



# PARADISE IRRIGATION DISTRICT

6332 Clark Road, Paradise CA 95969 | Phone (530)877-4971 | Fax (530)876-0483

## AGENDA

### REGULAR MEETING PARADISE IRRIGATION DISTRICT BOARD OF DIRECTORS 6332 CLARK ROAD, PARADISE, CA 95969

**WEDNESDAY, MAY 17, 2017 – 6:30 PM**

- ❖ *The Board of Directors is committed to making its meetings accessible to all citizens. Any persons requiring a special accommodation to participate, is requested to contact the District Secretary at 530-877-4971, extension 2039 at least 48 hours in advance of the meeting.*
- ❖ *The Board of Directors or its President pursuant to Government Code section 54954.3 reserves the right to impose reasonable regulations governing public participation on agenda and non-agenda items, including limiting the total amount of time allocated to public testimony on particular issues and for each individual speaker.*
- 1. **OPENING:**
  - a. Call to Order
  - b. Public & Board Members; please silence your cell phones.
  - c. Opening Prayer and Pledge of Allegiance
  - d. Roll Call
- 2. **APPROVAL OF CONSENT CALENDAR:** *Action may be taken.*  
**(A roll call vote will be taken one time for all of the Consent Calendar items).**
  - a. Approval of Minutes:
    - 1. Special Meeting of April 13, 2017
    - 2. Regular Meeting of April 19, 2017
  - b. Approval to Purchase: Demonstration Garden Barrier Fence
  - c. Approval to Adopt Resolution No. 2017-08: ACWA's Policy Statement on Bay-Delta Flow Requirements
  - d. Acceptance of Invoice: State Water Resources Control Board  
Public Water System Fees for 7/1/16 – 6/30/17
  - e. Acceptance of Invoice: Department of Water Resources  
Annual Fees for Magalia and Paradise Dams
  - f. Paradise Lake Recreation Committee Recommendation – Proposal for Future Kid's Fishing Day Advertising Material (Paradise High School Senior Project – Event Posters)
- 3. **PUBLIC PARTICIPATION:**
  - a. Individuals will be given an opportunity to address the Board regarding matters not scheduled on the agenda, although the Board cannot take action on any matter not on the agenda. Comments will be limited to 5 minutes per speaker. Opportunity for public comment on agenda items will be provided at the time they are discussed by the Board with comments limited to 5 minutes per agenda item.

4. **APPROVAL OF CHECKS:** Consider approval of General Fund Check Numbers 50515 through 50580 for the month of April, 2017 totaling \$515,955.192, and authorization of a similar amount allowing or adjusting for extraordinary budget or Board approved items during the month of May, 2017. *Action may be taken.*
5. **TREASURER'S MEMO:** Review and consider acceptance of the Treasurer's Memo for the period ending April 30, 2017. *Action may be taken.*
6. **OLD BUSINESS** (Continued from April 19, 2017 Board of Directors Meeting):
  - a. Paradise Irrigation District Debt Management Policy (Treasurer Phillips): Review and consider adopting the proposed Debt Management Policy to provide guidelines for the use of debt for financing District infrastructure and project needs. *Action may be taken.*
  - b. Process Water Recycle Project – Pond Alternative (Kevin Phillips/Jim Passanisi): Review and consider approval of the Draft Request for Proposal for design and bid documents for the Pond Alternative. *Action may be taken.*
7. **NEW BUSINESS:**
  - a. Reservoir "B" Replacement Project – Planning & Design (Kevin Phillips/Jim Passanisi): Consider award of a professional services contract to Waterworks Engineers, LLC for planning and design of the Reservoir "B" Replacement Project in an amount not to exceed \$492,013. *Action may be taken.*
  - b. PID Policy & Procedures Manual (Director Jacobson): Review and consider adopting proposed revisions to the following chapters in the PID Policy & Procedures Manual: *Action may be taken.*
    1. Chapter 2.19 – Formation of Committees: Proposed revision to Chapter 2.19.B with regard to Ad Hoc Committees.
    2. Chapter 4 – Meetings:
      - a. 4.1 B – Special Meeting
      - b. 4.3 C – Agenda Preparation
      - c. 4.3 E & F – Proposed addition regarding unfinished business (E), and agenda items in order of importance (F).
      - d. 4.3 G – Proposed addition regarding committee reports for inclusion into the agenda packet.
      - e. 4.6 A – Conduct of Meetings. Recommendation to amend 4.6 A, paragraph 1.
  - c. Distribution System Operator Job Description (Kevin Phillips/Jim Passanisi): Consider authorizing revisions to the Distribution System Operator Job Description, adjusting the pay range, and replacing the currently allocated Treatment Plant Operator position in Treatment with the Distribution System Operator position. *Action may be taken.*
  - d. PID Corporation Yard Drive Gate (Kevin Phillips / Jim Ladrini): Consider approval to authorize the Interim District Manager to authorize Chico Color Craft to perform sandblasting and powder coating of the corporation yard drive gate in the amount of \$1,000. *Action may be taken.*
  - e. Employees' Retirement Program Update (President Kellogg): *Action may be taken.*
    1. Report by Interim District Manager Kevin Phillips and Finance Committee on status of soliciting proposals to provide retirement plan administration services.
    2. Changing trustees of employee retirement funds from District Manager and Chief Financial Officer to the Board of Directors.
8. **BOARD RECESS**

