



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

AGENDA

REGULAR MEETING PARADISE IRRIGATION DISTRICT BOARD OF DIRECTORS PID BOARD ROOM

6332 CLARK ROAD, PARADISE, CA 95969

WEDNESDAY, OCTOBER 18, 2023 – 5:30 PM

- ❖ *The Board of Directors is committed to making its meetings accessible to all citizens. Any person requiring a special accommodation to participate, is requested to contact the District Secretary at (530) 876-2039 at least 48 hours in advance of the meeting.*
- ❖ *The following options are available for members of the public interested in participating in the meeting remotely:*

Via Zoom Meeting: <https://us02web.zoom.us/j/88192841237>

Telephone: +1 669 900 6833 US (San Jose)

Meeting ID: 881 9284 1237

To improve participation during the meeting, we will be accepting public comments from Zoom Meeting participants during the meeting. The Board cannot take action on any matter not on the agenda. Public comments specific to an agenda item will be read directly after the agenda item and before the Board votes on an item.

Via Email or Telephone: Public comment will be accepted by email with the subject line PUBLIC COMMENT ITEM NO. ___ to gborrayo@paradiseirrigation.com or telephone (530) 876-2039 prior to 4:00 p.m. on the day of the meeting.

1. OPENING:

- a. Call to Order
- b. Public & Board Members; please silence your cell phones.
- c. Reflection and Pledge of Allegiance
- d. Roll Call

2. PUBLIC COMMENT:

Individuals will be given an opportunity to address the Board regarding matters not scheduled on the agenda, although the Board cannot take action on any matter not on the agenda. Comments will be limited to 3 minutes per speaker. Opportunity for public comment on agenda items will be provided at the time they are discussed by the Board with comments limited to 3 minutes per agenda item.

3. APPROVAL OF CONSENT CALENDAR: *Action may be taken.*

(Roll Call Vote)

- a. Approval of Meeting Agenda Order
- b. Approval of Minutes – Regular Meeting of September 20, 2023
- c. Approval of Resolution No. 2023-14 Declaring Surplus Property – 1999 Water Truck (Unit No.45)
- d. Approval of Notice of Completion and Acceptance – Service Lateral Replacement Project for work completed by Sutton Enterprises
- e. Approval of Letter of “Merit Rejection” – Claim for Damages for 612 Circlewood Drive, Paradise
- f. Approval of Employee Awards Recognition: Authorize Employee Safety Awards Recognition & Closure of District Facilities at 12:00 p.m. on December 14, 2023.

4. **TREASURER'S UPDATE:**

- a. **Treasurer's Report:** Review and acceptance of the Treasurer's Report for the period ending September 30, 2023. ([September Investment Summary](#)). *Action may be taken.*
- b. **Expense Approval Report:** Approval of payments consisting of check numbers 58018 through 58034 in the amount of \$450,597.55, and electronic payments of \$1,185,576.33 by EFT for the month of September 2023 for total payments of \$1,636,173.88, and authorization of a similar amount allowing or adjusting for extraordinary budget or Board approved items during the month of October 2023. *Action may be taken.*
- c. **Capital One Loan Agreement – Status Update:** Review and provide direction to staff regarding compliance under the terms of the District's loan agreement with Capital One. *Action may be taken.*

5. **PID STAFF & CONSULTANT REPORT UPDATES:** Verbal and written report updates from staff and consultants. *Informational Report Updates. Direction may be given.*

- a. District Manager's Report
- b. Customer Service Activity Report
- c. Field Operations Staff Report
- d. Water Treatment Plant Staff Report
- e. Engineering Report
- f. Water Supply Recovery Program Update: Progress update provided by Water Works Engineers
- g. Post Fire Disaster Public Assistance & Recovery Management Services Update: Update provided by Aptim Environmental & Infrastructure.

6. **COMMITTEE REPORTS:** *Information Item Only.*

Board oral report(s) regarding representation on Commissions/Committees/Conferences:

- a. Finance Committee (Directors Chris Rehmann & Bob Matthews – Chairperson)
- b. Community Relations Committee (Directors Elliott Prest & Marc Sulik – Chairperson)

7. **UNFINISHED BUSINESS – None to Report**

8. **NEW BUSINESS:**

- a. **Web Design and Hosting Services Proposal** (Mickey Rich, Assistant District Manager): Authorize the District Manager to execute an agreement with Civic Plus for Web Design and Hosting services for an initial fee not to exceed \$26,281.00, year two at a cost of \$10,500.00 and subsequent annual recurring fees with an annual increase not to exceed 5%. *Action may be taken.*
- b. **June 2024 Board of Directors Meeting Date Reschedule** (Mickey Rich, Assistant District Manager): Review and discussion regarding the June 2024 Board of Director meeting date, which falls on a holiday observed by the District. *Action may be taken.*
- c. **Rental Property Renovations** (Mickey Rich, Assistant District Manager): Discussion regarding estimates for potential renovations to PID rental properties located at 6350 and 6360 Clark Road, Paradise, California. *Action may be taken to provide direction to staff.*

9. **DIRECTORS' COMMENTS:** *Information Item Only.*

10. **ADJOURNMENT**

CONSENT CALENDAR
REGULAR MEETING
PARADISE IRRIGATION DISTRICT
BOARD OF DIRECTORS

WEDNESDAY, OCTOBER 18, 2023 – 5:30 PM

AGENDA ITEM 3 – APPROVAL OF CONSENT CALENDAR (*Roll Call Vote*):

- A. APPROVAL OF MEETING AGENDA ORDER
- B. APPROVAL OF MINUTES – REGULAR MEETING OF SEPTEMBER 20, 2023
Action Requested: Approve Minutes for the regularly scheduled meeting of the Board of Directors on September 20, 2023.
- C. APPROVAL TO ADOPT RESOLUTION NO. 2023-14 DECLARING SURPLUS PROPERTY (1999 GMC C6500 WATER TRUCK, VIN: 1GDJ7H1C3XJ503920):
Action Requested: Adopt Resolution No. 2023-14 declaring the 1999 GMC Water Truck (Unit No. 45) as surplus property and authorizing sale or disposal in the most cost effective and practical manner.
- D. APPROVAL OF NOTICE OF COMPLETION & ACCEPTANCE FOR WORK COMPLETED BY SUTTON ENTERPRISES FOR THE SERVICE LATERAL REPLACEMENT PROJECT:
Action Requested: Approve work of improvement known as the Service Lateral Replacement Project as completed and accepted and authorize the District Manager to file the Notice of Completion and Acceptance with the Office of the Butte County Clerk-Recorder.
- E. APPROVAL OF LETTER OF “MERIT REJECTION” – CLAIM FOR DAMAGES:
Action Requested: Formally reject claim for damages for leak repairs on the customer’s side of the meter for 612 Circlewood Drive in Paradise, California and approve Letter of “Merit Rejection” for submittal to ACWA Joint Powers Insurance Authority.
- F. APPROVAL OF EMPLOYEE AWARDS RECOGNITION:
Action Requested: Authorize Employee Safety Awards and Recognition Event and closure of District Office and Corporation Yard at 12:00 p.m. on Thursday, December 14, 2023.