

PID Options Study

Stakeholders Group Meeting

Friday, September 25th 1:00 – 2:30

Principles of Engagement

- Participate actively and contribute ideas
 - Use the chat panel for comments
 - Raise a hand in the participant panel
 - Participate in polls
 - Mute when not speaking
- Practice curiosity and seek opportunities to learn from different perspectives
- Actively explore the possibility of shared agreements and understanding, with the intent to satisfy as many of the varied interests as possible
- Think innovatively and welcome new ideas
- Remain committed to and focused on the purpose and goals of this process
- Honor time and share the airtime
- Invite humor and good will

Meeting Purpose and Agenda

- ✓ Clarify roles and responsibilities at different engagement levels
- ✓ Solicit input on the Communication Plan and RFP to prepare it for release

1:00 Welcome and Introductions

Meeting Purpose
Perspectives Represented

1:10 Engagement and Decision Making

Levels of Engagement
Stakeholders Group Representation and Expectations
Decision Making Process
Communication Plan Review and Input

1:40 RFP Development

RFP Scope and Deliverables
Proposals Review Process and Evaluation Criteria
Interview Process and Final Selection

2:20 Wrap Up and Next Steps

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Poll Question:
What
perspective do
you represent?



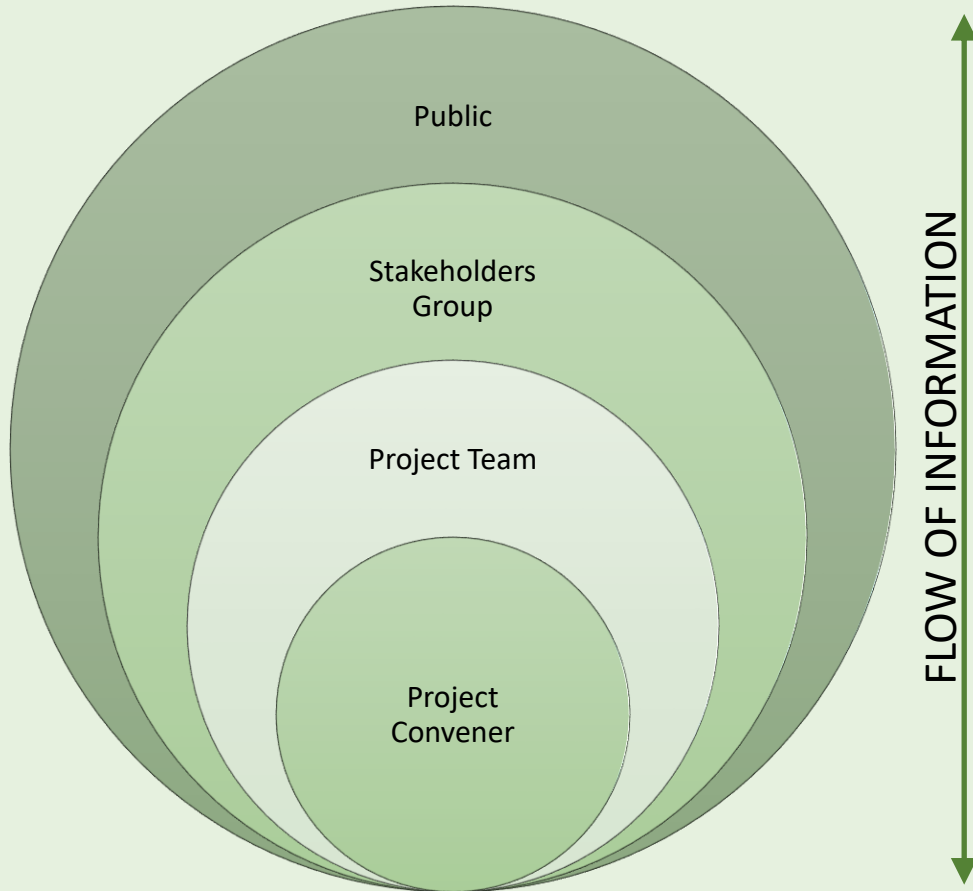
Options Study Purpose and Related Perspectives

The purpose of the study: Identification and evaluation of various options to ensure the long-term sustainability and resiliency of water supply for residents served by PID (quantity, quality, and affordability).

Related Perspectives:

1. Explore **multiple options** (not limited to the previously studied intertie).
2. Consider wide range of options that look for ways to **consolidate/reorganize regional resources** to achieve goals and **support economic development and growth**.
3. Utilize a **long range and holistic approach**. Consider long term governance for sustainability and stability.
4. Define and **balance economic sustainability and environmental enhancement**.
5. Provide **clarity on water rights** in the region.
6. **Keep water localized** as much as possible while **recognizing opportunities** that water affords.
7. Consider **conservation and recycling** as they relate to growth and water use.
8. Recognize the impact of this study on **other planning efforts** (SGMA, power plant- dam safety, wastewater).
9. This may serve as a springboard to **subsequent studies**.

