

MINUTES
REGULAR MEETING
BOARD OF DIRECTORS
PARADISE IRRIGATION DISTRICT
JULY 19, 2023

The regular meeting of the Board of Directors of the Paradise Irrigation District (PID) was called to order at 5:30 p.m. by President Shelby Boston followed by The Pledge of Allegiance to the Flag of the United States of America.

OPENING

BOARD MEMBERS PRESENT: Directors Marc Sulik, Elliott Prest, Vice President Bob Matthews, and President Shelby Boston

ROLL CALL

BOARD MEMBERS ABSENT: Director Chris Rehmann

STAFF PRESENT: District Manager Tom Lando, Assistant District Manager Mickey Rich, Finance Manager/Treasurer Brett Goodlin, District Engineer Blaine Allen, Administrative Assistant Sarah Fenton, and Secretary Georgeanna Borrayo

ALSO PRESENT: Consultants Sami Kader and Colleen Boak with Water Works Engineers, and Brandon Kanatani with APTIM Environmental & Infrastructure

No public comments were received.

PUBLIC COMMENT
(Item 2)

President Boston announced the Board will adjourn to closed session to discuss agenda items 3.a. to 3.c. Following an opportunity for public comment, the Board adjourned to closed session at 5:32 p.m. regarding the following:

CLOSED SESSION
(Item 3.a. to 3.c.)

3.a. CONFERENCE WITH LABOR NEGOTIATOR (Government Code § 54957.6)

Agency Designated Representative: Tom Lando, District Manager
Employee Organization: General Unit represented by IBEW Local 1245

Closed Session Announcement: Direction has been given to Agency Representative.

3.b. CONFERENCE WITH LABOR NEGOTIATORS (Government Code § 54957.6)

Agency Designated Representative: Tom Lando, District Manager
Employee Organization: Management Unit represented by Teamsters Local 137

Closed Session Announcement: Direction has been given to Agency Representative.

3.c. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code § 54957(b). All Unrepresented Contract Employees.

Closed Session Announcement: Direction has been provided.

President Boston reconvened the regular meeting at 6:51 p.m. and provided closed session announcement information as listed in italicized print under each closed session item above.

CLOSED SESSION
ANNOUNCEMENT
(Item 4)

APPROVAL OF
CONSENT
CALENDAR
(Item 5.a. to 5.e.)

Board members reviewed consent calendar items as follows:

- 5.a. Approval of Meeting Agenda Order
- 5.b. Approval of Minutes – Regular Meeting of June 21, 2023
- 5.c. Approval of Monthly Staff “Lunch and Learn” with District Employees: Authorize budget and closure of facilities from 11:30 a.m. – 12:30 p.m. on the Thursday following each regular Board meeting.
- 5.d. Approval to Purchase: Carus 3190 – Zinc Orthophosphate for Water Treatment Plant
- 5.e. Approval of Resolution 2023-11 Negating Declaration of Surplus Property – 2008 Jeep Wrangler (Unit No. 61)

It was moved by Director Matthews and seconded by Director Sulik to approve Consent Calendar items 5.a. to 5.d. as presented:

AYES: Directors Matthews, Sulik, Prest, and President Boston
NOES: None
ABSENT: Director Chris Rehmann
Motion passes 4-0

RESOLUTION NO.
2023-11 ADOPTED
NEGATING
DECLARATION OF
SURPLUS
PROPERTY
(Item 5.e.)

It was moved by Director Sulik and seconded by Director Prest to adopt Resolution No. 2023-11 negating declaration of surplus property for the 2008 Jeep Wrangler (Unit 61) as presented under Consent Calendar item 5.e. Directors’ votes were polled as follows by roll call:

AYES: Directors Matthews, Sulik, Prest, and President Boston
NOES: None
ABSENT: Director Chris Rehmann
Motion passes 4-0

ACCEPTANCE OF
TREASURER’S
REPORT FOR
PERIOD ENDING
JUNE 30, 2023
(Item 6.a.)

Board members reviewed a written Treasurer’s Report prepared by Finance Manager / Treasurer Brett Goodlin for the period ending June 30, 2023, highlighting the District’s cash position, debt service analysis, operational overview, and monthly investment report.

It was moved by Director Sulik and seconded by Director Prest to accept the Treasurer’s Report as presented for the period ending June 30, 2023.

