Service	291,064	237,448	237,448	323,795
Administration	1,522,408	1,492,426	1,492,426	2,495,550
Total Operating Expenditures	5,260,887	4,712,958	4,712,958	6,552,418



Paradise Irrigation District
 FY 2022/23 Budget
 Recovery Related Expenditures

Primary Title	Salaries	Overtime	Retirement	Insurance Employment		Total Pay
				Benefits	Taxes	
Assistant District Manager	100,006	-	12,001	7,889	8,751	128,646
District Manager	161,990	-	-	-	14,174	176,164
Finance and Accounting Manager	79,997	-	9,600	17,453	7,000	114,050
Contract Total	341,993	-	21,600	25,342	29,924	418,860
District Secretary	91,962	7,074	11,884	7,889	8,666	127,475
Office and Customer Service Manager	70,533	-	8,464	20,813	6,172	105,982
Assistant District Secretary	52,241	1,072	6,398	12,917	4,665	77,292
Engineer	95,763	-	11,492	20,813	8,379	136,447
District Superintendent	97,926	7,062	12,599	20,813	9,186	147,586
Assistant Superintendent	79,352	5,723	10,209	12,329	7,444	115,057
Water Treatment Plant Superintendent	127,462	12,256	16,766	17,453	12,225	186,163
Management Total	615,239	33,186	77,811	113,028	56,737	896,002
Utility Billing Technician	48,341	496	5,860	1,839	4,273	60,809
Customer Service Representative	35,198	361	4,267	1,232	3,111	44,170
Customer Service Representative	35,178	361	4,265	21,004	3,110	63,917
Customer Service Representative	33,852	347	4,104	31,608	2,992	72,904
Accounting Technician	43,427	445	5,265	28,036	3,839	81,012
Assistant Engineer	31,200	-	3,744	-	2,730	37,674
Assistant Meter Supervisor	74,676	-	8,961	27,816	6,534	117,987
Distribution System Operator	74,676	-	8,961	27,816	6,534	117,987
Mechanic	54,309	3,264	6,909	12,072	5,038	81,591
Meter Serviceperson	47,715	918	5,836	21,004	4,255	79,728
Meter Serviceperson	45,885	4,412	6,036	10,724	4,401	71,457
Meter Supervisor	74,672	-	8,961	12,072	6,534	102,238
Sr. Customer Service Specialist	51,402	527	6,232	28,036	4,544	90,740
Temporary Laborer	42,245	3,047	5,435	-	3,963	54,689
Temporary Laborer	47,004	-	5,640	-	4,113	56,757
Temporary Laborer	47,004	-	5,640	-	4,113	56,757
Temporary Laborer	47,004	-	5,640	-	4,113	56,757
Temporary Laborer	47,004	-	5,640	-	4,113	56,757
Utility Crew Leader	58,573	4,224	7,536	10,724	5,495	86,551
Utility Crew Leader	53,456	3,855	6,877	1,839	5,015	71,042
Utility Locator	45,677	3,294	5,877	28,036	4,285	87,168
Utility Locator	45,677	3,294	5,877	-	4,285	59,132
Utility Supervisor	65,666	4,736	8,448	1,232	6,160	86,242
Utility Worker I	43,930	3,168	5,652	10,724	4,121	67,595
Utility Worker I	42,245	3,047	5,435	1,839	3,963	56,528
Utility Worker I	40,581	2,927	5,221	1,839	3,807	54,374
Utility Worker I	40,581	2,927	5,221	21,004	3,807	73,539
Utility Worker I	40,581	2,927	5,221	10,724	3,807	63,259
Utility Worker I	40,581	2,927	5,221	21,004	3,807	73,539
Utility Worker II	60,324	-	7,239	27,816	5,278	100,657
Utility Worker II	60,324	-	7,239	27,816	5,278	100,657
Utility Worker II	60,324	-	7,239	27,816	5,278	100,657
Warehouse Person	68,536	659	8,303	21,004	6,055	104,557
Distribution System Operator	75,947	-	9,114	21,004	6,645	112,710
Water Treatment Plant Maintenance Mechanic	92,123	4,429	11,586	1,839	8,448	118,425
Water Treatment Plant Operator II	54,891	5,278	7,220	1,232	5,265	73,886
Water Treatment Plant Operator III	92,123	8,858	12,118	10,724	8,836	132,658
Water Treatment Plant Operator III	66,456	6,390	8,742	28,036	6,374	115,997
Water Treatment Plant Operator III	60,549	5,822	7,965	10,724	5,807	90,867
Water Treatment Plant Operator IV	82,911	-	9,949	21,004	7,255	121,119
Water Treatment Plant Operator V	101,234	9,734	13,316	21,004	9,710	154,998
General Total	2,274,082	92,670	284,010	552,239	207,091	3,410,092
Fully Staffed	\$ 3,231,314	\$ 125,856	\$ 383,422	\$ 690,610	\$ 293,752	\$ 4,724,954
Vacant	\$ 518,340	\$ 125,856	\$ 125,856	\$ 139,080	\$ 45,355	\$ 764,976

