

MINUTES
REGULAR MEETING
BOARD OF DIRECTORS
PARADISE IRRIGATION DISTRICT
FEBRUARY 15, 2023

The regular meeting of the Board of Directors of the Paradise Irrigation District (PID) was called to order at 6:30 p.m. by President Shelby Boston followed by a reflection and The Pledge of Allegiance to the Flag of the United States of America.

OPENING

BOARD MEMBERS PRESENT: Directors Marc Sulik, Alan Hinman, Chris Rehmann, Vice President Bob Matthews, and President Shelby Boston

ROLL CALL

BOARD MEMBERS ABSENT: None

STAFF PRESENT: District Manager Tom Lando, Finance Manager/Treasurer Brett Goodlin, District Engineer Blaine Allen, and Secretary Georgeanna Borrayo

ALSO PRESENT: Consultants Nicole Maddox with APTIM and Sami Kader & Colleen Boak with Water Works Engineers and members of the public

Representative with the Upper Ridge Coordinating Council (URCC) commented on attending the Town of Paradise / Paradise Irrigation District Liaison Committee meeting this morning and was impressed with the information and coordination of projects between the two agencies. If there is an opportunity to come together to support and provide resources available for future projects on the upper ridge, the URCC would be interested in working in collaboration with PID.

PUBLIC COMMENT
(Item 2)

Board members reviewed consent calendar items as follows:

APPROVAL OF
CONSENT
CALENDAR
(Item 3.a.-3.h.)

- 3.a. Approval of Meeting Agenda Order
- 3.b. Approval of Minutes – Regular Meeting of January 18, 2023
- 3.c. Approval of Minutes – Special Meeting of January 18, 2023
- 3.d. Approval of Letter of Commitment as participating jurisdiction in Butte County Operational Area Multi-Jurisdictional Hazard Mitigation Planning
- 3.e. Approval of Purchase – Media Replacement for the Water Treatment Plant Clarifiers
- 3.f. Approval to Issue “Letter of No Objection” regarding Public Utility Abandonment for 5975 Maxwell Drive, Paradise, California, APN: 053-380-099
- 3.g. Adopt Revisions to Standard Drawings in the PID Pipeline Installation Procedures & Specifications
- 3.h. Adopt Board Approved Policy Revisions to PID Policy & Procedures Chapter 7.7.3 – Discontinued Service

It was moved by Director Hinman and seconded by Director Sulik to approve the Consent Calendar as presented.

AYES: Directors Matthews, Hinman, Rehmann, Sulik, and President Boston

NOES: None

ABSENT: None

Motion passes 5-0

ACCEPTANCE OF
TREASURER'S
REPORT FOR
PERIOD ENDING
JAN. 31, 2023
(Item 4.a.)

Board members reviewed a written Treasurer's Report prepared by Finance Manager / Treasurer Brett Goodlin for the period ending January 31, 2023, highlighting the District's cash position, debt service analysis, and operational overview. Treasurer Goodlin further reported the District has received the additional pro rata payment of 15% from the PG&E Fire Victim Trust.

It was moved by Director Sulik and seconded by Director Hinman to accept the Treasurer's Report as presented for the period ending January 31, 2023.

AYES: Directors Matthews, Hinman, Rehmann, Sulik, and President Boston

NOES: None

ABSENT: None

Motion passes 5-0

MID-YEAR BUDGET
REVIEW FOR
FY 2022-2023
(Item 4.b.)

Treasurer Goodlin reported meeting with the Finance Committee on February 6, 2023 to review the Mid-Year Budget and recommended budget adjustments for fiscal year 2022-2023 in reference to revenue, expenses, staffing, and capital. Authorization of an Assistant District Engineer is listed as a separate agenda item under new business item 8.d.; however, authorization for this position is included in the recommended budget adjustments. Staff confirmed upon Board approval to obtain quotes for repair or replacement of the main office roof and workspace accommodations to replace office furniture as outlined under capital projects, cost estimations would be presented to the full board for review and final approval.

It was moved by Director Rehmann and seconded by Director Hinman to accept the Mid-Year Budget Adjustments for Fiscal Year 2022-2023 as presented.

AYES: Directors Matthews, Hinman, Rehmann, Sulik, and President Boston

NOES: None

ABSENT: None

Motion passes 5-0

EXPENSE
APPROVAL
REPORT FOR THE
MONTH OF
JANUARY 2023
APPROVED
(Item 4.c.)