AYES: Directors Matthews, Sulik, Prest, and President Boston
NOES: None
ABSENT: Director Chris Rehmann
Motion passes 4-0

EXPENSE
APPROVAL
REPORT FOR THE
MONTH OF JUNE
2023 APPROVED
(Item 6.b.)

Board members reviewed accounts payable expense reports for the month of June 2023. It was moved by Director Prest and seconded by Director Matthews to approve payments consisting of check numbers 57943 through 57945 in the amount of \$1,160,337.57, and electronic payments of \$2,761,804.09 by EFT for the month of June 2023 for total payments of \$3,922,141.66, and authorization of a similar amount allowing or adjusting for extraordinary budget or Board approved items during the month of July 2023.

AYES: Directors Matthews, Sulik, Prest, and President Boston
NOES: None
ABSENT: Director Chris Rehmann
Motion passes 4-0

Board members reviewed written Staff and Consultant Report updates provided in the agenda packet. Discussion included: 1) An additional pro rata payment percentage is anticipated to occur in early 2024 from the PG&E Fire Victim Trust; 2) Communications received from customers relating to additional capacity charges for parcels moving from the Disconnected to Ready to Serve or Active rates after the deadline; 3) Scheduling a work session after the beginning of the year to review the Strategic Business Plan; 4) Anticipated date for the Reservoir B tie-in, which will involve a scheduled shutdown of the main line from the Water Treatment Plant to Reservoir B; 5) Water Supply Recovery Program Update from Water Works Engineers; and 6) Post Fire Disaster Public Assistance & Recovery Management Services update from Brandan Kanatani with Aptim Environmental & Infrastructure.

PID STAFF &
CONSULTANT
REPORT UPDATES
(Item 7.a. – 7.h.)

Board members discussed committee assignments following the May 8, 2023 appointment of Director Elliott Prest to the Division 2 director vacancy succeeding Alan Hinman. President Boston confirmed the following appointments:

UNFINISHED
BUSINESS:

Community Relations Committee: Director Elliott Prest assigned to committee to join Director Marc Sulik.

COMMITTEES OF
THE DISTRICT
(Item 8.a.)

Ad Hoc Negotiating Committee: Director Elliott Prest assigned to committee to join President Shelby Boston

ACWA Joint Powers Insurance Authority Director Representative:

Director Chris Rehmann assigned to represent Paradise Irrigation District as the JPIA Director representative.

It was moved by Director Matthews and seconded by Director Sulik to ratify the proposed Agreement between Paradise Irrigation District and Teamsters Union Local 137 as presented in the Rules and Regulations Governing Employment Conditions, Salaries, and Benefits of Employees of the Paradise Irrigation District Management Unit effective July 1, 2023, through June 30, 2028.

CONTRACT
RATIFICATION
APPROVED FOR
MANAGEMENT
UNIT EFFECTIVE
JULY 1, 2023, TO
JUNE 30, 2028
(Item 8.b.)

AYES: Directors Matthews, Sulik, Prest, and President Boston

NOES: None

ABSENT: Director Chris Rehmann

Motion passes 4-0

Staff reported each year the PID Board of Directors adopts Wise Water Use Guidelines based on current and expected water shortage conditions. Board members suggested considering an increase to the \$25.00 citation amount for non-compliance when proposed changes to the PID Schedule of Fees and Charges is presented at a future meeting.

NEW BUSINESS:

It was moved by Director Prest and seconded by Director Matthews to adopt the 2023-24 Wise Water Use Guidelines as presented.

ANNUAL
ADOPTION OF
WISE WATER USE
GUIDELINES FOR
2023-24
(Item 9.a.)

AYES: Directors Matthews, Sulik, Prest, and President Boston

NOES: None

ABSENT: Director Chris Rehmann

Motion passes 4-0

RESOLUTION NO.
2023-08 ADOPTED
ESTABLISHING
APPROPRIATIONS
LIMIT OF THE
DISTRICT FOR
FY 2023-2024
(Item 9.b.)

Staff reported this is an action the Board takes annually to allocate and establish the District's Appropriations Limit for the property taxes that are received each fiscal year. It was moved by Director Sulik and seconded by Director Matthews to adopt Resolution No. 2023-08 establishing the Appropriations Limit of the District at \$4,138,347.00 for Fiscal Year 2023-24 pursuant to Article XIII B of the California Constitution. Directors' votes were polled as follows by roll call:

AYES: Directors Matthews, Sulik, Prest, and President Boston
NOES: None
ABSENT: Director Chris Rehmann
Motion passes 4-0

RESOLUTION NO.
2023-09 ADOPTED
FOR TRANSMITTAL
OF DELINQUENT
WATER CHARGES
TO BUTTE
COUNTY AUDITOR
(Item 9.c.)

