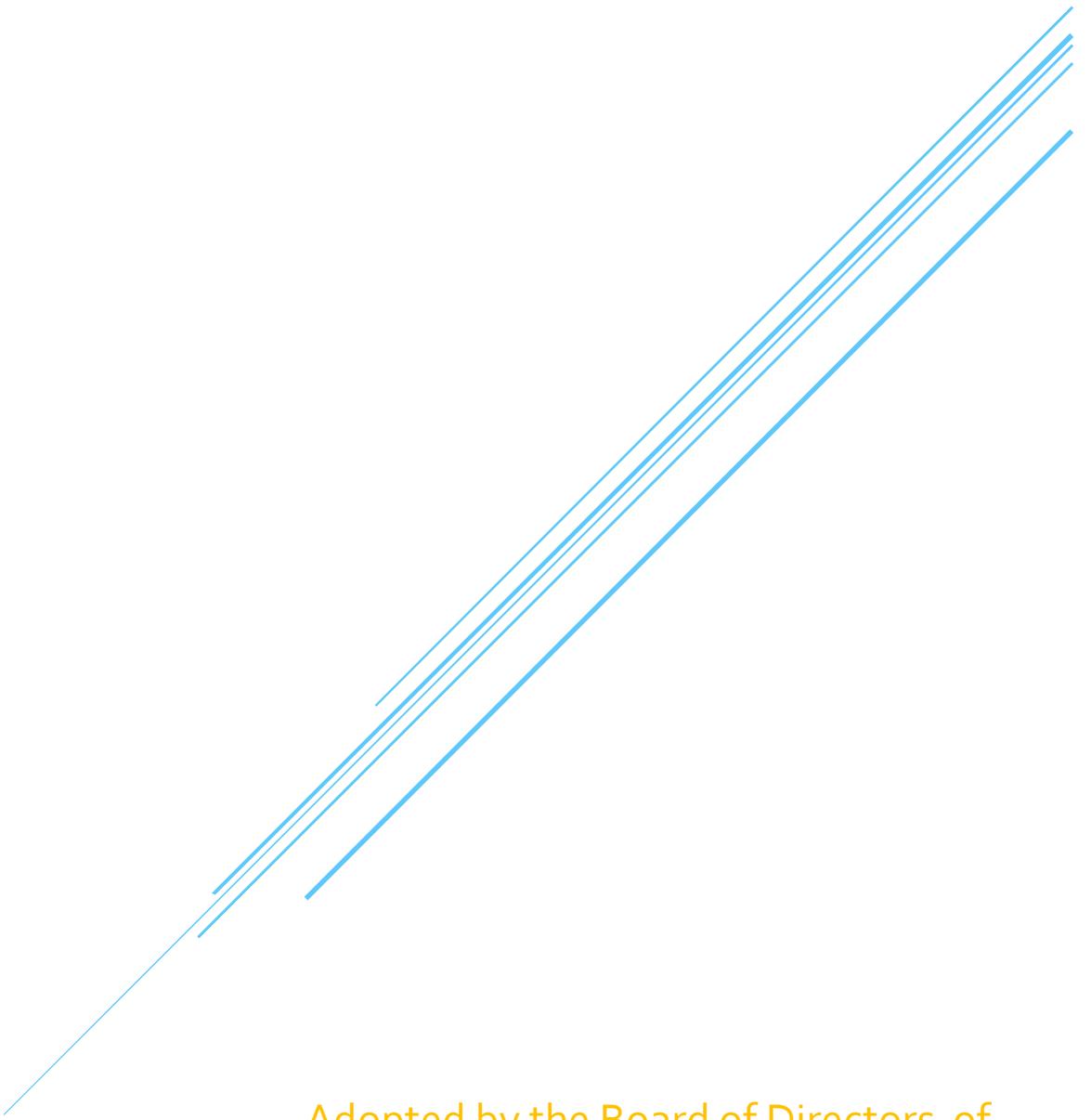


# BUDGET

2024-2025



Adopted by the Board of Directors of  
the Paradise Irrigation District  
June 17, 2024



# Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · [www.pidwater.com](http://www.pidwater.com)