Board members reviewed accounts payable expense reports for the month of January 2023. It was moved by Director Matthews and seconded by Director Sulik to approve payments by check in the amount of \$448,331.35 representing check numbers 57832 through 57834 and electronic payments of \$713,974.54 by EFT for the month of January 2023 for total payments of \$1,162,305.89, and authorization of a similar amount allowing or adjusting for extraordinary budget or Board approved items during the month of February 2023.

AYES: Directors Matthews, Hinman, Rehmann, Sulik, and President Boston

NOES: None

ABSENT: None

Motion passes 5-0

PID STAFF &
CONSULTANT
REPORT UPDATES
(Item 5.a. – 5.h.)

Board members reviewed written Staff and Consultant Report updates provided in the agenda packet. Additional discussion included: 1) Comment by Town representatives at the TOP / PID Liaison Committee Meeting encouraging support of Assembly Bill No. 556 introduced by Assembly Member James Gallagher in reference to property taxation; 2) Water Supply Recovery Program Update from Water Works Engineers; and 4) Post Fire Disaster Public Assistance & Recovery Management Services update from Nicole Maddox with Aptim Environmental & Infrastructure.

Finance Committee: Directors Matthews and Rehmann reported meeting on February 6, 2023. In addition to the mid-year budget review, discussion included paying off outstanding debt to provide additional cash flow toward operating expenses, vehicle and equipment replacement program, and grant funds.

COMMITTEE
REPORTS
(Item 6.a. & 6.b.)

Community Relations Committee: Committee members reported business included community outreach discussion regarding the assessment process, additional messaging to encourage customers to sign up with DropCountr, and plans underway for the Paradise Garden Tour on June 3 & 4. District Manager Tom Lando added the Town of Paradise has agreed to undertake the rezoning process on behalf of PID for an electronic message sign in front of the PID office on Clark Road.

No unfinished business to report.

UNFINISHED
BUSINESS (Item 7.)

Board members discussed amending the regular monthly meeting schedule of the Board of Directors to change the evening meeting time from 6:30 p.m. to 5:30 p.m. During the months of June and December, regular meetings shall remain unchanged and will be conducted at 8:30 a.m. The proposed time of all other regular meetings of the Board is 5:30 p.m.

NEW BUSINESS:

RESOLUTION NO.
2023-03 ADOPTED
AMENDING
REGULAR
EVENING MEETING
SCHEDULE TO
5:30 PM
(Item 8.a.)

It was moved by Director Matthews and seconded by Director Sulik to adopt Resolution No. 2023-03 amending the regular monthly evening meeting time of the Board of Directors from 6:30 p.m. to 5:30 p.m. Director votes were polled as follows by roll call:

AYES: Directors Matthews, Rehmann, Sulik, and President Boston

NOES: Director Hinman

ABSENT: None

Motion passes 4-1

It was moved by Director Sulik and seconded by Director Matthews to adopt the proposed revisions to Chapter 4.1.A – Regular Meetings under Chapter 4 of PID Policy & Procedures to reflect the amendment to the regular monthly meeting schedule of the Board of Directors adopted under Resolution No. 2023-03.

REVISION TO PID
POLICY &
PROCEDURES,
CHAPTER 4.1.A –
REGULAR
MEETINGS
ADOPTED
(Item 8.b.)

AYES: Directors Matthews, Hinman, Rehmann, Sulik, and President Boston

NOES: None

ABSENT: None

Motion passes 5-0

District Engineer Blaine Allen reported staff is requesting \$210,500 for the application fee for the Magalia Dam 100% design project and construction of repairs. Staff has contacted the Division of Safety of Dams (DSOD) regarding required permitting to move this project forward. DSOD has advised that PID submit an "Application for Approval of Plans and Specifications for the Repair or Alteration of a Dam and Reservoir." Submittal of an application for both design and construction at the same time would minimize the total cost of the application process.

MAGALIA DAM
ADVANCE
ASSISTANCE –
DSOD
APPLICATION FOR
REQUIRED
PERMITTING
(Item 8.c.)

It was moved by Director Rehmann and seconded by Director Sulik to approve the recommended budget adjustment and authorize the District Manager to pay the fee associated with the Application for Approval of Plans and Specifications for the Repair or Alteration of a Dam and Reservoir at a total not to exceed cost of \$210,500.

