

AGENDA

**REGULAR MEETING
PARADISE IRRIGATION DISTRICT
BOARD OF DIRECTORS
PID BOARD ROOM
6332 CLARK ROAD, PARADISE, CA 95969**

WEDNESDAY, AUGUST 19, 2020 – 6:30 PM

- ❖ *In accordance with California Governor Gavin Newsom's Executive Order (EO) N-29-20, PID will limit "in-person" attendance for the July 15, 2020 Board Meeting. The following options are available for members of the public to fully participate in the meeting:*

Via Livestream. Join us at <https://Facebook.com/pidwater>. To improve participation during the meeting, we will be selecting public comments from Facebook viewers to be read to PID's Board of Directors during the meeting. Online participants must post their comments for items not on the agenda on the Livestream thread by 6:40 p.m. At 6:40 p.m. the President of the Board will request public comments be read to the Board members. The Board cannot take action on any matter not on the agenda. Public comments specific to an agenda item will be read directly after the agenda item and before the Board votes on an item.

Via Email: Public comment will be accepted by email with the subject line PUBLIC COMMENT ITEM NO. ____ to gborrayo@paradiseirrigation.com prior to 4:00 p.m. on the day of the meeting.

- ❖ *The Board of Directors or its President pursuant to Government Code section 54954.3 reserves the right to impose reasonable regulations governing public participation on agenda and non-agenda items, including limiting the total amount of time allocated to public testimony on particular issues and for each individual speaker.*

1. OPENING:

- a. Call to Order
- b. Public & Board Members; please silence your cell phones
- c. Invocation and Pledge of Allegiance
- d. Roll Call

2. APPROVAL OF CONSENT CALENDAR: *Action may be taken.*

- a. Approval of Meeting Agenda Order
- b. Approval of Minutes:
 1. Regular Meeting of July 15, 2020
 2. Special Meeting of July 28, 2020
 3. Special Meeting of July 31, 2020

3. PUBLIC PARTICIPATION:

Individuals will be given an opportunity to address the Board regarding matters not scheduled on the agenda, although the Board cannot take action on any matter not on the agenda. Comments will be limited to 5 minutes per speaker. Opportunity for public comment on agenda items will be provided at the time they are discussed by the Board with comments limited to 5 minutes per agenda item.

4. RECOVERY PROCESS STATUS UPDATE: Informational update provided by Engineering Consultants Sami Kader and Colleen Boak with Water Works Engineers. *Information item only.*

5. DISTRICT MANAGER AND STAFF AND FACILITY REPORT UPDATE - JULY 2020: District Manager and Staff Report Updates (Manager Phillips). *Information item only.*

6. DISTRICT ENGINEER REPORT: Informational update provided by Consultants Sami Kader and Colleen Boak with Water Works Engineers regarding engineering support services to the Paradise Irrigation District. *Information item only.*

7. TREASURER'S REPORT (Ross Gilb): Review and acceptance of Treasurer's Report for the period ending July 31, 2020. *Action may be taken.*

8. **EXPENSE APPROVAL REPORT:** Approval of General Fund Check Numbers 55093 through 55178 for the month of July 2020 totaling \$950,007.13, exclusive of voided check numbers 55113 and 55155, and authorization of a similar amount allowing or adjusting for extraordinary budget or Board approved items during the month of August. *Action may be taken.*
9. **LEGAL REPORT:** A verbal update from Legal Counsel. *Information item only.*
10. **COMMITTEE REPORTS:** *Information Item Only.*
Board oral report(s) regarding their representation on Commissions/Committees/Conferences:
 - a. Ad Hoc District Manager Recruitment (Director Mowers & Sulik)
11. **UNFINISHED BUSINESS – None to Report**
12. **NEW BUSINESS:**
 - a. Formation of Tuscan Water District (Manager Phillips): Presentation by Rich McGowan representative of the Agricultural Groundwater Users of Butte County, discussing the proposed formation of the Tuscan Water District and support of their efforts. *Action may be taken.*
 - b. Cal OES Authorizing Resolution Update - California Disaster Assistance Act Program (Manager Phillips): Adopt Resolution 2020-10 to update authorized representatives to execute for and on behalf of the Paradise Irrigation District relating to the District's Cal OES project application. *Action may be taken.* (Roll Call Vote)
 - c. Cal OES Authorizing Resolution – Hazard Mitigation Grant Program, Magalia Dam Study (Manager Phillips): Adopt Resolution No. 2020-11 designating authorized representatives who have the authority to execute for and on behalf of the Paradise Irrigation District under the HMGP. *Action may be taken.* (Roll Call Vote)
 - d. Resolution of Appreciation (President Sulik): Adopt Resolution No. 2020-12, a Resolution of Appreciation to Kevin Phillips for his service to the Paradise Irrigation District. (Roll Call Vote)
13. **CLOSED SESSION:**
 - a. CONFERENCE WITH LABOR NEGOTIATORS: Conference with PID Labor Negotiator Emily LaMoe regarding Unrepresented Position, Interim District Manager (California Government Code section 54957.6).
 - b. PUBLIC EMPLOYEE APPOINTMENT (California Government Code Section 54957(b) (1)).
Title: Interim District Manager
14. **Public Employment - Interim District Manager** (Emily LaMoe): Consider terms and conditions of an employment agreement with Tom Lando for the position of interim District Manager. *Action may be taken.*
15. **DIRECTORS' COMMENTS:** *Information Item Only.*
16. **CLOSED SESSION:**
 - a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION AND PUBLIC EMPLOYEE EMPLOYMENT (California Government Code § 54957). Title: Distribution Superintendent.
 - b. LABOR NEGOTIATIONS (California Government Code section 54957.6)
Agency designated representatives – Kevin Phillips and PID Legal Counsel
Negotiations with IBEW Local 1245
17. **ANNOUNCEMENT FROM CLOSED SESSION**
18. **ADJOURNMENT**

CONSENT CALENDAR
REGULAR MEETING
PARADISE IRRIGATION DISTRICT
BOARD OF DIRECTORS

WEDNESDAY, AUGUST 19, 2020

- A. APPROVAL OF MEETING AGENDA ORDER
- B. APPROVAL OF MINUTES: Regular Meeting of July 15, 2020
Special Meeting of July 28, 2020
Special Meeting of July 31, 2020

MINUTES

REGULAR MEETING
BOARD OF DIRECTORS
PARADISE IRRIGATION DISTRICT
JULY 15, 2020

The regular meeting of the Board of Directors of the Paradise Irrigation District was called to order at 6:30 p.m. by President Marc Sulik, followed by an Invocation and the Pledge of Allegiance to the Flag of the United States of America.

OPENING

BOARD MEMBERS PRESENT: Directors Gregg Mowers, Brian Shaw, Vice-President Shelby Boston, and President Marc Sulik

ROLL CALL

BOARD MEMBERS ABSENT: Division 1 Director Seat vacant following the resignation of Dan Hansen effective June 18, 2020

STAFF PRESENT: District Manager Kevin Phillips, Finance & Accounting Manager Ross Gilb, IT Manager Mickey Rich, T&D Superintendent Jim Ladrini, and Secretary Georgeanna Borrayo

ALSO PRESENT: Attorney Emily LaMoe and members of the public (Participating Remotely)

President Sulik announced due to risks associated with COVID-19, community members may fully participate in the meeting via Email and Facebook Livestream. Online participants must post their comments regarding items not on the agenda on the Livestream thread by 6:40 p.m. at which time public comments will be read to the Board members. Public comment regarding agenda items will be read directly after the agenda item and before the Board votes on an item. The Board will begin discussion on agenda items until 6:40 p.m. at which time the Board will hear public comments submitted.

Board members reviewed consent calendar items as follows:

APPROVAL OF
CONSENT
CALENDAR
(Item 2)

- 3.a. Approval of Meeting Agenda Order
- 3.b. Approval of Minutes: Special Meeting of June 17, 2020
Regular Meeting of June 17, 2020

It was moved by Director Mowers and seconded by Director Boston to approve the Consent Calendar as presented.

AYES: Directors Boston, Mowers, Shaw, and Sulik
NOES: None
ABSENT: Division 1 Director Seat Vacant

Motion passes 4-0

Manager Phillips provided an update on the following: 1) Customer Service continues to receive a lot of calls regarding requests for Interim Water Service (IWS). IWS requests on properties which have a building permit or temporary housing permit continue to be monitored and scheduled as priority; 2) The second year of backfill funding has been reinstated in the State Budget. District staff is currently working with the California Department of Finance to secure the second year of the allocated funds; and 3) The District continues to work with the State of California, FEMA and insurance to fund the recovery of the District's distribution system. Staff is working with the District's consultant,

DISTRICT
MANAGER'S
REPORT
(Item 5)

APTIM, to prepare an appeal pertaining to FEMA's letter denying the project and time extension under the Public Assistance (Section 428) Application.

PUBLIC
PARTICIPATION
(Item 3)

Resident Dan Hansen called to say hello to staff and members of the Board and indicated it is his intent to run for Division 5 in the November 3, 2020 General Election. With support of the community, he hopes to return to participate as a member of the PID Board of Directors.

RECOVERY
PROCESS STATUS
UPDATE (Item 4)

Consultant Sami Kader with Water Works Engineers provided an informational update on the PID Water Supply Recovery Program and Water Works Engineers budget update.

Project 1 – Standing Structure & Main Testing and Clearing Program: Over 1,760 Interim Water Services (IWS) have been installed to date. The current backlog of IWS requests is 368. Over 120 of the outstanding requests have been field surveyed and 70 have been found to be ready for installation. All dead end mains have been cleared on streets where there is an IWS or service lateral replacement request scheduled.

Project 2 – Service Lateral Replacement Program Update: To date, 535 service laterals have been replaced by the contractor, Sutton Enterprises. An additional 274 service laterals have been replaced by PID crews since the November 8, 2018 Camp Fire. 809 letters of potability have been sent or are in the final stages of approval.

Project 3 – Meter and Service Assembly Replacement has two parts:
Part 1 – Meter and Advanced Metering Infrastructure (AMI) system selection and purchase – This project has been advertised this afternoon to receive Request for Proposals, which are due August 11, 2020.
Part 2 – Installation contractor selection and construction (late 2020/early 2021). The Request for Proposal is currently under development.

Project 4 – Reservoir B Replacement Project Update: The District is awaiting FEMA funding decisions regarding the District's project funding application. The District's consultant, APTIM, is assisting to prepare an application for a hazard mitigation grant for the replacement of B Reservoir. A zone pipeline funding may also be forthcoming under the original hazard mitigation grant funding applied for pre-fire.

Recovery Planning – Working with PID staff to define and detail the next phase of the recovery. Focus is shifting from recovery to rebuilding (replacing service laterals for rebuild, replacing meters and returning to a metered system, defining and repairing leaks, replacing mains where needed, replacing Reservoir B).

STAFF REPORT
UPDATE –
COMMUNITY
RELATIONS
(Item 5)

Information Technology Manager Mickey Rich provided updates on the following: 1) The District continues public outreach through the PID newsletter, social media platforms, and email contact information. In the last month, PID received 1,000 likes and shares from Facebook viewers. The most shared post was in reference to PID's communication thanking the community for reaching out to Governor Newsom and the State Budget Committee to reinstate the backfill funding. Staff will be reaching out to the Association of Realtors regarding their newsletter as another resource to communicate information to people who are not in the area and may not be aware of the recovery progress; 2) Staff has reached out to the North Valley Grant Foundation and Paradise Rotary regarding potential funding for the board room audio sound project; and 3) The District's Strategic Planning Consultant developed a survey based on individual comments received from Board members and staff. The survey will be distributed to customers in approximately one week and may also be completed online.

Board members reviewed a written Treasurer's Report from Finance & Accounting Manager Ross Gilb for the period ending June 30, 2020 highlighting the District's cash position, debt service analysis, operational overview, and recovery funding.

TREASURER'S
REPORT
ACCEPTED FOR
PERIOD ENDING
JUNE 30, 2020
(Item 6.a.)

It was moved by Director Boston and seconded by Director Shaw to accept the Treasurer's Report for the period ending June 30, 2020 as presented.

AYES: Directors Boston, Mowers, Shaw, and Sulik
NOES: None
ABSENT: Division 1 Director seat currently vacant

Motion passes 4-0

Finance & Accounting Manager Ross Gilb reported on the District's cash and investments as of June 30, 2020, noting the average return on the District's investments is 1.42%. Total investment earning year-to-date for the fiscal year is \$93,111. All investments as of June 30, 2020 are in compliance with PID's Investment Policy.

INVESTMENT
REPORT
ACCEPTED FOR
THE FISCAL YEAR
ENDING
JUNE 30, 2020
(Item 6.b.)

It was moved by Director Mowers and seconded by Director Boston to accept the Investment Report for the fiscal year ending June 30, 2020.

AYES: Directors Boston, Mowers, Shaw, and Sulik
NOES: None
ABSENT: Division 1 Director seat currently vacant

Motion passes 4-0

Members of the Board reviewed accounts payable expense reports for the month of June 2020. It was moved by Director Boston and seconded by Director Mowers to approve General Fund check numbers 54964 through 55092 for the month of June 2020 totaling \$802,586.69, and authorization of a similar amount allowing or adjusting for extraordinary budget or Board approved items during the month of July.

APPROVAL OF
EXPENSE REPORT
FOR JUNE 2020
(Item 7)

AYES: Directors Boston, Mowers, Shaw, and Sulik
NOES: None
ABSENT: Division 1 Director seat currently vacant

Motion passes 4-0

Attorney Emily LaMoe indicated there is no legal report update for open session this evening.

LEGAL REPORT
(Item 8)

Town of Paradise & Paradise Irrigation District Liaison Committee: Director Mowers reported a meeting was held on June 24, 2020. Discussion included updates from the Town of Paradise regarding sewer, tree removal, and road projects. PID commented on the status of the District's backfill funding, Sustainability Study, water recovery, and COVID-19 response information.

COMMITTEE
REPORTS
(Item 9)

Community Relations Committee: In addition to information shared earlier this evening from IT Manager Mickey Rich, the committee discussed forming a Customer Recovery Support Ad Hoc Committee. This topic is listed on the agenda for discussion under agenda item 11.j.1. The next Community Relations Committee meeting is scheduled on September 8, 2020 at 8:00 a.m.

Finance Committee: Director Mowers indicated the purpose of the July 8th committee meeting was to review and comment on the draft budget for fiscal year 2020-2021. The Board will consider adopting the Budget this evening under agenda item 11.c.

UNFINISHED
BUSINESS:

DISTRICT
ENGINEERING
SERVICES
PROPOSAL WITH
WATER WORKS
ENGINEERS
APPROVED
(Item 10.a.)

Manager Phillips reported at the May 20th Board of Directors meeting, Board members concurred to table this item until the following month when the District may have a better fiscal picture regarding the state backfill funding. With reinstatement of the \$7.3 million second year backfill funding to PID, the proposal for District Engineering Services is provided for consideration this evening.

The proposal from Water Works Engineers is intended to be a flexible tool to support the District as needed and requested for engineering services unrelated to the Recovery Program.

It was moved by Director Mowers and seconded by Director Boston to authorize approval to award contract to Water Works Engineers to provide District Engineering services for (1) year from date of Agreement in an amount not to exceed \$150,000, and authorize the District Manager to execute said agreement subject to legal review.

AYES: Directors Boston, Mowers, Shaw, and Sulik
NOES: None
ABSENT: Division 1 Director seat currently vacant

Motion passes 4-0

GLASS BARRIER
PURCHASE &
INSTALLATION IN
ADMINISTRATION
BUILDING
(Item 10.b)

Manager Phillips confirmed at the May 20th meeting, the Board authorized staff to contract with Miller Glass to install the glass barrier for \$16,400. The Board also directed staff to change the proposed design for additional protection to the customer service personnel. With the redesign, the cost increased to \$14,661.56. The design also has an option for a two-way electronic communicator that would increase the cost to \$18,880.89.

It was moved by Director Boston and seconded by Director Shaw to authorize the purchase and installation of a glass barrier at the PID Administration Building from Miller Glass for an amount not to exceed \$18,880.89.

AYES: Directors Boston, Mowers, Shaw, and Sulik
NOES: None
ABSENT: Division 1 Director seat currently vacant

Motion passes 4-0

NEW BUSINESS:

RESOLUTION NO.
2020-08 ADOPTED
ESTABLISHING
APPROPRIATION
LIMIT OF THE
DISTRICT
(Item 11.a.)

Manager Phillips reported this is an action the Board takes annually to allocate and establish the District's appropriation limit for the property taxes that are received each fiscal year.

It was moved by Director Mowers and seconded by Director Boston to adopt Resolution No. 2020-08 establishing the appropriation limit of the District at \$1,715,768.00 for Fiscal Year 2020-2021 pursuant to Article XIII B of the California Constitution. Directors' votes were polled as follows by roll call:

AYES: Directors Boston, Mowers, Shaw, and Sulik
NOES: None
ABSENT: Division 1 Director seat currently vacant

Motion passes 4-0

RESOLUTION NO.
2020-09 ADOPTED
TRANSMITTING
DELINQUENT
CHARGES

Finance & Accounting Manager Ross Gilb indicated the balance the District levied last fiscal year, was received this year. Of the unpaid charges reported under Exhibit "A" and attached to Resolution 2020-09, 470 customers were included in last year's levy and account for \$124,000.

It was moved by Director Boston and seconded by Director Mowers to adopt Resolution No. 2020-09 transmitting delinquent water charges to the County of Butte to place on the 2020-2021 secured property tax roll. Directors' votes were polled as follows by roll call:

AYES: Directors Boston, Mowers, Shaw, and Sulik
NOES: None
ABSENT: Division 1 Director seat currently vacant

Motion passes 4-0

CONTINUED –
RESOLUTION NO.
2020-09 ADOPTED
TRANSMITTING
DELINQUENT
WATER CHARGES
TO BUTTE
COUNTY
(Item 11.b.)

