

MINUTES
REGULAR MEETING
BOARD OF DIRECTORS
PARADISE IRRIGATION DISTRICT
SEPTEMBER 20, 2023

The regular meeting of the Board of Directors of the Paradise Irrigation District (PID) was called to order at 5:30 p.m. by President Shelby Boston followed by The Pledge of Allegiance to the Flag of the United States of America.

OPENING

BOARD MEMBERS PRESENT: Directors Marc Sulik, Elliott Prest, Chris Rehmann, Vice President Bob Matthews, and President Shelby Boston

ROLL CALL

BOARD MEMBERS ABSENT: None

STAFF PRESENT: District Manager Tom Lando, Assistant District Manager Mickey Rich, Finance Manager/Treasurer Brett Goodlin, District Engineer Blaine Allen, Administrative Assistant Sarah Fenton, and Secretary Georgeanna Borrayo

ALSO PRESENT: Consultants Sami Kader and Colleen Boak with Water Works Engineers, Nicole Maddox and Brandon Kanatani with APTIM Environmental & Infrastructure, Callie-Jane West with Butte Fire Safe Council, and members of the public

John Stonebreaker with the Upper Ridge Community Council commented on the following: 1) Sharing information of mutual interest that may affect the upper ridge residents such as road construction or detours for PID projects; and 2) Extending an invitation to PID to join their monthly meetings held on the last Thursday of each month at 6:00 p.m.

PUBLIC COMMENT
(Item 2)

Todd McDowell and Marvin Debruner requested PID consider donating rock excavated from PID's Reservoir B Replacement Project for use at the Bille Park RC Car Track Project. They can use truckloads of rock for this project. While the District has not made a decision regarding the in-situ rock (volcanic basalt), PID staff requested contact information for future reference.

President Boston announced agenda items 3 & 4 relating to closed session are being removed from the agenda. No closed session will be held in reference to Conference with Labor Negotiator pursuant to Government Code § 54957.6. regarding the General Unit represented by IBEW Local 1245. Additionally, no discussion will be held for agenda item 12.b – Proposed Changes for Meter Service Department.

REMOVED FROM
AGENDA:
CLOSED SESSION
ITEMS 3 & 4
AND
NEW BUSINESS
ITEM 12.b

Board members reviewed consent calendar items as follows:

- 5.a. Approval of Meeting Agenda Order
- 5.b. Approval of Minutes – Regular Meeting of August 16, 2023
- 5.c. Approval of Letter of "Merit Rejection" – Claim for Damages

APPROVAL OF
CONSENT
CALENDAR
(Item 5.a., 5.b., & 5.c.)

CONTINUED -
APPROVAL OF
CONSENT
CALENDAR

It was moved by Director Prest and seconded by Director Sulik to approve Consent Calendar items as presented.

AYES: Directors Matthews, Sulik, Prest, Rehmann, and President Boston
NOES: None
ABSENT: None

Motion passes 5-0

PUBLIC HEARING
& ADOPTION OF
AMENDED 2020
URBAN WATER
MANAGEMENT
PLAN
(Item 6.)

President Boston opened the Public Hearing at 5:42 p.m. to review and receive comments regarding the Amended 2020 Urban Water Management Plan (UWMP).

Engineering Consultant Colleen Boak with Water Works Engineers provided an overview of the draft amendment, reporting a requirement of the 2020 UWMP was to demonstrate compliance with Senate Bill X7-7 (SB X7-7), requiring 20% water use reduction by the year 2020. Chapter 5 of the UWMP is dedicated to this analysis and discussion. PID was well on its way to meeting these requirements prior to 2018 but was not able to demonstrate compliance with the target water usage due to significant water losses attributable to the Camp Fire disaster.

The Department of Water Resources (DWR) contacted Paradise Irrigation District (PID) staff to offer approval of an exemption for the extraordinary conditions precipitated by the Camp Fire. DWR indicated the methodology used in the submitted plan for quantifying water loss attributed to the fire could be used to execute a correction to the compliance calculations and show that PID meets compliance with the provisions of SB X7-7. Staff opted to take advantage of this offered exemption and execute an amendment to the 2020 UWMP.

Following an overview of the Amended 2020 UWMP, President Boston announced an opportunity to receive public comments. As no public comments were submitted prior to, or during the public hearing, President Boston closed the Public Hearing at 5:49 p.m.

It was moved by Director Sulik and seconded by Director Rehmann to adopt Resolution No. 2023-13 adopting the Amended 2020 Urban Water Management Plan and authorizing staff to submit to the California Department of Water Resources.