Date: May 21, 2024

Memo to: Board of Directors

From: Tom Lando, District Manager and Mickey Rich, Assistant District Manager

Subject: 2024-25 Budget

We are pleased to submit the 2024-25 Budget for your consideration. The budget is balanced with the desired reserve included per Board Policy. The Budget, as proposed, would end the 2024-2025 fiscal year with a net revenue over operating costs of approximately \$2.4 million. The draft budget proposes that the Board agree to allocate the latest Campfire Settlement payment of \$11.3 million to fund capital needs primarily. Without the latest Campfire Settlement, the District has approximately \$100 million in cash and investments. The budget includes \$4,960,781 in interest based on current and projected returns. This number may be conservative since although funds are allocated in the budget for the next fiscal year- most will not be expended until the end of the year or later.

There are many unknowns as the District looks to the future, some of which will be addressed in the Fiscal Study currently being conducted by BakerTilly, which is projected to be presented at your June Board meeting. The Board will discuss the Classification and Compensation Study with the unions, which should also be completed in June. This will require a balancing act by the Board between projected market rate compensation and the District's financial viability.

## **Mission Statement**

Paradise Irrigation District is dedicated to the business of producing and Delivering a safe, dependable supply of quality water in an efficient, cost effective manner with service that meets or exceeds the expectations of the community.

## **Capital Project Funding**

We are suggesting that the Campfire Settlement Funds received in April be used to meet our Capital needs for next year and slightly beyond (as detailed in the budget document):

Trust Funds Received- \$11,369,100  
24-25 Capital Requests- \$10,429,000

The Capital Requests do NOT include \$30 million in pipeline replacement funds, which the District will receive over the next three years

In addition, we are suggesting the creation of two separate funds:

Vehicle/Equipment Replacement Fund with the interest tracking in the fund (and fully funded in the requested capital)

Pipeline Replacement Fund (schedule and amount to be determined)

## **Staffing**

The budget assumes that the Board will hire a District Manager and Chief Financial Officer during the fiscal year and includes the total salaries for these positions.

## **Additional Future Considerations**

Critical to the District's future are general projections:

Interest rate and amount to be invested (assume 2% or 3% or a different amount)

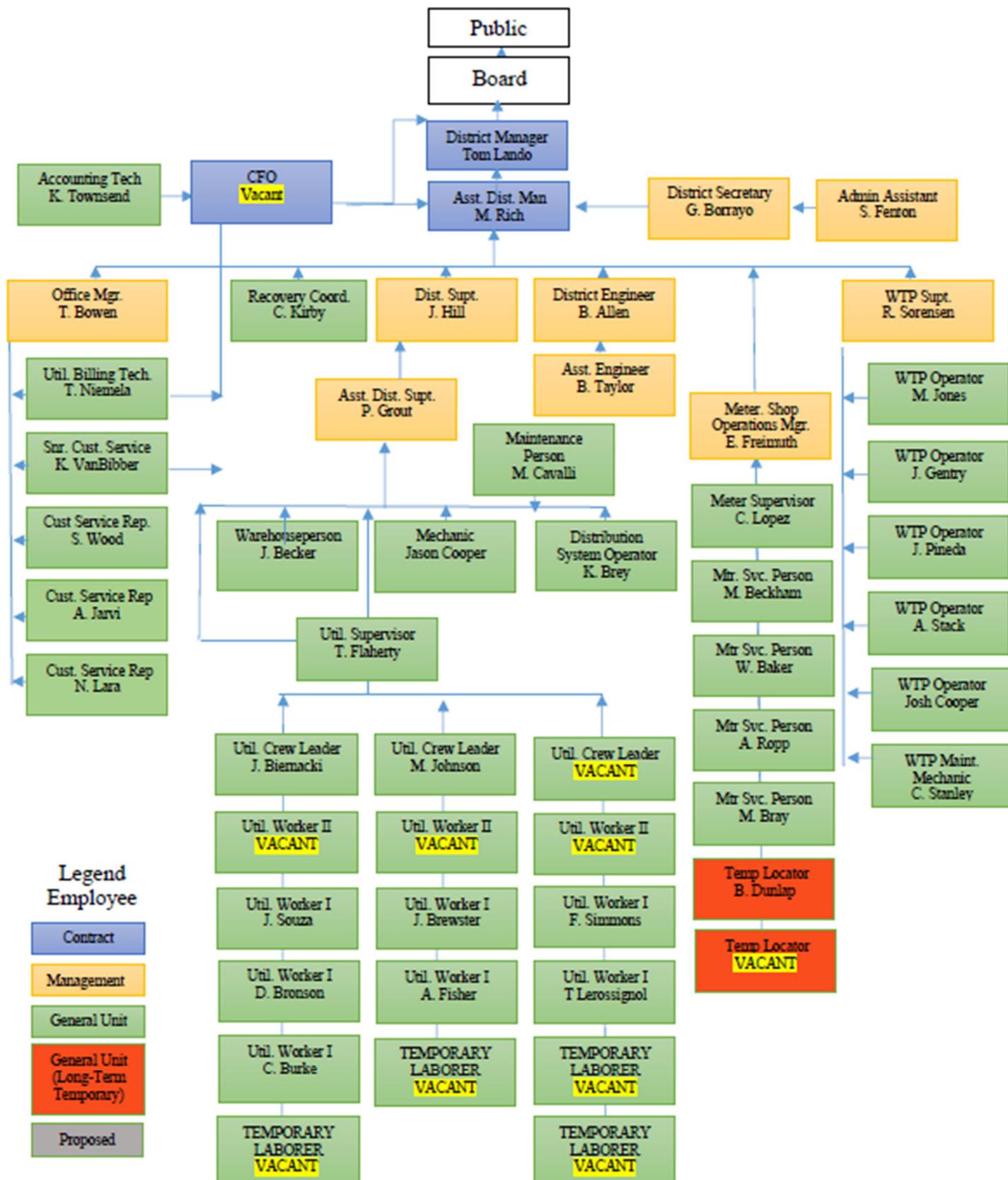
Connection and Consumption charges and rate of growth

