



# Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

## AGENDA

### REGULAR MEETING PARADISE IRRIGATION DISTRICT BOARD OF DIRECTORS PID BOARD ROOM

6332 CLARK ROAD, PARADISE, CA 95969

**WEDNESDAY, MARCH 20, 2024 – 5:30 PM**

❖ *The Board of Directors is committed to making its meetings accessible to all citizens. Any person requiring a special accommodation to participate, is requested to contact the District Secretary at (530) 876-2039 at least 48 hours in advance of the meeting.*

❖ *The following options are available for members of the public interested in participating in the meeting remotely:*

*Via Zoom Meeting: <https://us02web.zoom.us/j/88192841237>*

*Telephone: +1 669 900 6833 US (San Jose)*

*Meeting ID: 881 9284 1237*

*To improve participation during the meeting, we will be accepting public comments from Zoom Meeting participants during the meeting. The Board cannot take action on any matter not on the agenda. Public comments specific to an agenda item will be read directly after the agenda item and before the Board votes on an item.*

*Via Email or Telephone: Public comment will be accepted by email with the subject line PUBLIC COMMENT ITEM NO. \_\_\_ to [gborrayo@paradiseirrigation.com](mailto:gborrayo@paradiseirrigation.com) or telephone (530) 876-2039 prior to 4:00 p.m. on the day of the meeting.*

\*\*\*\*\*

**1. OPENING:**

- a. Call to Order
- b. Public & Board Members; please silence your cell phones.
- c. Pledge of Allegiance
- d. Roll Call

**2. PUBLIC COMMENT:**

Individuals will be given an opportunity to address the Board regarding matters not scheduled on the agenda, although the Board cannot take action on any matter not on the agenda. Comments will be limited to 3 minutes per speaker. Opportunity for public comment on agenda items will be provided at the time they are discussed by the Board with comments limited to 3 minutes per agenda item.

**3. APPROVAL OF CONSENT CALENDAR: *Action may be taken.***

- a. Approval of Meeting Agenda Order
- b. Approval of Minutes – Regular Meeting of February 21, 2024
- c. Approval of Expense Report – February 2024
- d. Approval of Water Service Facilities Agreement – Paradise Senior Associates
- e. Approval of Water Service Facilities Agreement – Mercy Housing California
- f. Approval of Public Utility Abandonment for 1300 Deodara Way, Paradise, CA, APN 053-300-016
- g. Approval of Revisions to Standard Drawings PID-02 and PID-07 in the PID Pipeline Installation Procedures & Specifications.
- h. Approval of Addendum No. 2 - Community Relations Consulting Services Agreement with Cedar Creek Communications
- i. Approval of Notice of Completion & Acceptance: Reservoir B Replacement Project
- j. Approval of Notice of Completion & Acceptance: Meter Installation & Service Lateral Phase 2 Project

4. **TREASURER'S UPDATE:**

- a. **Treasurer's Report:** Review and acceptance of the Treasurer's Report for the period ending January 31, 2024. *Action may be taken.*
1. [February Investment Summary](#) (Click link to view)

5. **COMMITTEE REPORTS:** *Information Item Only.*

Board oral report(s) regarding representation on Commissions/Committees/Conferences:

- a. **Finance Committee** (Directors Chris Rehmann and Bob Matthews – Chairperson):

1. **Proposed Policy Amendment to PID Rules & Regulations, Chapter 13 – Budget, Audits, Accounting and Finance** (Mickey Rich, Assistant District Manager): Approval to adopt the proposed revisions to PID Rules & Regulations, Chapter 13. *Action may be taken.*
2. **Long-Range Financial Forecast Model Proposal** (Tom Lando, District Manager): Approval of proposal from Baker Tilly to develop a long-range financial forecast model for the Paradise Irrigation District and authorize the District Manager to execute Agreement on behalf of PID. *Action may be taken.*

6. **PID STAFF & CONSULTANT REPORT UPDATES:** Verbal and written report updates from staff and consultants. *Informational Report Updates. Direction may be given.*

- a. District Manager's Report
- b. Customer Service Activity Report
- c. Field Operations Staff Report
- d. Water Treatment Plant Staff Report
- e. Engineering Report
- f. Water Supply Recovery Program Update: Progress update provided by Water Works Engineers
- g. Post Fire Disaster Public Assistance & Recovery Management Services Update: Progress update by Aptim Environmental & Infrastructure.