Paradise Irrigation District
FY 2022/23 Budget
Capital Projects Summary

Capital Projects Program

These expenditures represent cash spent on the District's capital projects. The majority of these projects are related to recovery and repair of the damages to the Districts capital assets and infrastructure caused by the 2018 Camp Fire. The primary funding source for the majority of these projects includes FEMA/CalOES grants, insurance proceeds, and a local cost share incurred by the District. The District's local share may include work performed by District crews and/or capital outlays. The capital outlays are primarily financed through water rates and capacity fees. The District collects capacity fees from new developments to help cover the cost of expanding water system capacity to serve new development. As such, capacity fees are used to finance expansions to the water system capacity only. The District uses cash available in the long-term capital, drought management, and replacement reserves, collected from rates over a period of time, to replace or otherwise upgrade the identified capital facilities.

The categories of capital projects are:

- Major Capital Projects: The acquisition of land, facilities, works, improvements and supplies of water; and enhancements or enlargements to existing capacity and facilities for obtaining, importing, transporting and delivering additional quantities of water. This also includes significant repairs and replacement of District assets and infrastructure damaged by the 2018 Camp Fire. Major capital projects are typically included in the Districts Long-Term Capital Program.
- Minor Capital Projects: Minor capital projects include the acquisition of land, facilities, works and improvements; and enhancements or enlargements to existing capacity and facilities. Minor capital projects take less time to develop are not generally included in the Districts Long-Term Capital Program. The purchase of fixed asset equipment with a cost of \$5,000 or more. Minor changes or additions to existing District-owned grounds or buildings and the electrical, lighting, pumping, air conditioning or heating systems contained therein, which correct unsafe or unhealthful working conditions, increase operating efficiency, promote improved service to the public, and provide for the installation of equipment and security devices.

This Capital budget reflects current activities and needs identified by staff. Planning, design, or construction of capital facilities other than those contained in the budget may occur during the fiscal year subject to Board Approval. All attempts were made to accurately estimate expenditures for the fiscal year, however, budget amounts may increase or decrease as projects develop or needs justify throughout the year on the capital projects.

The following charts provide a summary of future major and minor capital projects and equipment purchases, including estimated costs. Numbers in parenthesis next to project titles represent FEMA project numbers.

Paradise Irrigation District
FY 2022/23 Budget
Capital Projects and Equipment Purchase Summary

Major Capital Projects included in the summary above are as follows:

- **Service Lateral Replacement Project**
 - Estimated Cost: \$45,854,811
 - Funding Source: FEMA 428 Fixed Cost Program, PID Local Share
 - Project Description: This project is designed to replace 4,070 damaged service laterals within the District's distribution system. The number of damaged service laterals is estimated based on initial testing performed on a random sample of service laterals serving burned parcels throughout the District's distribution system. This project includes the cost of testing the service lateral for contamination, service lateral replacement, and project/construction management. The project is designed to replace 4,070 service laterals within a 7 year time-frame to begin during FY2021/22.

- **Service Lateral Replacement Project – Completed prior to FEMA 428 Fixed Cost Program**
 - Estimated Cost: \$3,306,882
 - Funding Source: FEMA/CalOES Standard Public Assistance, PID Local Share
 - Project Description: This project is designed to replace approximately 492 service laterals expected to be completed outside of the FEMA 428 Fixed Cost Project. These service laterals are expected to be completed by Sutton Enterprises through the construction contract with PID. The cost of the project reflects the remainder of the Sutton Enterprises contract outstanding as of the beginning of FY2020/21. The full extent of these costs are expected to be incurred during FY2020/21.