New Building Permits

Impact of sewer connection in 3-5 years

## **Recommendation**

We are pleased to present the 2024-25 budget and recommend its approval. We are both available for your questions.



Paradise Irrigation District  
FY 2024/25 Budget  
Budget Information

## Operating Budget

This section of the budget describes the individual department operating expenses from the context of the programs and services that each deliver. Programs and services are developed and adjusted annually to continue the advancement of the District's Strategic Plan. Short-term initiatives identified by the departments are included in the operating program budgets.

The District's operating budget funds day-to-day programs and functions and includes five main cost centers: Source of Supply, Water Treatment, Transmission & Distribution, Customer Service, and Administration. Major expense items in the operating program budget include salaries and benefits, materials and supplies, outside services, utilities, and insurance.

The majority of the District's operating expenses are salaries and benefits. Salaries and Benefits are 66% of the Districts operating budget. As of the date of this report, the District employs 45 full-time employees. The District offers a quality benefit package to all full-time employees. The benefit package includes a defined contribution retirement plan, medical, dental and vision insurance for the employee and their family, life insurance, and long-term disability insurance. The District's retirement plan is defined contribution plan. The District contributes 9% of the employee's salary into their retirement plan every pay period. The District will also match up to 3% of the employee's voluntary retirement plan contribution. The projected operating cost for employees' salaries and benefits are based on the Memorandums of Understanding (MOU's) approved by the Board in 2022 and 2023.

The Districts retirement plan is different than most California State government retirement plans. Those other State Government plans are called a defined benefit plan. Those plans give the employee a guaranteed annual payment after retirement based on years of service and salary. Those plans create an unknown liability for the government agency based on prior year returns from the account and based on the actuarial calculation.

Supplies and materials make up 12% of the operating budget. The main supplies and materials are water treatment chemicals and materials for transmission/distribution repairs.

Outside services make up 9% of the operating budget. The main outside services are legal services, annual auditing services, and equipment repairs.

Utilities make up 4% of the operating budget, insurance makes up 2% of the operating budget.

Miscellaneous expenses and charges make up the remaining 7% of the operating budget.