Finance & Accounting Manager Ross Gilb provided an overview of the District's 2020/21 Budget. Revenue losses projected for fiscal year 2020/21 are the result of a reduced customer base, decreased service rate, and loss of water consumption revenue resulting from the November 8, 2018 Camp Fire. PID staff are actively working with Federal, State, and local partners, as well as insurance, to secure funding for short term and long-term revenues.

PID 2020-2021
FINANCIAL PLAN
ADOPTED
(Item 11.c.)

A few minor adjustments were noted to the Draft Budget. Due to a formula error, the beginning cash balance shown in the agenda packet is incorrect and has been adjusted to reflect the correct cash balance as \$7.2 million. An additional update is noted under paragraph two of the Capital Projects Summary to correct the Fiscal Year from 2018/19 to 2020/21.

Following review of the District's expenditure plan, it was moved by Director Mowers and seconded by Director Boston to adopt the Paradise Irrigation District Budget for Fiscal Year 2020-2021 with the two administrative adjustments noted above.

AYES: Directors Boston, Mowers, Shaw, and Sulik
NOES: None
ABSENT: Division 1 Director seat currently vacant

Motion passes 4-0

The District's Reserve Fund Policy requires an annual review of the policy by the Board of Directors at a public meeting to determine appropriate changes, additions, and/or deletions to reserve funds. No changes are recommended to the written Reserve Fund Policy at this time.

PID RESERVE
FUND POLICY
ANNUAL REVIEW
(Item 11.d.)

It was moved by Director Boston and seconded by Director Shaw to authorize approval to reaffirm continuance of the Paradise Irrigation District Reserve Fund Policy as written.

AYES: Directors Boston, Mowers, Shaw, and Sulik
NOES: None
ABSENT: Division 1 Director seat currently vacant

Motion passes 4-0

Staff reported due to damage caused by the Camp Fire, substantial water loss is occurring in the distribution mains. Crews have repaired a significant number of the most sizable leaks, but a large number of undetected leaks remain. To identify the extent of additional leak damage caused by the fire, map and prioritize the repair of the leaks, and substantiate the District's FEMA reimbursement claims for leak repairs, a new, comprehensive round of leak detection is needed. The proposal is to perform leak detection on the complete 173 miles of distribution main.

WATER
DISTRIBUTION
MAIN LEAK
DETECTION
PROGRAM –
AWARD OF
CONTRACT TO
UTILITY SERVICES
ASSOCIATES
(Item 11.e.)

CONTINUED –
LEAK DETECTION
CONTRACT
AWARDED TO
UTILITY SERVICES
ASSOCIATES

It was moved by Director Shaw and seconded by Director Boston to authorize award of contract to Utility Services Associates for Water Distribution Main Leak Detection Program for a not to exceed amount of \$67,232.07, plus a \$10,000 contingency to be applied at the discretion of the District Manager and authorize execution of a contract with Utility Services Associates subject to legal review.

AYES: Directors Boston, Mowers, Shaw, and Sulik
NOES: None
ABSENT: Division 1 Director seat currently vacant

Motion passes 4-0

QUITCLAIM DEED –
PID TO WILSON-
DONNETTE-GENE
TRUST
(Item 11.f. Tabled)

Manager Phillips reported staff is recommending this agenda item be tabled as engineering services will be required to review and confirm easement information regarding APN 051-220-012-000.
No Board action taken; agenda item 11.f. tabled for review by Water Works Engineering.

PID INVESTMENT
ACCOUNT:
AUTHORIZATION TO
CLOSE ACCOUNT
WITH WEDBUSH
SECURITIES, INC.
(Item 11.g.)

Manager Phillips reported the District holds an investment account with Wedbush Securities, Inc., which has been acquired by Oppenheimer. Agenda items 11.g. and 11.h. would authorize the District to close the current investment account with Wedbush and open an account with Oppenheimer. It was moved by Director Mowers and seconded by Director Shaw to authorize approval to close the current investment account with Wedbush Securities, Inc.

AYES: Directors Boston, Mowers, Shaw, and Sulik
NOES: None
ABSENT: Division 1 Director seat currently vacant

Motion passes 4-0

INVESTMENT
ACCOUNT WITH
OPPENHEIMER
AUTHORIZED
(Item 11.h.)

It was moved by Director Shaw and seconded by Director Boston to open an investment account with Oppenheimer and authorize Ross Gilb as designated signer on the account.

AYES: Directors Boston, Mowers, Shaw, and Sulik
NOES: None
ABSENT: Division 1 Director seat currently vacant

Motion passes 4-0

SPECIAL BOARD
MEETING DATE SET
JULY 31, 2020, 6 PM
RE: DIVISION 1
DIRECTOR
VACANCY
(Item 11.i.)

Board members considered setting a date to hold a Special Board Meeting to consider candidates for the Division 1 director vacancy. It was moved by Director Boston and seconded by Director Mowers to set a date of July 31, 2020 at 6:00 p.m. to hold a special meeting of the Board of Directors for the Division 1 director vacancy.

AYES: Directors Boston, Mowers, Shaw, and Sulik
NOES: None
ABSENT: Division 1 Director seat currently vacant

Motion passes 4-0

AD HOC CUSTOMER
RECOVERY
SUPPORT
COMMITTEE
FORMED
(Item 11.j.1.)

Board members discussed forming an Ad Hoc Customer Recovery Support Committee to address upcoming issues and policies that concern customers as the District continues to move forward through the recovery process. Board members recommended inviting a few members of the public to participate on this committee. Following discussion, President Sulik appointed Directors Boston and Shaw to participate on this committee. Staff will announce an opportunity for public participation.

Members of the Board considered appointing a replacement to serve on the standing committees that former director Dan Hansen had participated on (Administration & Personnel, Finance, and PID/TOP Liaison Committee). Board members concurred to revisit committee assignments after the Division 1 director vacancy is filled in August. In the interim, Director Boston will sit in for the Administration & Personnel Committee and Director Shaw on the Finance Committee.

APPOINTMENT OF
A DIRECTOR
REPLACEMENT TO
PARTICIPATE ON
STANDING
COMMITTEES TO
BE REVISITED
(Item 11.j.2)

Director Boston: Commented on being pleased with the progress and is happy Manager Phillips is taking this leap of faith with the Town of Paradise in carrying the community forward, and sad for PID because he has done a stellar job.

DIRECTORS'
COMMENTS
(Item 12.)

Director Mowers: Concurred with Director Boston's comment; noting we are all expanding resume experience in areas never imagined. Expressed appreciation to Finance & Accounting Manager Ross Gilb for his efforts on the budget.

Director Shaw: Echoed Director Boston's comments and added Manager Phillips will make a great addition to the Town of Paradise. PID employees in the trenches are doing great work.

President Sulik: Thanked Manager Phillips for his service to PID. Thinking back to the Board meetings following the Camp Fire, he appreciated Manager Phillips' presence at the meetings in the absence of the District Manager at that time. Expressed appreciation to the PID employees for the work they have done and encouraged support through the transition with an Interim Manager and new District Manager.

President Sulik announced closed session discussion. As there were no public comments, the Board adjourned to closed session at 9:01 p.m. regarding the following:

CLOSED SESSION
(Item 13.a., 13.b,
13.c. & 13.d.)

- 13.a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION & PUBLIC EMPLOYEE EMPLOYMENT (California Government Code section 54957). Title: Distribution Superintendent

Closed Session Announcement: Direction has been given to Legal Counsel.

- 13.b. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (California Government Code section 54957. Title: District Manager

Closed Session Announcement: Direction has been given to Legal Counsel.

- 13.c. CONFERENCE WITH LABOR NEGOTIATORS (California Government Code section 54957.6). Agency designated representative – Kevin Phillips and PID Legal Counsel.
Negotiations with IBEW Local 1245.

Closed Session Announcement: Direction has been given to the agency designated representative.

- 13.d. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Paragraph (a) of subdivision (d) of Government Code section 54956.9). Neil Essila et al. v. Paradise Irrigation District et al.
Butte County Superior Court Case No. 17CV02546.

Closed Session Announcement: Direction has been given to Legal Counsel.

CLOSED SESSION
ANNOUNCEMENT

President Sulik reconvened the regular meeting at 10.00 p.m. and provided closed session announcement information regarding agenda items 13.a., 13.b, 13.c., and 13.d. as listed on the prior page in italicized print.

ADJOURNMENT

It was moved by President Sulik to adjourn the meeting. The regular meeting was adjourned at 10:18 p.m.

Georgeanna Borrayo, Secretary

Marc Sulik, President

PENDING BOARD APPROVAL

MINUTES

SPECIAL MEETING
BOARD OF DIRECTORS
PARADISE IRRIGATION DISTRICT
JULY 28, 2020

The special meeting of the Board of Directors of the Paradise Irrigation District was called to order at 2:02 p.m. by President Marc Sulik, followed by the Pledge of Allegiance to the Flag of the United States of America.

OPENING

BOARD MEMBERS PRESENT: Directors Gregg Mowers, Brian Shaw, Vice-President Shelby Boston, and President Marc Sulik

ROLL CALL

BOARD MEMBERS ABSENT: Division 1 director seat currently vacant

STAFF PRESENT: District Manager Kevin Phillips, IT Manager Mickey Rich, and Secretary Georgeanna Borryayo

ALSO PRESENT: PID Legal Counsel, Attorney Emily LaMoe

President Sulik announced due to risks associated with COVID-19, community members were invited to submit comments in advance of the meeting by emailing gborryayo@paradiseirrigation.com. The Board cannot take action on any matter not on the agenda. Public comments specific to an agenda item will be read directly after the agenda item and before the Board votes on an item.

It was confirmed by the District Secretary no public comments have been received.

PUBLIC PARTICIPATION

It was moved by Director Mowers and seconded by Director Boston to designate Emily LaMoe as District Negotiator regarding the unrepresented position of Interim District Manager.

DESIGNATION OF DISTRICT LABOR NEGOTIATOR RE: POSITION OF INTERIM DISTRICT MANAGER (Item 3)

AYES: Directors Boston, Mowers, Shaw, and Sulik

NOES: None

ABSENT: Division 1 director seat vacant

Motion passes 4-0

President Sulik announced closed session items 4.a., 4.b. & 4.c. As there were no questions or comments, the Board adjourned to closed session at 2:06 p.m. regarding the following:

CLOSED SESSION (Item 4.a., 4.b., and 4.c.)

- 4.a. PUBLIC EMPLOYMENT (California Government Code Section 54957(b) (1)).
Title: Interim District Manager – Candidate interviews

Closed Session Announcement: The Board of Directors conducted candidate interviews for the position of Interim District Manager.

- 4.b. CONFERENCE WITH LABOR NEGOTIATORS: Conference with Labor Negotiator Emily LaMoe regarding Unrepresented Position, Interim District Manager. (Government Code section 54957.6)

Closed Session Announcement: Direction has been given to the agency designated representative.

CONTINUED –
CLOSED SESSION

4.c. CONFERENCE WITH LABOR NEGOTIATORS (California Government Code section 54957.6).
Agency designated representatives – Kevin Phillips and PID Legal Counsel
Negotiations with IBEW, Local 1245

Closed Session Announcement: Direction has been given to the agency designated representatives.

CLOSED SESSION
ANNOUNCEMENT

President Sulik reconvened the special meeting at 5:38 p.m. and provided closed session announcement information regarding agenda items 4.a., 4.b., and 4.c. as listed above in italicized print under each closed session subject.

ADJOURNMENT

It was moved by President Sulik to adjourn the meeting. The special meeting was adjourned at 5:40 p.m.

Georgeanna Borrayo, Secretary

Marc Sulik, President

PENDING BOARD APPROVAL

MINUTES

SPECIAL MEETING
BOARD OF DIRECTORS
PARADISE IRRIGATION DISTRICT
JULY 31, 2020

The special meeting of the Board of Directors of the Paradise Irrigation District was called to order at 6:00 p.m. by President Marc Sulik, followed by the Pledge of Allegiance to the Flag of the United States of America.

OPENING

BOARD MEMBERS PRESENT: Director Gregg Mowers, Vice-President Shelby Boston, and President Marc Sulik

ROLL CALL

BOARD MEMBERS ABSENT: Division 1 director seat vacant following the resignation of Dan Hansen effective June 18, 2020 and Division 2 director Seat vacant following the resignation of Brian Shaw effective July 31, 2020

STAFF PRESENT: District Manager Kevin Phillips, IT Manager Mickey Rich, and Secretary Georgeanna Borryo

ALSO PRESENT: Candidates for Division 1 Director Vacancy (Candidate Chris Rehmann participating remotely)

President Sulik announced due to risks associated with COVID-19, community members may fully participate in the meeting via Email and Facebook Livestream. Online participants must post their comments regarding items not on the agenda on the Livestream thread by 6:10 p.m. at which time public comments will be read to the Board members. Public comment The Board cannot take action on any matter not on the agenda. Public comments specific to an agenda item will be read directly after the agenda item and before the Board votes on an item.

The Board will begin discussion on agenda items until 6:10 p.m. at which time the Board will hear public comments submitted.

Staff reported the Ad Hoc District Manager Recruitment Committee reviewed the current District Manager job description and recommended changes to the Examples of Duties Section of the job description. Proposed revisions include the following:

DISTRICT
MANAGER
RECRUITMENT:

Edit 1 – Examples of Duties Section, Bullet #16 from ~~“Serves as District Representative before boards and commissions,”~~ to “Represents District interests and communications with local, state, and federal agencies, consultants, political bodies, community organizations, committees, boards, commissions, and the public.

REVISION TO
DISTRICT
MANAGER JOB
DESCRIPTION
(Item 3.a.)

Edit 2 – Examples of Duties Section: Add the following bullet point, “Has responsibility for District disaster preparedness and response.”

Following discussion, two additional changes were recommended: 1) Typical Physical Activities section, remove ~~“Hearing and vision within normal ranges;~~ and 2) Special Requirements section, from ~~“Possession of an appropriate California driver license. Possession and proof of a good driving record as evidenced by freedom from multiple or serious traffic violations or accidents for at least two (2) years duration,”~~ to “Valid driver license issued by the State Department of Motor Vehicles.”

CONTINUED -
REVISION TO
DISTRICT MANAGER
JOB DESCRIPTION

It was moved by Director Mowers and seconded by Director Boston to authorize approval of revisions to the District Manager job description with the two additional changes noted.

AYES: Directors Boston, Mowers, and Sulik
NOES: None
ABSENT: Divisions 1 and 2 director seats vacant

Motion passes 3-0

DISTRICT MANAGER
RECRUITMENT
MATERIALS –
BROCHURE
APPROVED
(Item 3.b.)

Members of the Board reviewed the District Manager recruitment brochure in preparation to advertise the position. Staff reported further amendments were made following information provided by President Sulik based on the prior recruitment brochure for the District Manager vacancy in 2017. The update removes all the content on pages 2, 3, & 4, which was primarily the job description word-for-word and is replaced with the preferred text from the brochure created with Board and staff input in 2017 by the recruiting firm, Koff & Associates.

It was moved by Director Boston and seconded by Director Mowers to approve the most recent revision to the recruitment brochure as presented.

AYES: Directors Boston, Mowers, and Sulik
NOES: None
ABSENT: Divisions 1 and 2 director seats vacant

Motion passes 3-0

PUBLIC
PARTICIPATION

No public comments were posted on Facebook or submitted via email.

APPOINTMENT OF
DIRECTOR,
DIVISION 1
(Item 4.a.)

Following the resignation of Dan Hansen effective June 18, 2020, the District issued a Press Release on June 22, 2020 announcing a vacancy exists in the office of Director, Division 1, of the Paradise Irrigation District. The District received Statement of Interest forms from three candidates: Chris Rehmann, Dr. Raymond Klein, and Brian Shaw.

Following candidate questions presented by the Board of Directors and opportunity for questions and director feedback on candidates, nominations were accepted by President Sulik.

A recommendation to nominate Brian Shaw was made by Director Boston and Director Mowers. As there were no further nominations, President Sulik called for a roll call vote to appoint Brian Shaw to fill the Division 1 vacancy on the Board of Directors of the Paradise Irrigation District. Directors' votes were polled as follows by roll call vote:

AYES: Directors Boston, Mowers, and Sulik
NOES: None
ABSENT: Divisions 1 and 2 director seats vacant

Motion passes 3-0 to appoint Brian Shaw to fill the Division 1 director vacancy.

OATH OF OFFICE
BRIAN SHAW,
DIRECTOR, DIV. 1
(Item 4.b.)

The Oath of Office was administered by the Secretary to Brian Shaw to serve in the Office of Director, Division 1 until the next general election in November 2020, and thereafter until the person elected to fill the vacancy assumes office in December 2020.

ADJOURNMENT

It was moved by President Sulik to adjourn the meeting. The special meeting was adjourned at 6:58 p.m.

Georgeanna Borraro, Secretary

Marc Sulik, President



PARADISE IRRIGATION DISTRICT

"Paradise Irrigation District (PID) is dedicated to the business of producing and delivering a safe, dependable supply of quality water in an efficient, cost effective manner with service that meets or exceeds the expectation of our customers."

TO: PID Board of Directors
FROM: Mickey Rich, Information Systems Manager
DATE: August 19, 2020
RE: Administrative / Office Updates

COVID-19 Related Projects:

Pass through Window Installation: Pending / Scheduled

Board room audio / video upgrades: Pending / Sound equipment is on back order.

Office Vacancies / New Hires:

The office has been short-staffed starting the end of July. Two new customer service representatives started orientation on August 10th. Genevieve Glass is our newest full-time customer service representative. Tracy Niemela is a temporary employee and will also be assisting customer service for an 8-month term. Two additional office employees from Alliance For Workforce Development (AFWD) will be joining the office support team later this month for an approximate 3-month term.

Customer activity (7/14 – 8/14):

Most customer calls are related to billing questions, service order status & water quality updates. While most calls can be handled in under 5-minutes, it is not unusual for customer service reps to spend 10-20 minutes with a customer.