- **Backflow Preventers**
 - Estimated Cost Long-Term: \$3,924,269
 - Funding Source: FEMA 428 Fixed Cost Program, PID Local Share
 - Project Description: This project is designed to install backflow preventers on all service lateral connections within the District's distribution system. The backflow preventers are part of the hazard mitigation plan for service lateral connections to prevent future contamination of the distribution system in the event of a fire or other emergency. The estimated cost for FY202/21 is based on an estimated 492 backflow devices to be installed during the year, which is estimated based on the number of interim backflow devices installed during FY2019/20. The long-term cost is based on the District's FEMA 428 project request, which includes the materials and installation cost, as well as the cost for project/construction management. The number of backflow devices to be installed is tied directly to the number of service lines to be replaced in the Service Lateral Replacement Project.

Paradise Irrigation District
FY 2022/23 Budget
Capital Projects and Equipment Purchase Summary

- **Water Meters, Housing Boxes, and AMI System**

- Estimated Replacement Cost: \$5,792,542
- Estimated Hazard Mitigation Cost: \$658,257
- Funding Source: Insurance, FEMA 428 Fixed Cost Program, PID Local Share
- Project Description: This project is designed to replace 4,562 damaged meters within the District's distribution system. The number of meters to be replaced is tied directly to the number of service lines to be replaced in the Service Lateral Replacement Project. The project includes the cost of hazard mitigation measures to prevent against future fire related damages, including changing the meters from plastic to brass and changing the housing boxes from plastic to concrete. The project also includes the cost of replacing the Automated Metering Infrastructure (AMI), testing of meters, and project/construction management. As of the beginning of FY2020/21, the project is planned to begin at the beginning of 2021. The goal is to install meters for all potable services by the end of FY2020/21, which is currently estimated at 2,000 meters. The remainder of the meters are expected to be installed over a 6 year time frame to support the rebuild process. The District is also actively working with insurance to secure funding for additional meter replacements, however, insurance claims have not been finalized at this time.

- **Main Line Replacement**

- Estimated Cost: \$29,543,360
- Funding Source: FEMA 428 Fixed Cost Program, PID Local Share
- Project Description: This project is designed to replace and repair the water distribution main pipelines and related appurtenances that were damaged and/or contaminated as a result of the 2018 Camp Fire. This includes replacement and/or repairs of 79,466 LF of water main pipe based on initial sampling results and damage assessments performed to date. The project also includes repair of additional leaks resulting from the 2018 Camp Fire, requiring replacement of an estimated 25,570 joint gaskets. The project also includes costs relating to project/construction management. Mainline repair is expected to continue beginning FY2020/21 and is expected to be completed over a 7 year time frame.

Paradise Irrigation District
FY 2022/23 Budget
Capital Projects and Equipment Purchase Summary

- **B Reservoir Replacement**

- Replacement with Dual 1.5M Steel Tanks Cost: \$9,330,000
- Funding Source: Insurance, ASADRA
- Project Description: Prior to the 2018 Camp Fire, the District's distribution system contained a 3.0 million gallon earthen, polymer lined/covered reservoir known as B Reservoir. This Reservoir was severely burned during the 2018 Camp Fire, which rendered the reservoir unusable. This project is designed to utilize hazard mitigation funding through the FEMA Public Assistance process to replace the earthen polymer reservoir with two steel tanks with a capacity of 1.5 million gallons each. The replacement of the earthen polymer reservoir with two steel tanks is intended to add resiliency against fire damage, provide redundancy in the potential event of future damage, and allows for more efficient maintenance and operation. The District is actively working to secure funding for this project, which is currently estimated to begin towards the end of FY2020/21 and is estimated to be completed over a 2 year time frame. Due to the 2 year estimated timeline of construction, the project also includes the cost of temporary facilities to serve as an interim reservoir during construction.

- **Water Works Recovery Project Support**

- Estimated Cost: \$850,000
- Funding Source: FEMA/CalOES Standard Public Assistance, PID Local Share
- Project Description: Water Works Engineers continues to provide engineering services relating to recovery program management, recovery planning, and implementation of the recovery plan. The estimated cost is based on the remaining portion of the not-to-exceed amount of the contract with Water Works Engineers and is expected to be incurred entirely during FY2020/21.