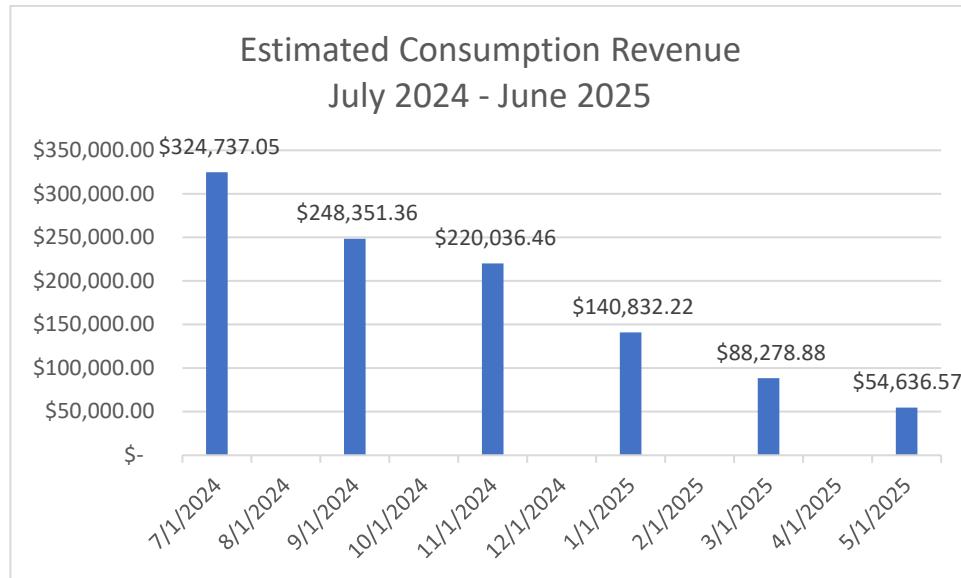
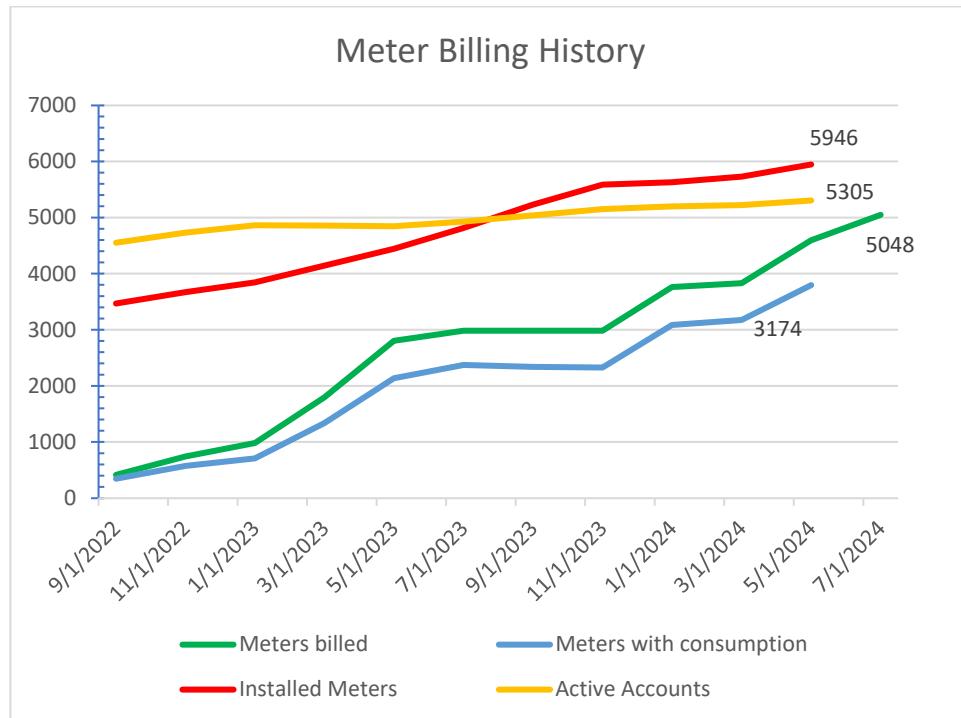
Paradise Irrigation District  
FY 2024/25 Budget  
Budget Information