Average calls per day: 40
New IWS orders: 73
New Flow-test orders: 35
Other service orders: 277

Strategic Planning:

We have received hundreds of paper surveys back from customers. Rikki Shaffer is working to compile these results. The electronic survey will be sent by August 20th.

An ad-hoc meeting with the Strategic Planning Committee will be schedule for later in August to discuss the October public meeting sessions.

STAFF REPORT
WATER TREATMENT PLANT
July 2020

Directors,

Below is my monthly report for the operation of the Water Treatment Plant. I apologize for not getting this out to you on a regular monthly basis and will attempt to do better. No excuses but, life/work is just hard.

WATER TREATMENT

- Production at the District's treatment plant for the month of July varied between 4.6 and 6.0 mgd. Compared to pre-fire July 2018, the range of production was 7.0 to 8.7. That is quite a bit of production for approximately 1/3 of the customers.
- Treatment Plant remains closed to the public due to the pandemic. Treatment Personnel do our best to keep the plant disinfected and to social distance both at work and at home. We are such a small group we cannot afford to have someone sick.
- Completed Electronic Annual Report and Consumer Confidence Report for Department of Drinking Water and submitted to the State prior to July 1st deadline.
- The 2 Primo Water container filling machines were removed from the treatment plant soon after the start of the pandemic.

Staffing

- Larry Chipman retires the end of August. He hired on with the District December 1994 and helped in the start up of the then "new" water treatment plant.
- We posted an opening for a Treatment Operator back in March of this year to fill the vacancy that will be created when Larry leaves. This was placed on hold with the start of the pandemic due to fears of bringing outsiders in for the interview process. The position was reposted, and we will be interviewing potential candidates on August 11th.
- Hopefully, we can find a qualified candidate who accepts the position. With the shift we work and benefits we offer (no PERs & no medical for life), we are at a large disadvantage when it comes to recruiting. South Feather is currently also interviewing for an Operator and they offer both, plus higher wages. We lost an Operator to them before the fire and have a second operator that has applied for the current opening (I hope and pray we do not lose another).

MAGALIA/PARADISE DAMS

- June 23rd Division of Safety of Dams and the District's Dam Consultant (Genterra Engineering) were here to perform annual inspections of the dams. Once we receive their reports, we will get them to you.
- Genterra performed the annual surveying of the dams - used to monitor the movement of the dams. They also began the secondary evaluation of the Magalia spillway. Several holes were bored in the floor of the spillway checking for voids under the slab and for condition of the concrete. Based on my observations of the initial work, there does not appear to be issues with voids under the concrete, but the concrete is not in good shape and varies widely in thickness (2 inches thick in one spot to over 1 foot thick in another).

WATER QUALITY - DISTRIBUTION SYSTEM

- Laura Capra, Water Quality Technician, continues to work with Waterworks Engineering in the recovery of the system. We are still clearing mains that have been off since the fire.
- Mid-August, with the help and guidance of Waterworks, we will begin the program for systematic follow up sampling of the system.

July 2020, WATER QUALITY

- Average daily production: 5.2 mgd
- Average effluent turbidity: 0.04 ntu
- Average raw water turbidity: 0.49 ntu



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

1. **Cash Position** – At 07/31/2020 the District's total cash position was \$14,010,633.

2. **Debt Service Analysis**

- a. Through 07/31/2020 the District has not incurred debt service payments for the current fiscal year. The first debt service payment of the fiscal year is due on 10/01/20 in the amount of \$299,335.98. The total annual budgeted debt service is \$841,845.
Additionally, per the terms of the First Amendment to the Loan Agreement between the District and Capital One, upon receipt of the revenue backfill funds requested from the State of California, the District is required to make a principal payment of \$96,000, which was the principal amount that was deferred due to the Camp Fire. As the total revenue backfill funds have been received from the State of California, the deferred principal payment of \$96,000 will be paid in August 2020.
- b. The District's total outstanding debt is \$5,517,345.
 - i. IBank \$1,035,645
 - ii. Capital One \$1,961,000
 - iii. BB&T \$2,520,700

Operational Overview and Highlights – FY 2019/20

3. **Revenues**

- a. The District is not charging consumption fees due to the damage to the District's distribution system. Customers with non-potable service continue to be charged the readiness to serve charge of \$21.49 per month. As customers are cleared for potable service, they will return to the standard service charge based on the size of their service line/meter.
- b. Through 07/31/20 the District has processed 2,246 customer requests to permanently disconnect services.
- c. The District has returned approximately 1,750+ customers to the active service rate based on clearing of the water quality advisory for the related property through the end of July 2020. There is currently approximately 500+ additional customer accounts that will be returned to the active rate after the next bill cycle.
- d. The District is collecting fees for Interim Water Supply installation. Through 07/31/20 the District has processed 2,080+ total requests for Interim Water Supply and has collected \$45,097 in related fees for the current fiscal year.
- e. The District is collecting service fees for Residential Fire Flow testing. Through 07/31/20 the District has processed 750 requests for Residential Fire Flow testing and has collected \$4,783 in related fees.



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

4. Recovery Funding

- a. The District has made a request to the State of California for a budget allocation of \$21 million dollars to help bridge the gap for three years for the loss of revenue due to the Camp Fire. Based on this initial request, the State of California has allocated a total of \$14,748,660 to PID for loss of revenue for fiscal year 2019-20 and 2020-21, contingent on the Districts participation in a feasibility study to examine the possibility of consolidating the Districts operations with one or more neighboring water districts.

The District has received \$7,374,330 for the loss of revenue funding for FY 2019-20. In July 2020 the District received an additional \$7,374,330 for loss of revenue funding for FY 2020-21.

- b. The District continues to work with the State of California, FEMA, and insurance to fund the recovery of the District distribution system.

5. Expenses

- a. Total operational and recovery related expenditures are within budgeted expectations for the fiscal year ending 06/30/21.

Paradise Irrigation District
July 31, 2020
Financial Summary

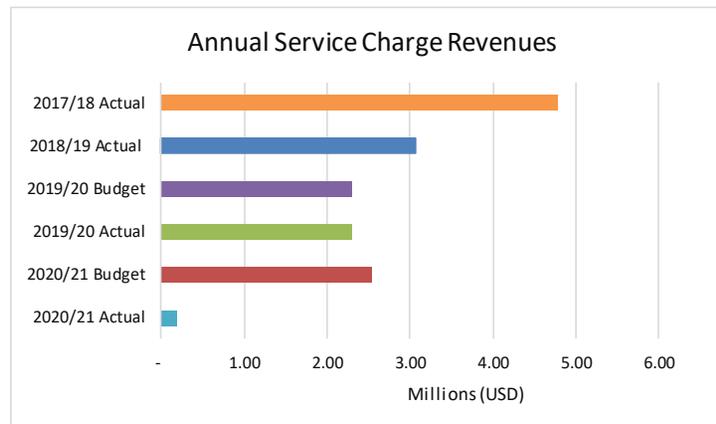
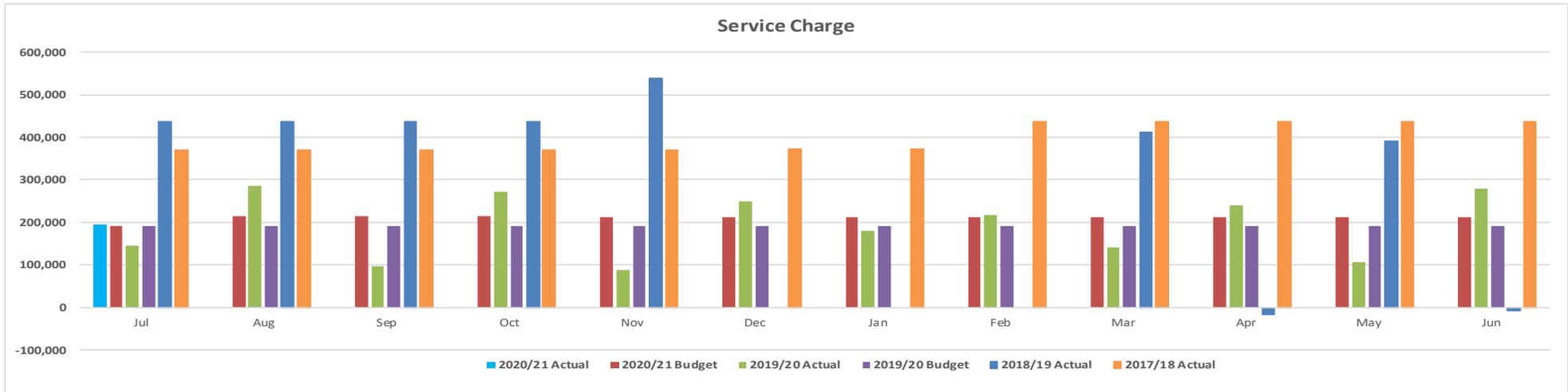
	2018/19 Actual	2019/20 Budget Update	2019/20 Actual	2020/21 Budget	2020/21 Actual
REVENUES:					
Water Sales	5,365,105	2,301,554	2,311,794	2,759,004	193,760
Outside Water Sales	68,689	100,000	105,338	100,000	-
Other	652,634	1,019,240	1,060,600	646,160	92,009
Interest	12,760	60,000	93,111	60,000	28,847
Taxes - 1%	286,826	300,000	380,185	250,000	-
FMV Gain/Loss - Securities	1,031	-	(427)	-	-
Grant Rev	-	25,500	25,500	-	-
Inc-Save-A-Can/Buy-A-Fish	747	-	-	-	-
Inc-Capacity Fees	35,008	13,000	16,252	-	109,564
Revenue - PFD	73,308	50,000	54,372	50,000	9,885
Total Revenue	6,496,107	3,869,294	4,046,725	3,865,164	434,064
EXPENDITURES:					
Operating	4,990,364	6,051,705	5,260,887	6,170,790	453,208
Pipeline	290,729	-	-	-	-
Debt Service	609,108	841,723	841,723	841,845	-
PFD	8,414	-	34,043	-	15,611
Total Expenditures	5,898,615	6,893,427	6,136,653	7,012,635	468,818
Increase/(Decrease) in Cash before Recovery, Debt Proceeds, and Capital Improvements	597,493	(3,024,133)	(2,089,927)	(3,147,471)	(34,755)
Debt Proceeds	-	-	76,922	-	-
Increase/(Decrease) in Cash before Recovery and Capital Improvements	597,493	(3,024,133)	(2,013,005)	(3,147,471)	(34,755)
FEMA Reimbursements	1,217,402	2,625,000	159,961	3,386,630	-
Insurance Proceeds	1,350,000	4,080,000	4,084,707	5,000,000	-
State Funding	-	7,374,000	7,374,330	7,374,000	7,374,330
PGE Locating Reimbursements	-	150,000	-	300,000	59,627
Cash Available for Recovery/Capital Projects	2,567,402	14,229,000	11,618,998	16,060,630	7,433,957
Cash Available for Recovery/Capital Projects	3,164,895	11,204,867	9,605,993	12,913,159	7,399,202
Major Capital/Recovery Projects	(2,378,529)	(6,450,000)	(6,414,054)	(10,531,148)	(624,305)
Minor Capital Projects	-	-	-	(649,541)	-
Increase/(Decrease) in Cash	786,365	4,754,867	3,191,938	1,732,470	6,774,897
Beginning Cash Balance	3,257,432	4,043,797	4,043,797	7,235,736	7,235,736
Ending Cash Balance	4,043,797	8,798,664	7,235,736	8,968,205	14,010,633

Paradise Irrigation District
 July 31, 2020
 Revenue Summary

	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Estimate Update	FY 2019/20 Actual	FY 2020/21 Estimate	FY 2020/21 Actual
<u>General Fund/Operating</u>						
Water - Service	4,871,781	3,755,354	2,295,054	2,303,549	2,534,844	193,720
Water - Consumption	3,070,573	1,587,485	-	(918)	224,160	-
Water - Fees & Adjustments	49,298	22,266	6,500	9,164	-	40
Outside Water Sales	115,728	68,689	100,000	105,338	100,000	-
Meter Revenue	15,225	265,156	861,300	868,678	510,300	54,667
Recreation & Boating Permits	39,789	22,778	10,000	17,508	-	-
Backflow Check	10,960	20,527	4,000	560	80,000	-
Rents	15,740	9,392	15,180	15,496	24,180	-
Revenue - Surplus Property	17,481	273,233	-	-	-	-
Escrow Fees	-	-	5,000	-	-	-
Annexation	546	-	-	-	-	-
Custom Work/PFD Reimbursement	200,000	15,125	123,760	83,973	31,680	36,283
Misc	30,602	46,424	-	74,386	-	1,058
Total Operating Income	8,437,722	6,086,428	3,420,794	3,477,732	3,505,164	285,768
<u>Special Revenue Fund</u>						
<u>Capital Improvement Program</u>						
Taxes - 1%	271,960	286,826	300,000	380,185	250,000	-
\$1 Surcharge for Capital Projects	-	-	-	-	-	-
Interest	11,326	12,760	60,000	93,111	60,000	28,847
FMV Gain/Loss - Securities	(514)	1,031	-	(427)	-	-
Inc-Capacity Fees	39,414	35,008	13,000	16,252	-	109,564
Grant	-	-	25,500	25,500	-	-
Inc-Save-A-Can/Buy-A-Fish	8,351	747	-	-	-	-
Total Capital Improvement	330,538	336,371	398,500	514,621	310,000	138,411
<u>Debt Service Fund</u>						
Inc-Assessment Res (PID Share)	1,756	-	-	-	-	-
Total Debt Service	1,756	-	-	-	-	-
<u>Recovery Proceeds</u>						
State Backfill Funding	-	-	7,374,000	7,374,330	7,374,000	7,374,330
FEMA Reimbursements	-	1,217,402	2,625,000	159,961	3,386,630	-
Insurance Proceeds	-	1,350,000	4,080,000	4,084,707	5,000,000	-
PGE Locating Reimbursements	-	-	150,000	-	300,000	59,627
Total Recovery Proceeds	-	2,567,402	14,229,000	11,618,998	16,060,630	7,433,957
<u>PFD</u>						
Revenue - PFD	124,037	73,308	50,000	54,372	50,000	9,885
PFD - Interest Income	-	-	-	-	-	-
Total PFD	124,037	73,308	50,000	54,372	50,000	9,885
Total Revenue	8,894,053	9,063,509	18,098,294	15,665,723	19,925,794	7,868,021

Paradise Irrigation District
July 31, 2020
Water Revenue

Service Charge													
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Year to Date Totals
2020/21 Actual	193,719.64	-	-	-	-	-	-	-	-	-	-	-	193,719.64
2020/21 Budget	191,230.75	214,130.75	213,915.75	213,700.75	213,485.75	213,270.75	213,055.75	212,840.75	212,625.75	212,410.75	212,195.75	211,980.75	2,534,844.00
2019/20 Actual	146,492.90	286,941.77	98,612.10	272,780.57	87,685.57	248,388.56	179,279.03	216,404.86	141,753.78	240,074.79	106,832.43	278,302.58	2,303,548.94
2019/20 Budget	191,260.00	191,259.00	191,258.00	191,257.00	191,256.00	191,255.00	191,254.00	191,253.00	191,252.00	191,251.00	191,250.00	191,249.00	2,295,054.00
2018/19 Actual	436,392.90	436,643.38	436,273.95	436,719.47	537,251.36	-	-	-	410,683.57	(17,049.96)	391,672.04	(7,797.98)	3,060,788.73
2017/18 Actual	370,414.10	371,213.98	370,772.40	371,237.20	370,130.18	371,681.00	371,421.01	436,336.33	436,122.75	436,034.97	435,797.15	435,718.87	4,776,879.94



Paradise Irrigation District
July 31, 2020
Operational Expense Summary

	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Estimate Update	FY 2019/20 Actual	FY 2020/21 Estimate	FY 2020/21 Actual
Operational Summary						
Salary and Benefits	3,583,708	3,834,620	3,878,437	3,501,763	3,974,990	275,835
Materials and Supplies	641,180	568,531	1,112,100	960,611	1,043,400	85,039
Outside Services	442,291	216,443	612,120	412,974	597,150	30,666
Utilities	290,220	241,473	286,739	248,384	276,500	24,232
Insurance	111,642	107,607	144,909	137,155	241,750	37,436
Board	23,471	21,691	17,400	-	37,000	-
Total Operating Expense	5,092,511	4,990,364	6,051,705	5,260,887	6,170,790	453,208

	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Estimate Update	FY 2019/20 Actual	FY 2020/21 Estimate	FY 2020/21 Actual
Source of Supply						
Salary and Benefits	-	3,568	-	-	-	-
Materials and Supplies	55,247	29,461	26,500	-	30,000	-
Outside Services	9,138	3,926	177,070	77,476	173,000	23,775
Utilities	5,229	5,294	3,100	344	-	225
Insurance	492	-	-	-	-	-
Total Source and Supply	70,106	42,249	206,670	77,819	203,000	24,000
Security & Recreation						
Salary and Benefits	173,017	143,483	45,000	40,777	-	-
Materials and Supplies	1,494	554	4,200	-	-	-
Outside Services	1,427	1,925	4,350	36	-	-
Utilities	6,314	3,890	2,700	1,724	-	-
Insurance	1,530	-	1,565	1,500	-	-
Total Security & Recreation	183,781	149,851	57,815	44,036	-	-
Water Treatment						
Salary and Benefits	932,485	1,006,757	941,949	912,991	933,541	72,511
Materials and Supplies	183,223	196,599	231,900	180,761	251,100	26,368
Outside Services	23,262	29,931	71,250	45,341	69,000	2,209
Utilities	146,929	117,886	153,300	128,510	149,300	8,951
Insurance	12,168	-	17,740	17,000	25,500	-
Total Water Treatment	1,298,068	1,351,173	1,416,139	1,284,603	1,428,441	110,039
Transmission & Distribution						
Salary and Benefits	1,103,566	1,117,209	1,689,933	1,324,018	1,615,118	102,817
Materials and Supplies	191,972	168,200	614,500	595,674	541,500	49,909
Outside Services	21,988	18,567	34,900	35,038	34,750	1,772
Utilities	64,252	64,467	80,600	60,227	71,200	10,163
Insurance	9,876	-	26,778	26,000	45,000	-
Total Transmission and Distribution	1,391,655	1,368,444	2,446,712	2,040,957	2,307,568	164,660
Customer Service						
Salary and Benefits	453,206	467,799	341,606	272,357	331,826	20,837
Materials and Supplies	27	5,132	7,000	1,264	500	-
Outside Services	3,847	3,121	10,000	5,943	5,000	-
Insurance	3,687	-	11,936	11,500	18,750	-
Total Customer Service	460,766	476,051	370,542	291,064	356,076	20,837
Administration						
Salary and Benefits	921,433	1,095,804	859,948	951,621	1,094,504	79,669
Materials and Supplies	209,216	168,585	228,000	182,912	220,300	8,762
Outside Services	382,630	158,974	314,550	249,141	315,400	2,911
Utilities	67,496	49,935	47,039	57,580	56,000	4,894
Insurance	83,889	107,607	86,890	81,155	152,500	37,436
Board	23,471	21,691	17,400	-	37,000	-
Total Administration	1,688,136	1,602,596	1,553,826	1,522,408	1,875,704	133,672