AYES: Directors Matthews, Sulik, Prest, Rehmann, and President Boston
NOES: None
ABSENT: None

Motion passes 5-0

ACCEPTANCE OF
TREASURER'S
REPORT FOR
PERIOD ENDING
AUGUST 31, 2023
(Item 8.a.)

Board members reviewed a written Treasurer's Report prepared by Finance Manager / Treasurer Brett Goodlin for the period ending August 31, 2023, highlighting the District's cash position, debt service analysis, operational overview, and investment income. Director Sulik recommended including an additional column to reflect the percentage remaining for each budget detail.

It was moved by Director Prest and seconded by Director Matthews to accept the Treasurer's Report as presented for the period ending August 31, 2023.

AYES: Directors Matthews, Sulik, Prest, Rehmann, and President Boston
NOES: None
ABSENT: None

Motion passes 5-0

Board members reviewed accounts payable expense reports for the month of August 2023. It was moved by Director Prest and seconded by Director Sulik to approve payments consisting of check numbers 57984 through 58007 in the amount of \$1,368,733.67, and electronic payments of \$4,717,633.87 by EFT for the month of August 2023 for total payments of \$6,086,367.54, excluding voided check numbers 58002 through 58004, and authorization of a similar amount allowing or adjusting for extraordinary budget or Board approved items during the month of September 2023.

EXPENSE
APPROVAL
REPORT FOR THE
MONTH OF
AUGUST, 2023
APPROVED
(Item 8.b.)

AYES: Directors Matthews, Sulik, Prest, Rehmann, and President Boston
NOES: None
ABSENT: None

Motion passes 5-0

Calli-Jane West, Executive Director with Butte County Fire Safe Council (BCFSC), provided a presentation regarding Watershed Health Projects, type of work completed to date, and success stories in Butte County through wildfire hazard education, mitigation, and wildfire recovery.

PID / BCFSC
MEMORANDUM OF
UNDERSTANDING
REVISION
(Item 12.a.)

Assistant District Manager Mickey Rich reported Staff, PID Administration & Personnel Committee, and Butte County Fire Safe Council (BCFSC) have worked together to provide proposed changes to the existing Memorandum of Understanding (MOU) between PID and BCFSC. The MOU establishes guidelines that allow the BCFSC to create fuel breaks on PID lands and is a requirement for the BCFSC to obtain funding to work with agencies to implement forest health projects.

President Boston commented on striking "herbicide" from the sentence under item 8 on page 2 of the MOU as the District's agreement with the United States Forest Service stipulates regulations regarding no pesticides or herbicide use on the property.

It was moved by Director Matthews and seconded by Director Sulik to approve the Forest Health Work Memorandum of Understanding between PID and the Butte County Fire Safe Council with the amendment to omit the word, "herbicide" under item 8 on page 2.

AYES: Directors Matthews, Sulik, Prest, Rehmann, and President Boston
NOES: None
ABSENT: None

Motion passes 5-0

Board members reviewed written Staff and Consultant Report updates provided in the agenda packet. Discussion included: 1) Staff review regarding use and maintenance of the water fill station at the PID office; 2) Ongoing discussions with IBEW representatives regarding proposed changes to the Meter Shop Department; 3) Water Supply Recovery Program Update from Water Works Engineers; and 6) Post Fire Disaster Public Assistance & Recovery Management Services update from Aptim Environmental & Infrastructure.

PID STAFF &
CONSULTANT
REPORT UPDATES
(Item 9.a. – 9.h.)

Finance Committee: Director Matthews reported discussion at the September 7th committee meeting included a meeting with California CLASS, a Joint Powers Authority investment pool that provides public agencies the opportunity to invest funds on a cooperative basis. Additional discussion included the monthly Expense Approval Reporting process and whether the Board of Directors would be interested in review by the Finance Committee and then approving as part of the Consent Calendar at the monthly Board of Directors meeting. Director Sulik indicated his preference would be to continue with the current process. The next committee meeting will be held on Thursday, October 5, 2023 at 8:00 a.m.

COMMITTEE
REPORTS
(Item 10.a.)

UNFINISHED
BUSINESS:
(Continued from
11/16/23)

Assistant District Manager Mickey Rich indicated the proposed schedule of fees is representative of the current costs to provide non-property related services. If approved, staff recommends an effective date of January 1, 2024 to allow time to implement the changes. Fees not included in this schedule:

PID SCHEDULE OF
FEES AND
CHARGES
APPROVED
EFFECTIVE
JANUARY 1, 2024
(Item 11.a.)

