



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

AGENDA

REGULAR MEETING PARADISE IRRIGATION DISTRICT BOARD OF DIRECTORS PID BOARD ROOM

6332 CLARK ROAD, PARADISE, CA 95969

WEDNESDAY, JULY 19, 2023 – 5:30 PM

❖ *The Board of Directors is committed to making its meetings accessible to all citizens. Any person requiring a special accommodation to participate, is requested to contact the District Secretary at (530) 876-2039 at least 48 hours in advance of the meeting.*

❖ *The following options are available for members of the public interested in participating in the meeting remotely:*

Via Zoom Meeting: <https://us02web.zoom.us/j/88192841237>

Telephone: +1 669 900 6833 US (San Jose)

Meeting ID: 881 9284 1237

To improve participation during the meeting, we will be accepting public comments from Zoom Meeting participants during the meeting. The Board cannot take action on any matter not on the agenda. Public comments specific to an agenda item will be read directly after the agenda item and before the Board votes on an item.

Via Email or Telephone: Public comment will be accepted by email with the subject line PUBLIC COMMENT ITEM NO. ___ to gborrayo@paradiseirrigation.com or telephone (530) 876-2039 prior to 4:00 p.m. on the day of the meeting.

1. **OPENING:**

- a. Call to Order
- b. Public & Board Members; please silence your cell phones.
- c. Reflection and Pledge of Allegiance
- d. Roll Call

2. **PUBLIC COMMENT:**

Individuals will be given an opportunity to address the Board regarding matters not scheduled on the agenda, although the Board cannot take action on any matter not on the agenda. Comments will be limited to 3 minutes per speaker. Opportunity for public comment on agenda items will be provided at the time they are discussed by the Board with comments limited to 3 minutes per agenda item.

3. **CLOSED SESSION:**

- a. CONFERENCE WITH LABOR NEGOTIATOR (Government Code § 54957.6)
Agency Designated Representative: Tom Lando, District Manager
Employee Organization: General Unit represented by IBEW Local 1245
- b. CONFERENCE WITH LABOR NEGOTIATOR (Government Code § 54957.6)
Agency Designated Representative: Tom Lando, District Manager
Employee Organization: Management Unit represented by Teamsters Local 137
- c. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code § 54957(b)).
All Unrepresented Contract employees.

4. **ANNOUNCEMENT FROM CLOSED SESSION**

5. **APPROVAL OF CONSENT CALENDAR:** *Action may be taken.*
(A roll call vote will be taken one time for the Consent Calendar)
 - a. Approval of Meeting Agenda Order
 - b. Approval of Minutes – Regular Meeting of June 21, 2023
 - c. Approval of Monthly Staff ‘Lunch & Learn’ with District Employees: Authorize budget and closure of facilities from 11:30 a.m. -12:30 p.m. on the Thursday following each regular Board meeting.
 - d. Approval to Purchase: Carus 3190 – Zinc Orthophosphate for Water Treatment Plant
 - e. Approval of Resolution 2023-11 Negating Declaration of Surplus Property – 2008 Jeep Wrangler, Unit No. 61

6. **TREASURER’S UPDATE:**
 - a. **Treasurer’s Report:** Review and acceptance of the Treasurer’s Report for the period ending June 30, 2023. *Action may be taken.*
 - b. **Expense Approval Report:** Approval of payments consisting of check numbers 57943 through 57945 in the amount of \$1,160,337.57, and electronic payments of \$2,761,804.09 by EFT for the month of June 2023 for total payments of \$3,922,141.66, and authorization of a similar amount allowing or adjusting for extraordinary budget or Board approved items during the month of July 2023. *Action may be taken.*

7. **PID STAFF & CONSULTANT REPORT UPDATES:** Verbal and written report updates from staff and consultants. *Informational Report Updates. Direction may be given.*
 - a. District Manager’s Report
 - b. Strategic Plan Progress Report
 - c. Customer Service Activity Report
 - d. Field Operations Staff Report
 - e. Water Treatment Plant Staff Report
 - f. Engineering Report
 - g. Water Supply Recovery Program Update: Progress update provided by Water Works Engineers
 - h. Post Fire Disaster Public Assistance & Recovery Management Services Update: Verbal update provided by Aptim Environmental & Infrastructure.