Paradise Irrigation District
 July 31, 2020
 Debt Service

Loan Name	FY 2016/17 Actual Total Payments	FY 2017/18 Actual Total Payments	FY 2018/19 Actual Total Payments	FY 2019/20 Estimated Total Payments	FY 2019/20 Actual Total Payments	FY 2020/21 Estimated Total Payments	FY 2020/21 Actual Total Payments
Davis Grunsky	182,743	-	-	-	-	-	-
2009 COP's	614,694	538,047	-	-	-	-	-
IBANK	130,276	130,240	130,202	-	-	-	-
2016 Private Placement (Refi)	243,426	244,874	148,325	246,002	246,002	246,258	-
2017 Private Placement (Refi)	-	75,192	330,580	595,721	595,721	595,587	-
New Debt	-	-	-	-	-	-	-
Total	1,171,139	988,353	609,108	841,723	841,723	841,845	-

Paradise Irrigation District
 July 31, 2020
 Recovery Related Expenditures

Recovery Expenditure Projection

- Supplies and services consist of construction costs associated with repair of the distribution system. FY 2020/21 estimates are based on costs incurred during the prior year and expected costs to be incurred based on the current recovery plan.
- Professional Services/Engineering costs consist of professional services, engineering fees, mutual aid support, legal fees, and public assistance consulting fees. Year to date actual expenditures include approximately:
 - Recovery Related Legal Fees \$ 15,700
 - Project Management Costs \$ 139,800
 - Public Assistance Consulting Fees \$ 22,100
 - PG&E Locating Services \$ 33,200
- Water sampling costs are estimated based on the number of water samples expected to be completed during FY 2020/21.

	FY 2018/19 Actual	FY 2019/20 Estimate	FY 2019/20 Estimate Update	FY 2019/20 Actual	FY 2020/21 Estimate	FY 2020/21 Actual
<u>Materials and Supplies</u>						
Supplies and Services	714,209	750,000	2,500,000	2,222,142	8,531,148	356,491
<u>Outside Services</u>						
Professional Services/Engineering	1,309,242	2,425,000	3,450,000	3,790,370	1,500,000	210,865
Water Sampling	147,345	250,000	500,000	401,542	500,000	16,069
Professional Services/Consultants						
Totals	2,170,796	3,425,000	6,450,000	6,414,054	10,531,148	624,305

Paradise Irrigation District
 July 31, 2020
 Outstanding Contracts

Contracts	Project	Total Contract Price	Total Paid	Remaining
Wagner & Bonsignore	Water Rights Engineer	Open	100,306.61	Open
De Novo Planning Group	Water Rights Engineer	306,430.00	204,558.74	101,871.26
Genterra Consultants	Spillway Investigation	360,214.00	351,966.82	8,247.18
Genterra Consultants	Magalia Dam Piezometers Evaluation & Establishment of Threshold Limits	59,015.00	29,501.50	29,513.50
Genterra Consultants	Magalia Dam Interim Risk Reduction Measures & Long-term Repairs	114,558.00	21,476.25	93,081.75
Genterra Consultants	Fire Investigation and 19/20 Surveillance Reports	29,690.00	16,064.65	13,625.35
Water Works	B-Reservior	773,964.00	773,962.00	2.00
Water Works	NPDES Permit	158,906.00	103,442.92	55,463.08
Water Works	Project Management Services	2,850,000.00	2,300,646.52	549,353.48
APTIM	Public Assistance Services	874,596.00	419,774.20	454,821.80
Firestorm	Arborist Services	26,880.00	10,210.00	16,670.00
Sutton Enterprises	Service Lateral Replacement	4,282,452.50	1,313,658.68	2,968,793.82
TOTAL OUTSTANDING OBLIGATIONS				<u>4,291,443.22</u>

Paradise Irrigation District
 July 31, 2020
 Monthly Investment Report of Transactions

	Beginning Balance 07/01/20	Interest Received	Gain / (Loss)	Transferred to Cash	Ending Balance 07/31/20
LAF					
Regular	\$ 6,802,574.61	27,861.22	-	(800,000.00)	\$ 6,030,435.83
DWR Reserve Fund	\$ 270,072.76	985.44	-	-	\$ 271,058.20
Brandis Tallman					
Municipal Bonds	\$ 130,934.00	-	-	-	\$ 130,934.00



Paradise Irrigation District

Expense Approval Report

By Vendor Name

Payment Dates 7/1/2020 - 7/31/2020

Payment Date	Payment Number	Description (Item)	Amount
Vendor: 01022 - ACWA/JPIA			
07/23/2020	55142	Property Program Renewal - 07/01/20	37,435.24
07/23/2020	55142	Dental	1,597.07
07/23/2020	55142	Life	535.05
07/23/2020	55142	Medical	32,695.03
07/23/2020	55142	EAP	74.53
07/23/2020	55142	Vision	464.83
Vendor 01022 - ACWA/JPIA Total:			72,801.75
Vendor: 01024 - Adecco Employment Services			
07/02/2020	55095	Salaries - Direct	683.76
07/13/2020	55115	Salaries - Direct	517.44
07/23/2020	55143	Salaries - Direct	924.00
Vendor 01024 - Adecco Employment Services Total:			2,125.20
Vendor: 02957 - Aflac			
07/10/2020	DFT0004071	Montly Aflac Invoice	307.20
07/24/2020	DFT0004095	Montly Aflac Invoice	307.20
Vendor 02957 - Aflac Total:			614.40
Vendor: 03066 - Airgas USA, LLC			
07/23/2020	55144	Welding Supplies	541.90
Vendor 03066 - Airgas USA, LLC Total:			541.90
Vendor: 03077 - All Around Heating & Air			
07/02/2020	55096	Repairs - AC/Unit - Office	95.00
Vendor 03077 - All Around Heating & Air Total:			95.00
Vendor: 02847 - American Conservation & Billing Solutions			
07/23/2020	55145	Aquahawk Alerting	100.00
Vendor 02847 - American Conservation & Billing Solutions Total:			100.00
Vendor: 01068 - Aramark Uniform Services			
07/02/2020	55097	Uniforms	258.71
07/02/2020	55097	Uniforms	210.67
07/02/2020	55097	Uniforms	110.33
07/13/2020	55116	Uniforms	225.27
07/13/2020	55116	Uniforms	140.08
07/23/2020	55146	Uniforms	255.87
07/23/2020	55146	Uniforms	110.33
07/23/2020	55146	Uniforms	110.33
Vendor 01068 - Aramark Uniform Services Total:			1,421.59
Vendor: 01082 - AT&T			
07/13/2020	55117	Phone Line/Office/Shop/TP	708.60
Vendor 01082 - AT&T Total:			708.60
Vendor: 01083 - AT&T			
07/23/2020	55147	Bres/A Tank Alarm	33.03
07/23/2020	55147	Bres/A Tank Alarm	33.03
Vendor 01083 - AT&T Total:			66.06
Vendor: 03071 - BC Laboratories, Inc.			
07/13/2020	55118	Job #18-F1 - Water Sampling (6)	123.78
07/13/2020	55118	Job #18-F1 - Water Sampling (13)	1,267.50
07/13/2020	55118	Job #18-F1 - Water Sampling (31)	2,015.00

Expense Approval Report

Payment Dates: 7/1/2020 - 7/31/2020

Payment Date	Payment Number	Description (Item)	Amount
07/13/2020	55118	Job #18-F1 - Water Sampling (2)	52.50
07/13/2020	55118	Job #18-F1 - Water Sampling (11)	1,072.50
07/13/2020	55118	Job #18-F1 - Water Sampling (20)	1,950.00
07/13/2020	55118	Job #18-F1 - Water Sampling (4)	107.52
07/13/2020	55118	Job #18-F1 - Water Sampling (21)	1,365.00
Vendor: 02870 - Boot Barn, Inc			
07/23/2020	55148	Safety Supplies - Shop (FM)	125.00
Vendor 02870 - Boot Barn, Inc Total:			125.00
Vendor: 01133 - Butte County Sheriff			
07/23/2020	55149	Alarm Permit	38.00
Vendor 01133 - Butte County Sheriff Total:			38.00
Vendor: 03049 - California Water Service			
07/23/2020	55150	Job#18-F1 - Mutual Aid Labor & Equipment	11,794.25
Vendor 03049 - California Water Service Total:			11,794.25
Vendor: 01585 - Chemtrade Chemicals			
07/02/2020	55098	Aluminum Sulfate	4,903.78
Vendor 01585 - Chemtrade Chemicals Total:			4,903.78
Vendor: 01280 - Chico Power Equipment			
07/23/2020	55151	chain saw repair parts	117.90
Vendor 01280 - Chico Power Equipment Total:			117.90
Vendor: 03065 - Comcast Business			
07/23/2020	55152	Internet - Office	851.43
Vendor 03065 - Comcast Business Total:			851.43
Vendor: 01325 - Commercial Pump & Mechanical Inc.			
07/02/2020	55099	Pump Station #2 150 hp pump rebuild - emergency	13,855.57
Vendor 01325 - Commercial Pump & Mechanical Inc. Total:			13,855.57
Vendor: 01370 - Commercial Tire Warehouse			
07/13/2020	55119	Equipment Repairs #29	1,503.87
Vendor 01370 - Commercial Tire Warehouse Total:			1,503.87
Vendor: 02120 - Durham Pentz Truck Center			
07/02/2020	55100	Equipment Repairs #29	16.17
Vendor 02120 - Durham Pentz Truck Center Total:			16.17
Vendor: 01474 - Eagles Security Systems			
07/13/2020	55120	Building Security - Shop	387.30
07/13/2020	55120	Building Security - Office	120.00
07/13/2020	55120	Building Security - Shop	387.30
Vendor 01474 - Eagles Security Systems Total:			894.60
Vendor: 01489 - Ellis Art and Engineering Supplies			
07/02/2020	55101	Construction & Maint. Supplies	218.47
Vendor 01489 - Ellis Art and Engineering Supplies Total:			218.47
Vendor: 01480 - Employment Development Dept.			
07/13/2020	DFT0004080	State Income Tax Withholding	4,791.32
07/13/2020	DFT0004083	State Disability Withholding	1,077.10
07/21/2020	DFT0004093	2020-Q2 EDD	0.18
07/23/2020	DFT0004088	State Income Tax Withholding	10.45
07/23/2020	DFT0004091	State Disability Withholding	1.36
07/27/2020	DFT0004104	State Income Tax Withholding	3,938.69
07/27/2020	DFT0004107	State Disability Withholding	956.84
Vendor 01480 - Employment Development Dept. Total:			10,775.94

Expense Approval Report

Payment Dates: 7/1/2020 - 7/31/2020

Payment Date	Payment Number	Description (Item)	Amount
Vendor: 01527 - Ferguson Enterprises, Inc			
07/13/2020	55121	1" SS inserts	336.72
07/23/2020	55153	Valve - 2" Air Vac Dual Purpose	1,105.02
07/23/2020	55153	Pipe - C-900 - 6'	4,615.91
07/23/2020	55153	Tap Sleeve - 10' x 6' 9.83-10.25 OD	450.00
07/23/2020	55153	Valve Gate - CI - 6' FL x MJ	800.00
07/23/2020	55153	Restraint Bell- C-900 - 6"	354.00
07/23/2020	55153	Tee-CI-10" x 6" FL	279.00
07/23/2020	55153	Tee - CI - 6' FL	270.00
07/23/2020	55153	22 1/2 - CI - 4' FL	124.00
07/23/2020	55153	Adaptor - CI - 4' MJ x FL	124.00
07/23/2020	55153	45 - CI - 4' FL	116.00
07/23/2020	55153	Valve Gate - CI - 6" FL	1,365.00
07/23/2020	55153	Reducer - CI - 6' x 4' FL	65.00
07/23/2020	55153	1" PE inserts	1,077.50
07/23/2020	55153	3/4" meter gaskets	1,023.63
07/23/2020	55153	4" flange bolt kits	102.36
07/23/2020	55153	6" flange bolt kits	248.90
07/23/2020	55153	4" flange bolt kits	185.00
07/23/2020	55153	6" flange bolt kits	308.50
07/23/2020	55153	Valve Gate - CI - 4" FL x MJ	638.00
07/23/2020	55153	Pipe - C-900 - 4'	418.25
07/23/2020	55153	90 - CI - 4' MJ x FL	78.00
07/23/2020	55153	90 - CI - 4' MJ	66.00
07/23/2020	55153	Adaptor - CI - 4' MJ x FL	64.00
07/23/2020	55153	Valve Gate - CI - 4" FL	1,047.00
07/23/2020	55153	Grip Ring Restraint Kit - CI - 4'	479.60
07/23/2020	55153	Valve Gate - CI - 4" FL	349.00
Vendor 01527 - Ferguson Enterprises, Inc Total:			16,090.39

Vendor: 01528 - FGL Environmental

07/23/2020	55154	Job #18-F1 - Water Sampling (1)	240.00
07/23/2020	55154	Job #18-F1 - Water Sampling (1)	490.00
07/23/2020	55154	Job #18-F1 - Water Sampling (1)	365.00
07/23/2020	55154	Job #18-F1 - Water Sampling (4)	88.00
07/23/2020	55154	Job #18-F1 - Water Sampling (1)	22.00
07/23/2020	55154	Job #18-F1 - Water Sampling (1)	22.00
07/23/2020	55154	Job #18-F1 - Water Sampling (2)	52.00
07/23/2020	55154	Job #18-F1 - Water Sampling (4)	88.00
07/23/2020	55154	Job #18-F1 - Water Sampling (1)	365.00
07/23/2020	55154	Job #18-F1 - Water Sampling (4)	88.00
07/23/2020	55154	Job #18-F1 - Water Sampling (8)	1,000.00
07/23/2020	55154	Job #18-F1 - Water Sampling (5)	625.00
07/23/2020	55154	Job #18-F1 - Water Sampling (4)	88.00
07/23/2020	55154	Job #18-F1 - Water Sampling (4)	88.00
07/23/2020	55154	Job #18-F1 - Water Sampling (1)	24.00

Expense Approval Report

Payment Dates: 7/1/2020 - 7/31/2020

Payment Date	Payment Number	Description (Item)	Amount
07/23/2020	55154	Job #18-F1 - Water Sampling (1)	22.00
07/23/2020	55154	Job #18-F1 - Water Sampling (4)	88.00
07/23/2020	55154	Job #18-F1 - Water Sampling (1)	22.00
07/23/2020	55154	Job #18-F1 - Water Sampling (7)	875.00
Vendor: 01528 - FGL Environmental Total:			4,652.00
Vendor: 02945 - Fiserv Solutions, LLC			
07/23/2020	55156	Bank Charges - 2020-06	13.88
Vendor 02945 - Fiserv Solutions, LLC Total:			13.88
Vendor: 01587 - Genterra Consultants, Inc.			
07/13/2020	55122	Dam Surveillance	13,290.90
07/13/2020	55122	Magalia Dam Piezometer Evaluation	10,484.00
Vendor 01587 - Genterra Consultants, Inc. Total:			23,774.90
Vendor: 01673 - Herc Rentals			
07/13/2020	55123	Job #18-F1 - Equipment Rental	2,171.16
07/13/2020	55123	Job #18-F1 - Equipment Rental	2,386.27
07/23/2020	55157	Equipment Rental	2,080.05
Vendor 01673 - Herc Rentals Total:			6,637.48
Vendor: 01690 - Highfield Mfg. Co.			
07/13/2020	55124	angle stop locks	1,035.89
Vendor 01690 - Highfield Mfg. Co. Total:			1,035.89
Vendor: 01705 - Hunt & Sons, Inc.			
07/02/2020	55102	345gals. unleaded gasoline	987.19
07/13/2020	55125	350gals. unleaded gasoline	943.82
07/23/2020	55158	100gals. unleaded gasoline	293.06
07/23/2020	55158	383gals. clear diesel	1,105.46
Vendor 01705 - Hunt & Sons, Inc. Total:			3,329.53
Vendor: 01713 - I.B.E.W. Local Union 1245			
07/13/2020	55126	Union Dues	-32.00
07/13/2020	55126	Union Dues	689.07
Vendor 01713 - I.B.E.W. Local Union 1245 Total:			657.07
Vendor: 01716 - ICMA Retirement Trust-401			
07/10/2020	DFT0004073	Retirement - 401(a) Match	2,276.29
07/20/2020	DFT0004085	Retirement - 401(a) Match	3.30
07/24/2020	DFT0004097	Retirement - 401(a) Match	2,049.58
Vendor 01716 - ICMA Retirement Trust-401 Total:			4,329.17
Vendor: 01715 - ICMA Retirement Trust-457			
07/10/2020	DFT0004074	Retirement Trust - 457	2,276.29
07/10/2020	DFT0004075	Deferred Comp 457	7,420.48
07/10/2020	DFT0004076	Retirement Trust - 457	618.53
07/10/2020	DFT0004077	Retirement Trust - 457	1,142.28
07/10/2020	DFT0004078	Loan Payment	447.82
07/10/2020	DFT0004079	Loan Payment	250.00
07/20/2020	DFT0004086	Retirement Trust - 457	3.30
07/20/2020	DFT0004087	Deferred Comp 457	9.89
07/24/2020	DFT0004098	Retirement Trust - 457	2,049.58
07/24/2020	DFT0004099	Deferred Comp 457	6,748.01
07/24/2020	DFT0004100	Retirement Trust - 457	618.24
07/24/2020	DFT0004101	Retirement Trust - 457	1,142.28
07/24/2020	DFT0004102	Loan Payment	447.82
07/24/2020	DFT0004103	Loan Payment	125.00
Vendor 01715 - ICMA Retirement Trust-457 Total:			23,299.52
Vendor: 01731 - Internal Revenue Service			
07/13/2020	DFT0004081	FICA Withholding	13,237.28