- **Public Assistance and Disaster Recovery Management Consulting Support**

- Estimated Cost: \$502,180
- Funding Source: FEMA Category Z Management Costs (5% of Obligated Funds)
- Project Description: This project relates to consulting services for FEMA Public Assistance and Disaster Recovery Management Services.

- **PG&E Locating Services**

- Estimated Cost: \$200,000
- Funding Source: PG&E
- This project relates to locating services performed by TEMPORARY EMPLOYEES to support PG&E projects within the District's jurisdiction. At the September 2019 special meeting, the Board of Directors approved the District Manager to execute an agreement with Utilquest for underground locator services and with PG&E to fund the Utilquest contract. The District is invoiced for these services and funding is provided by PG&E on a reimbursement basis.

Paradise Irrigation District
 FY 2022/23 Budget
 Capital Projects and Equipment Purchase Summary

- **Water Treatment Plant Repairs and Improvements**

- Estimated Cost: \$9,500,000
- The timing and funding sources for these projects are to be determined but are expected to be required within the 7-8 year timeframe projected in the major capital project plan.

Recovery Project Summary - Updated June 2022						
Project Description	Damage Category	Gross Property Damage SubTotal	Status	Original Estimated Gr	FEMA / CalOES	Insurance
Hazardous Tree Removal	Infrastructure		complete	\$ 10,210.00	\$ 9,955.00	
Emergency Protective Services	Infrastructure		complete	\$ 3,825,629.00	\$ 3,218,247.00	\$ 1,456,045.00
Smoke Damage Repair to PID District Offices	Building		complete	\$ 225,393.00		\$ 225,393.00
Smoke Damage Repair to PID Water Treatment Plant	Building		planning	\$ 67,932.00		\$ 67,932.00
Repair Damage to PID Roads	Infrastructure		planning	\$ 773,771.00		
Repair Damage to Henson Road Culvert	Infrastructure		planning	\$ 134,528.00	\$ 2,516.00	
Repair Magalia Dam	Infrastructure		planning	\$ 35,631.00		
Repair Reservoir B	Infrastructure		planning	\$ 3,030,000.00		\$ 1,208,733.00
Replace Meter and Housing Boxes & AMI	Infrastructure		in process	\$ 8,323,994.00		\$ 4,000,000.00
Replacing Service Laterals	Infrastructure		in process	\$ 79,985,603.00		
SUB ITEM - Project 1 Sutton - 492 Service Lateral Replacements		\$ 4,587,432.00	in process		\$ 4,425,870.00	
SUB ITEM - Project 2 RCI - 4070 Service Lateral Replacements		\$ 45,854,811.00	in process			
SUB ITEM - 79K+ linear feet Main Pipeline Repair / Replacement		\$ 29,543,360.00	planning			
Perimeter fencing around PID Facilities at Paradise Lake	Infrastructure		planning	\$ 578,655.00	\$ 93,750.00	
4935 Service Lateral Replacements - Code Upgrades	Infrastructure		in process	\$ 44,415,000.00	\$ 802,372.00	
Repair Exterior of Water Treatment Plant	Building		planning	\$ 50,000.00		
Additional Monitoring for Fluctuations in Water Quality and Levels	Infrastructure		in process	\$ 30,000.00		
Inspections to Paradise Dam Post-Fire	Infrastructure		complete	\$ 26,723.00	\$ 33,404.00	
Inspections to Water Tank A Post-Fire	Infrastructure		complete	\$ 7,015.00		\$ 7,015.00
Damage along conveyance pipe at Magalia Reservoir	Infrastructure		planning	\$ 25,000.00		
Additional Contingencies for FEMA Projects	Infrastructure			\$ 422,000.00		
Grant Management Costs 5%						
Backhoes/heavy construction equipment damaged and/or destroyed			complete		\$ 33,695.00	\$ 413,500.00
Totals				\$ 141,967,084.00	\$ 8,996,090.00	\$ 7,378,618.00

Paradise Irrigation District
 FY 2022/23 Budget
 Capital Projects and Equipment Purchase Summary

