

MINUTES
REGULAR MEETING
BOARD OF DIRECTORS
PARADISE IRRIGATION DISTRICT
FEBRUARY 21, 2024

The regular meeting of the Board of Directors of the Paradise Irrigation District (PID) was called to order at 5:30 p.m. by President Bob Matthews followed by the Pledge of Allegiance to the Flag of the United States of America.

OPENING

BOARD MEMBERS PRESENT: Directors Patricia Guillory, Elliott Prest, Chris Rehmann, and President Bob Matthews

ROLL CALL

BOARD MEMBERS ABSENT: Vice President Shelby Boston

STAFF PRESENT: District Manager Tom Lando, Assistant District Manager Mickey Rich, Finance Manager/Treasurer Brett Goodlin, Engineer Blaine Allen, Administrative Assistant Sarah Fenton, and Secretary Georgeanna Borrayo

ALSO PRESENT: Consultants Sami Kader and Joe Reiss with Water Works Engineers, and Nicole Maddox and Brandan Kanatani with Aptim Environmental & Infrastructure, and members of the public

Kris Nikolauson, Owner/Manager of Loch Lomond Glen Park located in Magalia, commented on his email request dated January 8, 2024, seeking consideration to receive column rocks from the Reservoir B location and to potentially divert excess water to restore the pond and flow to the creek at the park.

PUBLIC COMMENT
(Item 2)

John Stonebraker with the Upper Ridge Community Council commented on the Hendrix Canal as a possibility in reference to Mr. Nikolauson's inquiry and acknowledged Assistant District Manager Mickey Rich for recognizing the upper ridge as a stakeholder for the Magalia Dam.

District Manager Tom Lando announced closed session agenda item 10.a., Public Employee Discipline/Dismissal/Release, will be removed and there will be no closed session discussion.

CLOSED SESSION
ITEM 10.a.
REMOVED

Board Members reviewed Consent Calendar items as follows:

- 3.a. Approval of Meeting Agenda Order
- 3.b. Approval of Minutes – Regular Meeting of January 17, 2024
- 3.c. Approval of Minutes – Special Meeting of January 30, 2024
- 3.d. Approval of Expense Report – January 2024
- 3.e. Approval of Proposal from Tesla to Install a New Generator Controller at the Treatment Plant
- 3.f. Approval of CEQA Finding for Equalizer Tank Replacement Project
- 3.g. Approval of Board Member Attendance – 2024 ACWA Spring Conference
- 3.h. Approval of Board Member Attendance – California Special District Leadership Academy Conference
- 3.i. Approval of Proposal from GENTERRA Consultants, Inc. for Engineering Services related to the Gabion Wall Construction at Magalia Dam

APPROVAL OF
CONSENT
CALENDAR
(Item 3.a. to 3.i.)

CONTINUED –
CONSENT
CALENDAR
APPROVED

It was moved by Director Rehmann and seconded by Director Guillory to approve the Consent Calendar as presented.

AYES: Directors Guillory, Prest, Rehmann, and President Matthews
NOES: None
ABSENT: Director Boston

Motion passes 4-0

FINANCE
COMMITTEE
REPORT- FY 2023-
2024 MID-YEAR
BUDGET UPDATE
(Item 4.a.)

Director Bob Matthews reported the Finance Committee held a workshop on February 13, 2024 to review the 2023-2024 Mid-Year Budget in preparation for the February 21 Board of Directors meeting. Committee members discussed monthly reporting and developing a report that is presented in the same format each month that is easy for everyone to view. Director Rehmann requested providing a bi-monthly graph showing active and metered customers.

It was moved by Director Guillory and seconded by Director Prest to approve the recommended budget adjustments for the Fiscal Year 2023-2024 budget as presented.

AYES: Directors Guillory, Prest, Rehmann, and President Matthews
NOES: None
ABSENT: Director Boston

Motion passes 4-0

ACCEPTANCE OF
TREASURER'S
REPORT FOR
PERIOD ENDING
JAN. 31, 2024
(Item 4.b.)

Board members reviewed a written Treasurer's Report prepared by Finance & Accounting Manager Brett Goodlin for the period ending January 31, 2024, highlighting the District's cash position, debt service analysis, operational overview, investment income, and grant income and reimbursements.

It was moved by Director Rehmann and seconded by Director Guillory to accept the Treasurer's Report as presented for the period ending January 31, 2024.

AYES: Directors Guillory, Prest, Rehmann, and President Matthews
NOES: None
ABSENT: Director Boston

Motion passes 4-0

COMMITTEE
REPORTS
(Item 5.a.)

Community Relations Committee: Directors Prest and Guillory reported meeting on February 13, 2024. Discussion included a community relations and outreach update from Cedar Creek Communications, staff update on the electronic sign for PID's Clark Road location, and information regarding the PID Demonstration Garden (recent weeding performed, necessary fence repairs when weather permits, checking the water system in preparation of spring, and donating the fruit from the trees).