AYES: Directors Matthews, Hinman, Rehmann, Sulik, and President Boston

NOES: None

ABSENT: None

Motion passes 5-0

COMMUNITY
BLOCK GRANT
FUNDING &
PROJECTS
(Item 8.d.)

Staff reported Paradise Irrigation District received information on funding through the Community Development Block Grant (CDBG) Funding Program with the Town of Paradise in August 2022 in the amount of \$3,518,100. PID had multiple projects that were submitted to be covered by this program. The District did not receive full funding for all projects but did receive enough funding to complete some of the projects as submitted. There was also a major project submitted, Zone A Pipeline, that received separate funding after the grant was awarded. Therefore, the Zone A pipeline was removed from the list of possible projects to be covered by this grant.

Staff recommends doing all the remaining projects within the grant budget as follows, except for the Zone A additional tank and is seeking direction from the Board of Directors.

- Magalia Dam Spillway Reinforcement – Gabion Wall (\$200,000)
- Solar Panels at Water Treatment Plant, Corp. Yard, and/or Office (1,500,000)
- Lake Level Monitor and Ball Valve Replacement (\$300,000)
- Storage Tank Upgrades and Relining (\$4,750,000)
 - Zone A additional Tank (not recommended)
 - Recoating interior and exterior of Tanks C, D, and E (recommended)
- Cathodic Protection System for Storage Tanks (\$300,000)

It was moved by Director Sulik and seconded by Director Matthews to provide staff direction to plan for projects as indicated, excluding the Zone A additional tank.

AYES: Directors Matthews, Hinman, Rehmann, Sulik, and President Boston
NOES: None
ABSENT: None

Motion passes 5-0

ASSISTANT
ENGINEER
POSITION
(Item 8.e.)

Discussion and approval of this position was provided under acceptance of the Mid-Year Budget Review & Adjustments for fiscal year 2022-2023 presented under agenda item 4.b.

PID POLICY &
PROCEDURES –
PROPOSED
ADDITION OF
CHAPTER 7.7.5
RE: CUSTOMER
DISCONNECTIONS
OF WATER
SERVICE (Item 8.e.)

Board members discussed adding an additional item to Chapter 7, section 7 regarding customer disconnections of water service:

Proposed Chapter 7.7.5:

Owners will not be granted a discontinuance of service after February 15, 2023, except in the case where the lot has been legally merged with a lot that has established water service within the District.

Directors expressed reluctance of an immediate effective date of February 15 and suggested an implementation date of May 1, 2023 to allow for additional community outreach.

It was moved by Director Rehmann and seconded by Director Matthews to authorize approval eliminating the option for customers to disconnect water service and update the Paradise Irrigation District Policy and Procedures Manual, Chapter 7 – Water Rates, Operating Fees and Billing Procedures as amended with an effective date of May 1 2023.

AYES: Directors Matthews, Hinman, Rehmann, Sulik, and President Boston
NOES: None
ABSENT: None

Motion passes 5-0

The Butte County Local Agency Formation Commission (LAFCO) is calling for nominations to serve on the Commission for one Special District Regular "Enterprise" Member. The term of this seat is four years and will begin June 1, 2023 and expire May 31, 2027.

LAFCO CALL FOR
NOMINATIONS –
ELECTION OF A
SPECIAL DISTRICT
REGULAR
"ENTERPRISE"
MEMBER
(Item 8.f.)

It was moved by Director Boston and seconded by Director Hinman to authorize the submittal of a nomination letter to the Butte Local Agency Formation Commission to recommend Bob Matthews as a nominee for the election of a Special District Regular "Enterprise" Member to serve on the Commission.

AYES: Directors Matthews, Hinman, Rehmann, Sulik, and President Boston

NOES: None

ABSENT: None

Motion passes 5-0

The Association of California Water Agencies (ACWA) Region 2 Board is seeking ACWA members who are interested in serving in a leadership role within ACWA by becoming a Region 2 Board Member for the remainder of the 2022-2023 term. District Manager Tom Lando stated that given the issues other districts are facing regarding water supply and issues such as PFAS, it might serve ACWA to have representation from one of the districts more directly affected. **No Board action taken on this item.**

CALL FOR
NOMINATIONS –
ACWA REGION 2
BOARD
(Item 8.g.)