What	Category	Amount	Dept	Priority	Justification / Narrative
Survey Tools	Equipment	17,000	Admin	1	Includes annual licensing fees. Necessary to do job.
IT	Infrastructure	100,000	Admin	2	
Reseal/ Restripe Parking Lot	Infrastructure	50,000	Admin	2	The low er parking lot is very cracked and uneven. Most parking spaces are double stiped. The red fire lane curbs, Handicapped spots, and the yellow caution curbs are all faded. We are currently out of compliance w ith OSHA standards.
Lake Monitor	Equipment	50,000	Source	1	Mostly just labor left at this point, equipment purchased 2018
Ball Valve	Equipment	250,000	Source	2	Wrong valve type for application, very scary to open more than 50%
Gabion Wall	Infrastructure	200,000	Source	1	DSOD requirement due to poor rating of dam
Dump Trailer	Equipment	20,000	T&D	1	Due to lack of commercial drivers this trailer w ould make it so a class C driver could haul equipment and w ould be beneficial for property clean up.
F-450	Equipment	80,000	T&D	1	This w ould be a class C dump truck that any non CDL driver could operate to haul material. It is also heavy duty enough to haul various equipment.
Masticator	Equipment	50,000	T&D	1	Regrow th on PID lands is bad and w e need to start doing something about it. This implement w ould greatly reduce the time spent on clearing all of PID's properties and keep all cross country mains clear from vegetation. This vegetation has not been managed since the fire.
Misc.	Equipment	25,000	T&D	1	This is a yearly line item to cover w orn out or broken tools for field operations.
Pipeline	Infrastructure	200,000	T&D	1	Project estimated around \$900,000, most of w hich FEMA w ill reimburse. This amount represents the pipelines that are not included in the scope of the FEMA project.
Tank Recoating	Infrastructure	1,500,000	T&D	1	These tanks w ere to go to bid for repair and recoat late 2018 but w as deferred due to fire. Tanks are in poor shape, w ith lead paint on the outer shell that needs to be abated. The coating of our w ater storage tanks are in poor condition and need to be dealt w ith before it turns into a total tank replacement.
Vehicle Replacement	Equipment	2,070,000	T&D	1	88% of current fleet is over 10 years old, w ell beyond w arranty. Mechanic is currently spending 70% of time repairing damage to fleet that could be avoided if truck w as still w arrantied. Priority is given to repair so w e can get the truck back out there, postponing the regular scheduled maintenance on the remaining vehicles, thus perpetuating the cycle. Mechanic does not have the capacity to maintain the current fleet and keep up on the other standard duties of fabrication and w elding that is needed for completed rebuild projects.
Generator	Infrastructure	1,000,000	WTP	1	Existing generator is 1995 vintage, put numerous hours on it during camp fire and PSPS events. If it dies w e are out of business
Pump Station	Infrastructure	1,000,000	WTP	1	This is a pump station at the plant to pump w ater to A zone. We only have one pump station, if something happens to it A zone is out of w ater.
Pipeline	Infrastructure	1,000,000	WTP	1	This w ill give us a second source of w ater feeding the tow n if something w ere to happen to the 42.
EQ Tank	Infrastructure	8,000,000	WTP	1	EQ tank serious rust issues needs to be replaced, problem is there is no w ay to take the tank offline for more than a few hours. One of the few systems at the plant w ith no redundancy.
Cathodic proection	Infrastructure	50,000	WTP	1	System for protecting plant piping not operational, needs to be replaced.
Cathodic proection	Infrastructure	50,000	WTP	1	System for protecting steel tanks (below w ater line) needs to be installed in Raw and Tank A, replaced in E and checked in C & D
Asphalt Repair	Infrastructure	75,000	WTP	2	Original asphalt at plant in poor condition
Raw Water Tank	Infrastructure	20,000	WTP	2	Tank coating starting to show its age, think w e can touch it up in a few spots and get a few more years out of it.
Total		15,807,000		20	

Paradise Irrigation District
 FY 2022/23 Budget
 Debt Service

The Debt Service Budget for the District in FY 2022/23 is presented in this section. District debt service is a non-operating expense item of the budget, which includes principal and interest payment associated with the original loan.