Project Roles and Responsibilities



- 1. PROJECT CONVENER (Decision Maker)**
 - a. Options Study development - CSUS-OWP
 - b. Options Study implementation – PID
- 2. PROJECT TEAM (Support and Development - Contract management, Drafts Options Study, Conducts outreach)**
 - a. CSUS-OWP
 - b. CSUS-CCP
 - c. PID –authorized representative
 - d. Town of Paradise - recipient
 - e. State Water Resources Control Board (SWRCB)
 - f. Consultant – TBD
- 3. STAKEHOLDERS GROUP (Advise and provide input on all project milestones/decisions, serve as project ambassadors to other interests)**
 - a. Local
 - b. Regional
 - c. State
 - d. Tribal
 - e. Environmental
- 4. PUBLIC (Ongoing engagement to be informed of the project and its progress)**
 - a. Town of Paradise residents
 - b. Butte County residents

Project Decisions

1. Consultant evaluation criteria (OWP)

2. Consultant selection (OWP)

3. List of options for considerations (OWP)

4. Evaluation parameters (OWP)


5. Next steps and Implementation (PID)

Communication and Engagement Tools

Task/Event	Inform	Gather Input	Discuss/ Connect	Provide Choices	Deliberate	Decision Making
Press release and media	•					
Factsheets	•					
Stakeholder Assessment Interviews	•	•				
Survey	•	•				
Project website	•	•				
Social media	•	•	•			
Community informational event (remote participation as per COVID-19 requirements)	•	•	•			
Community workshop (remote participation as per COVID-19 requirements)	•	•	•	•		
Stakeholders Group Meetings	•	•	•	•	•	
Project Team	•	•	•	•	•	
Project Convener	•	•	•	•	•	•

RFP Scope and Deliverables

Scope of Work
identified in
Task 1 of the TA
Work Plan



Identify, evaluate, and rank options

Including “Evaluation criteria for each option includes feasibility, cost, community acceptance, environmental permitting, environmental impacts, administrative hurdles, etc. “

Options Study

Deliverable	Due date after contract execution
Draft Options Identification Report	2 months
Final Options Identification Report	3 months
Draft Options Study Report	10 months
Final Options Study Report	12 months

RFP Consultant Selection Criteria

1. **Qualifications** of firm to perform the scope of work
 1. Conflict of interest? Bias?
2. **Familiarity** with regional and local water supply infrastructure and governance
 1. Might be limiting – need to clarify. Not personal experience but demonstrate research and understanding of the problem
 2. Understanding of California water law?
3. **Technical approach** and project understanding
 1. Public engagement
 2. Financial qualifications- cost estimation approach
4. **Public sector references** that corroborate the quality of performance on example projects
 1. Including water district references
5. Organization, **capacity**, and responsiveness (Project management - project lead and staff- quick turn around project)
 1. What else do they have on their plate? Available resources to dedicate to project.
 2. Tracking and status update – running timeline
 3. Public engagement
 4. How would you address flexibility in number of options to be evaluated?
6. Applicability of **example projects** (firm experience)
 1. Positive working relations with outreach consultants
 2. Comprehensive list of project – identify any potential conflicts of interests
7. **Experience** of key staff and project manager dedicated to the project and identification of interviewees
 1. Presentations/engagement efforts
 2. Financial qualifications
 3. Conflict of interest?
8. **Cost** (of consultant work – bid on project)
 1. How would you scale up/down the cost with number of options (assuming 10 options first)
 2. Overall cost per option
9. **Local presence**
 1. Do they have or will they establish a local office?

Poll Question: What is the relative importance (high, medium, low) of the RFP Consultant Selection criteria?



The Interview Process

- Prepare a short list of consultants to interview
- Convene an interview panel – Project team
- Interview the key staff identified in the RFP who will perform the work
 - 20-minute presentation
 - Q and A (confidential interview questions, TBD)
- Finalize consultant selection
 - Relative weighting of the written proposals and the interview – 50/50



Wrap Up and Next Steps

Contracting Timeline:

Contracting Elements	Completion Time
Proposal submissions	30 days after RFP Issuance
Short List selection	14 days after proposal submission
Interviews	7 days after short list selection
Contractor selection	7 days after interview
Contract development and execution	30 days after contractor selection

Public Engagement Near-Term Activities:

- Finalize Communication Plan (***Due October 9, 2020***)
- Develop website page to be updated with information about the project
- Develop press release to go out with the release of the RFP