District Manager Tom Lando reported the District is proceeding with construction of the Zone A pipeline down Skyway and at this point it is unclear what the District's property rights are to accomplish this project. The purpose of this item is to authorize agency negotiators to negotiate the acquisition on behalf of the District.

ZONE A PIPELINE –
DESIGNATION OF
AGENCY
NEGOTIATORS
(Item 8.h.)

It was moved by Director Rehmann and seconded by Director Matthews to authorize Emily LaMoe, Blaine Allen, and Tom Lando as agency negotiators on behalf of the District in reference to the Zone A Pump Station and Main Replacement Project.

AYES: Directors Matthews, Hinman, Rehmann, Sulik, and President Boston

NOES: None

ABSENT: None

Motion passes 5-0

Director Rehmann: Encouraged the Community Relations Committee continue to inform the community about DropCountr. It is a great resource and tool to monitor water usage and potential leaks.

DIRECTORS'
COMMENTS
(Item 9)

Director Hinman: Acknowledged Water Works Engineers and RCI General Engineering for their work in reference to the Meter Installation and Service Lateral Replacement Project.

Director Matthews: Stated he is looking forward to the future and achieving further progress.

Director Sulik: Commented on a water leak on his street and thanked the distribution crews for their work to repair the leak.

President Boston announced the Board will adjourn to closed session to discuss agenda items 10.a. through 10.g. Following an opportunity for public comment, the Board adjourned to closed session at 8:05 p.m. regarding the following:

CLOSED SESSION
(Items 10.a. – 10.g.)

CLOSED SESSION
(Items 10.a – 10.g.)

10.a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (California Government Code § 54956.8).

Property: 6818 Depot Lane, Magalia, CA 95954, APN: 066-470-017-000
Agency Negotiators: Tom Lando, Blaine Allen, and Emily LaMoe
Negotiating Parties: Clifford John Keith
Under Negotiation: Price and terms of payment

Closed Session Announcement: Direction has been given to agency negotiators.

10.b. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (California Government Code § 54956.8).

Property: Portion of New Skyway Road, Magalia, CA 95954, APN: 066-460-005-000
Agency Negotiators: Tom Lando, Blaine Allen, and Emily LaMoe
Negotiating Parties: Union Pacific Railroad Company
Under Negotiation: Price and terms of payment

Closed Session Announcement: Direction has been given to agency negotiators.

10.c. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (California Government Code § 54956.8).

Property: Portion of New Skyway Road, Magalia, CA 95954, APN: 066-460-011-000
Agency Negotiators: Tom Lando, Blaine Allen, and Emily LaMoe
Negotiating Parties: Union Pacific Railroad Company
Under Negotiation: Price and terms of payment

Closed Session Announcement: Direction has been given to agency negotiators.

10.d. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (California Government Code § 54956.8).

Property: Portion of New Skyway Road, Magalia, CA 95954, APN: 066-470-020-000
Agency Negotiators: Tom Lando, Blaine Allen, and Emily LaMoe
Negotiating Parties: Union Pacific Railroad Company
Under Negotiation: Price and terms of payment

Closed Session Announcement: Direction has been given to agency negotiators.

10.e. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (California Government Code § 54956.8).

Property: Portion of New Skyway Road and portion along pedestrian path in the Town of Paradise, County of Butte, APN: 066-460-014-000
Agency Negotiators: Tom Lando, Blaine Allen, and Emily LaMoe
Negotiating Parties: Union Pacific Railroad Company
Under Negotiation: Price and terms of payment

Closed Session Announcement: Direction has been given to agency negotiators.

10.f. CONFERENCE WITH LABOR NEGOTIATORS (California Government Code § 54957.6).

Agency Designated Representative: Tom Lando, District Manager
Employee Organization: Management Unit represented by Teamsters Local 137

Closed Session Announcement: Direction has been given to agency representative.

10.g. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (California Government Code § 54957(b). Finance & Accounting Manager

CONTINUED –
CLOSED SESSION

Closed Session Announcement: Direction has been provided to staff.

President Boston reconvened the regular meeting at 8:56 p.m. and provided closed session announcement information as listed in italicized print under each closed session item.

CLOSED SESSION
ANNOUNCEMENT

There being no further business, it was moved by President Boston to adjourn the regular meeting. The regular meeting of the PID Board of Directors was adjourned at 8:58 p.m.

ADJOURNMENT OF
MEETING


Georgeanna Borrayo, Secretary


Shelby Boston, President