



PARADISE IRRIGATION DISTRICT

6332 Clark Road, Paradise CA 95969 | Phone (530)877-4971 | Fax (530)876-0483

AGENDA

REGULAR MEETING PARADISE IRRIGATION DISTRICT BOARD OF DIRECTORS 6332 CLARK ROAD, PARADISE, CA 95969

WEDNESDAY, APRIL 18, 2018 – 6:30 PM

- ❖ *The Board of Directors is committed to making its meetings accessible to all citizens. Any persons requiring a special accommodation to participate, is requested to contact the District Secretary at 530-877-4971, extension 2039 at least 48 hours in advance of the meeting.*
- ❖ *The Board of Directors or its President pursuant to Government Code section 54954.3 reserves the right to impose reasonable regulations governing public participation on agenda and non-agenda items, including limiting the total amount of time allocated to public testimony on particular issues and for each individual speaker.*
- 1. **OPENING:**
 - a. Call to Order
 - b. Public & Board Members; please silence your cell phones
 - c. Invocation and Pledge of Allegiance
 - d. Roll Call
- 2. **APPROVAL OF CONSENT CALENDAR:** *Action may be taken.*
(One roll call vote will be taken for all items on the Consent Calendar)
 - a. Approval of Meeting Agenda Order
 - b. Approval of Minutes: Regular Meeting of March 21, 2018
 - c. Approval of Public Member Appointment: Finance Committee
 - d. Acceptance of Easement: Richard D. Hall to Paradise Irrigation District
 - e. Approval of Surplus Property, Resolution 2018-03: 1992 GMC 3500 Service Truck
- 3. **PUBLIC PARTICIPATION:**

Individuals will be given an opportunity to address the Board regarding matters not scheduled on the agenda, although the Board cannot take action on any matter not on the agenda. Comments will be limited to 5 minutes per speaker. Opportunity for public comment on agenda items will be provided at the time they are discussed by the Board with comments limited to 5 minutes per agenda item.
- 4. **STAFF AND BILLING REPORTS:** Review and acceptance of the March, 2018 Staff and Billing Reports. *Action may be taken.*
 - a. Staff Report for March, 2018
 - b. Billing Report for March, 2018
- 5. **DISTRICT MANAGER'S REPORT:** A written report on various projects. *Information item only.*
- 6. **TREASURER'S MEMO:** Review and acceptance of the Treasurer's Memo for the period ending March 31, 2018. *Action may be taken.*
- 7. **APPROVAL OF CHECKS:** Approval of General Fund Check Numbers 51676 through 51776 for the month of March, 2018 totaling \$511,977.43, and authorization of a similar amount allowing or adjusting for extraordinary budget or Board approved items during the month of April. *Action may be taken.*
- 8. **LEGAL REPORT:** A verbal update from Legal Counsel. *Information item only.*

9. UNFINISHED BUSINESS: None to Report.

10. NEW BUSINESS:

- a. Paradise Lake Boat Launch Ramp No. 1 – Improvement to Existing Parking Area (Kevin Phillips / Jim Passanisi): Authorize the Interim District Manager to procure logging services from John Wheeler Logging, Inc. at a cost not to exceed \$13,000 to do land clearing and rough grading at the existing parking area near Paradise Lake Launch Ramp No. 1, provided any applicable CEQA and CalFire requirements can be satisfied. *Action may be taken.*
- b. Hazardous Tree Removal Work (Jim Ladrini): Authorize the Interim District Manager to engage in a contract with the prevailing bid contractor and direct appropriate staff to schedule and complete the proposed tree work. *Action may be taken.*
- c. Resolution Negating Declaration of Surplus Property - 2008 Jeep Wrangler (Keith O'Brien): Adopt Resolution No. 2018-04 negating declaration of surplus property and declaring that the 2008 Jeep Wrangler Unit No. 54 shall no longer be considered surplus property and will be retained for District use. *Action may be taken. (Roll call vote)*
- d. Meter Serviceperson Job Description (Kevin Phillips): Review and authorize revisions to the Meter Serviceperson job description. *Action may be taken.*
- e. Annual Auditing Services (Kevin Phillips): Accept proposal from Fechter and Company for auditing services for fiscal years 2017-18 through 2019-20, for a not-to-exceed amount of \$48,000 (\$16,000 per year) and direct the Interim District Manager to execute the professional services agreement following review by Legal Counsel. *Action may be taken.*
- f. Chico State Project (Kevin Phillips): Review of potential collaboration with Chico State to research the possibility of studying the effects of water application on rooftops during a wildfire. *Action may be taken.*

11. COMMITTEE REPORTS: *Informational items only.*

- a. Board oral report(s) regarding their representation on Commissions/Committees/Conferences:
 - 1. Ad Hoc Demonstration Garden Committee (Directors Rice and Kellogg – Chairperson)
 - 2. Administration & Personnel Committee (Directors Jacobson & Wentland – Chairperson)
 - 3. Paradise Lake & Recreation Committee (Directors Sulik & Kellogg – Chairperson))

12. DIRECTORS' COMMENTS: *Information Item Only.*

13. CLOSED SESSION:

- a. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION.
Significant exposure to litigation pursuant to Government Code section 54956.9 (d) (2) (One potential case)
- b. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE. Pursuant to Government Code section 54957.
- c. REAL PROPERTY NEGOTIATIONS (Government Code Section 54956.8).
Property Subject to Negotiations: PG&E's DeSabra Project and Miocene Canal
District Negotiator: Minasian Law Firm and PID Staff
Other Party: Pacific Gas & Electric Company
- d. PUBLIC EMPLOYMENT: District Manager (Government Code Section 54957).

14. CLOSED SESSION ANNOUNCEMENT

15. ADJOURNMENT

CONSENT CALENDAR
REGULAR MEETING
PARADISE IRRIGATION DISTRICT
BOARD OF DIRECTORS

APRIL 18, 2018

(One roll call vote will be taken for all Consent Calendar items)

- A. APPROVAL OF MEETING AGENDA ORDER
- B. APPROVAL OF MINUTES: Regular Meeting of March 21, 2018
- C. APPROVAL OF PUBLIC COMMITTEE MEMBER APPOINTMENT (Finance Committee):
Action Requested: Approve appointment of public member Lee Brown to serve on the Paradise Irrigation District Finance Committee.
- D. ACCEPTANCE OF EASEMENT (Gradley Lane, APN 052-070-061) in support of the Crestview Drive/Crestwood Drive water main replacement project.
Action Requested: Accept easement conveyed by document dated April 4, 2018 from Richard D. Hall to Paradise Irrigation District for the purpose of repairing, constructing, maintaining and operating a pipeline or pipelines and appurtenances.
- E. APPROVAL OF SURPLUS PROPERTY (1992 GMC Service Truck)
Action Requested: Adopt Resolution No. 2018-03 declaring the 1992 GMC Service Truck (Unit 11) as surplus property and no longer necessary for District purposes, and authorize said property be disposed of in the most practical manner.