7. **UNFINISHED BUSINESS:** (Continued from January 17, 2024 Board of Directors Meeting)

- a. **Amendment to PID Policy - Customer Assistance Program** (Mickey Rich, Assistant District Manager): Authorize acceptance of the proposed amendments to PID's Rules and Regulations, Chapter 7.10, Customer Assistance Program, effective March 1, 2024. *Action may be taken.*

8. **NEW BUSINESS:**

- a. **Asphalt and Concrete Patch Paving and Repair – Contract Authorization** (Bill Taylor, Assistant Engineer): Authorize the District Manager to enter into an Agreement with Santos Excavating, Inc. for the Asphalt & Concrete Patch Paving and Repair Project through April 2025 for the cost as outlined in the bid summary. *Action may be taken.*
- b. **PID Properties – Clark Road House and Commercial Building** (Bill Taylor, Assistant Engineer): Discussion and review of information regarding District properties to provide direction on how the Board of Directors would like to proceed on each property. *Action may be taken.*
- c. **Scheduling Special Board of Director Meetings** (Tom Lando, District Manager):
  1. PID Budget Workshop Meeting: Consider setting a special meeting date and time to hold a budget workshop for fiscal year 2024-2025. *Action may be taken.*
  2. June 2024 Board of Directors Meeting Time: Discussion regarding the June 17, 2024 Board of Directors Meeting to confirm if the Board of Directors would like to keep the current meeting time of 8:00 a.m. or reschedule to 5:30 p.m. to coincide with the recent amendment to the regular monthly meeting time adopted in February. *Action may be taken.*
  3. Consider scheduling a meeting to discuss labor negotiations. *Action may be taken.*

- d. **PID Infrastructure Damage Policy** (Mickey Rich, Assistant District Manager): Adopt the proposed addition to PID's Rules and Regulations, Chapter 6.15 Infrastructure Damage Policy. *Action may be taken.*

9. **DIRECTORS' COMMENTS:** *Information Item Only.*

10. **ADJOURNMENT**

CONSENT CALENDAR  
REGULAR MEETING  
PARADISE IRRIGATION DISTRICT  
BOARD OF DIRECTORS

WEDNESDAY, MARCH 20, 2024 – 5:30 PM

- A. APPROVAL OF MEETING AGENDA ORDER
- B. APPROVAL OF MINUTES – REGULAR MEETING OF FEBRUARY 21, 2024  
**Action Requested:** Approve Minutes for the regularly scheduled meeting of the Board of Directors on February 21, 2024.
- C. APPROVAL OF EXPENSE REPORT FOR FEBRUARY 2024  
**Action Requested:** Approve payments consisting of check numbers 58147 to 58159 in the amount of \$2,371,342.17, and electronic payments of \$329,269.82 by EFT for the month of February 2024 for total payments of \$2,700,611.99, and authorization of a similar amount allowing or adjusting for extraordinary budget or Board approved items during the month of March 2024.
- D. APPROVAL OF DEVELOPER AGREEMENT – NORTHWIND SENIOR APARTMENTS – 6983 PENTZ RD, PARADISE, CA; APN 050-082-023: **Action Requested:** Approve Water Service Facilities Agreement with Paradise Senior Associates, a California Limited Partnership, and authorize the District Manager to execute the Agreement on behalf of the District.
- E. APPROVAL OF DEVELOPER AGREEMENT – 1620 CYPRESS LANE, PARADISE, CA  
APN: 050-140-155. **Action Requested:** Approve Water Service Facilities Agreement with Mercy Housing California 113, L.P., A California Limited Partnership, and authorize the District Manager to execute the Agreement on behalf of the District in reference to a new pipeline at 1620 Cypress Lane for Cypress Housing.
- F. APPROVAL OF PUBLIC UTILITY ABANDONMENT – 1300 DEODARA LANE, PARADISE, CALIFORNIA, APN: 053-300-016  
**Action Requested:** Authorize approval to issue a “Letter of No Objection” from Paradise Irrigation District in reference to abandonment of the 12’ wide public utility easement across the southern property line for 1300 Deodara Way, Paradise, California, APN: 053-300-016, Book 22, pages 38-39.
- G. APPROVAL OF REVISIONS TO PID STANDARD DRAWINGS:  
**Action Requested:** Approve updates to PID standards PID-02 and PID-07 in the Paradise Irrigation District Pipeline Installation Procedures and Specifications.
- H. APPROVAL OF CONTRACT ADDENDUM NO. 2 WITH CEDAR CREEK COMMUNICATIONS INCREASING HOURLY RATE:  
**Action Requested:** Approve Addendum No. 2 to Agreement with Cedar Creek Communications dated September 30, 2013 regarding community relations consulting services for the District and authorize the District Manager to execute the Addendum to Agreement.
- I. APPROVAL OF NOTICE OF COMPLETION & ACCEPTANCE – RESERVOIR B REPLACEMENT PROJECT:  
**Action Requested:** Authorize the District Manager to release the \$412,339.08 retention in 45 days to Myers & Sons Construction and file the project’s Notice of Completion and Acceptance with the office of the Butte County Clerk-Recorder. The retention amount of \$30,000.00 to be released upon final completion of SCADA work.
- J. APPROVAL OF NOTICE OF COMPLETION & ACCEPTANCE – METER INSTALLATION AND SERVICE LATERAL PHASE 2 PROJECT:  
**Action Requested:** Authorize the District Manager to release the \$751,181.30 retention and parts in 45 days to RCI General Engineering and file the project’s Notice of Completion and Acceptance with the office of the Butte County Clerk Recorder. Also authorize the District Manager to pay a not to exceed amount of \$136,913.65 for the remaining parts on hand.