9. **COMMITTEE REPORTS:** *Informational items only.*
  - a. Board oral report(s) regarding their representation on Commissions/Committees:
    1. Water Conservation Committee (Directors Rice & Kellogg – Chairperson)
    2. Paradise Lake Recreation Committee (Directors Sulik & Kellogg – Chairperson)
    3. Community Relations Committee (Directors Rice & Sulik – Chairperson)
10. **INTERIM DISTRICT MANAGER’S REPORT:** A written report on various projects. *Informational item only.*
11. **LEGAL REPORT:** A verbal update from Legal Counsel. *Informational item only.*
12. **STAFF AND BILLING REPORTS:** Review and consider acceptance of the April, 2017 Staff and Billing Reports. *Action may be taken.*
  - a. Staff Report for April, 2017
  - b. Billing Report for April, 2017
13. **DIRECTORS’ COMMENTS:** *Informational Item Only.*
14. **CLOSED SESSION:**
  - a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION, one case (Government Code Section 54956.9 (a)). U.S. ex rel. Hendrix v. J-M Manufacturing Co., Inc., Case No. ED CV 06-00055-GW.
  - b. REAL PROPERTY NEGOTIATIONS (Government Code Section 54956.8)  
Property Subject to Negotiations: PG&E’s DeSabra Project and Miocene Canal  
District Negotiator: Minasian Law Firm and PID Staff  
Other Party: Pacific Gas & Electric Company
  - c. CONFERENCE WITH LABOR NEGOTIATORS – District negotiating team regarding labor negotiations with the General Unit represented by I.B.E.W. Local 1245 pursuant to Government Code Section 54957.6.
15. **ANNOUNCEMENT FROM CLOSED SESSION**
16. **ADJOURNMENT**

CONSENT CALENDAR  
REGULAR MEETING  
PARADISE IRRIGATION DISTRICT  
BOARD OF DIRECTORS

MAY 17, 2017

**(A roll call vote will be taken one time for all of the Consent Calendar items).**

- A. APPROVAL OF MINUTES:
- i. Special Meeting of April 13, 2017
  - ii. Regular Meeting of April 19, 2017
- B. APPROVAL TO PURCHASE (Demonstration Garden Barrier Fence):  
**Action Requested:** Authorize the Interim District Manager to direct the Assistant Field Superintendent to purchase the proper materials and oversee field personnel in the construction of a non-climb barrier horse fence as previously agreed upon by the Water Conservation Committee at an estimated cost of \$2,000 for labor and material.
- C. APPROVAL TO ADOPT RESOLUTION NO. 2017-08 (Bay-Delta Flow Requirements):  
**Action Requested:** Adopt PID Resolution No. 2017-08 in support of the Association of California Water Agencies' Policy Statement on Bay-Delta Flows.
- D. ACCEPTANCE OF INVOICE (State Water Resources Control Board):  
**Action Requested:** Accept invoice for Public Water System Annual Fees for the period of July 1, 2016 to June 30, 2017 and authorize payment to the State Water Resources Control Board.
- E. ACCEPTANCE OF INVOICE (Department of Water Resources):  
**Action Requested:** Accept invoice for annual fees for Magalia and Paradise Dams and authorize payment to the Department of Water Resources to cover the department's costs in carrying out the supervision of dam safety.
- F. PARADISE LAKE RECREATION COMMITTEE RECOMMENDATION: Proposal for Future Kids Fishing Day Advertising Material. Paradise High School Senior Project – Event Posters.  
**Action Requested:** Information only.