



AGENDA

**REGULAR MEETING
PARADISE IRRIGATION DISTRICT
BOARD OF DIRECTORS
6332 CLARK ROAD, PARADISE, CA 95969**

WEDNESDAY, MARCH 15, 2017 – 6:30 PM

- ❖ *The Board of Directors is committed to making its meetings accessible to all citizens. Any persons requiring a special accommodation to participate, is requested to contact the District Secretary at 530-877-4971, extension 2039 at least 48 hours in advance of the meeting.*
- ❖ *The Board of Directors or its President pursuant to Government Code section 54954.3 reserves the right to impose reasonable regulations governing public participation on agenda and non-agenda items, including limiting the total amount of time allocated to public testimony on particular issues and for each individual speaker.*

- 1. **OPENING:**
 - a. Call to Order
 - b. Public & Board Members; please silence your cell phones.
 - c. Pledge of Allegiance
 - d. Roll Call

- 2. **APPROVAL OF CONSENT CALENDAR:** *Action may be taken.*
 - a. Approval of Minutes:
 - i. Special Meeting of February 3, 2017
 - ii. Regular Meeting of February 15, 2017
 - iii. Special Meeting of February 15, 2017
 - b. Acceptance of Final Election Billing: January 24, 2017 Special Recall Election
 - c. Approval to Authorize Purchase: Rainbow Trout for Stocking Paradise Lake
 - d. Approval to Authorize Purchase: Demonstration Garden Fencing
 - e. Approval to Authorize Purchase: Light Tower
 - f. Approval of Certification of Acceptance: 3 Acre Land Purchase from Sierra Pacific Industries in accordance with Grant Deed
 - g. Adopt Revisions to PID Policy & Procedures Manual as approved by the Board February 15, 2017
 - i. Chapter 2 – Directors and Officers
 - ii. Chapter 4 - Meetings
 - h. Unpaid Director Health Payment: Healthcare Premiums

- 3. **PUBLIC PARTICIPATION:**
 - a. Individuals will be given an opportunity to address the Board regarding matters not scheduled on the agenda, although the Board cannot take action on any matter not on the agenda. Comments will be limited to 5 minutes per speaker. Opportunity for public comment on agenda items will be provided at the time they are discussed by the Board with comments limited to 5 minutes per agenda item.

4. **APPROVAL OF CHECKS:** Consider approval of General Fund Check Numbers 50306 through 50387 for the month of February, 2017 totaling \$346,722.08, exclusive of voided check number 50376 and authorization of a similar amount, allowing or adjusting for extraordinary budget or Board approved items during the month of March, 2017. *Action may be taken.*

5. **TREASURER**

- a. Treasurer's Report: Review and consider acceptance of the Treasurer's Report for the period ending February 28, 2017. *Action may be taken.*
- b. Investment Report: Review and consider acceptance of the Investment Report through the period ending February 28, 2017. *Action may be taken.*

6. **OLD BUSINESS**

- a. 2017 Association of California Water Agencies – Joint Powers Insurance Authority (ACWA JPIA) Executive Committee Election (Continued from the February 15, 2017 Regular Meeting):
 - i. Consider request from Vista Irrigation District to adopt a resolution of support concurring with the nomination of Paul Dorey to serve on the ACWA/JPIA Executive Committee. *Action may be taken to adopt PID Resolution 2017-01 to concur with the nomination – Roll call vote.*

Two Additional Requests Received for Consideration to Concur with Nomination to Serve on the ACWA/JPIA Executive Committee:

- ii. Consider request from Cucamonga Valley Water District to adopt a resolution of support concurring with the nomination of Kathleen Tiegs to the ACWA/JPIA Executive Committee. *Action may be taken to adopt Resolution 2017-04 to concur with nomination – Roll call vote.*
- iii. Consider request from San Bernardino Valley Water Conservation District to adopt a resolution of support concurring with the nomination of Melody McDonald to the ACWA/JPIA Executive Committee. *Action may be taken to adopt Resolution 2017-05 to concur with nomination – Roll call vote.*
- b. PID Policy & Procedures, Chapter 2.2 – Directors Fees and Expense Reimbursements regarding Director Health Insurance Continued from March 1, 2017 (Treasurer Phillips): Consider information received from ACWA Joint Powers Insurance Authority to address questions raised by the Board relating to Director health insurance. *Action may be taken.*