Expense Approval Report

Payment Dates: 7/1/2020 - 7/31/2020

Payment Date	Payment Number	Description (Item)	Amount
07/13/2020	DFT0004082	Fed Withholding	12,370.26
07/13/2020	DFT0004084	Medicare Withholding	3,095.80
07/23/2020	DFT0004089	FICA Withholding	16.86
07/23/2020	DFT0004090	Fed Withholding	23.39
07/23/2020	DFT0004092	Medicare Withholding	3.94
07/27/2020	DFT0004105	FICA Withholding	11,758.02
07/27/2020	DFT0004106	Fed Withholding	10,510.14
07/27/2020	DFT0004108	Medicare Withholding	2,749.86
Vendor 01731 - Internal Revenue Service Total:			53,765.55
Vendor: 03057 - International Brotherhood of 137 TCWH			
07/13/2020	55127	Union Dues Teamsters	218.77
Vendor 03057 - International Brotherhood of 137 TCWH Total:			218.77
Vendor: 01765 - J W Wood Co., Inc			
07/02/2020	55103	1/2" monster tape	189.03
07/02/2020	55103	1-1/4" x 3/4" galv nipple	70.63
07/23/2020	55159	1" x 3/4" bell reducer	83.44
07/23/2020	55159	1/2" monster tape	162.02
Vendor 01765 - J W Wood Co., Inc Total:			505.12
Vendor: 03102 - Johnny on the Spot Portable Toilets Inc.			
07/13/2020	55128	Equipment Rental	96.45
07/13/2020	55128	Equipment Rental	192.90
Vendor 03102 - Johnny on the Spot Portable Toilets Inc. Total:			289.35
Vendor: 01828 - Les Schwab Tire Center			
07/23/2020	55160	Construction & Maint. Supplies	105.00
Vendor 01828 - Les Schwab Tire Center Total:			105.00
Vendor: 01905 - Minasian, Meith, Soares, Sexton & Cooper, LLP			
07/23/2020	55161	Legal Fees	6,998.38
07/23/2020	55161	Job#18-F1 - Legal Fees	3,712.00
Vendor 01905 - Minasian, Meith, Soares, Sexton & Cooper, LLP Total:			10,710.38
Vendor: 01960 - Normac			
07/02/2020	55104	Inventory	389.97
07/02/2020	55104	Inventory	857.92
07/02/2020	55104	inverted hose bib	831.92
07/02/2020	55104	1" galv tee	359.67
07/02/2020	55104	1" x 4" galv nipple	247.10
07/02/2020	55104	1" galv cap	178.46
07/02/2020	55104	1" close galv nipple	160.62
07/02/2020	55104	1" backflow	15,444.00
07/02/2020	55104	1" galv 90	242.99
07/02/2020	55104	1" x 30" galv nipple	1,371.43
07/02/2020	55104	Inventory	857.92
Vendor 01960 - Normac Total:			20,942.00
Vendor: 01977 - North Valley Barricade			
07/23/2020	55162	Construction & Maint. Supplies	445.12
Vendor 01977 - North Valley Barricade Total:			445.12
Vendor: 01980 - Northern Recycling & Waste Svcs			
07/23/2020	55163	Garbage - 6350 Clark	80.55
Vendor 01980 - Northern Recycling & Waste Svcs Total:			80.55
Vendor: 01950 - Northstate Aggregate, Inc.			
07/13/2020	55129	Construction & Maint. Supplies	930.86
07/13/2020	55129	Construction & Maint. Supplies	474.40
07/13/2020	55129	Construction & Maint. Supplies	453.62
07/13/2020	55129	Construction & Maint. Supplies	478.74
07/13/2020	55129	Construction & Maint. Supplies	1,405.97
07/13/2020	55129	Construction & Maint. Supplies	439.38
07/13/2020	55129	Construction & Maint. Supplies	447.33
07/13/2020	55129	Construction & Maint. Supplies	1,377.71

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Payment Dates: 7/1/2020 - 7/31/2020

Payment Date	Payment Number	Description (Item)	Amount
07/13/2020	55129	Construction & Maint. Supplies	457.14
07/13/2020	55129	Construction & Maint. Supplies	458.43
Vendor 01950 - Northstate Aggregate, Inc. Total:			6,923.58
Vendor: 01995 - Office Depot			
07/13/2020	55130	Office Supplies - Office	227.37
07/23/2020	55164	Office Supplies - Office	392.13
Vendor 01995 - Office Depot Total:			619.50
Vendor: 01538 - O'Reilly Auto Parts			
07/02/2020	55105	Construction & Maint. Supplies	161.61
07/02/2020	55105	Equipment Repairs #5	187.84
07/02/2020	55105	Construction & Maint. Supplies	80.32
07/02/2020	55105	Construction & Maint. Supplies	77.54
07/02/2020	55105	Safety Supplies	31.23
07/02/2020	55105	Equipment Repairs #24	76.05
07/02/2020	55105	Equipment Repairs #24	80.79
07/02/2020	55105	Equipment Repairs #10	109.00
07/02/2020	55105	Construction & Maint. Supplies	204.70
07/02/2020	55105	Construction & Maint. Supplies	129.28
07/02/2020	55105	Equipment Repairs #29	56.46
07/02/2020	55105	Construction & Maint. Supplies	39.85
07/02/2020	55105	Construction & Maint. Supplies	51.46
07/23/2020	55165	Equipment Repairs	56.74
07/23/2020	55165	Equipment Repairs #2	57.84
07/23/2020	55165	Small Hand Tools	150.68
07/23/2020	55165	Equipment Repairs #29	49.28
07/23/2020	55165	Equipment Repairs #2	38.76
07/23/2020	55165	Equipment Repairs #2	51.66
07/23/2020	55165	Equipment Repairs - #2	73.85
07/23/2020	55165	Equipment Repairs #2	45.03
07/23/2020	55165	Construction & Maint. Supplies	15.69
Vendor 01538 - O'Reilly Auto Parts Total:			1,825.66
Vendor: 03010 - Oroville Ford			
07/02/2020	55106	repair parts for unit 19	36.89
07/13/2020	55131	Equipment Repairs	135.00
Vendor 03010 - Oroville Ford Total:			171.89
Vendor: 02030 - Pace Supply			
07/02/2020	55107	Inventory	736.96
07/02/2020	55107	Angle Stop - Serv Brass - 1 ' Comp	5,613.34
07/13/2020	55132	Service Saddle - C-900 12' x 2'	1,489.92
07/13/2020	55132	Service Saddle - C-900 8' x 2'	1,438.07
07/13/2020	55132	Service Saddle - C-900 10' x 2'	903.03
07/13/2020	55132	Service Saddle - C-900 4' x 2'	1,086.12
07/13/2020	55132	Service Saddle - C-900 6' x 2'	1,171.12
07/23/2020	55166	Angle Stop - Serv Brass - 1 ' Comp	3,735.05
07/23/2020	55166	hydrant breakaway	7,428.29
07/23/2020	55166	850 hydrant	8,182.53
Vendor 02030 - Pace Supply Total:			31,784.43
Vendor: 02081 - Pacific Gas & Electric Company			
07/23/2020	55167	Paradise Dam #2 Park - Electric	48.13
07/23/2020	55167	Geppetto North End - Electric	23.82
07/23/2020	55167	Mag Res Filtration Plant - Electric	8,809.56
07/23/2020	55167	Bader Mine Rd - Electric	46.26
07/23/2020	55167	Lovely Ln. N/End Tank Res #D - Electric	16.72
07/23/2020	55167	Nunnely Rd. Ext. Tank Res #E - Electric	21.36

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Payment Dates: 7/1/2020 - 7/31/2020

Payment Date	Payment Number	Description (Item)	Amount
07/23/2020	55167	Frank Turner Way Tank Res #C - Electric	21.51
07/23/2020	55167	6344 Clark Rd. - Gas	21.88
07/23/2020	55167	Skyway W/S N/Clark Tank Res #A - Electric	21.90
07/23/2020	55167	Frank Turner Way Tank Res #C - Electric	272.97
07/23/2020	55167	Moore Rd. ES Forest Serv. Rd. - Electric	2,733.24
07/23/2020	55167	6332 Clark Rd. - Electric	3,082.25
07/23/2020	55167	6332 Clark Rd. - Gas	71.76
Vendor 02081 - Pacific Gas & Electric Company Total:			15,191.36
Vendor: 02059 - Payless Building Supply			
07/13/2020	55133	Construction & Maint. Supplies	485.95
Vendor 02059 - Payless Building Supply Total:			485.95
Vendor: 02872 - Peerless Bldg. Maintenance Inc.			
07/02/2020	55108	Janitorial Services	266.10
Vendor 02872 - Peerless Bldg. Maintenance Inc. Total:			266.10
Vendor: 02062 - Pitney Bowes Purchase Power			
07/23/2020	55168	Meter Postage	500.00
Vendor 02062 - Pitney Bowes Purchase Power Total:			500.00
Vendor: 03048 - Plan B Professional Answering Service			
07/13/2020	55134	Job#18-F1 - Answering Service	190.50
Vendor 03048 - Plan B Professional Answering Service Total:			190.50
Vendor: 03096 - Rankin Stock Heaberlin Oneal			
07/13/2020	55135	Legal	1,225.79
Vendor 03096 - Rankin Stock Heaberlin Oneal Total:			1,225.79
Vendor: 03070 - Reed Smith LLP			
07/23/2020	55169	Job#18-F1 - Professional Services	15,221.10
Vendor 03070 - Reed Smith LLP Total:			15,221.10
Vendor: 02057 - Riebess Auto Parts			
07/02/2020	55109	Equipment Repairs #5	14.50
07/02/2020	55109	Construction & Maint. Supplies	22.75
07/02/2020	55109	Construction & Maint. Supplies	34.78
07/02/2020	55109	Safety Supplies	37.11
07/02/2020	55109	Equipment Repairs #24	81.39
07/02/2020	55109	Small Hand Tools	58.17
07/02/2020	55109	Construction & Maint. Supplies	15.93
07/02/2020	55109	Equipment Repairs #29	8.38
07/02/2020	55109	Construction & Maint. Supplies	18.26
07/02/2020	55109	Construction & Maint. Supplies	60.15
07/23/2020	55170	Construction & Maint. Supplies	32.26
07/23/2020	55170	Equipment Repairs	63.59
07/23/2020	55170	Equipment Repairs	-63.59
Vendor 02057 - Riebess Auto Parts Total:			383.68
Vendor: 02185 - Roberts & Brune Company			
07/02/2020	55110	Construction & Maint. Supplies	61.37
07/02/2020	55110	Coupling - Serv Brass - 2' Comp	2,335.91
Vendor 02185 - Roberts & Brune Company Total:			2,397.28
Vendor: 03061 - Sterling Health Services, Inc DBA			
07/10/2020	DFT0004072	HSA Contribution	653.76
07/24/2020	DFT0004096	HSA Contribution	653.76
Vendor 03061 - Sterling Health Services, Inc DBA Total:			1,307.52

Expense Approval Report

Payment Dates: 7/1/2020 - 7/31/2020

Payment Date	Payment Number	Description (Item)	Amount
Vendor: 03088 - Sutton Enterprises and Bank of Stockton			
07/23/2020	55171	Job#18-F1 - Service Lateral Replacement	337,998.20
Vendor 03088 - Sutton Enterprises and Bank of Stockton Total:			337,998.20
Vendor: 02362 - Thomas Ace Hardware			
07/02/2020	55111	Construction & Maint. Supplies	13.17
07/02/2020	55111	Construction & Maint. Supplies	11.15
07/02/2020	55111	Construction & Maint. Supplies	1.05
07/02/2020	55111	Construction & Maint. Supplies	7.93
07/02/2020	55111	Construction & Maint. Supplies	72.81
07/02/2020	55111	Construction & Maint. Supplies	25.96
07/02/2020	55111	Construction & Maint. Supplies	41.35
07/02/2020	55111	Small Hand Tools	73.96
07/02/2020	55111	Construction & Maint. Supplies	32.04
07/02/2020	55111	Equipment Repairs #29	40.12
07/02/2020	55111	Construction & Maint. Supplies	3.12
07/02/2020	55111	Construction & Maint. Supplies	13.06
07/02/2020	55111	Construction & Maint. Supplies	5.84
07/13/2020	55136	Construction & Maint. Supplies	42.71
07/13/2020	55136	Construction & Maint. Supplies	33.48
07/13/2020	55136	Construction & Maint. Supplies	266.12
07/13/2020	55136	Construction & Maint. Supplies	581.85
07/13/2020	55136	Construction & Maint. Supplies	183.53
07/13/2020	55136	Misc. Supplies	3.84
07/13/2020	55136	Misc. Supplies	12.83
07/23/2020	55172	Construction & Maint. Supplies	22.35
07/23/2020	55172	Construction & Maint. Supplies	7.84
07/23/2020	55172	Construction & Maint. Supplies	255.32
07/23/2020	55172	Small Hand Tools	215.49
07/23/2020	55172	Misc. Supplies	12.83
07/23/2020	55172	Misc. Supplies	0.32
07/23/2020	55172	Construction & Maint. Supplies	83.09
07/23/2020	55172	Construction & Maint. Supplies	604.42
Vendor 02362 - Thomas Ace Hardware Total:			2,667.58
Vendor: 02363 - Thomas Hydraulic			
07/23/2020	55173	Construction & Maint. Supplies	70.01
Vendor 02363 - Thomas Hydraulic Total:			70.01
Vendor: 02394 - Tyler Technologies, Inc.			
07/23/2020	55174	Transaction Fee	2,398.60
07/23/2020	55174	Office Supplies - Office	137.50
Vendor 02394 - Tyler Technologies, Inc. Total:			2,536.10
Vendor: 02824 - US Bank Corporate Payment System			
07/02/2020	55112	Office Equipment - Shop	188.55
07/02/2020	55112	Office - Monthly Fee	19.99
07/02/2020	55112	Office - Monthly Fee	12.99
07/02/2020	55112	Equipment Replacement	133.08
07/02/2020	55112	Office - Monthly Fee	216.00
07/02/2020	55112	Office - Monthly Fee	29.99
07/02/2020	55112	Office - Monthly Fee	14.99
07/02/2020	55112	Office - Monthly Fee	59.00
07/02/2020	55112	Office - Monthly Fee	40.00
07/02/2020	55112	Office - Monthly Fee	19.98
07/02/2020	55112	Office - Monthly Fee	13.99
07/02/2020	55112	Office - Monthly Fee	13.99
07/02/2020	55112	Office - Monthly Fee	14.98
07/02/2020	55112	Miscellaneous Services	2,146.00
07/02/2020	55112	Office Supplies - Office	84.87
07/02/2020	55112	Office Supplies - Office	22.62
07/02/2020	55112	Small Hand Tools	198.20

Expense Approval Report

Payment Dates: 7/1/2020 - 7/31/2020

Payment Date	Payment Number	Description (Item)	Amount
07/02/2020	55112	Equipment Repairs	256.65
07/02/2020	55112	Equipment Repairs	1,906.91
07/02/2020	55112	Safety Supplies	294.75
07/02/2020	55112	Safety Supplies	51.62
07/02/2020	55112	Training - Office	-445.00
07/02/2020	55112	Equipment Repairs	626.05
07/02/2020	55112	Miscellaneous Supplies	107.24
Vendor 02824 - US Bank Corporate Payment System Total:			6,027.44
Vendor: 02686 - USA Blue Book			
07/23/2020	55175	Equipment Repairs	202.01
Vendor 02686 - USA Blue Book Total:			202.01
Vendor: 03104 - UtiliQuest			
07/01/2020	55093	Job#18-F1 - Locating Services	17,728.15
07/14/2020	55139	Job#18-F1 - Locating Services	33,216.77
07/23/2020	55176	Job#18-F1 - Locating Services	27,575.90
Vendor 03104 - UtiliQuest Total:			78,520.82
Vendor: 02703 - Verizon Wireless			
07/02/2020	55114	Mobile Phones	877.57
Vendor 02703 - Verizon Wireless Total:			877.57
Vendor: 02712 - VistaNet inc.			
07/13/2020	55137	Equipment Maint. - Office	55.00
Vendor 02712 - VistaNet inc. Total:			55.00
Vendor: 03002 - Water Works Engineers			
07/23/2020	55177	Job#18-F1 - Disaster Recovery Managemnt Services	139,846.18
Vendor 03002 - Water Works Engineers Total:			139,846.18
Vendor: 02763 - Wittmeier Auto Center			
07/23/2020	55178	Vehicles/Equipment - Gas/Oil	33.68
Vendor 02763 - Wittmeier Auto Center Total:			33.68
Vendor: 02787 - Zee Service Company			
07/13/2020	55138	Safety Supplies	273.25
Vendor 02787 - Zee Service Company Total:			273.25
Grand Total:			950,007.13

