

AGENDA
REGULAR MEETING
PARADISE IRRIGATION DISTRICT
BOARD OF DIRECTORS
PID BOARD ROOM
6332 CLARK ROAD, PARADISE, CA 95969

WEDNESDAY, FEBRUARY 17, 2021 – 6:30 PM

- ❖ *In accordance with California Governor Gavin Newsom's Executive Order (EO) N-29-20 relating to the convening of public meetings in response to the COVID-19 pandemic, the Paradise Irrigation District will be closing the Board of Directors Meeting to members of the public and non-essential District staff. The following options are available for members of the public to fully participate in the meeting:*

Via Livestream. Join us at <https://Facebook.com/pidwater>. To improve participation during the meeting, we will be selecting public comments from Facebook viewers to be read to PID's Board of Directors during the meeting. For items not scheduled on the Agenda, online participants will have an opportunity to post their comments on the Livestream thread beginning at 6:40 p.m. through the end of closed session. At the end of closed session, the President of the Board will request public comments be read to the Board members. The Board cannot take action on any matter not on the agenda. Public comments specific to an agenda item will be read directly after the agenda item and before the Board votes on an item.

Via Email or Telephone: Public comment will be accepted by email with the subject line PUBLIC COMMENT ITEM NO. ___ to gborrayo@paradiseirrigation.com or telephone (530) 876-2039 prior to 4:00 p.m. on the day of the meeting.

1. OPENING:

- a. Call to Order
- b. Public & Board Members; please silence your cell phones
- c. Reflection and Pledge of Allegiance
- d. Roll Call

2. PUBLIC PARTICIPATION:

Individuals will be given an opportunity to address the Board regarding matters not scheduled on the agenda, although the Board cannot take action on any matter not on the agenda. Comments will be limited to 5 minutes per speaker. Opportunity for public comment on agenda items will be provided at the time they are discussed by the Board with comments limited to 5 minutes per agenda item.

3. CLOSED SESSION:

- a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Paragraph (a) of subdivision (d) of Government Code section 54956.9): Neil Essila et al v. Paradise Irrigation District et al. Butte County Superior Court Case No. 17CV02546.
- b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (California Government Code section 54956.9). Paradise Irrigation District v. Pacific Gas & Electric.
- c. CONFERENCE WITH LABOR NEGOTIATORS: Conference with PID Labor Negotiator Emily LaMoe regarding Unrepresented Position, Interim District Manager (California Government Code section 54957.6).
- d. CONFERENCE WITH LABOR NEGOTIATORS: Conference with PID Labor Negotiator Emily LaMoe regarding Unrepresented Position, Temporary Assistant District Manager (California Government Code section 54957.6)
- e. CONFERENCE WITH LABOR NEGOTIATORS (California Government Code section 54957.6) Agency Designated Representative: Tom Lando, Interim District Manager Employee Organization: Teamsters Local 137

4. **ANNOUNCEMENT FROM CLOSED SESSION**

- (Pg. 5-18) 5. **APPROVAL OF CONSENT CALENDAR:** *Action may be taken.*
(A roll call vote will be taken one time for the Consent Calendar):
- a. Approval of Meeting Agenda Order
 - b. Approval of Minutes:
 - (Pg. 5-11) 1. Regular Meeting of January 20, 2021
 - (Pg. 12) 2. Special Meeting of January 27, 2021
 - (Pg. 13-18) c. Quitclaim of Existing PID Easement – APN 051-220-012, 5541 Schmale Lane
- (Pg. 19-61) 6. **PRESENTATION: ANNUAL AUDIT REPORT – Fiscal Year 2019-2020** (Ross Gilb): Presentation by Fechter and Company for review and acceptance of Financial Statements for the year ended June 30, 2020. *Action may be taken.*
- (Pg. 62-76) 7. **DISTRICT MANAGER AND STAFF / ENGINEERING REPORT UPDATES:** Verbal and written report updates from staff and engineering consultant. *Information item only.*
- a. ACWA Joint Powers Insurance Authority Recognition to Members – Reducing Claims
 - b. Customer Service Staff Report
 - c. Transmission & Distribution Staff Report
 - d. Water Treatment Plant Staff Report
 - e. Water Supply Recovery Program Update: Progress update provided by Water Works Engineers
 - f. District Engineering Report provided by Water Works Engineers regarding engineering support services to the Paradise Irrigation District.
8. **TREASURER’S UPDATE (Ross Gilb):**
- (Pg. 77-86) a. Treasurer’s Report: Review and acceptance of the Treasurer’s Report for the period ending January 31, 2020. *Action may be taken.*
 - (Pg. 87-96) b. Mid-Year Budget Review for Fiscal Year 2020-2021 (Ross Gilb): Review of revenues and expenditures incurred during FY 2020/2021 through January 31, 2021 and acceptance of recommended adjustment to the budget. *Action may be taken.*
 - (Pg. 97-108) c. Expense Approval Report: Approval of General Fund Check Numbers 5804 through 55919 for the month of January 2021 totaling \$525,583.38, exclusive of voided check number 55813, and authorization of a similar amount allowing or adjusting for extraordinary budget or Board approved items during the month of February 2021. *Action may be taken.*
9. **LEGAL REPORT:** A verbal update from Legal Counsel. *Information item only.*
10. **COMMITTEE REPORTS:** *Information Item Only.*
Bord oral report(s) regarding representation on Commissions/Committees/Conferences:
- a. Ad Hoc Customer Recovery Support Committee (Directors Brian Shaw & Shelby Boston – Chairperson)
 - b. Finance Committee (Directors Marc Sulik & Alan Hinman – Chairperson)
11. **UNFINISHED BUSINESS** (Continued from January 20, 2021 Board of Directors Meeting):
- (Pg. 109-149) a. **CUSTOMER WATER MANAGEMENT PORTAL / LEAK NOTIFICATIONS** (Mickey Rich): Authorize award of contract to provide online water management tools and customer access to meter data. *Action may be taken.*
12. **NEW BUSINESS:**
- (Pg. 150-152) a. **AR 6061 Paradise Drinking Water Study – Update** (Manager Tom Lando / Dustin Cooper). *Information item only.*
 - b. **Backflow Maintenance Program & Policy Update** (Mickey Rich): Update on proposed backflow installation and maintenance program and proposed revisions to PID Policy & Procedures Section 6.14 Cross connection and Backflow. *Action may be taken.*