Sections 25806 and 25807 of the California Water Code provide the authority to add certain unpaid charges to the District's assessment roll and to become part of the annual secured property tax roll levied upon the land in which the charges are unpaid.

It was moved by Director Prest and seconded by Director Sulik to adopt Resolution No. 2023-09 transmitting delinquent water charges to the County of Butte to place on the 2023-24 secured property tax roll. Directors' votes were polled as follows by roll call:

AYES: Directors Matthews, Sulik, Prest, and President Boston
NOES: None
ABSENT: Director Chris Rehmann
Motion passes 4-0

CAL OES
AUTHORIZING
RESOLUTION –
HAZARD
MITIGATION
GRANT PROGRAM
(Item 9.d.)

It was moved by Director Matthews and seconded by Director Sulik to adopt Resolution No. 2023-10 to update authorized representatives to execute for and on behalf of the Paradise Irrigation District for the purpose of obtaining federal financial assistance for any existing or future grant programs in the following three (3) years.

AYES: Directors Matthews, Sulik, Prest, and President Boston
NOES: None
ABSENT: Director Chris Rehmann
Motion passes 4-0

PHASE 1 MAINS
REPLACEMENT
PROJECT –
CONTRACT
AUTHORIZATION
(Item 9.e.)

The Phase 1 Mains Replacement Project will include installing new sections of main lines that were damaged during the 2018 Camp Fire (approximately 28,600 feet – 5.4 miles of C900 pipe over 37 main segments, and the abandonment of the replaced main segments). Currently, there is funding by grants for this project, 75% FEMA, 18.75% Cal OES, and 6.25% DWSRF.

Bids for this project were received and opened by the District on July 12, 2023, with the winning low bid submitted by West Valley Construction. It was moved by Director Sulik and seconded by Director Matthews to authorize the District Manager to enter into an agreement with West Valley Construction for the Phase 1 Mains Replacement Project at a cost of \$12,951,725.00 and authorize a 15% contingency amount of \$1,942,759.00.

AYES: Directors Matthews, Sulik, Prest, and President Boston
NOES: None
ABSENT: Director Chris Rehmann
Motion passes 4-0

District Manager Tom Lando reported the new and amended job descriptions presented for consideration are for the purpose of reorganizing the Meter Shop and for succession planning. The following job descriptions have been submitted to the Teamsters and IBEW Union representatives for approval: Meter Shop Operations Manager, Meter Shop Advisor, and Senior Meter Serviceperson.

METER SERVICE
DEPARTMENT
PROPOSED
CHANGES
(Item 9.f.)

It was moved by Director Matthews and seconded by Director Prest to authorize the new and amended job descriptions in the Meter Service Department.

AYES: Directors Matthews, Sulik, Prest, and President Boston

NOES: None

ABSENT: Director Chris Rehmann

Motion passes 4-0

Staff reported the District Manager routinely reverses one month of water billing charges when warranted. While rare, there are some instances where a billing error has occurred, and it is appropriate to reverse charges for a longer period of time.

DISTRICT
MANAGER BILL
REVERSAL
AUTHORITY
(Item 9.g.)

It was moved by Director Matthews and seconded by Director Sulik to authorize approval to give the District Manager discretion to reverse up to one year of billing charges.

AYES: Directors Matthews, Sulik, Prest, and President Boston

NOES: None

ABSENT: Director Chris Rehmann

Motion passes 4-0

Director Matthews: Commented on staying cool and hydrated in the warmer weather.

DIRECTORS'
COMMENTS

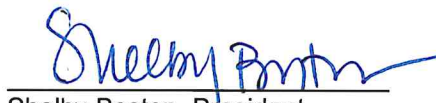
Director Sulik: Acknowledged West Valley Construction and indicated it will be great having a local company involved in the Mains Replacement Project.

Director Prest: Apologized for missing last month's Board of Directors meeting.

There being no further business, it was moved by President Shelby Boston to adjourn the regular meeting. The regular meeting of the PID Board of Directors was adjourned at 7:47 p.m.

ADJOURNMENT OF
MEETING


Georgeanna Borrayo, Secretary


Shelby Boston, President