Paradise Irrigation District

Detail of Disbursements Report

Check Numbers 55093 - 55178

Check#	Date	Vendor/Employee	Amount	% of Total Monthly Disbursements
55171	07/23/2020	Sutton Enterprises and Bank of Stockton	\$ 337,998.20	35.58%
55177	07/23/2020	Water Works Engineers	139,846.18	14.72%
55142	07/23/2020	ACWA/JPIA	72,801.75	7.66%
55139	07/14/2020	UtiliQuest	33,216.77	3.50%
55176	07/23/2020	UtiliQuest	27,575.90	2.90%
55122	07/13/2020	Genterra Consultants, Inc.	23,774.90	2.50%
55104	07/02/2020	Normac	20,942.00	2.20%
55166	07/23/2020	Pace Supply	19,345.87	2.04%
55093	07/01/2020	UtiliQuest	17,728.15	1.87%
55153	07/23/2020	Ferguson Enterprises, Inc	15,753.67	1.66%
55169	07/23/2020	Reed Smith LLP	15,221.10	1.60%
55167	07/23/2020	Pacific Gas & Electric Company	15,191.36	1.60%
55099	07/02/2020	Commercial Pump & Mechanical Inc.	13,855.57	1.46%
DFT0004081	07/13/2020	Internal Revenue Service	13,237.28	1.39%
DFT0004082	07/13/2020	Internal Revenue Service	12,370.26	1.30%
55150	07/23/2020	California Water Service	11,794.25	1.24%
DFT0004105	07/27/2020	Internal Revenue Service	11,758.02	1.24%
55161	07/23/2020	Minasian, Meith, Soares, Sexton & Cooper, LLP	10,710.38	1.13%
DFT0004106	07/27/2020	Internal Revenue Service	10,510.14	1.11%
55118	07/13/2020	BC Laboratories, Inc.	7,953.80	0.84%
DFT0004075	07/10/2020	ICMA Retirement Trust-457	7,420.48	0.78%
55129	07/13/2020	Northstate Aggregate, Inc.	6,923.58	0.73%
DFT0004099	07/24/2020	ICMA Retirement Trust-457	6,748.01	0.71%
55107	07/02/2020	Pace Supply	6,350.30	0.67%
55132	07/13/2020	Pace Supply	6,088.26	0.64%
55112	07/02/2020	US Bank Corporate Payment System	6,027.44	0.63%
55098	07/02/2020	Chemtrade Chemicals	4,903.78	0.52%
DFT0004080	07/13/2020	Employment Development Dept.	4,791.32	0.50%
55154	07/23/2020	FGL Environmental	4,652.00	0.49%
55123	07/13/2020	Herc Rentals	4,557.43	0.48%
DFT0004104	07/27/2020	Employment Development Dept.	3,938.69	0.41%
DFT0004084	07/13/2020	Internal Revenue Service	3,095.80	0.33%
DFT0004108	07/27/2020	Internal Revenue Service	2,749.86	0.29%
55174	07/23/2020	Tyler Technologies, Inc.	2,536.10	0.27%
55110	07/02/2020	Roberts & Brune Company	2,397.28	0.25%
DFT0004073	07/10/2020	ICMA Retirement Trust-401	2,276.29	0.24%
DFT0004074	07/10/2020	ICMA Retirement Trust-457	2,276.29	0.24%
55157	07/23/2020	Herc Rentals	2,080.05	0.22%
DFT0004097	07/24/2020	ICMA Retirement Trust-401	2,049.58	0.22%
DFT0004098	07/24/2020	ICMA Retirement Trust-457	2,049.58	0.22%
55119	07/13/2020	Commercial Tire Warehouse	1,503.87	0.16%
55158	07/23/2020	Hunt & Sons, Inc.	1,398.52	0.15%
55105	07/02/2020	O'Reilly Auto Parts	1,286.13	0.14%
55135	07/13/2020	Rankin Stock Heaberlin Oneal	1,225.79	0.13%
55172	07/23/2020	Thomas Ace Hardware	1,201.66	0.13%
DFT0004077	07/10/2020	ICMA Retirement Trust-457	1,142.28	0.12%
DFT0004101	07/24/2020	ICMA Retirement Trust-457	1,142.28	0.12%
55136	07/13/2020	Thomas Ace Hardware	1,124.36	0.12%
DFT0004083	07/13/2020	Employment Development Dept.	1,077.10	0.11%
55124	07/13/2020	Highfield Mfg. Co.	1,035.89	0.11%
55102	07/02/2020	Hunt & Sons, Inc.	987.19	0.10%

Check#	Date	Vendor/Employee	Amount	% of Total Monthly Disbursements
DFT0004107	07/27/2020	Employment Development Dept.	956.84	0.10%
55125	07/13/2020	Hunt & Sons, Inc.	943.82	0.10%
55143	07/23/2020	Adecco Employment Services	924.00	0.10%
55120	07/13/2020	Eagles Security Systems	894.60	0.09%
55114	07/02/2020	Verizon Wireless	877.57	0.09%
55152	07/23/2020	Comcast Business	851.43	0.09%
55117	07/13/2020	AT&T	708.60	0.07%
55095	07/02/2020	Adecco Employment Services	683.76	0.07%
55126	07/13/2020	I.B.E.W. Local Union 1245	657.07	0.07%
DFT0004072	07/10/2020	Sterling Health Services, Inc DBA	653.76	0.07%
DFT0004096	07/24/2020	Sterling Health Services, Inc DBA	653.76	0.07%
DFT0004076	07/10/2020	ICMA Retirement Trust-457	618.53	0.07%
DFT0004100	07/24/2020	ICMA Retirement Trust-457	618.24	0.07%
55097	07/02/2020	Aramark Uniform Services	579.71	0.06%
55144	07/23/2020	Airgas USA, LLC	541.90	0.06%
55165	07/23/2020	O'Reilly Auto Parts	539.53	0.06%
55115	07/13/2020	Adecco Employment Services	517.44	0.05%
55168	07/23/2020	Pitney Bowes Purchase Power	500.00	0.05%
55133	07/13/2020	Payless Building Supply	485.95	0.05%
55146	07/23/2020	Aramark Uniform Services	476.53	0.05%
DFT0004078	07/10/2020	ICMA Retirement Trust-457	447.82	0.05%
DFT0004102	07/24/2020	ICMA Retirement Trust-457	447.82	0.05%
55162	07/23/2020	North Valley Barricade	445.12	0.05%
55164	07/23/2020	Office Depot	392.13	0.04%
55116	07/13/2020	Aramark Uniform Services	365.35	0.04%
55109	07/02/2020	Riebes Auto Parts	351.42	0.04%
55111	07/02/2020	Thomas Ace Hardware	341.56	0.04%
55121	07/13/2020	Ferguson Enterprises, Inc	336.72	0.04%
DFT0004071	07/10/2020	Aflac	307.20	0.03%
DFT0004095	07/24/2020	Aflac	307.20	0.03%
55128	07/13/2020	Johnny on the Spot Portable Toilets Inc.	289.35	0.03%
55138	07/13/2020	Zee Service Company	273.25	0.03%
55108	07/02/2020	Peerless Bldg. Maintenance Inc.	266.10	0.03%
55103	07/02/2020	J W Wood Co., Inc	259.66	0.03%
DFT0004079	07/10/2020	ICMA Retirement Trust-457	250.00	0.03%
55159	07/23/2020	J W Wood Co., Inc	245.46	0.03%
55130	07/13/2020	Office Depot	227.37	0.02%
55127	07/13/2020	International Brotherhood of 137 TCWH	218.77	0.02%
55101	07/02/2020	Ellis Art and Engineering Supplies	218.47	0.02%
55175	07/23/2020	USA Blue Book	202.01	0.02%
55134	07/13/2020	Plan B Professional Answering Service	190.50	0.02%
55131	07/13/2020	Oroville Ford	135.00	0.01%
55148	07/23/2020	Boot Barn, Inc	125.00	0.01%
DFT0004103	07/24/2020	ICMA Retirement Trust-457	125.00	0.01%
55151	07/23/2020	Chico Power Equipment	117.90	0.01%
55160	07/23/2020	Les Schwab Tire Center	105.00	0.01%
55145	07/23/2020	American Conservation & Billing Solutions	100.00	0.01%
55096	07/02/2020	All Around Heating & Air	95.00	0.01%
55163	07/23/2020	Northern Recycling & Waste Svcs	80.55	0.01%
55173	07/23/2020	Thomas Hydraulic	70.01	0.01%
55147	07/23/2020	AT&T	66.06	0.01%
55137	07/13/2020	VistaNet inc.	55.00	0.01%
55149	07/23/2020	Butte County Sheriff	38.00	0.00%
55106	07/02/2020	Oroville Ford	36.89	0.00%
55178	07/23/2020	Wittmeier Auto Center	33.68	0.00%
55170	07/23/2020	Riebes Auto Parts	32.26	0.00%

Check#	Date	Vendor/Employee	Amount	% of Total Monthly Disbursements
DFT0004090	07/23/2020	Internal Revenue Service	23.39	0.00%
DFT0004089	07/23/2020	Internal Revenue Service	16.86	0.00%
55100	07/02/2020	Durham Pentz Truck Center	16.17	0.00%
55156	07/23/2020	Fiserv Solutions, LLC	13.88	0.00%
DFT0004088	07/23/2020	Employment Development Dept.	10.45	0.00%
DFT0004087	07/20/2020	ICMA Retirement Trust-457	9.89	0.00%
DFT0004092	07/23/2020	Internal Revenue Service	3.94	0.00%
DFT0004085	07/20/2020	ICMA Retirement Trust-401	3.30	0.00%
DFT0004086	07/20/2020	ICMA Retirement Trust-457	3.30	0.00%
DFT0004091	07/23/2020	Employment Development Dept.	1.36	0.00%
DFT0004093	07/21/2020	Employment Development Dept.	0.18	0.00%
55113	07/02/2020	**Void**	-	0.00%
55155	07/23/2020	**Void**	-	0.00%
Total			\$ 950,007.13	



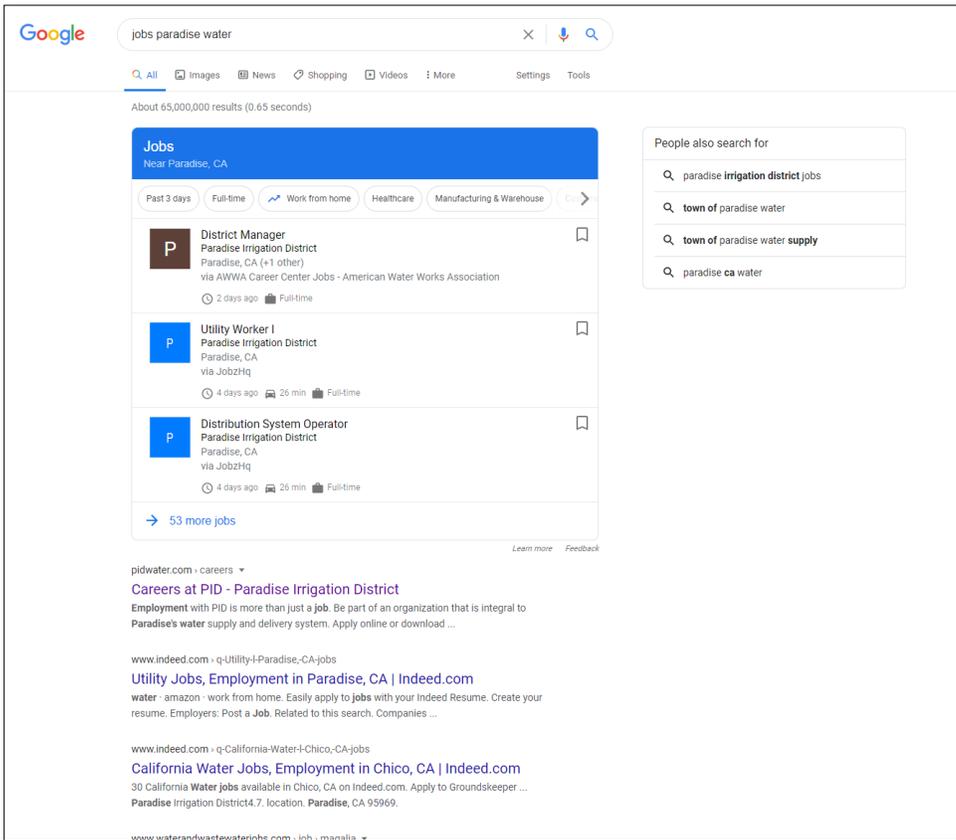
PARADISE IRRIGATION DISTRICT

"Paradise Irrigation District (PID) is dedicated to the business of producing and delivering a safe, dependable supply of quality water in an efficient, cost effective manner with service that meets or exceeds the expectation of our customers."

TO: PID Board of Directors
 FROM: Mickey Rich, Information Systems Manager
 DATE: August 19, 2020
 RE: District Manager Recruitment Update
 08/19/2020 Board of Directors Meeting

Task Update

Task	Who	Status	Target Date:	Completed Date:
Review and Revise Job Description	Ad Hoc Committee	Complete	8/14/2020	7/31/2020
Kevin's Comments	Kevin	Complete		7/16/2020
Committee Member Comments	Mark Sulik / Gregg Mowers	Complete	8/11/2020	8/10/2020
Create list of "Three Things We're Looking For"	Mark Sulik / Gregg Mowers	Complete	8/11/2020	7/30/2020
Create Recruitment Flyer	PID Staff / Cedar Creek	Complete	8/14/2020	7/30/2020
Electronic Draft for Board Review Notes: Application requirements: Cover letter, resume and application to PID District Secretary to 6332 Clark Road, Paradise CA 95969 within 45 days of job posting date.		Complete	8/11/2020	7/30/2020
Job Posting	PID Staff	Complete	8/30/2020	8/14/2020
Create Job Posting / Email Template	PID Staff	Complete	8/14/2020	7/30/2020
LinkedIn / Social Media	PID Staff	Completed through AWWA	8/20/2020	8/14/2020
ACWA Water Jobs Print and Online (Runs August 19th for 60 days)	PID Staff	Complete	8/5/2020	8/5/2020
AWWA Job Listings	PID Staff	Complete	8/14/2020	8/14/2020
Distribute email template for word-of-mouth invitations	PID Staff		8/20/2020	ongoing
Complete application review and selection of top candidates	Ad Hoc Committee		12/11/2020	
Interviews	Full Board of Directors		Dec 17 & 18	



As of August 12, the listing is showing up in google searches

HOME / CAREERS

DISTRICT MANAGER

BY PARADISE IRRIGATION DISTRICT | AUG 5, 2020

JOB LOCATION

Paradise, CA

APPLICATION DEADLINE

09/28/2020

HOW TO APPLY

To be considered for this position, please submit a letter of interest and resume to: Paradise Irrigation District Attn: District Secretary 6332 Clark Road Paradise, CA 95969. For more information visit pidwater.com/careers or telephone 530-877-4971 ext. 2039.

We're looking for: The ideal candidate will have the energy and passion and will become an integral part of our community as it recovers from the devastation of the Camp Fire. This individual will have exceptional interpersonal and public communication skills and be a proactive collaborator who can think analytically and act strategically.

The District Manager directs the work of all functional areas within the District including administration, operations, and finance to ensure that processes and services comply with the policies and strategic direction set forth by the Board of Directors. Because the District enjoys the benefits of a dedicated and well-trained staff with little turnover and in-house advancement, respecting and utilizing this tremendous resource is a primary objective of the Board and expectation of the District Manager. Leading a dedicated team of 40 employees, the District Manager will have an opportunity to be a part of an established, resourceful, and service-oriented public water agency located in a scenic foothill setting that offers an affordable California cost of living.

Challenges Include:

- Providing knowledgeable guidance to the District to assist with the many issues following the devastation of the Camp Fire disaster. Includes leadership, management, fiscal projections and planning, communication and collaboration with local, regional, state and federal governments.
- Securing and exercising existing water rights while ensuring water supplies for drought protection and future demand, in addition to seeking additional water entitlements.
- Replenishing cash reserves used during mandatory conservation with recent drought. Balancing between good stewardship of the District's resources and maintaining stable revenues.
- Maintaining public trust and transparency following a protracted Proposition 218 rate increase.
- Helping to create policy that results in increased public involvement and trust preparation input

NEWSROOM

- All News
- News Releases
- Member Submitted News
- Voices on Water
- Newsletters
- Water News

As of August 12th the listing is live on ACWA jobs & will be included in the August 19th Printed newsletter

Career Center
Connecting talent with opportunity

Keyword or Job Title Location **Search Jobs**

Career Center Snapshot

5,769 Employers
8,896 Job Seekers
136 Jobs
3,094 Resumes

Featured Water Industry Jobs

- Water Filtration Plant Superintendent**
City of Grand Rapids
Grand Rapids, MI
- Utility Operations Planner/Scheduler**
Aquarion Water Co. of CT
Bridgeport, CT
- General Water Manager**
City of Port Hueneme
Port Hueneme, CA
- General Manager**
Beatty Water and Sanitation District
Beatty, NV
- District Manager**
Paradise Irrigation District
paradise, CA
- Drinking Water Facilities Manager**
Burlington Water Resources Division, Dept. of Public Works
Burlington, VT

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Featured Water Industry Job on AWWA Career Center

CAREER CENTER
American Water Works Association

Employers Job Seekers AWWA

Search for Jobs Location 200 mi/320 km Filter

13 Results for district manager

Title	Location	Company	Posted
District Manager	Paradise, CA, United States	Paradise Irrigation District	22 hours ago
General Manager	Beatty, NV, United States	Beatty Water and Sanitation District	2 days ago
Senior Engineer	Martinsburg, WV, United States	BOWSD	15 hrs ago
Operations Superintendent	Mountain, CO, United States	Woodward Water and Sanitation District	15 hrs ago
Senior Engineer	Yuba Linda Water District in Arcadia, CA, United States	Yuba Linda Water District	23 days ago
Senior Project Manager - Water/Wa... Pipe-Design Engineers	San Antonio, TX, United States	Water/Wa... Pipe-Design Engineers	3 days ago
Wastewater Collection System Lead...	Rawlins Springs Water District Rawlins, CO, United States	Rawlins Springs Water District	2 hrs ago
Director of Operations & Maintenance	Oakland, CA, United States	East Bay Municipal Utility District	16 hrs ago
District Manager	Phoenix, AZ, United States	St. Charles Mesa Water District	16 hrs ago

District Manager
Paradise Irrigation District | Paradise, California, United States
22 hours ago

Description
The ideal candidate will have the energy and passion and will become an integral part of our community as it recovers from the devastation of the Camp Fire. This individual will have exceptional interpersonal and public communication skills and be a proactive collaborator who can think analytically and act strategically. The District Manager directs the work of all functional areas within the District including administration, operations, and finance to ensure that processes and services comply with the policies and strategic direction set forth by the Board of Directors. Because the District enjoys the benefits of a dedicated and well-trained staff with little turnover and in-house advancement, respecting and utilizing this tremendous resource is a primary objective of the Board and expectation of the District Manager. Leading a dedicated team of 40 employees, the District Manager will have an opportunity to be a part of an established, successful, and service-oriented public water agency located in a scenic, foothill setting that offers an affordable California cost of living. Challenges include - Providing knowledgeable guidance to the District to assist with the many issues following the devastation of the Camp Fire disaster. Includes leadership, management, fiscal projections and planning, communication and collaboration with local, regional, state and federal governments. - Securing and exercising existing water rights while ensuring water supplies for drought protection and future demand. In addition to seeking additional water entitlements. - Registering cash reserves used during mandatory conservation with recent drought. Balancing between good stewardship of the District's resources and maintaining stable revenues. - Maintaining public trust and transparency following a protracted Proposition 218 rate increase. - Helping to create policy that results in increased public involvement and trust, preparation, logic, and acceptance.