Water Waste Fees: These fees are part of the District's Water Shortage Contingency Plan, specifically, Ordinance 2015-01, and can be collected when the District's water usage restrictions or other water-related policies have been violated. A change to these fees would require an amendment to the Ordinance.

Water Infrastructure Damage Fees: Staff is working with Legal Counsel to develop a similar format as the water usage restrictions ordinance for the purpose of collecting fees for damage to PID infrastructure. The policy changes and ordinance/resolution would be a process outside of the regular PID fee schedule.

Annual Backflow Maintenance Fee: At this time, an increase to the backflow maintenance fee is not recommended.

It was moved by Director Sulik and seconded by Director Prest to approve the amended schedule of fees and charges as presented effective January 1, 2024.

AYES: Directors Matthews, Sulik, Prest, Rehmann, and President Boston
NOES: None
ABSENT: None

Motion passes 5-0

PID ELECTRONIC
SIGN DISCUSSION
(Item 12.c.)

Assistant District Manager Mickey Rich reported the District is looking to upgrade the street-front sign currently located outside of the main office on Clark Road. The design and quote amount of \$97,507.71 is for a double-sided electronic sign based on the largest dimensions possible with framework and rock, as well as fabrication and installation, engineering fees, and permit procurement and fees. Input and questions from the Board of Directors included: 1) Warranty information for this type of sign; 2) Looking at additional sign options and possible use of the existing frame to reduce costs; and 3) The dimensions of the larger sign would be more visible and provide an opportunity to display additional community events.

Staff indicated the next step will be to request competitive bids and present further information to the Board of Directors for review and consideration at a future meeting.

APPROVAL OF
EXPENDITURES
FOR HVAC
SYSTEM UPGRADE
FOR PID MAIN
OFFICE LOCATION
(Item 12.d.)

Staff reported the existing large condenser unit for the PID Main Office is over 20 years old and the freon for this type of unit is starting to be phased out. Additionally, each summer, a service call has been necessary to keep the unit functioning. In addition to upgrading the HVAC system, the quotation includes upgrading a component in the furnace and adding heat and air to two locations in the office (conference/Manager's office and storage rooms).

It was moved by Director Matthews and seconded by Director Prest to approve the upgrade of PID's Main Office HVAC system in the amount of \$15,689.00 by All Around Heating and Air.

AYES: Directors Matthews, Sulik, Prest, Rehmann, and President Boston
NOES: None
ABSENT: None

Motion passes 5-0

In July of 2022, the Board awarded a contract with Myers and Sons Construction, LLC for the construction of the Reservoir B Replacement Project in the amount of \$7,916,000.00. Over the course of the project, some changes to the contract have occurred and additional contingency funding has been granted. With the project near completion, PID staff is requesting authorization of an additional \$200,000 in contingency funds due to an unforeseen site condition requiring additional rock excavation during final grade of the site. The total revised project budget will be as follows:

Original Project Budget	\$ 7,916,000
Original Contingency	\$ 792,000
First Additional Contingency Request	\$ 730,000
Anticipated Additional Contract Contingency	\$ 200,000
Total	\$ 9,638,000

RESERVOIR B
REPLACEMENT
PROJECT –
RECOMMEND-
ATION FOR
BUDGET
AMENDMENT WITH
MYERS & SONS
CONSTRUCTION
(Item 12.e.)

It was moved by Director Prest and seconded by Director Matthews to authorize \$200,000 additional contingency funding for the Reservoir B Replacement Project. The project budget totaling \$9,638,000 to be executed at the discretion of the District Manager or his designated representative as needed.

AYES: Directors Matthews, Sulik, Prest, Rehmann, and President Boston

NOES: None

ABSENT: None

Motion passes 5-0

Director Rehmann: Commented on the DropCountr App and not being able to set thresholds. PID staff noted DropCountr has indicated this feature will be added.

DIRECTORS'
COMMENTS

Director Sulik: Expressed appreciation to District Engineer Blaine Allen and PID crew members for their recent response to assist a customer.

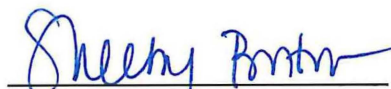
Director Prest: Commented on the Zone A Pipeline Project and completion of the project timeline ahead of schedule.

President Boston: Commented on the Recovery Program Update, noting the meter and backflow installations reported as of August 30th is a huge milestone. To see the progress made just short of 5 years since the Camp Fire is impressive.

There being no further business, it was moved by President Shelby Boston to adjourn the regular meeting. The regular meeting of the PID Board of Directors was adjourned at 6:54 p.m.

ADJOURNMENT OF
MEETING


Georgianna Borraro, Secretary


Shelby Boston, President