7. **NEW BUSINESS:**

- a. Proposed Process Water Recycling Project (Manager Barber): Review and consider approval to direct staff to request a change order proposal from AECOM Technical Services, Inc. for design activities and environmental work for the pond alternative. *Action may be taken.*
- b. Fire Hydrant Ownership & Funding Cooperative Agreement (Manager Barber): Consideration to authorize approval of proposed list of projects for funding from the Hydrant Maintenance Fund. *Action may be taken.*
- c. Strategic Business Plan (Manager Barber): Consideration to authorize approval of the proposed process for strategic planning and setting the date to begin the process. *Action may be taken.*
- d. Distribution Department Staffing (Manager Barber): Consideration to authorize approval for additional staffing in the Distribution Department for the upcoming construction season. *Action may be taken.*
- e. Water Rights: Thoughts on alternatives presented by President Kellogg. *Informational item only.*
- f. Shaded Fuel Break Grant (Manager Barber): Consider providing approval to dedicate the use of Recreation Department personnel through the completion of the Little Butte Creek Shaded Fuel Break Phase II Project. *Action may be taken.*

CONTINUED – NEW BUSINESS:

- g. Hazard Mitigation Grant Program (Manager Barber): Consider approval to authorize the General Manager to execute the DR-4301 Grant Application and provide the funding and maintenance commitments from Paradise Irrigation District. *Action may be taken.*

8. BOARD RECESS

9. COMMITTEE REPORTS: *Informational items only.*

- a. Board oral report(s) regarding their representation on Commissions/Committees:
 - i. Water Conservation Committee (Directors Rice & Kellogg – Chairperson)
 - ii. PID/Town Liaison Committee (Directors Sulik & Rice – Chairperson)

10. GENERAL MANAGER’S REPORT: A written report on various projects. *Informational item only.*

11. LEGAL REPORT: A verbal update from Legal Counsel. *Informational item only.*

12. STAFF AND BILLING REPORTS: Review and consider acceptance of the February, 2017 Staff and Billing Reports. *Action may be taken.*

- a. Staff Report for February, 2017
- b. Billing Report for February, 2017

13. DIRECTORS’ COMMENTS: *Informational Item Only.*

14. ADJOURNMENT

CONSENT CALENDAR
REGULAR MEETING
PARADISE IRRIGATION DISTRICT
BOARD OF DIRECTORS

MARCH 15, 2017

- A. APPROVAL OF MINUTES:
- i. Special Meeting of February 3, 2017
 - ii. Regular Meeting of February 15, 2017
 - iii. Special Meeting of February 15, 2017
- B. ACCEPTANCE OF FINAL ELECTION BILLING (February 24, 2017 Special Recall Election)
Action Requested: Accept final billing from the Butte County Clerk-Recorder Elections Division for the Paradise Irrigation District January 24, 2017 Special Mail Ballot Recall Election.
- C. APPROVAL TO AUTHORIZE PURCHASE (Rainbow Trout for Stocking Paradise Lake)
Action Requested: Authorize the annual purchase of rainbow trout from Desert Springs Trout Farm in the amount of \$10,223.50.
- D. APPROVAL TO AUTHORIZE PURCHASE (Demonstration Garden Fencing)
Action Requested: Authorize the purchase of Option 2, a 6' high horse fence with U-posts at a cost not to exceed \$2,300 to be installed by PID along the north boundary of the demonstration garden.
- E. APPROVAL TO AUTHORIZE PURCHASE (Light Tower)
Action Requested: Authorize the General Manager to execute the purchase of a towable light tower not to exceed \$8,000.
- F. APPROVAL OF CERTIFICATION OF ACCEPTANCE – NORTH LAKE PROPERTY ACQUISITION (3 acre SPI Land Purchase by Boat Launch No. 1 - Portion of Assessor's Parcel Number 065-530-039 located in Magalia, County of Butte).
Action Requested: Approve Certification of Acceptance for real property conveyed by Grant Deed dated February 7, 2017 from Sierra Pacific Industries to Paradise Irrigation District.
- G. ADOPT REVISIONS TO PID POLICY & PROCEDURES MANUAL (Chapters 2 & 4)
Action Requested: Adopt final revisions to Chapter 2 – Directors and Officers and Chapter 4 – Meetings as approved by the Board March 1, 2017.
- H. REPORT ON UNPAID DIRECTOR HEALTH PAYMENT:
Information Item Only: Healthcare balance to be paid by Board of Director for monthly premiums has not been paid in accordance with Section 2.22.A of the PID Policy and Procedures.