Loan Name	FY 2019/20 Actual Total Payments	FY 2020/21 Actual Total Payments	FY 2021/22 Actual Total Payments	FY 2022/23 Estimated Total Payments
IBANK	-	-	-	-
2016 Private Placement (Refi)	246,002	340,587	244,059	244,074
2017 Private Placement (Refi)	595,721	595,587	852,186	584,760
New Debt	-	-	-	-
Total	841,723	936,174	1,096,245	828,834

CURRENT OUTSTANDING DEBT

Loan	Initial Year	Capital Project
2017 Private Placement (Refi)	2017	Meter Replacement Project
IBANK	2007	Magalia Bypass
2016 Private Placement (Refi)	2016	Billie Road Pipeline, SCADA, & Corp Yard

Paradise Irrigation District
 FY 2022/23 Budget
 Debt Service

California Infrastructure and Economic Development Bank

	<u>Original</u>	<u>2019 Refinance</u>
Note number:	CIEDB 07-077	
Debt Service Title:	IBANK	
Capital Projects:	Magalia Bypass	
Initial Year:	2007	
Final Year:	September 1, 2027	September 1, 2032
Original Borrowing Amount:	\$2,000,000	
Length of Loan:	20 years	25 years
Interest Rate:	2.77%	1.00 %
Annual Payment:	Various	Various
Current Balance:	\$1,233,202	\$1,053,395
FY 2019/20 Payment	\$133,271	\$0

Date	Balance	Interest	Principal	Principal & Interest Payment	Annual Fee	Total Payment
9/1/2009	1,923,811	26,645	78,300	104,944	5,771	110,716
2/1/2010	1,845,511	25,560	-	25,560	-	25,560
9/1/2010	1,845,511	25,560	80,468	106,029	5,537	111,565
2/1/2011	1,765,043	24,446	-	24,446	-	24,446
9/1/2011	1,765,043	24,446	82,697	107,143	5,295	112,438
2/1/2012	1,682,346	23,300	-	23,300	-	23,300
9/1/2012	1,682,346	23,300	84,988	108,289	5,047	113,336
2/1/2013	1,597,358	22,123	-	22,123	-	22,123
9/1/2013	1,597,358	22,123	87,342	109,466	4,792	114,258
2/1/2014	1,510,015	20,914	-	20,914	-	20,914
9/1/2014	1,510,015	20,914	89,762	110,675	4,530	115,205
2/1/2015	1,420,254	19,671	-	19,671	-	19,671
9/1/2015	1,420,254	19,671	92,248	111,919	4,261	116,179
2/1/2016	1,328,006	18,393	-	18,393	-	18,393
9/1/2016	1,328,006	18,393	94,803	113,196	3,984	117,180
2/1/2017	1,233,202	17,080	-	17,080	-	17,080
9/1/2017	1,233,202	17,080	97,429	114,509	3,700	118,209
2/1/2018	1,135,773	15,730	-	15,730	-	15,730
9/1/2018	1,135,773	15,730	100,128	115,859	3,407	119,266
2/1/2019	1,035,645	14,344	-	14,344	-	14,344
9/1/2019	1,053,395	-	-	-	-	-
2/1/2020	1,053,395	-	-	-	-	-
9/1/2020	1,053,395	-	-	-	-	-
2/1/2021	1,053,395	-	-	-	-	-
9/1/2021	1,053,395	-	-	-	-	-
2/1/2022	1,053,395	-	-	-	-	-
9/1/2022	1,053,395	-	-	-	-	-
2/1/2023	1,053,395	-	-	-	-	-
9/1/2023	1,053,395	-	-	-	-	-
2/1/2024	1,053,395	-	-	-	-	-
9/1/2024	1,053,095	-	91,044	91,044	-	91,044
2/1/2025	962,051	4,810	-	4,810	-	4,810
9/1/2025	962,051	4,810	91,955	96,765	2,886	99,651
2/1/2026	870,096	4,350	-	4,350	-	4,350
9/1/2026	870,096	4,350	92,874	97,225	2,610	99,835
2/1/2027	777,222	3,886	-	3,886	-	3,886
9/1/2027	777,222	3,886	93,803	97,689	2,332	100,021
2/1/2028	683,419	3,417	-	3,417	-	3,417
9/1/2028	683,419	3,417	94,741	98,158	2,050	100,208
2/1/2029	588,677	2,943	-	2,943	-	2,943
9/1/2029	588,677	2,943	95,689	98,632	1,766	100,398
2/1/2030	492,989	2,465	-	2,465	-	2,465
9/1/2030	492,989	2,465	96,645	99,110	1,479	100,589
2/1/2031	396,344	1,982	-	1,982	-	1,982
9/1/2031	396,344	1,982	97,612	99,594	1,189	100,783
2/1/2032	298,732	1,494	-	1,494	-	1,494
9/1/2032	298,732	1,494	98,588	100,082	896	100,978
2/1/2033	200,144	1,001	-	1,001	-	1,001
9/1/2033	200,144	1,001	99,574	100,575	600	101,175
2/1/2034	100,570	503	-	503	-	503
9/1/2034	100,570	503	100,570	101,072	302	101,374