- (Pg. 153-156) c. **Request for Change Order Authorization – Service Lateral Replacement Project Construction Contract with Sutton Enterprises** (Water Works Engineers): Approve the recommended adjustment to the construction contract with Sutton Enterprises for the new not to exceed value of \$4,532,452.50 to continue service lateral replacements through March 31, 2021, and approve an additional \$1,120,000 in contingency funding for the purpose of change order negotiation for a total not to exceed contract value of \$5,654,452.50. *Action may be taken.*
- (Pg. 157-226) d. **Magalia Dam Engineering Study - Contract for Professional Services** (Water Works Engineers): Accept the proposal from Slate Geotechnical Consultants, Inc. for a not to exceed cost of \$395,319, and authorize the District Manager to execute the professional services agreement on behalf of the District. *Action may be taken.*
- (Pg. 227) e. **Interim District Manager** (Manager Tom Lando / Emily LaMoe): Consider Second Amendment to Interim District Manager's Employment Agreement. *Action may be taken.*
- (Pg. 228) f. **Temporary Assistant District Manager** (Manager Tom Lando / Emily LaMoe): Consider Employment Agreement for Temporary Assistant District Manager. *Action may be taken.*
- (Pg. 229-237) g. **Treatment Plant SCADA Computer & Software Upgrade** (Mickey Rich / Bill Taylor): Authorize the Interim District Manager to enter into an agreement with Glenmount Global to install the new PCs and software for the Water Treatment Plant SCADA system for a price not to exceed \$75,400.00. *Action may be taken.*
- (Pg. 238-242) h. **Extension of Short-Term Consulting Services – Safety and Operations** (Manager Tom Lando): Authorize an extension to the short-term consulting contract with Keith O'Brien to provide operations and safety consulting services at a cost not to exceed \$8,500 and authorize the Interim District Manager to execute an addendum to consulting agreement. *Action may be taken.*
- (Pg. 243-257) i. **IBEW Local 1245 – Contract Ratification** (Manager Tom Lando): Ratify the proposed Tentative Agreement between Paradise Irrigation District and IBEW Local Union 1245 to include all proposals as presented in this agenda and update the terms of the Agreement in the Rules and Regulations Governing Employment Conditions, Salaries, and Benefits for Employees in the General Unit effective July 1, 2020 through June 30, 2022. *Action may be taken.*
- (Pg. 258-264) j. **Contracted Human Resources Consulting Firm** (Mickey Rich): Authorize a contract with Brook Winter HR to provide human resources consulting services in an amount not to exceed \$10,000 and authorize the Interim District Manager to execute an agreement for this contract assignment. *Action may be taken.*

13. **DIRECTORS' COMMENTS:** *Information Item Only.*

14. **ADJOURNMENT**

CONSENT CALENDAR
REGULAR MEETING
PARADISE IRRIGATION DISTRICT
BOARD OF DIRECTORS

WEDNESDAY, FEBRUARY 17, 2021 – 6:30 PM

(A roll call vote will be taken one time for all Consent Calendar items):

A. APPROVAL OF MEETING AGENDA ORDER

B. APPROVAL OF MINUTES:

1. Regular Meeting of January 20, 2021
2. Special Meeting of January 27, 2021

C. QUITCLAIM OF EXISTING PID EASEMENT (5541 Schmale Lane - APN 051-220-012):

Action requested: Adopt Resolution No. 2021-03 granting Quitclaim Deed to Donnette-Gene Wilson of the existing pipeline easement on 5541 Schmale Lane and authorize the Board President to execute the document or provide direction to staff for alternative resolution to the matter.