	FY2024 Actuals (Projected)	FY2024 Budget	FY2025 Proposed Budget
<b>Beginning Cash Balance</b>	<b>95,026,623</b>	<b>95,026,623</b>	<b>111,231,609</b>
<i>Operating Income</i>	5,187,463	5,746,232	6,432,775
<i>Non operating Revenue</i>	4,833,852	2,603,000	4,960,781
<i>Reimbursements</i>	209,315	200,000	100,000
<i>Grants and Recovery Funding</i>	13,099,588	0	165,000
<b>Total Revenue:</b>	<b>23,330,218</b>	<b>8,549,232</b>	<b>11,658,556</b>
<b>District Operations</b>			
Source of Supply	99,801	103,000	119,000
Water Treatment	1,397,301	2,160,000	1,945,061
Transmission and Distribution	2,094,039	2,836,000	3,223,946
Customer Service / Meter Shop	567,982	713,000	849,568
Administration	2,137,564	2,625,000	3,105,742
<b>Operating Expense</b>	<b>6,296,687</b>	<b>8,437,000</b>	<b>9,243,317</b>
<b>Net Operating Income</b>	<b>17,033,531</b>	<b>112,232</b>	<b>2,415,238</b>
<b>Capital Budget</b>			<b>10,420,000</b>
Debt Service	828,545	828,545	373,970
<b>Total Expenses</b>	<b>7,125,232</b>	<b>9,265,545</b>	<b>20,037,287</b>
<b>Net increase/decrease to cash</b>	<b>16,204,986</b>	<b>(716,313)</b>	<b>(8,378,732)</b>
<b>Ending Cash Balance</b>	<b>111,231,609</b>	<b>94,310,310</b>	<b>102,852,878</b>

Paradise Irrigation District  
FY 2024/25 Budget  
Revenue

	FY2024 Actuals (Projected)	FY2024 Budget	FY2025 Budget
<b>Operating Revenues</b>			
400 - Taxes - PID Share	273,169	330,000	350,000
401 - Water - Service	3,595,717	4,135,232	4,455,903
402 - Water - Consumption	679,908	830,000	1,076,873
403 - Water - Fees & Adjustments	299,459	160,000	250,000
405 - Outside Water Sales	240,392	225,000	225,000
425 - Non-Recurring Services	98,818	66,000	75,000
<i>Operating Income</i>	<b>5,187,463</b>	<b>5,746,232</b>	<b>6,432,775</b>
<b>Investment Revenues</b>			
460 - Interest Income	2,767,228	2,600,000	4,960,781
465 - Rental Income	2,926	3,000	0
475 - Investment Gain/Loss	2,063,698	0	
<i>Investment Income</i>	<b>4,833,852</b>	<b>2,603,000</b>	<b>4,960,781</b>
<b>Miscellaneous Revenues</b>			
470 - Grant Income	0	0	165,000
490 - Reimbursements	209,315	200,000	100,000
495 - Grant Reimbursements	1,931,635	0	
499 - Other	11,167,953	0	
<i>Recovery / Misc. Income</i>	<b>13,308,903</b>	<b>200,000</b>	<b>265,000</b>
<b>Total Revenue</b>	<b>23,330,218</b>	<b>8,549,232</b>	<b>11,658,556</b>

Paradise Irrigation District  
FY 2024/25 Budget  
Revenue



Paradise Irrigation District  
 FY 2024/25 Budget  
 Operational Expense Summary

Operational Expense by Expense Category

	FY2024 Actuals (Projected)	FY2024 Budget	FY2025 Proposed Budget
<b>District Operations</b>			
500 - Salaries & Benefits Total	3,873,181	5,432,000	6,104,317
600 - Materials & Supplies Total	844,044	1,564,000	1,122,000
610 - Utilities Total	353,410	322,000	388,000
622 - Outside Services Total	774,117	586,000	784,000
640 - Insurance Total	163,292	164,999	185,000
650 - Misc Total	288,643	368,000	660,000
Total	<b>6,296,687</b>	<b>8,437,000</b>	<b>9,243,317</b>

Operational Expense by Department

	FY2024 Actuals (Projected)	FY2024 Budget	FY2025 Proposed Budget
<b>District Operations</b>			
Source of Supply	99,801	103,000	119,000
Water Treatment	1,397,301	2,160,000	1,945,061
Transmission and Distribution	2,094,039	2,836,000	3,223,946
Customer Service / Meter Shop	567,982	713,000	849,568
Administration	2,137,564	2,625,000	3,105,742
Total	<b>6,296,687</b>	<b>8,437,000</b>	<b>9,243,317</b>

Paradise Irrigation District  
FY 2024/25 Budget  
Operational Expense Department Detail  
**Source of Supply Expenses**