Paradise Irrigation District
 FY 2022/23 Budget
 Debt Service

2016 Private Placement Loan

Note number:
 Debt Service Title: Private Placement Loan (Refi)
 Capital Projects: Billie Pipeline Project
 SCADA
 Corporation Yard
 Initial Year: 2016
 Final Year: Nov 1, 2028
 Original Borrowing Amount: \$2,640,000
 Length of Loan: 13 years
 Interest Rate: 2.42%
 Annual Payment: \$244,325
 Current Balance: \$2,345,000
 FY 2019/20 Payment \$246,001.50

<u>Date</u>	<u>Balance</u>	<u>Interest</u>	<u>Principal</u>	<u>Principal & Interest Payment</u>
8/31/2016	2,640,000			
11/1/2016	2,640,000	10,825	111,000	121,825.47
5/1/2017	2,529,000	30,601	91,000	121,600.90
11/1/2017	2,438,000	29,500	93,000	122,499.80
5/1/2018	2,345,000	28,375	94,000	122,374.50
11/1/2018	2,251,000	27,237	95,000	122,237.10
5/1/2019	2,156,000	26,088	-	26,087.60
11/1/2019	2,156,000	26,088	97,000	123,087.60
5/1/2020	2,059,000	24,914	98,000	122,913.90
11/1/2020	1,961,000	23,728	99,000	122,728.10
5/1/2021	1,862,000	22,530	101,000	123,530.20
11/1/2021	1,761,000	21,308	102,000	123,308.10
5/1/2022	1,659,000	20,074	103,000	123,073.90
11/1/2022	1,556,000	18,828	104,000	122,827.60
5/1/2023	1,452,000	17,569	106,000	123,569.20
11/1/2023	1,346,000	16,287	107,000	123,286.60
5/1/2024	1,239,000	14,992	108,000	122,991.90
11/1/2024	1,131,000	13,685	109,000	122,685.10
5/1/2025	1,022,000	12,366	111,000	123,366.20
11/1/2025	911,000	11,023	112,000	123,023.10
5/1/2026	799,000	9,668	114,000	123,667.90
11/1/2026	685,000	8,289	115,000	123,288.50
5/1/2027	570,000	6,897	116,000	122,897.00
11/1/2027	454,000	5,493	118,000	123,493.40
5/1/2028	336,000	4,066	119,000	123,065.60
11/1/2028	217,000	2,626	217,000	219,625.70

Paradise Irrigation District
 FY 2022/23 Budget
 Debt Service

2017 Private Placement Loan

Note number:
 Debt Service Title: 2018 Private Placement (Refi)
 Capital Projects: Meter Replacement Project
 Initial Year: 2017
 Final Year: Oct 1, 2024
 Original Borrowing Amount: \$3,361,900
 Length of Loan: 7 years
 Interest Rate: 2.28%
 Annual Payment: Various
 Current Balance: \$3,308,000
 FY 2019/20 Payment \$595,721

<u>Date</u>	<u>Balance</u>	<u>Interest</u>	<u>Principal</u>	<u>Principal & Interest Payment</u>
12/21/2017	3,361,900			
4/1/2018	3,361,900	21,292	53,900	75,192.03
10/1/2018	3,308,000	37,711	258,100	295,811.20
4/1/2019	3,049,900	34,769	-	34,768.86
10/1/2019	3,049,900	34,769	264,600	299,368.86
4/1/2020	2,785,300	31,752	264,600	296,352.42
10/1/2020	2,520,700	28,736	270,600	299,335.98
4/1/2021	2,250,100	25,651	270,600	296,251.14
10/1/2021	1,979,500	22,566	276,000	298,566.30
4/1/2022	1,703,500	19,420	534,200	553,619.90
10/1/2022	1,169,300	13,330	280,700	294,030.02
4/1/2023	888,600	10,130	280,600	290,730.04
10/1/2023	608,000	6,931	287,000	293,931.20
4/1/2024	321,000	3,659	287,000	290,659.40
10/1/2024	34,000	388	34,000	34,387.60