PID STAFF &
CONSULTANT
REPORT UPDATES
(Item 6.a. – 6.g.)

Board members reviewed written staff and consultant reports presented in the agenda packet. Discussion included: 1) Final close-out tasks in progress for the Reservoir B Replacement Project; 2) Work has been delayed on the Meter Installation & Service Lateral (MISLR) Phase 3 Project due to the rainy season. The District is looking into having RCI add an additional crew to stay ahead of the Town's paving project; 3) Water Supply Recovery Program Update from Water Works Engineers; and 4) Post Fire Disaster Public Assistance & Recovery Management Services Update from Aptim Environmental & Infrastructure.

Unfinished Business: District Manager Tom Lando suggested tabling Agenda item 7.a, Amendment to PID Policy - Customer Assistance Program, until the March 20, 2024 Board of Directors meeting for discussion with the full Board. Board members agreed unanimously to table discussion.

PROPOSED
AMENDMENT TO
CUSTOMER
ASSISTANCE
PROGRAM (CAP)
(Item 7.a. Tabled)

During the regular meeting of the Board of Directors on January 17, 2024, direction was given to staff to prepare the necessary documents to present an amendment to revise the regular meeting schedule. Currently, the scheduled monthly meeting during the months of June and December are held during daytime hours at 8:30 a.m. and the time of all other regular meetings of the Board are conducted at 5:30 p.m.

NEW BUSINESS:

MEETINGS OF THE
BOARD OF
DIRECTORS –
AMENDMENT TO
REGULAR
MEETING
SCHEDULE
ADOPTED
(Item 8.a.)

It was moved by Director Prest and seconded by Director Rehmann to adopt Resolution No. 2024-02 and proposed revisions to the Paradise Irrigation District Policy and Procedures Manual, Chapter 4 – Meetings, to amend the meeting time of all regular meetings of the Board of Directors to 5:30 p.m.

AYES: Directors Guillory, Prest, Rehmann, and President Matthews
NOES: None
ABSENT: Director Boston
Motion passes 4-0

Director Rehmann reported the Director of Community Relations for the Sites Reservoir Project can arrange a tour for PID. The tour usually takes about three hours to provide a brief overview and drive to some of the project's facilities. The Board Secretary will send a note to the Board of Directors to poll their availability and interest.

SITES RESERVOIR
PROJECT
(item 8.b.)

President Matthews announced changes to compensation for the Assistant District Manager are recommended for consideration as follows: "Approval of the Third Amendment to Employment Agreement with Mickey Reich is recommended to provide that effective May 1, 2024, District agrees to pay Employee \$126,500.00 in salary per year for her services, payable in installments at the same time as the other employees of the District are paid and subject to customary withholdings; and effective May 1, 2025, \$129,662.50 in salary per year and effective May 1, 2026, \$132,904.06 in salary per year. However, subject to subdivision (e), if the recommended salary in the commissioned compensation study is less than \$129,662.50, no salary increase will be given in 2025 and 2026 without an amendment to this agreement."

AMENDMENT TO
ASSISTANT
DISTRICT
MANAGER'S
EMPLOYMENT
AGREEMENT
(Item 8.c.)

Following an opportunity for public comment, it was moved by Director Prest and seconded by Director Guillory to approve the Third Amendment to Employment Agreement with Mickey Rich effective May 1, 2024. Directors' votes were polled as follows by roll call:

AYES: Directors Guillory, Prest, Rehmann, and President Matthews
NOES: None
ABSENT: Director Boston
Motion passes 4-0

President Matthews announced changes to compensation for the District Manager are recommended for consideration as follows: "Approval of the Second Amendment to Employment Agreement with Tom Lando is recommended to provide that effective February 24, 2024, District agrees to pay Employee \$185,000 in salary per year for his

AMENDMENT TO
DISTRICT
MANAGER'S
EMPLOYMENT
AGREEMENT

ITEM 8.d.
CONTINUED:
DISTRICT
MANAGER'S
EMPLOYMENT
AGREEMENT

services, payable in installments at the same time as the other employees of the District are paid and subject to customary withholdings."

President Matthews invited public comment; no comments were received. It was moved by Director Rehmann and seconded by Director Guillory to approve the Second Amendment to Employment Agreement with Tom Lando effective February 24, 2024. Directors' votes were polled as follows by roll call:

AYES: Directors Guillory, Prest, Rehmann, and President Matthews

NOES: None

ABSENT: Director Boston

Motion passes 4-0

DIRECTORS'
COMMENTS
(Item 9)

There were no Board of Director comments.


CLOSED SESSION
ITEM 10.a.
REMOVED FROM
AGENDA

Closed session agenda item removed from agenda as announced by District Manager Tom Lando at the beginning of the meeting.

ADJOURNMENT

There being no further business, it was moved by President Matthews to adjourn the meeting. The regular meeting of the PID Board of Directors was adjourned at 6:22 p.m.


Georgeanna Borrayo, Secretary


Robert Matthews, President