Department 10: Source of Supply	FY2024 Actuals (Projected)	FY2024 Budget	FY2025 Budget
600 - Materials & Supplies Total	3,183	4,000	-
610 - Utilities Total	289	1,000	1,000
622 - Outside Services Total	2,138	3,000	3,000
650 - Misc Total	94,191	95,000	115,000
Total:	99,801	103,000	119,000

**Water Treatment Plant Expenses**

Department 30: Water Treatment Plant	FY2024 Actuals (Projected)	FY2024 Budget	FY2025 Budget
500 - Salaries & Benefits Total	844,574	1,156,000	1,156,061
600 - Materials & Supplies Total	246,516	680,000	428,000
610 - Utilities Total	195,096	181,000	206,000
622 - Outside Services Total	51,088	27,000	50,000
640 - Insurance Total	51,995	44,000	55,000
650 - Misc Total	8,032	72,000	50,000
Total:	1,397,301	2,160,000	1,945,061

**Transmission & Distribution Expenses**

Department 40: Transmission & Distribution	FY2024 Actuals (Projected)	FY2024 Budget	FY2025 Budget
500 - Salaries & Benefits Total	1,390,985	2,015,000	2,280,946
600 - Materials & Supplies Total	436,295	538,000	519,000
610 - Utilities Total	99,075	91,000	120,000
622 - Outside Services Total	75,754	70,000	56,000
640 - Insurance Total	73,456	51,000	80,000
650 - Misc Total	18,474	71,000	168,000
Total:	2,094,039	2,836,000	3,223,946

**Metershop / Customer Service Expenses**

Department 50: Metershop / Customer Service	FY2024 Actuals (Projected)	FY2024 Budget	FY2025 Budget
500 - Salaries & Benefits Total	530,712	626,000	721,568
600 - Materials & Supplies Total	21,399	5,000	20,000
610 - Utilities Total	5,476	4,000	4,000
622 - Outside Services Total	2,550	50,000	67,000
640 - Insurance Total	7,082	13,000	-
650 - Misc Total	763	15,000	37,000
Total:	567,982	713,000	849,568

**Administration Expenses**

Department 60: Administration	FY2024 Actuals (Projected)	FY2024 Budget	FY2025 Budget
500 - Salaries & Benefits Total	1,106,910	1,635,000	1,945,742
600 - Materials & Supplies Total	136,651	337,000	155,000
610 - Utilities Total	53,474	45,000	57,000
622 - Outside Services Total	642,587	436,000	608,000
640 - Insurance Total	30,760	57,000	50,000
650 - Misc Total	167,182	115,000	290,000
Total:	2,137,564	2,625,000	3,105,742