"Paradise Irrigation District (PID) is dedicated to the business of producing and delivering a safe, dependable supply of quality water in an efficient, cost effective manner with service that meets or exceeds the expectation of our customers."

DATE: July 20, 2022
TO: PID Board of Directors
FROM: Mickey Rich, Assistant District Manager
RE: Post Fire Disaster Public Assistance & Disaster Recovery Management Services
APTIM Contract Extension, Amendment 3 - Recommendation
07/20/2022 Board of Directors Meeting

Recommendation: Authorize approval of contract amendment No. 3 with Aptim Environmental & Infrastructure, LLC to provide continuation of FEMA consulting work, including grant and program management activity work through September 14, 2022.

Background:

On July 21, 2021 the Board of Directors authorized Amendment No. 2 to the Professional Services Agreement with APTIM to provide post-fire disaster Public Assistance and Disaster Recover Management Services. The term of this contract extension expires July 25, 2022.

The District issued Request for Proposals (RFP) on June 23, 2022 seeking proposals to enter into a contract with a firm with experience in the entire scope of the process of the acquisition and management of disaster recovery grant funding, as well as grant funding for small, rural utility districts. The initial contract term will be for two years effective on or about August 24, 2022. The proposal submittal due date is July 25, 2022 by 3:00 p.m. and a staff recommendation for award is planned for the August Board of Directors meeting.

The recommended form of motion is:

"I move to authorize contract extension amendment No. 3 with APTIM Environmental & Infrastructure, LLC to provide continuation of FEMA consulting work, including grant and program management services through September 14, 2022."

AMENDMENT NO. 3

TO PROFESSIONAL SERVICES AGREEMENT

POST FIRE DISASTER PUBLIC ASSISTANCE & DISASTER RECOVERY MANAGEMENT SERVICES

This Amendment No. 3 to the Professional Services Agreement is entered into and effective as of the 25th day of July 2022, by and between Paradise Irrigation District ("District") and Aptim Environmental & Infrastructure, LLC. ("Consultant," and together with the District, the "Parties") (the "Amendment").

WHEREAS, the District and Consultant entered into the Professional Services Agreement on 26th day of July, 2019 for Consultant to provide post-fire disaster Public Assistance and Disaster Recovery Management Services to assist in support of the recovery efforts for the state and federal aid programs (FEMA and Cal/OES specifically).

WHEREAS, on October 23, 2019, parties amended that Agreement with Contract Change Order 1

WHEREAS, on March 18, 2020, parties amended Agreement with Contract Amendment No. 1;

WHEREAS, on August 17, 2021 parties amended Agreement with Contract Amendment No. 2:

WHEREAS, District and Consultant have met and agreed that a Third Amendment to the Agreement is necessary to provide continuation of FEMA consulting work, including grant and program management activity work through September 14, 2022.

WHEREAS, the Parties wish to modify the Agreement to: 1) adjust the timeframe, and, 2) stipulate an end date in the Agreement;

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the Parties do hereby agree to amend the Agreement as follows:

Article VII. Term and Time for Completion. The Term and Time for Completion of this Agreement begins on the effective date and continues through September 14, 2022, unless terminated earlier in accordance with Article XII, or extended in accordance with the terms hereof. No less than thirty (30) days prior to the end of the initial Term or any renewal Term of this Agreement, any party may notify the other party in writing that it desires to terminate this Agreement, effective at the end of the then current term.

All other terms and conditions of the Agreement remain unchanged.

IN WITNESS WHEREOF, the Parties have executed this Agreement:

PARADISE IRRIGATION DISTRICT

APTIM ENVIRONMENTAL & INFRASTRUCTURE, LLC

By:

By:

(Authorized Signature)

(Authorized Signature)

(Printed/Typed Name)

(Printed/Typed Name)

(Date)

(Date)