Requirements
Key Responsibilities include (but are not limited to): - Utilize proactive leadership, integrity, vision and communication skills to lead the District and its staff in maintaining a high-performance, team-based organization. - Work confidently and collaboratively with the Board of Directors, making strong and sound recommendations and carrying out the Board's direction. - Develop strong interpersonal relationships with all levels of staff within the District, as well as the District's customers and the community at large. - Create an organizational culture of respect among staff and with the Board; develop a culture that values openness, personal and professional growth, honesty, independent action and teamwork, and encourages self-motivation. - Create an open and transparent culture. - Create a strong performance ethic and set strong ethical standards by assisting staff to accomplish their goals while helping them remain accountable for their work product. - Encourage initiative, risk-taking, creative problem solving, innovative goal setting and out-of-the-box thinking. - Assist staff to manage change and conflict. - Utilize strong knowledge of applicable laws and regulations to consistently implementing policy directives and instructions from the Board of Directors. - Utilize excellent judgment to evaluate and understand situations and make timely and effective decisions. - Exercise effective, clear and honest communication by listening and understanding the interests of all stakeholders and the goals of the District. - Monitor the District's finances and recommend adjustments to the rate structure as necessary. - Manage communications, notifications and public hearings regarding proposed increases incorporated in Proposition 218. - Manage the development of operating and capital improvement budgets for review and adoption by the Board; direct and monitor the implementation of adopted annual budgets. - Effectively represent and direct communications with local, state, and federal agencies, consultants, political bodies, community organizations, committees, and the public. - Review legislation and related information, and prepare summary analysis for the Board. - Manage the District's labor and employee/ employer relations, policies, and procedures, and keep the Board informed on related issues.

Job Information
Job ID: 54401483
Location: Paradise, California, United States
Position Title: District Manager
Company Name: Paradise Irrigation District
Job Function: Senior Management
Job Type: Full-Time
Job Duration: Indefinite
Required Travel: 0-10%

AWWA Job Listing

Ultimate Recruitment Package Plus Network of 1,000+ Sites

- Ultimate Recruitment Package**
- **TalentBoost Upgrade** Distributes Job to Network of 1,000+ National, Niche and Local Job Boards
 - Job Emailed to 6,400 Water Industry Pros in the **AWWA Job Flash** and 35,000 AWWA Members in the **Career Center Newsletter**
 - Posted for 60 Days
 - Posted on AWWA Social Media
 - Remains High in Search Results
 - Highlighted to Stand Out
 - Resume Bank Access

The listing is expected to be listed on additional job network sites over the next few days. Staff will continue to assess the effectiveness and add additional listings if necessary



PARADISE IRRIGATION DISTRICT

TO: Board of Directors

FROM: Kevin Phillips, District Manager

DATE: August 14, 2020

**RE: Formation of Tuscan Water District – Letter of Support
August 19, 2020 Board of Directors Meeting**

Landowners in the Vina Sub-basin have come together as the Agricultural Groundwater Users of Butte County (AGUBC) to form the proposed Tuscan Water District to provide, manage, and preserve groundwater resources through sustainable water management practices. The AGUBC is seeking support from other agencies.

Board action may be taken to direct PID staff to draft a letter to support efforts to form the proposed Tuscan Water District in the Vina Sub-Basin of Butte County.



April 16, 2020

VIA FIRST CLASS MAIL

Stephen Lucas, Executive Officer
Butte Local Agency Formation Commission
1453 Downer Street, Suite C
Oroville, CA 95965

Re: Formation of Tuscan Water District

Dear Mr. Lucas:

At the March 17, 2020 meeting of the Board of Directors of Durham Irrigation District, representatives of the Agricultural Groundwater Users of Butte County, including Rich McGowan, Darren Rice, and Ed McLaughlin, discussed the intended formation of the Tuscan Water District and the reasons therefor and the benefits thereof. Their presentation was well organized and persuasive. They requested the District's support of their efforts.

On behalf of the Board, I wish to inform you of our conceptual support for the formation of the Tuscan Water District. As we well know, under the Sustainable Groundwater Management Act (SGMA) it is imperative that groundwater users within the sub-basin whose lands are not within existing water or irrigation districts have the means to manage and protect their groundwater resources and through the district provide water services to themselves and their neighbors.

Durham Irrigation District does this for its landowners and residents. It is a member of the Vina Subbasin Joint Powers Agency and in such capacity, is working closely with the County of Butte and the City of Chico, the other parties to the JPA, in developing a Groundwater Sustainability Plan for these purposes.

We therefore support localized control over sustainability efforts and see the formation of the Tuscan Water District as an effort to protect the groundwater resources upon which landowners and residents within the proposed District are dependent. Our support, however, is conceptual at this time, as the particulars of the proposed District remain incomplete. We will follow carefully proceedings before Butte LAFCo for the formation of the District and trust as they are fleshed out publicly, we may be able to fully support such.

We look forward to participating in the LAFCo process concerning formation of the Tuscan Water District.

Thank you,

Matt Doyle, Chair

cc: Richard McGowan



August 14, 2020

Kevin Phillips, General Manager
Paradise Irrigation District
6332 Clark Rd.
Paradise, California 95969

Dear Mr. Phillips:

On behalf of more than 75 family farms and hundreds of landowner interests in the Vina and Butte sub-basins representing more than 57,000 acres, thank you for providing an opportunity to speak to the board at the Paradise Irrigation District ("PID") meeting on August 18, 2020.

We respectfully request that PID support our efforts to form the Tuscan Water District ("TWD"), which we believe is the only practical, reasonable, and logical solution to coordinate and manage groundwater and surface water in such a large and currently un-served area. Formation of the TWD will benefit all landowners in the proposed district – small, medium, and large. Furthermore, as neighbors to our west, the TWD aims to fill a gap in ground and surface water management in the region, and in doing so, will work to preserve the life and livelihood of future generations in Butte County. Attached is a list of supporters and support letters representing a broad-based coalition of farming, domestic well pumper, and other local, regional and statewide organizational interests.

Earlier this year, proponents for the formation of TWD submitted a Petition and Application to the Butte County Local Agency Formation Commission ("Butte LAFCO"). The Petition was certified by Butte LAFCO in early May and the Application was submitted in early June 2020. Recently, however, we were made aware of a technical issue associated with the signatures on the petitions, so we will be circulating new petitions and Butte LAFCO will be issuing a new Notice of Intent to Circulate Petition in the very near future.

Attached for your review is a presentation which provides additional information on the proposed TWD. The critical mass of land and landowners assembled in support of district formation (58% of land area of the proposed TWD) is evidence that the Tuscan Water District is wanted, needed and supported and should be created. This is an opportunity, with broad-based landowner support, that comes along once in a generation.

Thank you in advance for your time and consideration.

Sincerely,

Rich McGowan, Darren Rice, Ed McLaughlin
Chief Petitioners

Attachments

- List of supporters



SUPPORT FOR TUSCAN WATER DISTRICT

More than 75 local family farms have supported formation of the Tuscan Water District through a financial contribution and by signing the initial LAFCO landowner petition.

In addition, the following organizations and individuals have provided support letters:

**California Farm Bureau Federation
Assemblyman James Gallagher
Butte County Farm Bureau
Durham Irrigation District
Western Canal Water District
Richvale Irrigation District
Monroeville Water District
Family Water Alliance**

**M&T Ranch
C.F. Koehnen & Sons, Inc
Sanders Family Trust
Dog Creek Cellars
Carrier Farms
Kimmelshue Orchards
Ginochio Associates
A&G Orchards
Hengst Orchards, Inc
Almont Orchards, Inc
Willadsen Orchards, Inc
Parsly Farms
C&C Ranches
Merlo Farms
Slightom Orchards
2DSD LLC
S&S Enterprises
Meline Orchards
Fortier & Sons, Inc
Sohnrey and Son Family Farms
Amator Orchards
Rice & Sons, Inc
Livingston**

**Partial List
(Attached are the support letters)*
Agenda Page No. 48



TUSCAN

— PROPOSED —

WATER DISTRICT

August 18, 2020

Paradise Irrigation District

Agenda

1. Welcome
2. Tuscan Water District
 - What and Why
 - Who We Are
 - Process to Approval
3. Support for Tuscan Water District
4. Maps
5. Questions & Answers
 - District Overlay: Benefits & Support
 - What's the Plan?
 - How much will it cost?
 - Domestic Well User Representation

TWD: What and Why

- **Overdraft exists in Vina and portions of Butte basins**
- **Sustainable Groundwater Management Act:**
 - Form Groundwater Sustainability Agencies (GSAs)
 - Develop Groundwater Sustainability Plans (GSPs) by 2022
- **The proposed Tuscan Water District will fill a void – there is no basin-wide water district that can provide the following range of services:**
 - Act as a water purveyor with the power of recharge,
 - Plan for and implement programs to help the sub-basin achieve sustainability, and
 - Work in concert with Butte County and Butte County GSAs to develop the GSP for the ‘white’ or un-served areas.

What and Why, continued

- There are **no other existing local agencies that can** provide basin-wide water delivery and recharge, provide local basin-wide representation, and **plan for and implement water programs on a basin-wide basis.**
- **Butte County** has historically stated that it **will not form any type of County agency** with the power to deliver and recharge water **within the proposed Tuscan Water District service area.**

Who we are

TWD proponents are Generational Farmers:

Tuscan Water District proponents are generational farmers and ranchers. As such, they have a deep respect and appreciate for the importance and value of groundwater to their life and livelihood and to all landowners in the Vina and Butte sub-basins.

Water Feeds Our Families, Jobs, & Communities:

Groundwater in the Vina and Butte sub-basins has been declining very slowly for many years. It is one of the most valuable resources of Butte County, and its importance is not to be taken for granted. It must be managed wisely and used judiciously.

Locally Elected Representation to Pursue Groundwater Sustainability:

One of the many important objectives of proponents for Tuscan Water District formation, in addition to creating a basin-wide California Water District with locally elected representation, is to import surface water to reduce the need for groundwater for agricultural and domestic needs.

Preserve and Protect

TWD will Preserve and Protect groundwater for the use of all landowners in the sub-basin. Water imported into the District will remain in the District.

Process to Approval

- Phases 1 and 2 (2016 to Present)
 - Dialogue with Butte County and landowners
 - Gathering of landowner petitions
 - Building the Team
 - Submitting the Application to LAFCO
- Phase 3 (Fall 2020)
 - Sign New Landowner Petitions
 - LAFCO Process & Approval
 - Landowner Vote

Support for Tuscan Water District

More than 75 local family farms have supported formation of the Tuscan Water District through a financial contribution and by signing a LAFCO landowner petition

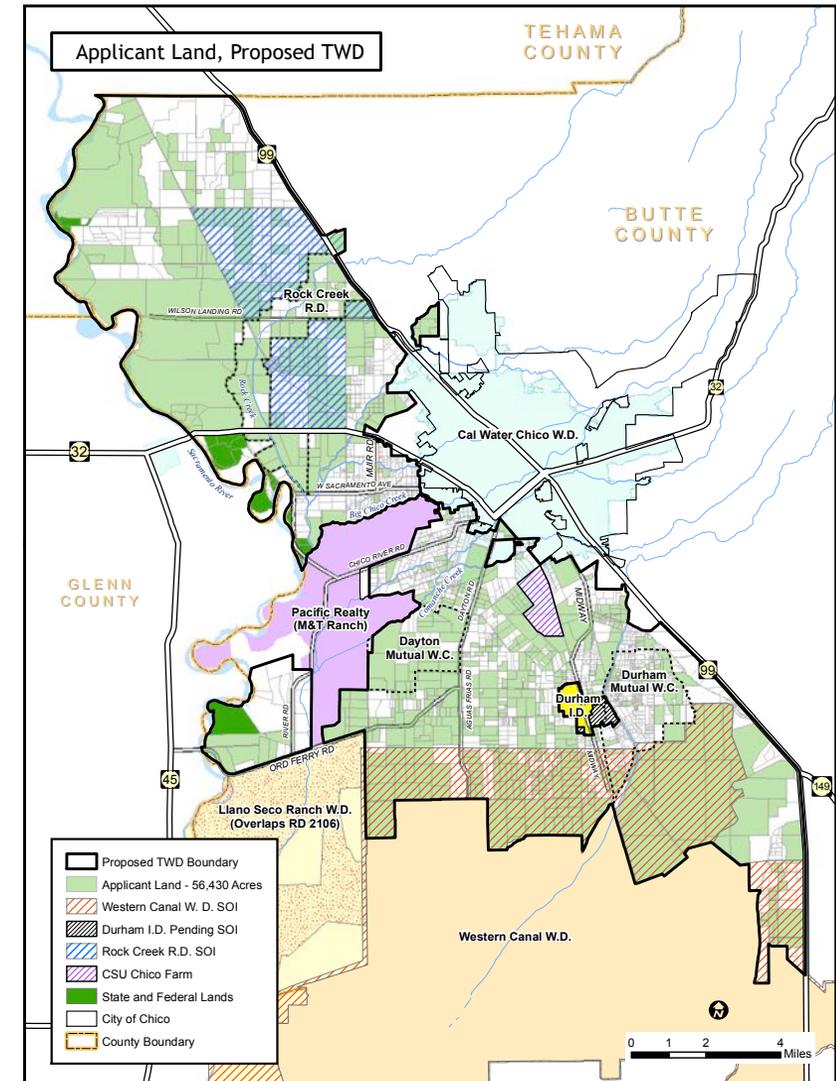
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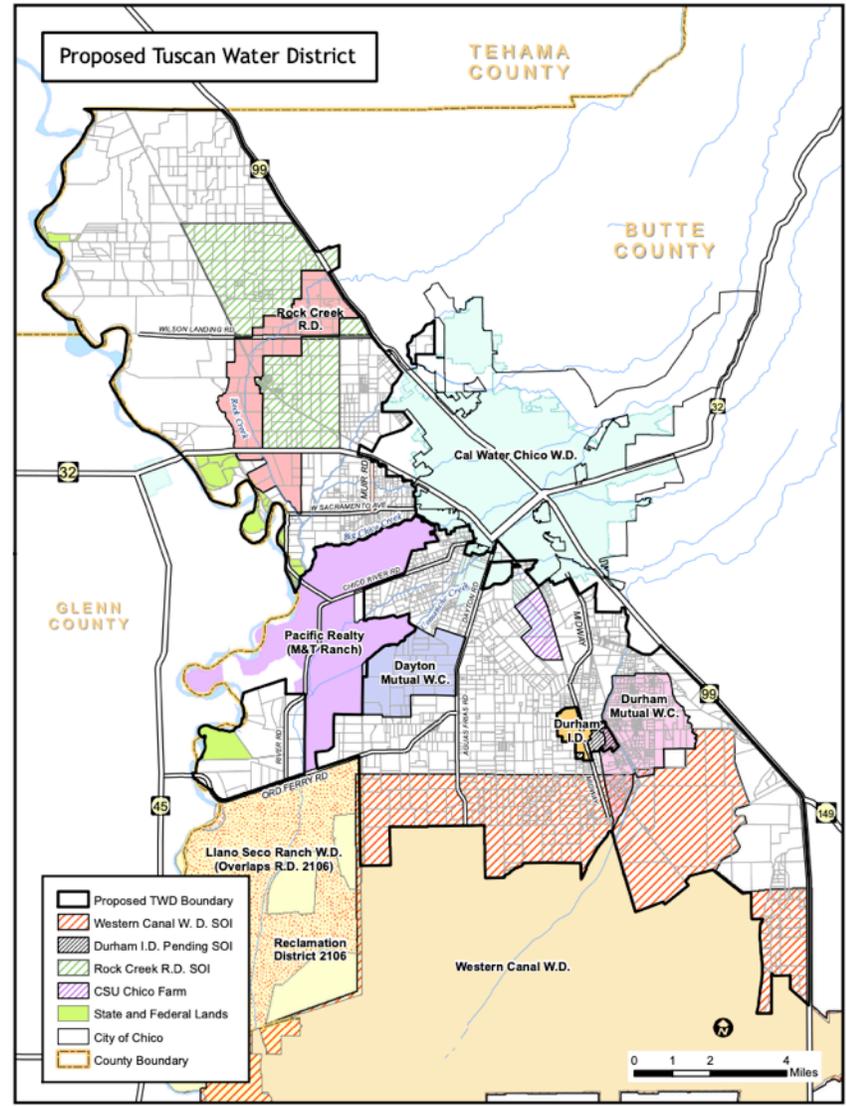
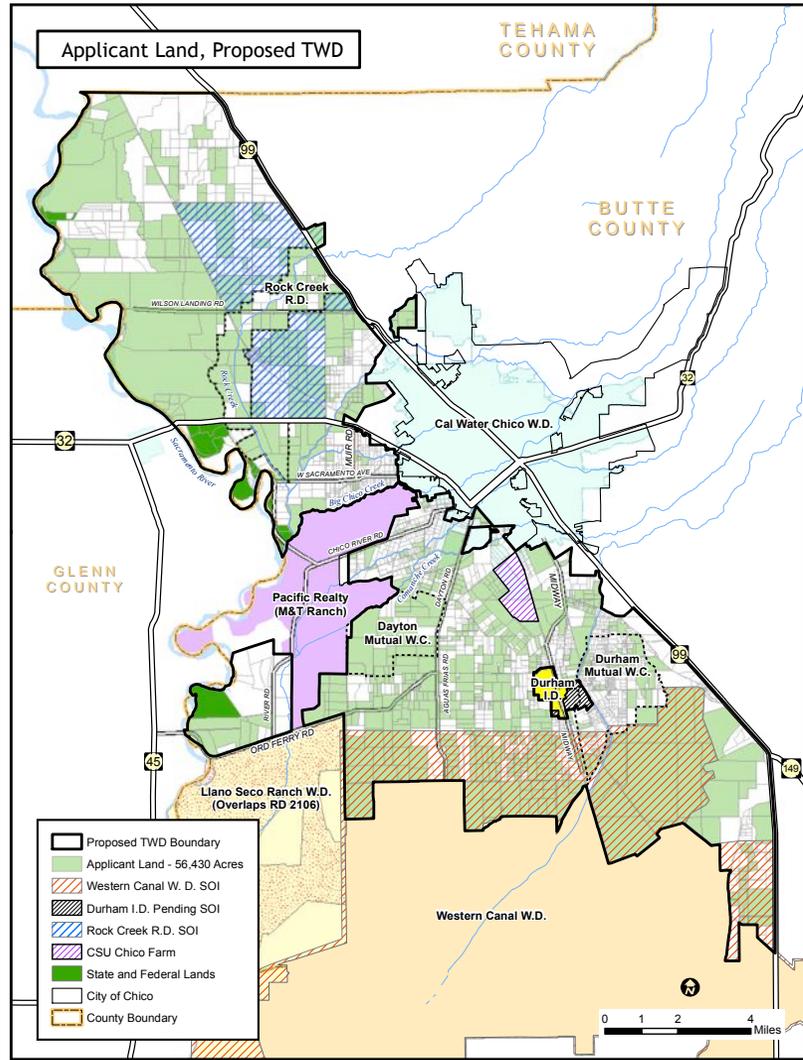
California Farm Bureau
Assemblyman James Gallagher
Butte County Farm Bureau
Durham Irrigation District
Western Canal Water District
Richvale Irrigation District
Monroeville Water District
Family Water Alliance