8. **UNFINISHED BUSINESS:**
 - a. **Committees of the District** (President Boston): Review of committee assignments following the May 8, 2023 appointment of Director Elliott Prest to the Division 2 director vacancy succeeding Alan Hinman. *Action may be taken.*
 - b. **Contract Ratification – Management Unit Represented by Teamsters Local 137** (District Manager Tom Lando): Ratify the proposed Agreement between Paradise Irrigation District and Teamsters Local 137 as presented in the Rules and Regulations Governing Employment Conditions, Salaries, and Benefits for Employees in the Management Unit effective July 1, 2023 through June 30, 2028. *Action may be taken.*

9. **NEW BUSINESS:**
 - a. **Annual Adoption of Wise Water Use Guidelines** (Mickey Rich, Assistant District Manager): Adopt the 2023-24 Wise Water Use Guidelines as presented. *Action may be taken.*
 - b. **Appropriations Limit of the District** (Treasurer Brett Goodlin): Adopt Resolution No. 2023-08 establishing the Appropriations Limit of the District at \$4,138,347 for Fiscal Year 2023-2024 pursuant to Article XIII B of the California Constitution. *Action may be taken. (Roll Call Vote)*
 - c. **Transmittal of Delinquent Water Charges** (Mickey Rich, Assistant District Manager): Adopt PID Resolution No. 2023-09 transmitting delinquent water charges to the Butte County Auditor-Controller for enrolling on the 2023-2024 secured property tax roll. *Action may be taken. (Roll Call Vote)*

- d. **Cal OES Authorizing Resolution – Hazard Mitigation Grant Program** (Brett Goodlin, Finance Manager): Adopt Resolution No. 2023-10 to update authorized representatives to execute for and on behalf of the Paradise Irrigation District for the purpose of obtaining federal financial assistance for any existing or future grant program in the following three years. *Action may be taken.* **(Roll Call Vote)**
- e. **Mains Replacement Project – Contract Authorization** (Blaine Allen, District Engineer): Authorize the District Manager to enter into an agreement with West Valley Construction for the Mains Replacement Project at a cost of \$12,951,725 with an additional 15% contingency value of \$1,942,759. *Action may be taken.*
- f. **Meter Service Department – Proposed Changes** (Tom Lando, District Manager): Authorization of new and amended job descriptions in the Meter Service Department. *Action may be taken.*
- g. **District Manager Bill Reversal Authority** (Tom Lando, District Manager). Authorization to provide discretion to the District Manager to reverse up to one year of billing charges. *Action may be taken.*

10. **DIRECTORS' COMMENTS:** *Information Item Only.*

11. **ADJOURNMENT**

CONSENT CALENDAR
REGULAR MEETING
PARADISE IRRIGATION DISTRICT
BOARD OF DIRECTORS

WEDNESDAY, JULY 19, 2023 – 5:30 PM

AGENDA ITEM 5 – APPROVAL OF CONSENT CALENDAR:

- A. APPROVAL OF MEETING AGENDA ORDER
- B. APPROVAL OF MINUTES – REGULAR MEETING OF JUNE 21, 2023
Action Requested: Approve Minutes for the regularly scheduled meeting of the Board of Directors on June 21, 2023.
- C. APPROVAL OF MONTHLY LUNCH WITH DISTRICT EMPLOYEES:
Action Requested: Authorize budget and closure of District Office and Corporation Yard from 11:30 a.m. - 12:30 p.m. on the Thursday following each Regular Board meeting to conduct a working lunch meeting with all employees. The monthly staff 'Lunch and Learn' will be within approval level of the District Manager with an estimated cost of \$5,500 per year.
- D. APPROVAL TO PURCHASE ZINC ORTHOPHOSPHATE FOR WATER TREATMENT PLANT
Action Requested: Approve the purchase of 45,000 lbs. of Carus 3190 – Zinc Orthophosphate at \$1.013 / lb. for a total cost of \$45,595.20 delivered.
- E. APPROVAL OF RESOLUTION NO. 2023-11 NEGATING DECLARATION OF SURPLUS PROPERTY
Action Requested: Adopt Resolution No. 2023-11 negating the declaration of surplus property and declaring that the 2008 Jeep Wrangler Unit No. 61 shall no longer be considered surplus property and will be retained for District use.