**Paradise Irrigation District**  
**FY 2024/25 Budget**  
**Salary Detail**

Primary Position Title	Salaries	Taxes & Benefits	Total Pay
Assistant District Manager	126,500	36,645	163,145
District Manager	210,000	126,000	336,000
Finance and Accounting Manager	160,000	96,000	256,000
<b>Contract Total</b>	<b>496,500</b>	<b>258,645</b>	<b>755,145</b>
Assistant Engineer	146,071	57,909	203,980
District Secretary	114,413	34,156	148,569
Assistant Superintendent	127,650	58,098	185,749
District Superintendent	127,968	51,385	179,353
Office and Customer Service Manager	92,149	46,806	138,955
Assistant District Secretary	79,789	44,261	124,050
Engineer	131,330	54,873	186,203
Water Treatment Plant Superintendent	116,816	38,295	155,111
Meter shop Operations Manager	84,449	47,855	132,305
<b>Management Total</b>	<b>1,020,636</b>	<b>433,639</b>	<b>1,454,275</b>
Water Treatment Plant Operator III	95,306	33,597	128,902
Warehouse Person	71,989	38,686	110,675
Water Treatment Plant Operator V	103,979	46,271	150,251
Water Treatment Plant Maintenance Mechanic	82,160	34,825	116,985
Utility Supervisor	75,962	33,355	109,317
District Plant & Facility Maintenance Technician	70,200	45,523	115,723
Mechanic	61,755	25,642	87,397
Distribution System Operator	62,400	43,673	106,073
Meter Serviceperson	54,246	34,480	88,726
Meter Supervisor	62,026	25,706	87,732
Utility Billing Technician	55,517	26,776	82,292
Water Treatment Plant Operator IV	88,067	49,759	137,826
Water Treatment Plant Operator II	63,190	20,875	84,066
Sr. Customer Service Representative	45,318	20,735	66,053
Utility Crew Leader	56,909	28,838	85,747
Recovery Project Coordinator	51,441	39,470	90,911
Meter Serviceperson	52,187	27,719	79,906
Utility Worker I	46,155	32,561	78,716
Utility Worker I	46,155	21,943	68,098
Utility Worker I	46,155	23,336	69,491
Utility Crew Leader	56,909	42,372	99,280
Water Treatment Plant Operator II	58,448	42,736	101,184
Meter Serviceperson	48,214	40,310	88,524
Customer Service Representative	36,972	36,491	73,463
Utility Worker I	44,387	21,524	65,911
Utility Worker I	44,387	21,524	65,911
Utility Worker I	44,387	22,917	67,304
Customer Service Representative	36,972	18,612	55,584
Utility Worker I	44,387	21,524	65,911
Utility Locator	44,387	32,142	76,529
Customer Service Representative	36,972	36,491	73,463
Accounting Technician	48,672	38,900	87,572
WTP Overtime	100,000	23,710	123,710
TD Overtime	21,000	4,979	25,979
CS Overtime	10,500	2,162	12,662
ADMIN Overtime	5,330	1,097	6,427
WTP Retired	-	16,324	16,324
TD Retired	-	47,213	47,213
Utility Crew Leader	50,565	40,867	91,432
Utility Worker II	44,533	39,437	83,970
Utility Worker II	44,533	39,437	83,970
Utility Worker II	44,533	39,437	83,970
Utility Locator	42,640	38,988	81,628
Meter Serviceperson	46,363	38,425	84,788
Temporary Laborer	34,715	37,109	71,825
Temporary Laborer	34,715	37,109	71,825
Temporary Laborer	34,715	37,109	71,825
Temporary Laborer	34,715	37,109	71,825
<b>General Unit Total</b>	<b>2,385,070</b>	<b>1,509,828</b>	<b>3,894,898</b>
<b>Fully Staffed</b>	<b>3,902,205</b>	<b>2,202,112</b>	<b>6,104,317</b>

Paradise Irrigation District  
FY 2022/23 Budget  
Capital Projects Summary

## Capital Projects

Vehicle / Equipment Replacement Fund	2,200,000.00
Boom Lift	90,000.00
Water Treatment Plant Pump	15,000.00
Valve Cans	300,000.00
Tank Recoating	1,200,000.00
Pentz Rd Water Line Move Design	200,000.00
Equalizer Tank	2,135,000.00
Elliott Road Pipeline	1,500,000.00
Paving	300,000.00
Dump Site	100,000.00
Office Remodel	250,000.00
Pub-Owned Buildings	500,000.00
Shop Truck	60,000.00
Fuel Tank Replacement	60,000.00
Zone A Pipeline (HMGP)	500,000.00
Henson Road (FEMA)	10,000.00
Magalia Dam Study (Water Board)	1,000,000.00

**Total**

**10,420,000.00**

Paradise Irrigation District  
 FY 2023/24 Budget  
 Debt Service

**Total Loans**

<b>Fiscal Year</b>	<b>Total Principal</b>	<b>Total Interest</b>	<b>Total Payments</b>	<b>Remaining Balance</b>
FY23	667,300	40,198	707,168	2,893,429
FY24	789,000	39,545	828,545	2,104,429
<b>FY25</b>	<b>345,044</b>	<b>28,926</b>	<b>373,970</b>	<b>1,759,385</b>
FY26	317,955	30,415	348,370	1,441,430
FY27	323,874	23,709	347,583	1,117,556
FY28	330,803	16,871	347,674	786,753
FY29	198,075	9,875	207,950	588,678
FY30	95,689	7,174	102,863	492,989
FY31	96,645	5,926	102,571	396,344
FY32	97,612	4,664	102,276	298,732
FY33	98,588	3,391	101,979	200,144
FY34	99,574	2,104	101,678	100,570
FY35	100,570	805	101,374	0

Remaining Payments on Loans