M&T Ranch
C.F. Koehnen & Sons, Inc
Sanders Family Trust
Dog Creek Cellars
Carrier Farms
Kimmelshue Orchards
Ginochio Associates
A&G Orchards
Hengst Orchards, Inc
Almont Orchards, Inc
Willadsen Orchards, Inc

Parsly Farms
C&C Ranches
Merlo Farms
Slightom Orchards
2DSD LLC
S&S Enterprises
Meline Orchards
Fortier & Sons, Inc
Sohnrey and Son Family Farms
Amator Orchards
Rice & Sons, Inc
Livingston Farms

Partial List





Questions & Answers

District Overlay

Question: Does the overlay of TWD affect the sovereignty, purpose, current service authority, or assessment ability of any agency?

Answer: No. Rock Creek and Western Canal will continue to carry on as they have since their formation. Moreover, the overlay of TWD of the RCRD SOI will not prevent RCRD from annexing the area for reclamation purposes. Western Canal will continue to exercise all power and authority within its service area. With respect to WCWD's SOI, it has no power to provide service in this area unless the area is annexed to the district.

The **overlay of local government is not out of the ordinary. In fact, it is the norm when those agencies are formed for and provide different services.**

TWD will not overlay any portion of the DID service area or SOI.

District Overlay Benefits & Support

BENEFITS: If areas are removed from the Tuscan Water District service area, those areas will be unable to participate in the benefits the district will bring to district lands such as:

- local public agency control and oversight,
- surface water availability
- strategic recharge in needed areas
- formal voice in the SMGMA discussions.

Support for Inclusion:

- 81% of landowners in the Rock Creek service area support TWD formation
- 79% within WCWD's SOI support TWD formation

What's the Plan?

Work in progress, after formation. The District Plan for Services will evolve and be a work in progress as needs are determined and as opportunities arise.

Strong partner in developing GSPs. TWD will act as a strong partner with Butte County and the Vina GSA, and other local stakeholders, contributing significant value acting as a future water provider and assisting with the preparation and implementation of the Vina Sub-basin GSP and the Butte Sub-basin GSP.

How much will it cost?

- In voting for district formation and selecting directors, landowners will also approve a district-wide assessment **not to exceed \$10 per acre for initial district setup.**
- **After district formation, future assessments will be subject to Proposition 218 requirements,** as applicable, including Engineer's Report, Capital Improvement Needs Assessment, Facilities Financing Plan, and appropriate environmental review and approval of landowners.

Domestic Well User Representation

- Domestic well users (“DWU”) are defined in this plan as landowners on parcels of 10 acres or less with only domestic wells, of which there are approximately 1,800 parcels.
- These 1,800 parcels represent approximately 9,895 acres of the proposed district.
- Given that the acreage represented by DWUs is equal to approximately 10% of the district by acreage, TWD proponents believe it is fair and reasonable to designate one seat on the board (roughly 14% of the board) to that acreage interest.
- TWD proponents are unaware of any other public water district in California that designates a specific seat on their board of directors for DWU (where DWU are included within the district), they recognize the importance of the issue in these present circumstances.

Thank you!



PARADISE IRRIGATION DISTRICT

"Paradise Irrigation District (PID) is dedicated to the business of producing and delivering a safe, dependable supply of quality water in an efficient, cost effective manner with service that meets or exceeds the expectation of our customers."

TO: Board of Directors

FROM: Kevin Phillips, District Manager

DATE: August 6, 2020

**RE: California Office of Emergency Services Authorizing Resolution
California Disaster Assistance Act Program
August 19, 2020 Board of Directors Meeting**

The District completed a California Office of Emergency Services (Cal OES) Project Application for the California Disaster Assistance Act Program in 2018.

The Board adopted Resolution No. 2018-14 on December 5, 2018 designating the authorized representative(s) who have the authority to execute for and on behalf of the Paradise Irrigation District to engage with the Federal Emergency Management Agency and the Governor's Office of Emergency Services regarding grants applied for by the District. The following Resolution No. 2020-10 is provided to update the authorized representatives.

The following motion is recommended:

"I move to adopt Authorizing Resolution No. 2020-10 to update the authorized representatives to execute for and on behalf of the Paradise Irrigation District relating to the District's Cal OES project application and to provide to the Governor's Office of Emergency Services for all matters pertaining to disaster assistance on behalf of the Paradise Irrigation District."

**DESIGNATION OF APPLICANT'S AGENT RESOLUTION
FOR NON-STATE AGENCIES**

**PARADISE IRRIGATION DISTRICT
RESOLUTION NO. 2020-10**

BE IT RESOLVED BY THE Board of Directors OF THE Paradise Irrigation District
(Governing Body) (Name of Applicant)

THAT District Manager, OR
(Title of Authorized Agent)

Finance & Accounting Manager, OR
(Title of Authorized Agent)

Chief Financial Officer
(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the Paradise Irrigation District, established as a special district under Division 11 of the California Water Code, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the Paradise Irrigation District, a special district established under Division 11 of the California Water Code, hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

Please check the appropriate box below:

This is a universal resolution and is effective for all open and future disasters up to three (3) years following the date of approval below.

This is a disaster specific resolution and is effective for only disaster number(s): DR-4407

Passed and adopted this 19th day of August, 2020, by the following vote at a special meeting of the Board of Directors:

AYES:
NOES:
ABSENT:
ABSTAIN:

PARADISE IRRIGATION DISTRICT

Marc Sulik, President

CERTIFICATION

I, Georgeanna Borrayo, duly appointed and Secretary to the Board of Directors of the Paradise Irrigation District, do hereby certify that the above is a true and correct copy of a Resolution passed and approved by the Board of Directors of the Paradise Irrigation District on the 19th day of August 2020.

(Signature)

District Secretary

(Title)

Cal OES Form 130 Instructions

A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding. A new resolution must be submitted if a previously submitted Resolution is older than three (3) years from the last date of approval, is invalid or has not been submitted.

When completing the Cal OES Form 130, Applicants should fill in the blanks on page 1. The blanks are to be filled in as follows:

Resolution Section:

Governing Body: This is the group responsible for appointing and approving the Authorized Agents.

Examples include: Board of Directors, City Council, Board of Supervisors, Board of Education, etc.

Name of Applicant: The public entity established under the laws of the State of California. Examples include: School District, Office of Education, City, County or Non-profit agency that has applied for the grant, such as: City of San Diego, Sacramento County, Burbank Unified School District, Napa County Office of Education, University Southern California.

Authorized Agent: These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the Governor's Office of Emergency Services regarding grants applied for by the Applicant. There are two ways of completing this section:

1. **Titles Only:** If the Governing Body so chooses, the titles of the Authorized Agents would be entered here, not their names. This allows the document to remain valid (for 3 years) if an Authorized Agent leaves the position and is replaced by another individual in the same title. If "Titles Only" is the chosen method, this document must be accompanied by a cover letter naming the Authorized Agents by name and title. This cover letter can be completed by any authorized person within the agency and does not require the Governing Body's signature.
2. **Names and Titles:** If the Governing Body so chooses, the names **and** titles of the Authorized Agents would be listed. A new Cal OES Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document or their title changes.

Governing Body Representative: These are the names and titles of the approving Board Members.

Examples include: Chairman of the Board, Director, Superintendent, etc. The names and titles **cannot** be one of the designated Authorized Agents, and a minimum of two or more approving board members need to be listed.

Certification Section:

Name and Title: This is the individual that was in attendance and recorded the Resolution creation and approval.

Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person **cannot** be one of the designated Authorized Agents or Approving Board Member (if a person holds two positions such as City Manager and Secretary to the Board and the City Manager is to be listed as an Authorized Agent, then the same person holding the Secretary position would sign the document as Secretary to the Board (not City Manager) to eliminate "Self Certification.")



PARADISE IRRIGATION DISTRICT

"Paradise Irrigation District (PID) is dedicated to the business of producing and delivering a safe, dependable supply of quality water in an efficient, cost effective manner with service that meets or exceeds the expectation of our customers."

TO: Board of Directors

FROM: Kevin Phillips, District Manager

DATE: August 6, 2020

**RE: California Office of Emergency Services Authorizing Resolution
Hazard Mitigation Grant Program #4407-278-053R
Magalia Dam Study – Advance Assistance
August 19, 2020 Board of Directors Meeting**

The Federal Emergency Management Agency (FEMA) have approved and issued Hazard Mitigation Grant Program (HMGP) funds for the Paradise Irrigation District (sub-recipient), HMGP #4407-278-053R, Magalia Dam Study.

The total eligible costs are \$1,620,575. FEMA has obligated \$1,207,931 for up to 75 percent federal share; the non-Federal share match is \$402,644.

The following Authorizing Resolution 2020-11 is required to have on file with the Recovery Grants Processing Unit. This resolution designates the authorized representative(s) who have the authority to execute for and on behalf of the Paradise Irrigation District to engage with the Federal Emergency Management Agency and the Governor's Office of Emergency Services regarding grants applied for by the District under the HMGP.

The following motion is recommended:

"I move to adopt Resolution No. 2020-11 for Designation of Subrecipient's Agent Resolution Hazard Mitigation Grant Program authorizing representatives who have the authority to execute for and on behalf of the Paradise Irrigation District and to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance."

**DESIGNATION OF SUBRECIPIENT'S AGENT RESOLUTION
Hazard Mitigation Grant Program and Pre-Disaster Mitigation Program**

**PARADISE IRRIGATION DISTRICT
RESOLUTION NO. 2020-11**

BE IT RESOLVED BY THE Board of Directors OF THE Paradise Irrigation District
(Governing Body) (Name of Applicant)

THAT District Manager, OR
(Title of Authorized Agent)

Finance & Accounting Manager, OR
(Title of Authorized Agent)

Chief Financial Officer
(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the Paradise Irrigation District, established as a special district under Division 11 of the California Water Code, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the Paradise Irrigation District, a special district established under Division 11 of the California Water Code, hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Service for all matters pertaining to such state disaster assistance the assurances and agreements required.

Please check the appropriate box below:

This is a universal resolution and is effective for all open and future disasters up to three (3) years following the date of approval below.

This is a disaster specific resolution and is effective for only disaster number(s): _____

Passed and adopted this 19th day of August, 2020, by the following vote at a special meeting of the Board of Directors:

AYES:
NOES:
ABSENT:
ABSTAIN:

PARADISE IRRIGATION DISTRICT

Marc Sulik, President

CERTIFICATION

I, Georgeanna Borrayo, duly appointed and Secretary to the Board of Directors of the Paradise Irrigation District, do hereby certify that the above is a true and correct copy of a Resolution passed and approved by the Board of Directors of the Paradise Irrigation District on the 19th day of August 2020.

(Signature)

District Secretary
(Title)

GOVERNOR'S OFFICE OF EMERGENCY SERVICES
Cal OES 130 - Instructions

Cal OES Form 130 Instructions

A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding. A new resolution must be submitted if a previously submitted Resolution is older than three (3) years from the last date of approval, is invalid or has not been submitted.

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Governing Body: This is the group responsible for appointing and approving the Authorized Agents. Examples include: Board of Directors, City Council, Board of Supervisors, Board of Education, etc.

Name of Applicant: The public entity established under the laws of the State of California. Examples include: School District, Office of Education, City, County or Non-profit agency that has applied for the grant, such as: City of San Diego, Sacramento County, Burbank Unified School District, Napa County Office of Education, University Southern California.

Authorized Agent: These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the Governor's Office of Emergency Services regarding grants applied for by the Applicant. There are two ways of completing this section:

1. **Titles Only:** If the Governing Body so chooses, the titles of the Authorized Agents would be entered here, not their names. This allows the document to remain valid (for 3 years) if an Authorized Agent leaves the position and is replaced by another individual in the same title. If "Titles Only" is the chosen method, this document must be accompanied by a cover letter naming the Authorized Agents by name and title. This cover letter can be completed by any authorized person within the agency and does not require the Governing Body's signature.
2. **Names and Titles:** If the Governing Body so chooses, the names **and** titles of the Authorized Agents would be listed. A new Cal OES Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document or their title changes.

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Certification Section:

Name and Title: This is the individual that was in attendance and recorded the Resolution creation and approval. Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person **cannot** be one of the designated Authorized Agents or Approving Board Member (if a person holds two positions such as City Manager and Secretary to the Board and the City Manager is to be listed as an Authorized Agent, then the same person holding the Secretary position would sign the document as Secretary to the Board (not City Manager) to eliminate "Self Certification.")

PARADISE IRRIGATION DISTRICT

RESOLUTION NO. 2020-12

**A RESOLUTION OF APPRECIATION BY THE BOARD OF DIRECTORS
OF THE PARADISE IRRIGATION DISTRICT
PRESENTED TO KEVIN M. PHILLIPS**

WHEREAS, Kevin Phillips has served in various leadership roles throughout his career as Finance & Accounting Manager, Chief Financial Officer, Treasurer of the Board, Interim District Manager, and District Manager for Paradise Irrigation District during his employment from March 26, 2007 through August 31, 2020, and

WHEREAS, Kevin Phillips has been an instrumental, integral part of the District, and has given the District the benefit of his knowledge, ideas, and leadership, and friendship; and

WHEREAS, Kevin Phillips has exhibited exemplary leadership to the Paradise Irrigation District, proactively providing the day to day management of financial and organizational issues, and directing the operations, maintenance, and general affairs of the District and its facilities, as well as providing guidance and support to the management team, staff and the Board of Directors; and

WHEREAS, Kevin Phillips has played a key role in major projects such as the *Meter Replacement and Automation Project, *Reservoir B Replacement Project and Funding, *Development of a Rate Analysis Template for implementation of water service rates and charges through Proposition 218, *Installation and Update of Accounting Systems and Procedures and AquaHawk System Rollout, *NPDES Permit Renewal, *Water Rights Extension, *Comprehensive Condition Assessments of the Spillways at Magalia Dam and Paradise Dam required by DSOD, and *COVID-19 (Coronavirus Pandemic) Response Plan & Implementation; and

WHEREAS, Kevin Phillips has guided the District through the most destructive and deadly wildfire in California history caused by the November 8, 2018 Camp Fire and has provided unceasing support while navigating implementation of long-term solutions and coordinating efforts through FEMA and Cal OES emergency response and working to facilitate system repair of infrastructure damage, as well as refinancing of the District's long-term debt and securing a two-year backfill funding allocation from the State's General Fund;

WHEREAS, Kevin Phillips is to be commended for his exemplary service and dedication to the District;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Paradise Irrigation District extends its thanks and appreciation to Kevin Phillips for his service to the District and the public, and wish him well in his new endeavor.

PASSED AND ADOPTED this 19th day of August, 2020 by the following vote at a regular meeting of the Board of Directors.

AYES:
NOES:
ABSENT:

PARADISE IRRIGATION DISTRICT



Marc Sulik, President

ATTEST:

Georgeanna Borrayo, Secretary